

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township Middle School on September 25, 2024.

The meeting was called to order by Board President Katie Fabiano at 6:15 p.m.

ATTENDANCE

Ms. Katie Fabiano, Board President
Ms. Carmen Alvarez, Board Vice President
Ms. Gazala Bohra
Ms. Gail DiPane
Mr. Peter Piro
Ms. Usha Sharma
Mr. Peter Tufano (left at 9:58 p.m.)
Mr. Charles Zeichner

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Dr. Amanda Peck

STAFF PRESENT

Dr. Chari Chanley, Superintendent of Schools
Dr. Adam Layman, Assistant Superintendent of Schools
Ms. Laura Allen, CPA, Business Administrator/Board Secretary

ATTORNEY PRESENT

Mr. Adam Weiss, Busch Law Group

MEMBERS OF THE PUBLIC – approximately 22

After the Pledge of Allegiance, and the roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published, and electronic notice provided by having the date, time, and place thereof posted September 20, 2024:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

CLOSED SESSION RESOLUTION

WHEREAS the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Monroe Township Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12 (b) of the Act; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be

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made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Monroe Township Board of Education that the Board shall go into Executive Session to discuss the following items. Additional items may be determined and announced as needed.

	Matters rendered confidential by state or federal law.
	Matters in which the release of information would impair a right to receive funds from the United States Government.
	Matters which would constitute an unwarranted invasion of privacy.
X	Matters involving collective negotiations and/or the negotiations of terms and conditions.
	Matters involving the purchase, lease or acquisitions of real property or investment of public funds.
	Matters concerning the protection of the safety or property of the public.
X	Pending or anticipated litigation and matters covered by the attorney-client privilege.
X	Matters involving employees and terms of their employment and contract. * Confidential Personnel Matter
	Possible imposition of a civil penalty or suspension.
X	HIB investigation involving students.
	Other

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action may be taken on any of the items stated above.

A motion was made by Mr. Tufano and seconded by Ms. DiPane that the members of the Board of Education go into closed session. Motion carried.

Adjourned to Closed Session at 6:19 p.m.

Returned to Public Meeting at 7:15 p.m.

A motion was made by Ms. Alvarez and seconded by Mr. Piro that the members of the Monroe Township Board of Education approve the following resolution by consent roll call:

BE IT RESOLVED, that the Monroe Township Board of Education approves the Memorandum of Agreement with Teamsters Local 11, affiliated with the International Brotherhood of Teamsters, related to the terms and conditions of employment of its members by the Board, for the period July 1, 2024 through June 30, 2027. The Board President, Superintendent, Business Administrator and Board Attorney are authorized to take all actions to effectuate this action of the Board. Roll call 9-0-0-0-1. Motion carried.

APPROVAL OF MINUTES

A motion was made by Mr. Tufano and seconded by Ms. DiPane to approve the minutes for the Public Board of Education Meeting held on August 21, 2024. Motion carried.

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township Middle School on September 25, 2024.

A motion was made by Mr. Tufano and seconded by Ms. DiPane to approve the minutes for the Closed Session Meeting held on August 21, 2024. Motion carried.

STUDENT BOARD MEMBERS' REPORT

Ms. Chadha and Ms. Patel reported the following on district schools:

Oak Tree - welcomed 570 students this year. Back to School Night was held on September 17th. Students and their families were welcomed by the PTA during an Ice Pop Social on September 11th. A Clothing Drive will be held on September 28th.

Applegarth - Back to School Night will be held tomorrow, September 26, 2024. Assemblies were held and school administration discussed the Code of Conduct and how to keep the schools' status as a National School of Character by adhering to the FISH Philosophy (friendly, inclusive, supportive, and honest). Several activities were held in honor of Patriot's Day and 9/11. Constitution Day was celebrated on 9/17 with a Constitution themed escape room. The PTA hosted an Ice Pop Social on September 11th. Applegarth would like to thank high school student Aarav Modi for the wonderful map of the USA he and his troop painted in the play area and Eagle Scout Param Ghetia for the Gaga Pit he built for the School.

Mill Lake – The school theme this year will be It's Always Sunny at Mill Lake. Staff set a positive tone as they showed their school spirit by wearing yellow sunshine shirts on the first Friday. On September 11th, students dressed in red, white, and blue to honor and pay tribute. Mill Lake hosted a successful Back to School Night on September 12th, which was followed by a fun Pajama Day for the entire school. In support of Pediatric Cancer Awareness, this Friday, staff & students will show their support by participating in Gold & Blue Jeans Day. Picture Day is October 7th. The school will also conduct bus safety drills on October 9th, with rain dates scheduled. Parent teacher conferences for preschool and kindergarten will take place on October 15th, 16th, and 17th.

Woodland - welcomed back students and introduced their school theme, We Grow Together. Together, the school and families will provide the necessary strong foundation to help students thrive and grow this school year. Students with their families created leaves for the school's Family Tree, which included family pictures, words, drawings, etc. to represent their family's interests. In honor of Patriot Day on September 11th, all students and staff wore red, white & blue. Classrooms participated in several different activities to commemorate this important date.

Barclay Brook - has had a wonderful opening to the 2024/25 school year. On Wednesday, September 11th, students and staff were invited to wear red, white, and blue in recognition of Patriot Day. Back-to-School Night was held on September 12th. Barclay Brook's GREAT Kid initiative is up and running for the new school year. The GREAT acronym represents core values of Growth mindset, Respect, Empathy, Acceptance, and Trust. Each week two students will be recognized from each grade level for demonstrating GREAT behavior.

Brookside - in honor of Patriot Day, the staff and students wore red, white, and blue. Back to School Night will be held on September 26th. In recognition of Fire Prevention Week, 3rd Grade students will visit the Fire Safety House, and 4th and 5th Graders will have an assembly. The PTA will host a Fall Book Fair on October 9th & 10th.

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Middle School - finished fourth in fundraising in the nation for the American Heart Association through their Hoops for Heart program, raising \$30,000 led by PE Teacher Misty Drake. MTMS had their Back to School Nights on September 10th, 16th, and 25th. On September 24th, MTMS held an interest meeting for the 6th Grade production of Joust. The play will be held on October 24th.

High School - Back to School Night was held on September 18th. Senior night for the parents of the senior class was held yesterday and provided valuable information on the college application process. Students have been actively participating in Spirit Week this week, dressing up in pajamas, white lies, as their favorite holiday, western theme, and in purple and gold. The Pep Rally for the Varsity Football Team is going to be held on Friday, September 27th.

PRESENTATIONS

APPLE DISTINGUISHED SCHOOL

Representatives from the Apple Education Team presented the Board with the status of being selected as an Apple Distinguished School. They explained the program and defined Apple Distinguished Schools as centers of leadership and educational excellence that demonstrate Apple's vision for learning with technology that demonstrate Apple's vision for learning with technology. The Team reported that as of February 2024, there are 889 Apple Distinguished Schools from 37 countries around the world that have been awarded as Apple Distinguished Schools. The Team congratulated the staff and students of Monroe Township High School for achieving this status.

STRATEGIC PLAN

Dr. Chanley began by providing an overview of the process and development of the Strategic Plan. The Strategic Plan is a comprehensive community wide plan that was developed after several meetings with input from participants from various areas. Dr. Chanley reported that a Strategic Plan is not a requirement, it is something that the district chose to do. Dr. Layman stated that the purpose of the Strategic Plan is to develop a common vision, shared priorities, and ultimately have this document as the North Star for the district, adding that whether it is board goals, school goals, administrative goals, or teacher goals, if everyone is pulling in the same direction we can move this forward. Next, Dr. Layman provided an overview of areas of focus which were: facilities and operations; leveraging technologies; and students excelling. A goal statement was defined for each area of focus.

Dr. Layman stated that the presentation will be posted on the district website tomorrow along with all the notes from the meetings.

