

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, October 28, 2019 at 7:00 PM

Executive Session @ 6:15 PM for Contract Negotiations and Personnel.

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Ms. Joy Beers, Treasurer	☐	☐
Mr. Richard R. Beltz, Member	☐	☐
Mr. David F. Bradley, Sr., Member	☐	☐
Mr. Stephen Holland, Member	☐	☐
Mrs. Gail Maholick, Member	☐	☐
Mrs. Rita Spinelli, Member	☐	☐
Mr. Wayne Wentz, Vice President	☐	☐
Mr. Andrew Yenser, Member	☐	☐
Mr. Larry Stern, President	☐	☐
Ms. Patricia Denicola, Business Administrator	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Mrs. Melissa Wagner, Recording Secretary	☐	☐

*** Notice of Executive Session on September 30, 2019, after the regular meeting was requested and then cancelled.*

IV. Presentations/Recognition

V. Public Comment on Agenda

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Finance Report – *Ms. Denicola*
3. Board President's Report – *Mr. Stern*
4. Lehighon Memorial Library Report – *Mrs. Maholick*
5. Legislative Policy Committee of PSBA Report – *Mrs. Spinelli*
6. Title I Advisory Committee Report – *Mrs. Bowman*
7. CCTI Report – *Mr. Yenser*
8. CLIU Report – *Mr. Wentz*
9. Building/Grounds Report – *Mr. Holland*
10. Academic Affairs Committee Report – *Mr. Stern*
11. LCCC Report – *Mr. Krause*
12. Policy Committee Report – *Mr. Stern*
13. Athletic Committee Report – *Mr. Wentz*
14. Wellness Committee Report – *Mrs. Maholick*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the September 30, 2019, regular meeting. (Enc. 1)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehighon Area High School and Lehighon Area Middle School Activities Fund for September 2019. (Enc. 2)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills for October 2019: (Enc. 3)

General Fund	\$ 1,481,338.08
--Benefits	\$ 21,618.71
--Payroll	\$ 1,323,960.56
--Debit Card	\$ 230.00
Food Service Fund	\$ 60,462.67
	<u>\$ 2,887,610.02</u>

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following reports:
- Budget/Revenue Report
 - Expenditure by Object Report
 - Revenue Report
 - Treasurer's Reports
 - General Fund
 - Capital Reserve Fund
 - Capital Projects Fund
 - Food Service Fund
- (Enc. 4)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve payment on the following projects from the General Fund for a total of **\$122,768.62**: (Enc. 5)

1. **Middle School**

EI Associates - Inv. #P10000014298	\$	1,937.73
	\$	1,937.73

2. **Elementary Center**

EI Associates - Inv. #P10000014260 & Inv. # P10000014353		
	\$	3,182.89
Lobar, Inc. - App. #27	\$	20,548.00
Phillips Brothers, Inc. - App. #22	\$	97,100.00
	\$	120,830.89

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list. (Enc. 6)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____, to refund the following:

- Occupational Tax for year 2018 in the amount of \$122.50 to Charisse DiCreechio;
- Occupational & Per Capita Taxes for year 2019 in the amount of \$132.30 to Theodore Nelson.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the Overdrive Consortium Agreement with Carbon Lehigh Intermediate Unit #21 and the Lehigh Area School District for the 2019-2020 school year. At a cost not to exceed \$2,000.00. Funding through the Technology Budget. (Enc. 7)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to accept the donation to the general fund of **\$5,000.00** from Walmart, Inc. for the Lehigh Area Elementary Center.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____, to accept the donation of school supplies from Donor's Choose.Org for the Middle School Art program.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2019-2020 Substitute List** pending clearances. (Enc. 8)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the **Athletic** hires as recommended by the Athletic Committee and **Extra-Curricular** hires for the **2019-2020** school year. (Enc. 9)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:

1. **Employee #39**–January 18, 2019/Decision Making/Problem Solving

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #253** – effective August 20, 2019

