

Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board
Monday, August 26, 2019 at 7:00 PM

Executive Session @ 6:00 PM for Contract Negotiations, Superintendent Evaluation and Personnel.

Agenda

I. Pledge of Allegiance

II. Call to Order

III. Roll Call

	Present	Absent
Ms. Joy Beers, Treasurer	☐	☐
Mr. Richard R. Beltz, Member	☐	☐
Mr. David F. Bradley, Sr., Member	☐	☐
Mr. Stephen Holland, Member	☐	☐
Mrs. Gail Maholick, Member	☐	☐
Mrs. Rita Spinelli, Member	☐	☐
Mr. Wayne Wentz, Vice President	☐	☐
Mr. Andrew Yenser, Member	☐	☐
Mr. Larry Stern, President	☐	☐
Ms. Patricia Denicola, Business Administrator	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney William Schwab, Solicitor	☐	☐
Mrs. Melissa Wagner, Recording Secretary	☐	☐

IV. Presentations/Recognition

1. **Bernie Steigerwalt, Ben Salem United Church of Christ** - Donation to Backpack Buddies Program

V. Public Comment on Agenda

VI. Communications

1. Superintendent's Report – *Mr. Cleaver*
2. Finance Report – *Ms. Denicola*
3. Board President's Report – *Mr. Stern*
4. Lehigh Memorial Library Report – *Mrs. Maholick*
5. Legislative Policy Committee of PSBA Report – *Mrs. Spinelli*
6. Title I Advisory Committee Report – *Mrs. Bowman*
7. CCTI Report – *Mr. Yenser*
8. CLIU Report – *Mr. Wentz*
9. Building/Grounds Report – *Mr. Holland*
10. Academic Affairs Committee Report – *Mr. Stern*
11. LCCC Report – *Mr. Krause*
12. Policy Committee Report – *Mr. Stern*
13. Athletic Committee Report – *Mr. Wentz*
14. Wellness Committee Report – *Mrs. Maholick*

VII. Approval of Minutes

- A. MOTION by _____, SECONDED by _____ to approve the Minutes of the July 22, 2019, regular meeting. (Enc. 1)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matter

- A. MOTION by _____, SECONDED by _____ to approve the Lehigh Area High School and Lehigh Area Middle School Activities Fund for July 2019. (Enc. 2)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills for August 2019: (Enc. 3)

General Fund	\$ 1,249,755.06
--Benefits	\$ 627,210.39
--Payroll	\$ 1,121,636.99
--Debit Card	\$ 304.48
Food Service Fund	\$ <u>771.05</u>
	\$ 2,999,677.97

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

C. MOTION by _____, SECONDED by _____ to approve the following reports:

- a. Budget/Revenue Report
- b. Expenditure by Object Report
- c. Revenue Report
- d. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Capital Projects Fund
 4. Food Service Fund

(Enc. 4)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

D. MOTION by _____, SECONDED by _____ to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

(Enc. 5)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

E. MOTION by _____, SECONDED by _____, to refund the following:

1. Occupational Tax for year 2018 in the amount of \$122.50 to Dennis E. Blocker;
2. Occupational Tax for year 2018 in the amount of \$122.50 to Joyce L. Blocker;
3. Occupational Tax for year 2018 in the amount of \$412.50 to Jay Kramer;
4. Occupational Tax for year 2018 in the amount of \$122.50 to Henry J. Long. Jr.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

F. MOTION by _____, SECONDED by _____ to approve and accept the Consolidated Grant Agreement for the 2019-2020 School Year. Title I, Part A - **\$580,506.00.**, Title I, Part D - **\$48,732.00**, Title II, Part A - **\$101,648.00**, and Title IV, Part A - **\$43,951.00**. Total Grant Award **\$774,837.00**.