Additional details and the complete presentation can be found at the following link:

<https://www.monroe.k12.nj.us/cms/lib/NJ01000268/Centricity/Domain/2204/Strategic%20Plan%20Presentation.pdf>

BOARD DISCUSSION ON BUDGET PHILOSOPHY

Dr. Chanley stated that the budget philosophy is philosophical in nature, it begins with determining what the expectations are, what the goals are, what the priorities are, and it is usually not inclusive of numbers nor is embedded in numbers. Dr. Chanley added generally the budget philosophy discussion occurs in November, then in March the budget presentation is

held. Dr. Chanley stated that the NJDOE State Budget Program that Ms. Allen utilizes to enter the numbers in, isn't even available yet. Dr. Chanley advised that the Board desires to not have to go out to the residents for another vote/question and asked administration to "put the cart before the horse" and get a better idea as to where the district is going to be financially. Dr. Chanley and Ms. Allen stressed that all numbers used in the presentation are preliminary projected estimates. Ms. Allen presented the preliminary projected increases and decreases in the General Fund Resources, preliminary projected General Fund State Aid Revenues, and the preliminary projected Tax Levy Revenues. Ms. Allen thanked the Township again for the \$5,000,000.00 for Applegarth repairs, noting that they could not be done without those funds, which will allow us to complete these projects without any effect on the budget. Ms. Allen stated that the district will also benefit from the ESIP projects by allowing energy improvements without increasing the budget.

Ms. Bohra thanked administration for all the efforts the last few months working and the residents for their support in the question in April, which will help in future year's budgets.

Additional details and the complete presentation can be found at the following link:

<https://www.monroe.k12.nj.us/cms/lib/NJ01000268/Centricity/Domain/2029/25.26%20Budget%20Philosophy%20Presentation.pdf>

COMMITTEE REPORTS

Ms. Gail DiPane, Vice Chairperson of the Legislative Action & Community Engagement (LA/CE), reported that the Committee met on September 18th. Ms. DiPane stated that the Committee discussed updates to the district website. Mr. Morolda and Dr. Layman provided details on the new user-friendly format. Next, the Committee reviewed the letter that will be sent to the legislators. Dr. Layman shared that he has been working with Mr. Tague and other administrators to get a rough estimate for full day kindergarten. Ms. DiPane reported that they hope to get this information to the legislators shortly along with a resolution regarding impact fees and a request for support on Bill S248. Next, the Committee discussed two recent legislative updates, S2930, revisions for OPRA and S2837, an election modification. Lastly, the Committee discussed how they can create a better channel of communication between the adult communities and Jamesburg residents with the district.

Ms. Gail DiPane, Chairperson of the Citizens Advisory Committee, reported that the Committee met on September 17th. Mr. Morolda presented the Committee with the list of applicants for committee membership. Ms. DiPane reported that 17 applications were received. The Committee extended the date to apply to September 20th. All applicants whether chosen or not will be notified by September 30th. Dr. Layman will present the Strategic Plan to the Committee at the first meeting on October 8th. Dr. Layman and Mr. Morolda provided the Committee with a summary of the Strategic Action Plan. Information included in the packet will be distributed to the new committee members.

Ms. Carmen Alvarez, Chairperson of the Personnel Committee, stated that the Committee met on September 18th and reviewed three resignation exit interviews and the current vacancies. The Committee discussed amendments needed in the job description for Supervisor of Transportation to include additional responsibilities, which is on the agenda for approval this evening.

Ms. Gazala Bohra, Chairperson of the Finance Committee, reported that the Committee met on September 18th. The Committee reviewed the attorney invoices and the bill list, which at the time of the meeting was approximately 8.9 million dollars with an addendum expected closer to the public board meeting. Clarifications were sought on a few checks for IT purchases, sports equipment, and legal services.

Next, on the agenda was a software proposal for the Genesis module for Human Resources Department. This proposal will cost the district \$25,000 for the first year and then \$5,000 every year there on. This has been discussed by the Board in the past year, but a decision was not made. Dr. Layman shared how our district is still very manual in a lot of our human resource processes using excel spreadsheets for data entry for many of the individual employee data. This centralized, automated system is commonly used by many districts around us. Presently we use a tool called CSI which handles these human resource tasks and payroll. The proposal was to continue using CSI for payroll but transfer the human resource part to Genesis. While the Committee agreed that we must get this module, the decision has been postponed for another month to get some clarity on the cost of bringing even the payroll to Genesis, thus eliminating an additional tool. We would like to see if this would serve our systems and staff better while bringing cost savings with consolidation.

Next, the Committee discussed the Shared Services Agreement between the Township of Monroe and the MTBOE due to an issue brought up in the last board meeting about the gap between the understanding of security terms in this Agreement and the regulations requirement for security in our board Policy and Regulation 7510. As per the Agreement, we do not charge the Township for security and expect them to ensure safety of the occupants and structures while they are using it, but the regulation requires a minimum of one security guard paid by the Board of Education during the use of the buildings. The Committee has requested that Administration have the attorney review the Agreement and suggest modifications.

Lastly, two renewals were discussed that were related to the Cheer Team and the Swim Team practices.

Ms. Gazala Bohra, Chairperson of the Curriculum, Co-curricular, Athletics and Pupil Personnel Committee, reported that the Committee met on September 17th. The Committee reviewed seventeen curriculum documents that are on the agenda for approval this evening.

Dr. Roselle began with Grade 6 Spanish curriculum, which has now been added as one of the four cycles that students go through in the first year of middle school. Students that are in Chorus do not get the opportunity to do the cycles. Dr. Layman shared that any 6th Chorus parents that want their child to get a similar Spanish exposure in 6th Grade can reach out to the Administration to ensure their needs are being met. Dr. Roselle then discussed the Honors Latin III curriculum and shared the overall structure of the Latin program in our High School and the excellent opportunity that our students have in this department. Next, three Language Arts curriculums were discussed: Advanced Grade 7 ELA; Advanced Grade 8 ELA; and AP Language and Composition. Dr. Roselle presented the Media Literacy curriculum for K through Grade 2 and Grades 3 through Grade 5.

Ms. Gasko shared in detail the Grade 2 Math, Algebra I, and Honors Algebra II

curriculum. She highlighted the updates that are based on the 2023 NJ State Learning Standards. She also explained the progression through the various levels of high rigor Math courses we offer and how some can become prerequisites for Advanced Science Classes.

Ms. Drust shared two AP Physics documents, AP Physics I and AP Physics C and highlighted all the pre-requisites and the content/differences between the two.

Mr. Snyder then presented the following four documents: Elementary General Music in Grade 3, High School Piano 1, Pop Music History, and Strength and Conditioning.

Next, on the agenda was the Athletics Emergency Action Plan presented by Mr. Barandica. This comprehensive plan is the first of its kind for the district and will be reviewed every year going forward for any changes required. This plan lists protocols for injuries of several types. It includes weather related emergencies and shows the fastest route to all our fields from nearby police and EMT locations. It also addresses the locations of the AED units. While putting this plan together they determined the need for additional ones.

Mr. Morolda provided an update on the Enrichment Programs. He shared how we have hit the ground running with the Advance Enrichment Programs, which are qualification-based entry and offered during the school day including the morning zero period in all three upper elementary schools. Mr. Morolda reported that this year the district will be offering a variety of fee-based after school enrichment programs and the Committee discussed how those would work. Mr. Morolda shared that we may not have enough time to do a prep class for the October SAT test date, but they are working towards starting the fee-based SAT Prep classes for future test dates. The district website is in the middle of an overhaul, but Administration is making all efforts to have all enrichment programs updates and information accessible to the community through the old site and our social media pages.

Mr. Peter Piro, Chairperson of the Buildings, Grounds, Transportation, and Security Committee, reported the following updates from the September meeting:

Administration confirmed that the replacement flashers for the High School/Middle School crosswalk were received at the High School today. The district is moving to a solar flasher to avoid the consistent problems we've had with the in-road power flashers. This new solar flasher matches a unit being installed by the Township between Mill Lake School and the Recreation Center.

Administration informed the Committee that the Applegarth 1936 roof replacement project is substantially complete, and they are pleased with the performance of the contractor. We are working through the punch list and warranty inspections. The project was finished on time and under budget.

Regarding the electric service upgrade project at Applegarth, Administration shared photos of the construction work and emphasized the complexity of the conduit installations that are ongoing. The project is proceeding well and if JCP&L delivers the new service transformer by June of 2025, this project can be completed successfully on time.

Administration noted that the architect has completed review of the bids for the Applegarth HVAC upgrade project. Thirteen bidders picked up bid packages and 8 bids were received. The bids received were competitive and the apparent low bidder EACM Corp is the same contractor who has successfully completed the Middle School Performing Arts Center HVAC Upgrades project. Administration noted that the project low bid came in \$500,000 over the R.O.D Grant projection. However, we're able to apply the additional \$300,000 in state aid for capital expenditures to offset the \$500,000 shortfall. Also, Administration noted that if the roof projects that are still to be bid, come in under budget this could likewise free up additional capital. However, if this does not happen Administration indicated that they could provide the additional \$200,000 in the forthcoming budget as lease purchase monies and therefore recommend that if the contracts pass legal review that the board take action to proceed with this contract.