2. **Employee #40** – effective October 28, 2019

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____ to accept the resignation of the following employees:

1. **Eric Kindrew** – Part-Time Cleaner – effective October 11, 2019

2. **David Henry** – Part-Time Cleaner – effective October 11, 2019

3. **Jessica Shafer** – High School Stage Manager – effective immediately

4. **Joanna Kozyra-Barilla** – Paraprofessional – effective November 18, 2019

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following employees in accordance with the respective contracts:

1. **Candy Kunkle** – Part-Time Cleaner - **\$9.19/hour** – effective date November 4, 2019

2. **Joseph Lutsko** – Part-Time Cleaner - **\$9.19/hour** – effective date October 29, 2019

3. **Samantha Kistler** – Director of Special Services - **\$92,000 (prorated)** – effective date TBD.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

G. MOTION by _____, SECONDED by _____ to approve a sabbatical leave for **Employee #253** for the purpose of Restoration of Health, for the 2019-2020 School Year, November 7, 2019 through April 7, 2020.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to rescind the recommendation to hire the following mentor for the appropriate teacher (listed to the left of the mentor's name) for the **2019-2020** school year:

Vicky Meyer/Tara Derr

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:

1. **LAMS Emergency Service/Red Cross Club (S. Ebbert)** – 11/1/19, 12/6/19, 2/28/20, 3/13/20, 3/27/20, 4/3/20, 5/1/20, 5/15/20 – 12:00 p.m.-2:20 p.m. – to travel to local Fire, Police, EMS Stations, Airport, County 911 Center, Pocono Red Cross (School Van)
2. **LAHS Chorus (J. Schafer)** – November 13, 2019 – 7:15 a.m.-9:00 p.m. – to travel Panther Valley High School for Carbon County Chorus Festival (MS Budget)
3. **11th Grade Student Forum (K. Costenbader)** – November 15, 2019 – 7:45 a.m.-2:00 p.m. – to travel to Weatherly-Weatherwood (School Van)
4. **Fly Fishing Club/Trout Unlimited (M. Maholick/J. Yescavage)** – 4/3/20, 5/1/20, 5/15/20 – 9:00 a.m.-2:00 p.m. – to travel to Baer Memorial Park (No Cost)
5. **Odyssey of the Mind (B. Hudlow/M. Perkins)** – April 3-5, 2020 – 4:00 p.m. to 12:00 p.m. – to travel to Lock Haven University for OM State Competition (School Van)
6. **Odyssey of the Mind (B. Hudlow/M. Perkins)** – March 14, 2020 (Snow Date: 3/21/19) – 7:00 a.m.-10:00 p.m. – to travel to Pocono Mt. West High School for OM Regional Competition (MS Budget)
7. **LAHS FBLA (K. Kotch)** – November 3-4, 2019 – 7:30 a.m.-2:20 p.m. – to travel to Kalahari Resort for FBLA (HS Budget)
8. **LAHS Ski Club (D. Bowman)** – November through December 2019 – 2:30 p.m.-8:00 p.m. – to travel to North Summit Climbing Gym and Reading Rocks (School Van)
9. **LAHS Scholastic Scrimmage (V. Smurthwaite/S. Leitzel)** – October 30, 2019 – 9:00 a.m.-2:00 p.m. – to travel to PBS for competition (School Van)
10. **LAHS Lifeskills/ES (K. Miller)** – November 15, 2019 – 8:30 a.m.-1:30 p.m. – to travel to LCCC for Transition Fair (School Van)
11. **LAEC 3rd Grade-Group A-D (B. Breiner/P. Bonser)** – May 6, 2020 – 8:40 a.m.-4:45 p.m. – to travel to Philadelphia (PTO Budget)