(Enc. 6)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to accept the donation to the general fund of **\$400.00** from Griff's Ale Haus & Grille for the Title I Reading Program at the Lehighton Area Elementary Center.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ upon recommendation from the Finance Committee, to approve the following (as attached): student and adult lunch price increase by **\$.10**; no change in A la Carte or breakfast prices for the 2019-2020 school year. (Enc. 7)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- I. MOTION by _____, SECONDED by _____ to approve the Agreement for Participation in Child Nutrition Programs Sponsor's Agreement with Behavioral Health Associates (BHA) for the 2019-2020 school year. (Enc. 8)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- J. MOTION by _____, SECONDED by _____ to approve the Contract for Transportation Services from Behavioral Health Associates (BHA) for the 2019-2020 school year. (Enc. 9)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- K. MOTION by _____, SECONDED by _____ to approve **Employee #1633** to attend the National Association of School Resource Officers, NASRO Basic SRO/SPO Course, in Schnecksville PA on September 16-20, 2019, at a cost not to exceed **\$800.00**. Funding through the Superintendent's budget.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by _____, SECONDED by _____ to approve a contract with Lehigh Carbon Community College for the District to supply meals to the 21st Century Grant (Carbon County Shine After-School Program) administered by Lehigh Carbon Community College held in the Lehigh Area Elementary Center. The District will be reimbursed \$3.60 per meal served. (Enc. 10)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by _____, SECONDED by _____ to approve the service agreement with Population Health Innovations, Inc. to provide access to Health eTools, a daily electronic medical record platform for school nurses for school years 2019-20, 2020-21 and 2021-22, at a cost not to exceed **\$2,250.00**. (Enc. 11)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- N. MOTION by _____, SECONDED by _____, that on Monday, September 30, 2019, at 1:00 p.m. at the Administration Building, an absolute auction will be conducted by the Solicitor for the sale of Franklin Elementary School. Terms and Conditions shall be as set forth in the terms and conditions prepared by the Solicitor. Notice of said sale shall be published once a week during the three weeks prior to said sale. The below pre-bid shall act as the floor bids at the public sale and no additional bids will be accepted less than \$400,000.00.

Further, the Board accepts the pre-bid of \$400,000.00 by Bethany Wesleyan Church for Franklin Elementary (on the terms as set forth in their pre-bid) and established that as the minimum bid for the sale of said elementary school. If no other higher and equivalent bids are received, the building will be sold to them at the auction for \$400,000.00 subject to entering into an agreement of sale subject to the terms and conditions contained in their pre-bid. Possession and closing to be held within thirty (30) days. (Enc. 12)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by _____, SECONDED by _____ to approve the attached list of candidates for the **2019-2020 Substitute List** pending clearances. (Enc. 13)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the **Athletic** hires as recommended by the Athletic Committee and **Extra-Curricular** hires for the **2019-2020** school year. (Enc. 14)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Employee #39** – October 5, 2019/ Conferencing Skills
 2. **Employee #39** – October 16-December 4, 2019/School Finance and Resources
 3. **Employee #1085** – September 23-December 14, 2019/Foundations of Instructing English Language Learners
 4. **Employee #1085** – September 23-December 14, 2019/Sophomore Pedagogy Seminar
 5. **Employee #1085** – September 23-December 14, 2019/Principles of Communication
 6. **Employee #1695** – August 27, 2019/MBA: Managing People

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:
1. **Employee #977** – effective August 7, 2019
 2. **Employee #344** – effective August 20, 2019
 3. **Employee #1083** – effective September 6, 2019

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the following professional employee for tenure:
1. **Brandi Lees** – Secondary Mathematics Teacher – hired 8/17/16

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to accept the resignation of the following employees:
1. **Jena Wank** – Elementary Teacher – effective August 19, 2019
 2. **Felicia Fischer** – Special Education Teacher – effective August 20, 2019
 3. **Kimberly Nenscel** – Elementary Teacher – effective August 20, 2019
 4. **David Versuk** – Middle School Wrestling Coach – effective immediately

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- G. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following mentor for the appropriate teacher/nurse (listed to the left of the mentor's name) for the **2019-2020** school year:

Nicholas Costantino/Michael Lusch
Melissa Haydt/Kali Andrew

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- H. MOTION by _____, SECONDED by _____ to approve the recommendation to hire the following employees in accordance with the respective contracts:

1. **Stephanie Gustafson**, Elementary Long-Term Substitute for the 2019-20 school year, **Step 1, Bachelor's, \$43,000.00.**
2. **Christina Brong**, Title I Mathematics Teacher for the 2019-20 school year, **Step 1, Master's, \$43,850.00**

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

- A. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests:
1. **LAEC 3rd Grade (T. Strausberger)** – October 8 & 10, 2019 (Rain date: 10/9/19) – 8:30 a.m.-2:00 p.m. –to travel to Lehigh Gap Nature Center (LAEC Budget)
 2. **Pre-K Counts (S. Maloney)** – September 18, 2019 – 6:00 p.m.-7:00 p.m. – to travel to Lehighon Library (No cost)
 3. **Pre-K Counts (S. Maloney)** – October 23, 2019 (Rain date: 10/30/19) – 9:00 a.m.-11:30 a.m. and 12:00 -2:30 p.m. – to travel to Foothill Farm (No cost)

4. **Pre-K Counts (S. Maloney)** – November 27, 2019 – 10:30 a.m.-1:30 p.m. – to travel to Mahoning Valley Cinema (No cost)
5. **Special Education Community-Based Instructional Trips** - related to students' individualized education plans for the 2019-2020 school year.
6. **LAHS Ski Club (D. Bowman)** – 1/7,14,28/20, 2/4,11/20 (Make Ups: 1/8, 15, 29, 20, 2/5,12/20) – 3:00 p.m.- 10:00 p.m. – to travel to Big Boulder Ski Area (Student Cost)
7. **LAHS Science Olympiad (D. Bowman)** – January 11, 2020 – 6:45 a.m.-7:00 p.m. – to travel to Conestoga High School (LAHS Budget)
8. **LAHS Science Olympiad (D. Bowman)** – January 25, 2020 – 6:45 a.m.-7:00 p.m. – to travel to North Pocono High School (LAHS Budget)
9. **LAHS Science Olympiad (D. Bowman)** – February 8, 2020 – 7:15 a.m.-6:00 p.m. – to travel to Northwestern Lehigh High School (LAHS Budget)
10. **LAHS Science Olympiad (D. Bowman)** – March 6, 2020 – 7:00 a.m.-2:30 p.m. – to travel to Northampton Community College (LAHS Budget)
11. **LAHS Science Olympiad (D. Bowman)** – March 11, 2020 – 6:15 a.m.-7:00 p.m. – to travel to Penn State, Wilkes (LAHS Budget)
12. **LAHS Science Olympiad (D. Bowman)** – April 24-25, 2020 – 11:00 a.m. (Friday) to 10:00 p.m. (Saturday) – to travel to Juniata College (LAHS Athletics Budget)
13. **LAMS Aevium (C. Kenny, K. Miller)** – October 18, 2019 – 8:00 a.m.-2:00 p.m. – to travel to Nazareth High School for training (School Vans)
14. **LAHS NHS (Melissa Clark)** – September 5, 2019 – 9:30 a.m.-1:00 p.m. – to travel to Franklin Township Fire Company for Senator Yudichak's Senior Day Carbon County (Superintendent Budget)
15. **LAMS 6-8 Band (Beth Hudlow)** – September 28, 2019 – 8:30 a.m.-4:00 p.m. – to travel to Marywood University – Saxophone Workshop (Student Cost)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve George's Transportation Company, Inc. list of school bus drivers for the school year 2019-2020. (Enc. 15)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the 2020 Lehigh Valley Junior-Senior Prom to be held at The Centennial Catering and Conference Center, Center Valley, PA, on Friday, May 8, 2020, from 5:00 p.m.-10:00 p.m.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ pending the Affiliation Agreement with Drexel University, to acknowledge the following student teacher for the 2019-2020 school year:

1. **Hillary Starinieri** – Drexel University – Pre K-4 Certification

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTION

- E. MOTION by _____, SECONDED by _____ to approve Behavioral Health Associates list of school bus drivers for the school year 2019–2020. (Enc. 16)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve Use of School Property for:
1. **LAMS PTO (Nicole Baker)** – 9/12/19, 10/10/19, 11/14/19, 12/12/19, 1/9/20, 2/13/20, 3/12/20, 4/9/20 & 5/14/20 (Rain/Snow Dates: 9/19, 10/17, 11/21, 12/19, 1/16, 2/20, 3/19, 4/16, 5/21) – 6:30 p.m.-8:30 p.m. – LAMS Cafeteria – PTO Meetings
 2. **Carbon County Chapter PIAA FB Officials (Daniel Rossino)** – 8/27/19, 9/10/19, 9/24/19, 10/8/19, 10/22/19 – 7:00 p.m.-8:00 p.m. – LAHS Classroom – Professional Development
 3. **Lehighon Rotary (Michael Heery)** – November 2, 2019 – 7:00 a.m.-5:00 p.m. – LAMS Gymnasium and Cafeteria – Lehighon Handmade Holiday Craft Show
 4. **LAHS Band (Bryan Buffington)** – December 9 & 11, 2019 – 7:00 p.m.-9:00 p.m. – LAHS Auditorium & Classrooms – Dress Rehearsals
 5. **LAHS Band (Bryan Buffington)** – December 12, 2019 – 7:30 p.m.-9:30 p.m. – LAHS Auditorium & Classrooms – Winter Concert
 6. **LAHS Band (Bryan Buffington)** – May 4 & 6, 2020 – 7:00 p.m.-9:00 p.m. – LAHS Auditorium & Classrooms – Dress Rehearsals
 7. **LAHS Band (Bryan Buffington)** – May 7, 2020 – 7:30 p.m.-9:30 p.m. – LAHS Auditorium & Classrooms – Spring Concert
 8. **LAHS Band (Bryan Buffington)** – May 28, 2020 – 7:30 p.m.-9:30 p.m. – LAHS Auditorium & Classrooms – Jazz Band Concert
 9. **LAHS Chorus (Jessica Schafer)** – December 3, 4, 5, 2019 – 6:30 p.m.-8:30 p.m. & 6:30 p.m.-9:30 p.m. – LAHS Auditorium – Dress Rehearsals and Winter Concert
 10. **LAHS Chorus (Jessica Schafer)** – May 19, 20, 21, 2020 – 6:30 p.m.-8:30 p.m. & 6:30 p.m.-9:30 p.m. – LAHS Auditorium – Dress Rehearsals and Spring Concert
 11. **LAMS PTO (Nicole Baker)** – March 21, 2020 – 7:00 a.m.-4:30 p.m. – LAMS Gymnasium & Foyer – Annual Spring Bazaar
 12. **Dance with Kim, LLC (Kimberly Semmel)** – May 16 & 17, 2020 – 8:00 a.m.-6:00 p.m. & 10:00 a.m.-6:00 p.m. – LAHS Auditorium & Classrooms – 33rd Annual Dance Showcase