Administration shared a draft resolution that will be presented at the upcoming board meeting for board action. This resolution provides for Administration to work with Honeywell to secure quotes for solar power purchase agreements. This information will guide decision making towards potentially proceeding with solar projects under ESIP. This does not commit the Board to any contract or any cost at this time. The resolution has been reviewed by Busch Law and is currently in review with bond counsel.

Dr. Layman provided an overview of the school opening transportation concerns and indicated that although there were a few minor issues with primarily contracted drivers and confusion on day one, by day two there was a significant improvement, and all appears to be proceeding well now. We are adequately staffed at this time and athletic events are being adequately supported with school bussing. The Transportation Department was also able to work with the Ed Service Commission to address a few routing conflicts for students attending magnet schools.

The agenda item for the High School Sewage Pump Station was discussed during the security update.

Videotaped committee meetings can be found on the district website or at the following link: [Monroe PEG TV \(viebit.com\)](http://MonroePEGTV.viebit.com)

PUBLIC FORUM

Chrissy Skurbe, Monroe Township – inquired if there are any new student programs in the budget that was presented today. Ms. Skurbe asked what the Board will do if this guesstimate on the budget does not work out and there is a deficit like last year. Ms. Skurbe also inquired if the Board is committed to not cutting programs.

William Turitto, parent of district students – stated that a philosophy means nothing if the numbers do not really match. Mr. Turitto suggested that they start at the foundation and begin with full day kindergarten. Mr. Turitto inquired how the Board can go about getting the money needed for the plans presented earlier.

Brian Fabiano, Monroe Township – stated that it is responsible on the Board's part for the community to have administration, those of whom have years of experience with the budget, present these preliminary numbers this evening. Mr. Fabiano stated that it is time to come up

with a plan to make full day kindergarten work. Lastly, Mr. Fabiano requested an explanation on why the Board is being asked to approve back to school night supervision retroactively.

Bob Valentine, Monroe Township – regarding the Strategic Plan, Mr. Valentine stated that he would have liked to see some measurable independent objective data that displayed where the district is today versus where you want to be in five years. Regarding the budget presentation as it relates to the Strategic Plan, Mr. Valentine stated that it should have been included as to when the district would go to the residents for an additional question. Mr. Valentine acknowledged the work that went into the budget philosophy presentation and thanked administration for it.

ASSISTANT SUPERINTENDENT REPORT

Dr. Layman welcomed back all staff and students. Dr. Layman reported that the Foundation for Music Education has announced their awards for 2024 and for the first time in school history, the MTHS Honors Wind Ensemble and Honors Percussion Ensemble have each been named state level winners. The Foundation for Music Education annually recognizes outstanding performing ensembles from across the country through their mission to support the advancement of music education.

SUPERINTENDENT'S REPORT **PERSONNEL (10-member vote)**

A motion was made by Ms. Alvarez and seconded by Ms. Bohra that Personnel Items A-AF as recommended by the Superintendent and Assistant Superintendent be approved by consent roll call. Roll call 9-0-0-0-1. Motion carried. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

PERSONNEL (9-member vote)

A motion was made by Ms. Alvarez and seconded by Ms. DiPane that Personnel Items AG-BL be approved by consent roll call. Roll call 8-0-0-0-1. Motion carried with Mr. Piro abstaining on AY. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION (10-member vote)

A motion was made by Ms. Alvarez and seconded by Ms. DiPane that Board Action Items A-L be approved by consent roll call. Roll call 9-0-0-0-1. Motion carried. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION (9-member vote)

A motion was made by Ms. DiPane and seconded by Ms. Alvarez that Board Action Items M-R be approved by consent roll call. Roll call 8-0-0-0-1. Motion carried. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (10-member vote)

A motion was made by Ms. Bohra and seconded by Ms. DiPane that Board Action Items A-O under the 10-member vote be approved by consent roll call. Ms. Bohra stated that ideally, she would have like to see the resolution to move the election to November be presented later when there is a better idea of the budget but given what was presented today and that there is a new law in place that allows the district to go out for a question, she feels confident to support the

resolution. Ms. Bohra added that her promise to the community of not allowing program cuts still stands true. Mr. Zeichner stated that he feels the resolution is important as it allows for the residents to vote in November, which is the best time for people to get out and vote. Roll Call 9-0-0-0-1. Motion carried with Dr. Peck abstaining on Item N and Ms. Alvarez recusing on Item A where it pertains to The Learning Tree. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (9-member vote)

A motion was made by Ms. Bohra and seconded by Ms. DiPane that Board Action Items P-R under the 9-member vote be approved by consent roll call. Roll call 8-0-0-0-1. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT REPORT

Ms. Fabiano welcomed everyone to the 24/25 school year. Ms. Fabiano stated that listening to the student board members' reports and the three presentations this evening was a nice reminder of why as board members they are there. To be present, to participate and watch these plans come into place puts it all in perspective.

OTHER BOARD OF EDUCATION BUSINESS

Ms. Bohra reiterated how impressive being named an Apple Distinguished School is and thanked High School administrators for their hard work. Regarding the changes made this school year with student parking at the High School, Ms. Bohra stated that she has been observing as a parent and community member and reported that it has been working out. Ms. Bohra congratulated the High School Wind Ensemble and Honors Percussion Ensemble and wished the sports teams well this season.

Mr. Piro stated that there have been some incorrect statements on social media and throughout the community made and requested that residents disregard them. Mr. Piro requested that should any resident have questions that they please present them to the Board. Regarding some comments relating to lunch prices, Mr. Piro reported that the district lunch prices are cheaper than most other schools and reported that the Board isn't gouging the parents on lunch prices.

PUBLIC FORUM –

Gyaneshwar Sadamastula, Monroe Township – expressed potential bus safety concerns with a proposed warehouse on Applegarth Road. Mr. Sadamastula requested that the Board Chair and Superintendent send a request to the Township Planning Board that any application for the warehouse be denied. Mr. Sadamastula also requested that they attend the Planning Board meeting on Thursday.

Chirag Kotwal, Monroe Township – expressed concerns with a proposed warehouse on Applegarth Road. Mr. Kotwal also requested that administration attend the Township Planning Board meeting on Thursday.

Sudheer Mamadapur, Monroe Township - spoke about potential school bus safety concerns with the proposed warehouse and requested that the Board express concerns to the Township.

Dominick Turitto, parent of district students – inquired if the Board supports the Freedom to Read Act.

Chrissy Skurbe, Monroe Township – spoke about comments made at a committee meeting regarding safety protocols and whether the need for security for Township building usage is necessary. Ms. Skurbe hopes that the Board honors the Agreement and makes the Township provide the security.

Sarah Aziz, Monroe Township – spoke about letters that were sent out this week from the Middle School regarding the MTMS PSA and MTMS PTO. Ms. Aziz inquired if the MTMS Administration checked the tax exempt status and bylaws for the MTMS PSA before the letters went out. Ms. Aziz also inquired why the Middle School is the only district school that has two organizations.

Greg Nazarian, district employee – regarding the discussions this evening on school bus safety and student safety, Mr. Nazarian stated that the bus drivers and staff you have here in Monroe are among the finest that he has worked with within the last 48 years of his driving.

Brian Fabiano, Monroe Township – continued speaking about the retroactive approval sought tonight for the Middle School. Next, Mr. Fabiano inquired how the Board plans to create surplus since there no longer is any. Lastly, Mr. Fabiano spoke about a previous speaker's comments regarding Mr. Piro and school safety.

John Zawicki, Monroe Township – stated that approving the resolution to move the school election to November was only done for members to extend their term on the Board.

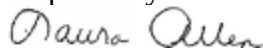
NEXT PUBLIC MEETING

Ms. Fabiano stated that the next public meeting of the Monroe Township Board of Education will convene at 6:15 p.m. on October 16, 2024.

ADJOURNMENT

A motion was made by Ms. Alvarez and seconded by Ms. DiPane that the meeting be adjourned. Motion carried. The public meeting adjourned at 10:03 p.m.