12. **LAEC 3rd Grade-Group E-H (B. Breiner/P. Bonser)** – May 7, 2020 – 8:40 a.m.-4:45 p.m. – to travel to Philadelphia (PTO Budget)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **SAT & ACT Testing (Kathy Martin)** – 11/2/19, 12/7/19 -7:00 a.m.-1:00 p.m. – LAHS Classrooms - Testing
 2. **Lehigh Valley Volleyball Booster (Dolly Reph/TJ O'Connor)** – November 3, 2019 – 4:00 p.m.-9:00 p.m. – LAHS Cafeteria – Banquet
 3. **LAEC Book Fair (Diane Brownmiller)** – 11/4/19 & 11/6/19 – 5:00 p.m.-8:30 p.m. & 3:00 p.m.-5:00 p.m. – LAEC Cafeteria – Book Fair Family Night
 4. **LAMS Music Department (Laura Welkey/Beth Hudlow)** – 1/7/20 (Snow date: 1/9/20) 3/17/20 (Snow date: 3/18/20), 5/27/20 – 5:00 p.m.-9:00 p.m. – LAMS Auditorium & Classrooms – Concerts
 5. **LABC (Jason Muffley)** – 11/3/19, 11/10/19 – 9:00 a.m.-5:00 p.m. – Multi-Purpose Stadium – LABC Football Playoff Games
 6. **Lehigh Valley Touchdown Club (Laura Moyer)** – November 5, 2019 – 5:00 p.m.-9:00 p.m. – LAMS Cafeteria – Football Banquet
 7. **LAMS Theatre (Laura Welkey)** – November 12 & 13, 2019 – 7:00 a.m.-12:00 p.m. – LAMS Auditorium & Classrooms – Theatre Shows
 8. **LAMS Theatre (Laura Welkey)** – November 9 & 16, 2019 – 8:00 a.m.-5:00 p.m. – LAMS Auditorium & Classrooms – Set Up and Dress Rehearsal
 9. **NAHS Art (Diane Micheletti)** – November 20, 2019 – 6:30 p.m.-8:00 p.m. – LAHS Auditorium – Induction Ceremony
 10. **Lehigh Valley Area Booster Club (J.D. Light)** – November 11, 2019-February 21, 2020 – Various Times – LAEC & LEHS Gymnasium – Boys' & Girls' Booster Club Practice
 12. **Aevidum (Kerri Miller)** – November 13, 2019, December 14, 2019, January 15 & 29, 2019 – 2:30 p.m.-3:30 p.m. – LAHS Senior Lounge – Planning/Workshop on Suicide Awareness
 13. **Lehigh Valley Bucks (John Dowbachuk)** – November 1-December 20, 2019 (Fridays & Sundays) – 6:00 p.m.-8:00 p.m. and 12:00 p.m.-2:00 p.m. – Old Stadium – Football Practice
 14. **Lehigh Valley Area Soccer Club/Carbon United Renegades Soccer Team (Stephen Ebbert)** – October 29, 31, November 5, 7, 12, 14, 2019 – 5:00 p.m.-8:00 p.m. – Old Stadium Lower Field – Soccer Practice
 15. **AG Lab (Brenda Buffington)** – November 19-22, 25, 26, 2019 – 7:00 a.m.-3:00 p.m. – LAEC – Ag Lab for Elementary Students
 16. **LAHS Girls' Softball (David Yob)** – November 17, 2019-February 23, 2020 (Sundays) – 2:00 p.m.-4:00 p.m. – LAMS Gymnasium – Pre-Season Workouts
 17. **LAHS Boys' Soccer (David Yob)** – December 1, 2019-March 8, 2019 (Sundays) – 4:00 p.m.-5:30 p.m. – LAMS Gymnasium – Off-Season Workouts
 18. **LAEC PTO (Erica Mesaros)** – November 6 & 7, 2019 – LAEC – Basket Raffle

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Request to Establish a Student Activity: _____ (Enc. 10)
1. Aevium

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

XIII. New Business for Discussion

XIV. Directors' Concerns

XV. Courtesy of the floor / Public Comment

XVI. Adjournment

Next regular scheduled meeting is Monday, November 25, 2019, 2019, at 7:00 p.m.

- A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____