13. **Science Explorers (Megan Tomlinson)** – September 17, 2019-May 12, 2020 (Tuesdays) – 3:40-4:40 p.m. – LAEC Classroom – Science Club
14. **Lehigh Touchdown Club (Tanya Haydt)** – 9/17/19, 10/17/19, 11/21/19 – 7:00 p.m.-9:00 p.m. – LAHS Classroom – Monthly Meetings
15. **EF Tours (Michael Feifel)** – 9/17/19, 10/22/19, 11/18/19, 12/16/19 – 7:00 p.m.-8:00 p.m. – LAHS Classroom – Informational Meetings
16. **LAHS Guidance (Kathy Martin)** – September 25, 2019 – 6:30 p.m.-8:00 p.m. – LAHS Cafeteria – Financial Aid Night
17. **Pre-K Counts (Susan Maloney)** – October 14, 2019 – 7:30 a.m.-3:00 p.m. – LAEC Classroom – Class Day
18. **Pre-K Counts (Susan Maloney)** – November 6, 2019 – 7:30 a.m.-3:00 p.m. – LAEC Classroom – Class Day
19. **Pre-K Counts (Susan Maloney)** – May 18, 2020 – 4:00 p.m.-5:30 p.m. – LAEC Cafeteria – Pre-K Students meet Kindergarten Teachers
20. **Pre-K Counts (Susan Maloney)** – February 10, 2020 – 4:00 p.m.-5:30 p.m. – LAEC Cafeteria – Pre-K Counts Parent Night
21. **LASD Cross Country Team (Erica Pagotto)** – November 8, 2019 – 5:30 p.m.-8:30 p.m. – LAHS Cafeteria – Cross Country Banquet
22. **Lehigh Senior All-Night Party (Karen Ziegenfuss)** – March 29, 2020 – 9:00 a.m.-6:00 p.m. – LAHS Gymnasium and Student Parking Lot – Basket & Food Truck Festival
23. **Pre-K Counts (Susan Maloney)** – December 9, 2019 – 4:00 p.m.-5:30 p.m. – LAEC Cafeteria – Pre-K Counts Math Night/Family Dinner
24. **LAEC PTO (Tammy Serfass)** – September 10, 2019 – 6:00 p.m.-8:00 p.m. – LAEC Cafeteria – PTO Meeting
25. **LAMS (Timothy Sharrow)** – September 3-November 5, 2019 – 2:30 p.m.-3:30 p.m. – LAMS Gymnasium and Old Stadium - Fall Intramurals
26. **LAEC Coding Club (Martha Cox)** – September 25, 2019-May 20, 2020 (Tuesdays & Wednesdays) – 3:30 p.m.-4:30 p.m. – LAEC Computer Room – Computer Coding
27. **Girl Talk, Inc.-Lehigh Chapter (Suzanne Howland)** – 9/9/19 – 10:30 a.m.-11:30 a.m.- LAHS Auditorium – Mentoring Program
28. **Girl Talk, Inc.-Lehigh Chapter (Suzanne Howland)** – 9/25/19, 10/2,9,16,23,30/19, 11/13,20/19 – 2:30 p.m.-3:30 p.m. – LAHS Cafeteria – Mentoring Program
29. **LAEC Drama Club (Laurel Zimmerman)** – September 26-November 21, 2019 and December 5-December 19, 2019 (Thursdays) – 3:30 p.m.-4:30 p.m. – LAEC Gymnasium (Stage Area) – Drama Workshop
30. **LAHS Drama Club (Jessica Schafer)** – October 15 & 16, 2019 – 6:30 p.m.-8:30 p.m. and 7:00 p.m.-9:00 p.m. – LAHS Auditorium – Cabaret
31. **LAHS Drama Club (Jessica Schafer)** – April 3, 4, 5, 2020 – 7:00 p.m.-10:00 p.m. and 2:00 p.m.-5:00 p.m. – LAHS Auditorium – High School Musical
32. **LAMS Student Council (Kenneth Eck, Jr.)** – 9/20/19, 10/18/19, 1/17/20, 2/13/20 (Snow date: 2/14/20) – 3:00 p.m.-10:00 p.m. – LAMS Gymnasium – MS Dances
33. **LAMS Student Council (Kenneth Eck, Jr.)** – November 8, 2019 and February 28, 2020 – 3:00 p.m.-10:00 p.m. – LAMS Gymnasium – Dodgeball Fundraiser and Cancer Society Fundraiser

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve an Affiliation Agreement between Lehigh Area School District and **Drexel University** for the purpose of providing experiential learning for Education students. (Enc. 17)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the Dual Enrollment Agreement with Lehigh Carbon Community College (LCCC) and the Lehigh Area School District for the 2019-2020 school year. (Enc. 18)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the 2019-2020 Non-Public Schools Title I Professional Services Agreement between Lehigh Area School District and the Schuylkill IU #29. (Enc. 19)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the 2019-2020 Non-Public Schools Title I Professional Services Agreement between Lehigh Area School District and the Carbon Lehigh IU #21. (Enc. 20)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. Old Business for Discussion

1. Sale of Franklin

XIII. New Business for Discussion

XIV. Directors' Concerns

XV. Courtesy of the floor / Public Comment

XVI. Adjournment

Next regular scheduled meeting is Monday, September 16, 2019, at 7:00 p.m.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____