Respectfully submitted,



Laura Allen, CPA

Business Administrator/Board Secretary

The video recording of this meeting of the Monroe Township Board of Education can be found on the district website or at the following link:

<https://monroetv.viebit.com/index.php?folder=Board+of+Education>



Wednesday, September 25, 2024
MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING
ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY

MONROE TOWNSHIP MIDDLE SCHOOL
1629 PERRINEVILLE ROAD
MONROE TOWNSHIP, NJ 08831
6:15 P.M.

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject	A. BOARD MEMBERS
Meeting	Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	3. ROLL CALL
Type	Information

Ms. Katie Fabiano, Board President
 Ms. Carmen Alvarez, Board Vice President
 Ms. Gazala Bohra
 Ms. Gail DiPane
 Mr. Peter Piro
 Ms. Kate Rattner
 Ms. Usha Sharma
 Mr. Peter Tufano
 Mr. Charles Zeichner

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Dr. Amanda Peck

STUDENT BOARD MEMBERS

Ms. Sehaj Chadha

Ms. Siyona Patel

4. STATEMENT

Subject	A. STATEMENT
Meeting	Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	4. STATEMENT
Type	Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted May 10, 2024 and September 20, 2024:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
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4. Cranbury Press, and
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5. CLOSED SESSION RESOLUTION

Subject	A. CLOSED SESSION RESOLUTION
Meeting	Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	5. CLOSED SESSION RESOLUTION
Type	

WHEREAS the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Monroe Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Monroe Township Board of Education that the Board shall go into Executive Session to discuss the following items. Additional items may be determined and announced as needed.

	Matters rendered confidential by state or federal law.
	Matters in which the release of information would impair a right to receive funds from the United States Government.
	Matters which would constitute an unwarranted invasion of privacy.
X	Matters involving collective negotiations and/or the negotiations of terms and conditions. • Memorandum of Agreement in connection with a new collective negotiations agreement between the Board and the Local No. 11, affiliated with International Brotherhood of Teamsters.
	Matters involving the purchase, lease or acquisitions of real property or investment of public funds.
	Matters concerning the protection of the safety or property of the public.
X	Pending or anticipated litigation and matters covered by the attorney-client privilege.

X	Matters involving employees and terms of their employment and contract. • Confidential Personnel Matter
	Possible imposition of a civil penalty or suspension.
X	HIB investigation involving students.
	Other

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action may be taken on any of the items stated above.

6. APPROVAL OF MINUTES

Subject **A. APPROVAL OF MINUTES**

Meeting Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 6. APPROVAL OF MINUTES

Type Information

Public Board of Education Meeting, August 21, 2024
Closed Session Meeting, August 21, 2024

7. STUDENT BOARD MEMBERS' REPORT

8. PRESENTATIONS

Subject **A. APPLE DISTINGUISHED SCHOOL**

Meeting Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 8. PRESENTATIONS

Type

Subject **B. STRATEGIC PLAN**

Meeting Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 8. PRESENTATIONS

Type

Subject **C. BOARD DISCUSSION ON BUDGET PHILOSOPHY**

Meeting Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 8. PRESENTATIONS

Type

9. COMMITTEE REPORTS

10. PUBLIC FORUM -AGENDA ITEMS ONLY

Subject **A. PUBLIC FORUM (See Note 3)**

Meeting Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 10. PUBLIC FORUM -AGENDA ITEMS ONLY

Type

See Note 3.

11. ASSISTANT SUPERINTENDENT'S REPORT

Subject A. ASSISTANT SUPERINTENDENT'S REPORT

Meeting Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 11. ASSISTANT SUPERINTENDENT'S REPORT

Type

12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Subject A. HOME INSTRUCTION

Meeting Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Information

ID#	School	Grade	Reason	Home Instruction Provider	Effective Date	End Date
91198	MTMS	8	CST	Forrest, UTS	9/6/2023	8/30/2024
92933	BES	5	Medical	DeCarlo	9/12/2023	8/30/2024
97980	MTMS	7	Medical	Fiore, Anzivino, Palermo, Gonzalez	6/3/2024	8/30/2024

Subject B. ENROLLMENT

Meeting Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Information

OUT OF DISTRICT

School	Monroe			Jamesburg		
	July	August	Difference	July	August	Difference
Academy Learning Center	6	5	-1	5	5	
Alpha School	2	2				
Bridge Academy	1	1		0		
Celebrate the Children	1	1				
Center for Lifelong Learning	3	3				
Center School	2	2				
Children's Center	0	0		0	0	
Collier School	1	1				
Cornerstone	0	0				

CPC High Point	3	3				
Douglass Develop. Center	2	2				
East Mountain	0	0		1	1	
Eden	2	2				
Future Foundations Academy	1	1				
Garden Academy	1	1				
Honor Ridge Academy	1	1				
Hawkswood School	1	1				
Lakeview School	0	0		1	1	
Mercer Elementary	2	2		1	1	
Midland School	1	1				
New Roads -Somerset	0	0				
New Roads- Parlin	1	1				
Newmark Elementary	1	1				
Newmark High School	1	1				
NuView Academy	1	1				
Rock Brook School	1	1				
Rugby	0	0		0	0	
Rutgers Day School	0	0				
Schroth School	3	3				
Shore Center	1	1				
Total	39	38	-1	8	8	0

STAFF COUNT

Department	Number of Staff
Superintendent Office	
Superintendent	1
Director	1
Secretary	2
Human Resources	4
Assistant Superintendent Office	
Assistant Superintendent	1
Secretary	2
Staff Developers (Teachers)	3
Business Office	
Business Administrator	1
Assistant Business Administrator	1
Secretary	1
Accounting/Purchasing	4
Payroll	3
Benefits	1
School Admin/Admin Support	
Principal	8
Assistant Principal	10
Secretary	29
Office Paraprofessional	1
Supervisors K-12	
K-12 Supervisor	6
Secretary	1
Instructional	
Teacher	549.5

Classroom Paraprofessionals/Media Ctr	
Paraprofessionals - Full-time	114
Paraprofessionals - Part-time	39
Media Coordinator	3
Educational Services Professionals	
LDTTC	9
School Social Worker	7
School Psychologist	11
Physical Therapist	3
Occupational Therapist	8
Behavior Specialist/BCBA	4
Nurse	14
Media Specialist	7
School Counselor	22
Reading Specialist	5
SAC	1
Speech & Language Specialist	17
Pupil Personnel Services	
Director	1
Supervisor	2
Secretary	5
Information Systems	
Director	1
Tech Staff	10
Facilities	
Director	1
Supervisor	2
Secretary	1
Custodial/Maintenance	66
Transportation	
Director	1
Supervisor	1
Office Staff	2
Driver	57
Bus Mechanics	3
Paraprofessionals - Part-time	15
Security	
Director	1
F/T School Security Officer	20
P/T School Security Officer	4
Athletic Department	
Director	1
Athletic Trainer (1 full time, 1 part-time teacher/trainer)	1.5
Secretary	1
Food Service	
Director	1
Lunch Paraprofessionals - Part-time	40
Falcon Care/ECE	
Director	1
Clerk	1
Teacher/Teacher Aides	8
Site Coordinator, Group Leader (Part-time)	16

Total District Staff as of September 1, 2024	1157
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Subject	C. PERSONNEL (10 MEMBER VOTE)
Meeting	Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	12. SUPERINTENDENT'S REPORT/RECOMMENDATION
Type	Action

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Personnel Action section of the Agenda.

BOARD ACTION (Items A through AF)

- A. *It is recommended by the Superintendent of Schools that the Board accept the resignation, due to retirement of **Mr. Martin Poko**, driver in the Transportation Department, effective October 1, 2024.
- B. *It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Ana Lanfranchi**, teacher of language arts at MTHS, effective October 1, 2024.
- C. *It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Yvonne Martin**, paraprofessional in the Transportation Department, retroactive to September 3, 2024.
- D. *It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Marina Vitalin** as advisor for the Entrepreneurship and Innovation Club, retroactive to September 4, 2024.
- E. *It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Tiffany Crane**, transportation supervisor in the Transportation Department, retroactive to September 11, 2024 through September 27, 2024. It is further recommended that this leave shall be without pay except to the extended of any sick days to which Ms. Crane may be entitled to.
- F. *It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Ellen Venezia**, driver in the Transportation Department, retroactive to September 1, 2024 through September 12, 2024 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Venezia may be entitled to.
- G. *It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Mr. Anthony Spirito**, paraprofessional in the Transportation Department, retroactive to September 1, 2024 through October 1, 2024 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Spirito may be entitled to.
- H. *It is recommended by the Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Jennifer Burkshot**, paraprofessional at MTHS, effective October 1, 2024 through November 8, 2024 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Burkshot may be entitled to.
- I. *It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence to **Mr. Michael Farone**, school security officer for the District, effective October 14, 2024 through October 18, 2024.
- J. *It is recommended by the Superintendent of Schools that the Board of Education approve the termination of the employment of employee #5700 retroactive to September 18, 2024. The Superintendent of Schools and the Business

Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.

- K. *It is recommended by the Superintendent of Schools that the Board approve the following teachers for Health and Physical Education Makeups at the High School, 1 teacher for one hour per day on a rotational basis for 72 days at the hourly instructional rate \$55.00 retroactive to September 1, 2024 through June 30, 2025 account no. 11-140-100-101-000-070:

1.	Andrew Isola
2.	Sean Field

- L. *It is recommended by the Superintendent of Schools that the Board approve the following teachers for World Language Lab at the High School, one teacher for one hour per day on a rotational basis for 72 days at the hourly instructional rate \$55.00, retroactive September 1, 2024 through June 30, 2025 account no. 11-140-100-101-000-070:

1.	Marni Vicich
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- M. *It is recommended by the Superintendent of Schools that the Board approve the following teacher for the After School Testing Center at the High School, 6 teachers for 1.5 hours per day on a rotational basis for 144 days at the hourly instructional rate \$55.00 retroactive to September 1, 2024 through June 30, 2025 account no. 11-140-100-101-000-070:

1.	Jason McLaughlin
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- N. *It is recommended by the Superintendent of Schools that the Board approve the following staff for Freshman Orientation retroactive to August 21, 2024 and August 22, 2024 for a total of 10 hours each at the hourly instructional rate \$55.00 account no. 11-140-100-101-000-070:

1.	Jason McLaughlin
2.	Marianne Siciliano

- O. *It is recommended by the Superintendent of Schools that the Board approve the following staff as a Mentor for the 2024-2025 school year:

1.	Andrea Feminella (HS)
2.	Sean Field (HS)
3.	Martin Griffin (HS)

- P. *It is recommended by the Superintendent of Schools that the Board approve the following staff as a PD Trainer for the 2024-2025 school year:

1.	Paulina Pereira (HS)
2.	Jeanie Corallo (District)
3.	Gina Mulholland (PPS)
4.	Zachary Caruso (PPS)
5.	Caitlin Somma (PPS)

- Q. *It is recommended by the Superintendent of Schools that the Board approve the following teachers for After School Science Lab at the High School, three teachers for one hour per day on a rotational basis for 144 days at the hourly instructional rate \$55.00 retroactive to September 1, 2024 through June 30, 2025 account no. 11-140-100-101-000-070:

1.	Kaitlyn Brozanski
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- R. *It is recommended by the Superintendent of Schools that the Board approve the following teacher for After School ESL Support at the High School, 1.5 hours per day, 2 days per week at the hourly instructional rate

\$55.00, retroactive to September 17, 2024 through June 12, 2025 (account no. 20-274-100-100-000-070 Title III Funded):

1.	Nicole Gross
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- S. *It is recommended by the Superintendent of Schools that the Board approve the following teacher for ESL Credit Recovery at the High School, 2 hours per week at the hourly instructional rate \$55.00, retroactive to September 17, 2024 through June 12, 2025 (account no. 20-274-100-100-000-070 Title III Funded):

1.	Gail DeMarco
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- T. *It is recommended by the Superintendent of Schools that the Board approve the following clubs at the High School for the 2024-2025 school year (account no 11-401-100-101-000-070):

	Club	Advisor	Compensation
1.	School Store	Jonathan Grasso	\$1755 50%
2.	School Store	Laura Occhuzzo	\$1755 50%

- U. *It is recommended by the Superintendent of Schools that the Board approve the following coaches and steps at the High School for the 2024-2025 school year:

	Name	Position	Compensation	Account no.
1.	Michael McDonald	Winter Student/Staff Athletic Manager	Step 3 \$6639	11-401-100-100-000-070
2.	Sean Field	Winter Weight Training	\$1755	11-401-100-100-000-070
3.	Victoria Stec	Winter Fitness/Aerobics	\$1755	11-401-100-100-000-070
4.	Sandra Mascali	Head Coach Unified Basketball	\$1755	11-402-100-100-000-070
5.	Kaitlin Meyers	Head Coach Unified Basketball	\$1755	11-402-100-100-000-070
6.	Meghan Cobb	Head Coach Winter Dance Team	Step 3 \$4159	11-402-100-100-000-070
7.	Traci Rickert	Head Coach Swimming	Step 3 \$9076	11-402-100-100-000-070
8.	Kim Lawson	Head Coach Winter Cheerleading	Step 3 \$6401	11-402-100-100-000-070
9.	Andrew Isola	Head Coach Bowling	Step 3 \$6396	11-402-100-100-000-070
10.	Kevin Felice	Head Coach Ice Hockey	Step 3 \$9076	11-402-100-100-000-070
11.	Mark Stranieri	Head Coach Boys Winter Track	Step 3 \$9831	11-402-100-100-000-070
12.	Joe Eurell	Head Coach Wrestling	Step 3 \$9831	11-402-100-100-000-070
13.	Brian Hinz	Head Coach Girls Basketball	Step 3 \$9831	11-402-100-100-000-070
14.	Jeff Warner	Head Coach Boys Basketball	Step 3 \$9831	11-402-100-100-000-070
15.	Kaitlyn Meyers	Head Coach Unified Bowling	\$1755	11-402-100-100-000-070

16.	Sandra Mascali	Head Coach Unified Bowling	\$1755	11-402-100-100-000-070
17.	Christian Jessop	Head Coach Girls Winter Track	Step 3 \$9831	11-402-100-100-000-070

- V. *It is recommended by the Superintendent of Schools that the Board approve the following coaches and steps at the High School for the 2024-2025 school year (correction in account number):

	Name	Position	Compensation	Account no.
1.	Nicholas Isola	Conditioning (Summer Off Season Conditioning Program)	Step 3 \$8485	11-402-100-100-000-070
2.	Meghan Cobb	Head Coach Fall Dance Team	Step 3 \$4159	11-402-100-100-000-070
3.	Sandra Mascali	Head Coach Unified Soccer	\$1755	11-402-100-100-000-070
4.	Brian Keough	Head Coach Unified Soccer	\$1755	11-402-100-100-000-070
5.	Katelyn Fasbach	Head Coach Unified Dance	\$1755	11-402-100-100-000-070
6.	Melissa Ladd	Head Coach Field Hockey	Step 1 \$7349	11-402-100-100-000-070
7.	Matthew Olszewski	Head Coach Girls Tennis	Step 3 \$9076	11-402-100-100-000-070
8.	Mary Howroyd	Head Coach Girls Cross Country	Step 3 \$9076	11-402-100-100-000-070
9.	Nicholas Puleio	Head Coach Boys Cross Country	Step 3 \$9076	11-402-100-100-000-070
10.	Victoria Stec	Head Coach Girls Volleyball	Step 3 \$9076	11-402-100-101-000-070
11.	Christian Jessop	Head Coach Girls Soccer	Step 3 \$9831	11-402-100-100-000-070
12.	Steven MacKenzie	Head Coach Boys Soccer	Step 3 \$9831	11-402-100-100-000-070
13.	Nicholas Isola	Head Coach Football	Step 3 \$10789	11-402-100-100-000-070

- W. *It is recommended by the Superintendent of Schools that the Board approve the following staff for Music Program Advisory positions for the 2024-2025 school year (account no. 11-401-100-100-000-070):

	Name	Position	Compensation
1.	Riley Aviles	Tenor Bass (Men's Choir)	\$2,442
2.	Riley Aviles	Choral Director	\$4,509

- X. *It is recommended by the Superintendent of Schools that the Board approve the following staff as School Truancy Officer at MTHS retroactive to September 1, 2024 through June 30, 2025 at a stipend of \$931.25 each for the school year (account no. 11-000-211-100-000-070):

1.	Dana Green Witter
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- Y. *It is recommended by the Superintendent of Schools that the Board approve the following certificated staff as Chaperones for MTHS Homecoming Dance at the non-instructional hourly rate \$46.00 for 4 hours each effective September 26, 2024 (account no. 11-140-100-101-000-070):

1.	Jovanna Quindes
2.	Laura Granett
3.	Joanna Grossi
4.	Deanna Dale
5.	Michelle Jodon
6.	Vanessa Karsanis
7.	Stacy Weinstein
8.	Ryan Hansen

- Z. *It is recommended by the Superintendent of Schools that the Board approve the following staff as Paraprofessionals for After School Unified Clubs and After School/Weekend Unified Athletics at MTHS at their hourly rate for the 2024-2025 school year (account no. 11-213-100-106-000-070):

1.	Michael Nichols
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- AA. *It is recommended by the Superintendent of Schools that the Board approve the following salary guide changes retroactive to September 1, 2024 through June 30, 2025:

1.	Paulina Pereira Step 3 MA
2.	Eneudy Perez Urena BA+15
3.	Seema Taparia Step 9 BA+15

- AB. *It is recommended by the Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Thomas Prudente	MTHS	Teacher of Spanish	Step 10B MA+30 \$86,247+\$4,500 prorated	11-140-100-101-000-070	9/30/24-6/30/25	Resignation replacement

- AC. *It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Maureen Jones	MTHS	Teacher of ESL	Step 11 BA \$96,247	11-240-100-101-000-070	retroactive to 9/1/24-6/30/25	Transfer
2.	Linda Chui	MTHS	Teacher of Special Education	17% additional contract	11-213-100-101-000-070	retroactive to 9/1/24-6/30/25	Additional section
3.	Jovanna Quindes	MTHS	Transition Specialist	17% additional contract	11-213-100-101-000-070	retroactive to 9/23/24-6/30/25	Additional section
4.	Jena Rose	MTHS	Transition Specialist	17% additional contract	11-213-100-101-000-070	retroactive to 9/4/24-9/20/24	Leave position
5.	Megan Drum	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 9/5/24-12/20/24	Leave position
6.	Meredith Kwitkoski	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 9/5/24-12/20/24	Leave position
7.	Stacey Weinstein	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 9/4/24-12/19/24	Leave position
8.	Michael Wall	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 9/4/24-12/20/24	Leave position
9.	Tracy Sherr	MTHS	Teacher of Math	17% additional contract	11-140-100-101-000-070	retroactive to 9/4/24-12/19/24	Leave position
10.	Jared Carrier	MTHS	School Counselor	17% additional contract	11-000-218-104-000-070	retroactive to 9/1/24-11/29/24	Leave position

11.	Adrienne Shanfield	MTHS	Teacher of Special Education	17% additional contract	11-213-100-101-000-070	retroactive to 9/5/24-11/22/24	Leave position
12.	Brian Keough	MTHS	Teacher of Special Education	17% additional contract	11-213-100-101-000-070	retroactive to 9/5/24-11/22/24	Leave position
13.	Joanna Ayala	MTHS	Teacher of Special Education	17% additional contract	11-213-100-101-000-070	retroactive to 9/4/24-11/21/24	Leave position
14.	Denise Lopez	MTHS	Teacher of Special Education	17% additional contract	11-213-100-101-000-070	retroactive to 9/5/24-11/22/24	Leave position
15.	Sharon Budelman	MTHS	Teacher of Special Education	17% additional contract	11-213-100-101-000-070	retroactive to 9/4/24-11/21/24	Leave position
16.	Nancy Cohen	MTHS	Teacher of World Language	17% additional contract	11-140-100-101-000-070	retroactive to 9/5/24-9/18/24	Leave position
17.	Natasha Carannante	MTHS	Teacher of World Language	17% additional contract	11-140-100-101-000-070	retroactive to 9/5/24-TBD	Leave position
18.	Anthony Carannante	MTHS	Teacher of World Language	17% additional contract (34% for this time period)	11-140-100-101-000-070	retroactive to 9/4/24-TBD	Leave position
19.	Melissa Kasternakis	MTHS	Teacher of World Language	17% additional contract (34% for this time period)	11-140-100-101-000-070	retroactive to 9/4/24-TBD	Leave position
20.	Michael McDonald	MTHS	Title I Intervention Meeting	Non-instructional rate \$46.00 for 1 hour	20-231-200-100-000-070	retroactive to 8/22/24	New position
21.	Lauren Staub	MTHS	Title I Intervention Meeting	Non-instructional rate \$46.00 for 1 hour	20-231-200-100-000-070	retroactive to 8/22/24	New position
22.	Riley Aviles	MTHS	Choral Support	\$1,250	11-401-100-100-000-070	2024-2025 school year	New position
23.	Josh Acampado	MTHS	Choral Support	\$1,250	11-401-100-100-000-070	2024-2025 school year	Adjustment in stipend amount
24.	Leah Nicholas	MTHS	School Nurse - AP African American Studies Field Trip	Instructional rate \$55.00 for up to 6 hours	11-000-213-100-000-070	10/22/24	Field trip
25.	Stacey Hazel-Birnbaum	MTHS	School Nurse - Homecoming Dance	Instructional rate \$55.00 for 4 hours	11-000-213-100-000-070	9/26/24	Dance
26.	Casey Buffolino	MTHS	Title I Specialist	Non-instructional rate \$46.00 up to 25 hours	20-231-200-101-000-070	retroactive to 9/1/24-6/30/25	Title I
27.	Lauren Mironov	MTHS	Title I Specialist	Non-instructional rate \$46.00 up to 25 hours	20-231-200-101-000-070	retroactive to 9/1/24-6/30/25	Title I
28.	Thomas Prudente	MTHS	Teacher of World Language	17% additional contract	11-140-100-101-000-070	9/30/24-6/30/25	Retirement replacement

AD. *It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Ryan Flohr	District	Workstation Specialist	\$49,000 + Comp. TIA Network \$750 + A+ Cert. \$750 prorated	11-000-252-100-000-080	10/1/24-6/30/25	Transfer replacement
2.	Michael Salvador	MTHS	Spec. Ed. Para Falcon Life	Step 4 Spec. Ed.+ toileting \$16.72+\$2.25+\$3.00 for 7 hours	11-213-100-106-000-070	9/26/24-6/30/25	Transfer replacement

AE. *It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	David Tessein	District	Night Custodial/Maintenance Supervisor	\$93,000 + 10 years longevity + Black Seal prorated	11-000-261-100-000-097	10/1/24-6/30/25	Retirement replacement
2.	Lynn Tallerico	Transportation	Transportation Coordinator	\$54,462.80+\$1,500 base adjustment prorated	11-000-270-160-000-096	9/26/24-6/30/25	New position
3.	Eneudy Perez	District	District Webmaster Comm. Facilitator	\$7,500	11-401-100-100-000-098	retroactive to 9/1/24-6/30/25	Yearly position
4.	Charlotte McCartin	MTHS	Spec. Ed. Para Falcon Life Aut	Step 3 Spec. ed.+ toileting + ed. degree \$16.37+\$2.25+\$3.00+\$1.00 for 7 hours	11-214-100-106-000-070	retroactive to 9/1/24-6/30/25	Transfer

AF. *It is recommended by the Superintendent of Schools that the Board approve the following substitutes for the 2024-2025 school year (pending satisfactory completion of pre-employment requirements):

Certificated

1.	Abhiram Kandru	Substitute Teacher
2.	Margaret Balzano	Substitute Teacher
3.	Laurie Condurso-Lane	Substitute Teacher
4.	Savita Saxena	Substitute Teacher
5.	Cindy Braum	Substitute Teacher
6.	William Gilbert	Substitute Teacher
7.	Alissa Sweeney	Substitute Teacher
8.	Loretta Zultanky	Substitute Teacher
9.	Kayla Strych	Substitute Nurse

Non-Certificated

10.	Daniella Rubino	Substitute Avid Tutor
11.	Jorden Sowards-Barnett	Substitute Avid Tutor
12.	Olivia Youssef	Substitute Avid Tutor
13.	Syna Arora	Substitute Avid Tutor
14.	Hannah Cascio	Substitute Avid Tutor
15.	Thomas Bell	Substitute Paraprofessional
16.	Lori Pensabene	Substitute Paraprofessional
17.	Sudha Coimbatore-Rajasekaran	Substitute Paraprofessional
18.	Sharon DeNise	Substitute Paraprofessional
19.	Owen Paling	Substitute Paraprofessional

20.	Lucilia Martins	Substitute Paraprofessional
21.	Edward Walp	Substitute Security

Subject D. PERSONNEL (9 MEMBER VOTE)

Meeting Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Action

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Personnel Action section of the Agenda.

BOARD ACTION (Items AG through BL)

AG. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Angelica Gitter**, literacy interventionist at Brookside School, effective October 28, 2024.

AH. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Parker Scharko**, teacher of math at MTMS, effective October 1, 2024.

AI. It is recommended by the Superintendent of Schools that the Board accept the revision in the resignation date of **Ms. Makayla Pak**, teacher of grade 3 at Brookside School, retroactive to September 1, 2024.

AJ. It is recommended by the Superintendent of Schools that the Board rescind the contract of **Ms. Shriya Bhattacharya**, paraprofessional at Applegarth School, retroactive to August 29, 2024.

AK. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Mr. George Meyers** as assistant wrestling coach at MTMS, retroactive to September 6, 2024.

AL. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Michelle Osias** as technology resource personnel at Mill Lake School, retroactive to September 13, 2024.

AM. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Kristie DeLuca** as 50% student council advisor at Mill Lake School, retroactive to September 12, 2024.

AN. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Melanie Rheaume**, teacher of grade 4 at Woodland School, effective October 30, 2024 through December 16, 2024 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Rheaume may be entitled to.

AO. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Kris Cauda**, school nurse at Mill Lake School, effective October 31, 2024 through December 13, 2024 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Cauda may be entitled to.

AP. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Mr. Anthony Castrovinci**, school security officer at Mill Lake School, effective September 30, 2024 through October 14, 2024 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the

Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Mr. Castrovinci may be entitled to.

AQ. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Charlotte Malvasio**, paraprofessional at Mill Lake School, effective October 16, 2024 through October 31, 2024 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Malvasio may be entitled to.

AR. It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Mary Habib**, speech and language specialist at Mill Lake School, effective November 11, 2024 through June 12, 2025 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Habib may be entitled to.

AS. It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Rachel Ellis**, teacher of special education at Oak Tree School, effective February 5, 2025 through February 4, 2026 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Ellis may be entitled to.

AT. It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Tiffani Guarino**, teacher of grade 5 at Brookside School, effective November 25, 2024 through June 30, 2025 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Guarino may be entitled to.

AU. It is recommended by the Superintendent of Schools that the Board approve a revision in the maternity leave of absence to **Ms. Krystin Ryfkogel**, 10 month secretary at MTMS, retroactive to September 1, 2024 through January 24, 2025 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Ryfkogel may be entitled to.

AV. It is recommended by the Superintendent of Schools that the Board approve an unpaid intermittent leave of absence under FMLA/NJFLA to **Ms. Amandalee Fretz**, teacher of basic skills at Oak Tree School, retroactive to September 1, 2024 through June 30, 2025. Ms. Fretz's unpaid days will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. §2601 et seq. and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et. seq., as appropriate.

AW. It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence to **Ms. Cheryl Vallese**, paraprofessional at Woodland School, retroactive to September 3, 2024 through October 2, 2024.

AX. It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence to **Ms. Lisa Romano**, paraprofessional at Brookside School, effective October 22, 2024 through October 28, 2024.

AY. It is recommended by the Superintendent of Schools that the Board approve the following staff for Back to School Night Supervision at MTMS for 2 hours per night at the non-instructional hourly rate \$46.00 retroactive to September 10, 2024, September 16, 2024 and September 19, 2024 (account no. 11-130-100-101-000-080):

1.	Amanda Balestrieri
2.	Alison North
3.	Adam Pereira
4.	Christine Viszoki

AZ. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff for the School Goals Committee for the 2024-2025 school year at a stipend of \$292 (account no. 11-130-100-101-000-080):

1.	Sarah Levine
2.	Erin Berry
3.	Lara Goetz
4.	Lauren Imparato

5.	Alex VanDriesen
6.	Lee Vodofsky

BA. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff for Advanced Art Enrichment - 4th and 5th grade retroactive to September 1, 2024 through June 30, 2025 \$77.56 per session:

1.	Dalia Elhaj	Brookside (account no. 11-120-100-101-000-020)
2.	Jennifer Hyer	Woodland (account no. 11-120-100-101-000-030)

BB. It is recommended by the Superintendent of Schools that the Board approve the following staff for Summer SIOP Series retroactive to August 7, 2024, August 14, 2024, August 21, 2024 for 5 hours per day at the non-instructional hourly rate \$46.00 (account no. 20-270-200-100-000-098):

1.	Karen Berecsky
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BC. It is recommended by the Superintendent of Schools that the Board approve the following staff as a Mentor for the 2024-2025 school year:

1.	Nicole Sheppard (AES)
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BD. It is recommended by the Superintendent of Schools that the Board approve the following staff as a PD Trainer for the 2024-2025 school year:

1.	Kayla Crawford (MLS)
2.	Teresa Fox (MS)
3.	Alison Kershish (AES)
4.	Ariel MacIntyre (BES)
5.	Christina Ratajczak (OTS)

BE. It is recommended by the Superintendent of Schools that the Board approve the following salary guide changes retroactive to September 1, 2024 through June 30, 2025:

1.	Jessica Balz Step 3 MA
2.	Kayla Bianco Step 4 BA+15
3.	Meryn Borquist Step 10A MA+30
4.	Daniel Fields Step 8A MA+30
5.	Dana McGee Step 11 Doctorate
6.	Tara Patti Step 8 Doctorate
7.	Paul Perschilli MA
8.	Priscilla Rathgeb Step 8 MA

BF. It is recommended by the Superintendent of Schools that the Board approve the following staff for Home Instruction at the instructional rate of \$55.00/hr. for the 2024-2025 school year (account reg ed. 11-150-100-101-000-080 and spec. ed. 11-219-100-101-000-080):

	Middle School	
1.	S/G Fox, Teresa	Special Education K-12/General Education K-12/Biology
2.	G Fiore, Ryan	General Education 6-8/Social Studies 6-8

BG. It is recommended by the Superintendent of Schools that the Board approve the following staff for After School Basic Skills Program at MTMS for the 2024-2025 school year at \$116.34/session (1.5hrs) (account no. 11-230-100-101-200-080):

1.	Maile Allen
2.	Jacqueline Bado
3.	Amanda Balestrieri
4.	Erin Berry
5.	Laurie Budrewicz
6.	Ashley Diovannangelo
7.	Daniel Fields
8.	Julia Granit
9.	Amy Kuhn
10.	Heather Massi
11.	Courtney Ostrowiak
12.	David Parnell
13.	Jennifer Schwartz
14.	Jennifer Shamah

BH. It is recommended by the Superintendent of Schools that the Board appoint Mr. Nicholas Reinhold, Acting Assistant Principal for Oak Tree and Applegarth Schools at a salary of \$99,581.43 prorated, effective November 11, 2024 through May 2, 2025 (account no. 11-000-240-105-000-060 60%/11-000-240-105-000-050 40%).

BI. It is recommended by the Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Kathleen Kloc	Brookside	Literacy Interventionist	Step 8A BA \$65,882 prorated	11-120-100-101-000-020	11/25/24-6/30/25	Resignation replacement

BJ. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Dina Sipos	Woodland	Teacher of Special Education/Autistic	Step 3 BA \$53,982	11-214-100-101-000-030	retroactive to 9/1/24-6/30/25	Transfer
2.	Alyssa Sliwoski	MTMS	Teacher of Life Literacies	Step 8 MA \$63,382+\$3,600	11-130-100-101-000-080	retroactive 9/1/24-6/30/25	Transfer
3.	Amanda Gonzalez	Oak Tree/Applegarth	Teacher of ELL	Step 2 MA \$53,982+\$3,600	11-240-100-101-000-050 33% 11-240-100-101-000-060 67%	retroactive to 9/1/24-6/30/25	Transfer
4.	Meryn Borquist	Oak Tree/Applegarth	Media Specialist	Step 10A MA \$79,682+\$3,600	11-000-222-100-000-050 80% 11-000-222-100-000-060 20%	retroactive to 9/1/24-6/30/25	Change in location and percentage

5.	Nefiza Natasha Bacchus	MTMS	Teacher of Study Skills	Step 1 BA \$53,682 prorated	11-130-100-101-000-080	retroactive to 9/10/24-6/30/25	Change in start date
6.	Jennifer Toth	Mill Lake	Teacher of Special Education/LLD	Step 8 MA \$63,382+\$3,600	11-204-100-101-000-040	retroactive to 9/1/24-6/30/25	Correction in account number
7.	Amanda Crocilla	MTMS	Teacher of Special Education/LLD	Step 5 MA \$56,182+\$3,600	11-204-100-101-000-080	retroactive to 9/1/24-6/30/25	Correction in account number
8.	Nichole Francis	MTMS	Teacher of Special Education/LLD	Step 8 BA \$63,382	11-204-100-101-000-080	retroactive to 9/1/24-6/30/25	Correction in account number
9.	Nadine Logel	Mill Lake	Teacher of Kindergarten	Step 5 BA 50% \$56,182	11-110-100-101-000-040	retroactive to 9/1/24-6/30/25	Correction in account number
10.	Joy Slade	Woodland	Teacher of Grade 5 - Long Term Substitute	\$150.00/day	11-120-100-101-000-030	retroactive to 9/3/24-10/31/24	Leave position
11.	Ben Mulvey	MTMS	Curriculum Writer - 8th Grade Social Studies	50% of \$1534	11-000-221-104-000-091	2024-2025 school year	Revision in percentage
12.	Adam Periera	MTMS	Curriculum Writer - 8th Grade Social Studies	50% of \$1534	11-000-221-104-000-091	2024-2025 school year	Revision in percentage
13.	Leah McAdams	MTMS	Curriculum Writer - 7th Grade Social Studies	50% of \$1534	11-000-221-104-000-091	2024-2025 school year	Revision in percentage
14.	Sara Ponsini	MTMS	Curriculum Writer - 7th Grade Social Studies	50% of \$1534	11-000-221-104-000-091	2024-2025 school year	Revision in percentage
15.	Ryan Turco	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	retroactive to 6/18/24-6/30/24	Leave position
16.	Amy Kuhn	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	retroactive to 6/18/24-6/30/24	Leave position
17.	Michael Pilato	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	retroactive to 6/18/24-6/30/24	Leave position
18.	Dina Dale	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	retroactive to 6/18/24-6/30/24	Leave position
19.	Santiago Velasco	MTMS	Teacher of Spanish	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/24-TBD	Transfer replacement
20.	Hildelisa Espinal	MTMS	Teacher of Spanish	17% additional contract	11-130-100-101-000-080	retroactive to 9/1/24-TBD	Transfer replacement
21.	Amanda Gonzalez	Oak Tree Applegarth	Teacher of ELL	17% additional contract	11-240-100-101-000-060 50% 11-240-100-101-000-050 50%	9/26/24-6/30/25	Assigned additional class

22.	Cynthia Steiger	Barclay Brook/Brookside	Social Worker	17% additional contract	11-000-219-104-000-010 11-000-219-104-000-020	9/26/24-TBD	Resignation replacement
23.	Gina Mulholland	Barclay Brook/Brookside	Social Worker	17% additional contract	11-000-219-104-000-010 11-000-219-104-000-020	9/26/24-TBD	Resignation replacement
24.	Ariel MacIntyre	Barclay Brook/Brookside	Social Worker	17% additional contract	11-000-219-104-000-010 11-000-219-104-000-020	9/26/24-TBD	Resignation replacement
25.	Holly Jarusiewicz	MTMS	Teacher of Language Arts	17% additional contract	11-130-100-101-000-080	11/11/24-3/14/25	Leave position
26.	Michael Krauszer	MTMS	Teacher of Language Arts	17% additional contract	11-130-100-101-000-080	11/11/24-3/14/25	Leave position
27.	Bonnie Crisco	MTMS	Teacher of Language Arts	17% additional contract	11-130-100-101-000-080	11/11/24-3/14/25	Leave position
28.	Elizabeth Kopko	MTMS	Teacher of Language Arts	17% additional contract	11-130-100-101-000-080	11/11/24-3/14/25	Leave position
29.	Hildelisa Espinal	MTMS	Packing and Unpacking Classroom	Instructional rate \$46.00 up to 10 hours	11-130-100-101-000-080	retroactive to 6/1/24-8/31/24	New position
30.	Megan Loftus	Oak Tree	Unified Liaison	Instructional rate \$55.00	11-120-100-101-000-060	retroactive to 9/1/24-6/30/25	Yearly position
31.	Nicholas Reinhold	Woodland	LinkIt - Train the Trainer	Instructional rate \$46.00 for 3 hours	20-270-200-100-000-098	retroactive to 8/20/24	New position
32.	Alicia Realmuto	MTMS	School Nurse for Cardiac Screening	Instructional rate \$55.00 for 5.5 hours	11-000-213-100-000-080	10/26/24	New position
33.	Cristina Demone	MTMS	School Nurse for Cardiac Screening	Instructional rate \$55.00 for 5.5 hours	11-000-213-100-000-080	10/26/24	New position
34.	Lara Goetz	MTMS	Student Dance Assistance	Non-instructional rate \$46.00 for 30 hours	11-130-100-101-000-080	retroactive to 9/1/24-6/30/25	Yearly position
35.	Cheryl Whinna	MTMS	Awards Ceremony Assistance	Non-instructional rate \$46.00 for 30 hours	11-130-100-101-000-080	retroactive to 9/1/24-6/30/25	Yearly position
36.	Nicole DiLorenzo	MTMS	Graduation Assistance	Instructional rate \$46.00 for 20 hours	11-130-100-101-000-080	retroactive to 9/1/24-6/30/25	Yearly position
37.	Dana Cansian	Woodland	Title I Specialist	Non-instructional rate \$46.00 up to 30 hours	20-231-200-101-000-030	retroactive to 9/1/24-6/30/25	Title I

38.	Maureen Drabyk	Mill Lake	Title I Specialist	Non-instructional rate \$46.00 up to 4 hours	20-231-200-101-000-040	retroactive to 9/1/24-6/30/25	Title I
39.	Jennifer Basmagy	MTMS	Packing & Unpacking	Instructional rate \$46.00 for up to 10 hours	11-130-100-101-000-080	retroactive to 6/1/24-8/31/24	New position
40.	Steven Manahan	MTMS	Teacher of Life Literacies and Key Skills	17% additional contract	11-130-100-101-000-080	10/1/24-TBD	Resignation replacement
41.	Dina Dale	MTMS	Teacher of Life Literacies and Key Skills	17% additional contract	11-130-100-101-000-080	10/1/24-TBD	Resignation replacement
42.	Jody Heyl	MTMS	Teacher of Life Literacies and Key Skills	17% additional contract	11-130-100-101-000-080	10/1/24-TBD	Resignation replacement
43.	Courtney Kuey	MTMS	Teacher of Life Literacies and Key Skills	17% additional contract	11-130-100-101-000-080	10/1/24-TBD	Resignation replacement
44.	Andrea Ponn	MTMS	Teacher of Math	Step 9 MA \$68,682+\$3,600 prorated	11-130-100-101-000-080	10/1/24-4/11/25	Leave position

BK. It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Yoani Collado	Applegarth	Custodian	Step 2 2nd shift \$22.07+\$1.00 for 8 hours	11-000-262-100-000-050	11/1/24-6/30/25	Retirement replacement
2.	Carol Gepes	Applegarth	Para cafe	Step 1 Reg. ed. \$16.17 for 2.5 hours	11-000-262-107-000-050	9/26/24-6/30/25	Transfer replacement
3.	Rebecca Rembish	Falcon Care	Group Leader	\$16.00 for 5.5 hours	65-990-320-100-000-098	9/26/24-6/30/25	Resignation replacement
4.	Falguni Bhatt	Applegarth	Para cafe/spec. ed.	Step 1 Reg. ed. \$16.17 for 2.25 hours Step 1 Spec. ed \$16.17+\$2.25 for 1.5 hours for a total of 3.75 hours	11-213-100-106-000-050 40% 11-000-262-107-000-050 60%	9/26/24-6/30/25	Resignation replacement
5.	Concetta Seblano	Oak Tree	Para cafe	Step 1 Reg. ed. \$16.17 for 2.5 hours	11-000-270-106-000-060	10/7/24-6/30/25	Resignation replacement
6.	Rita Corn	Applegarth	Para cafe/classroom	Step 1 Reg. ed. \$16.17 for 3.75 hours	11-190-100-106-000-050 40% 11-000-262-101-000-050 60%	9/26/24-6/30/25	Transfer replacement

BL. It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Sandra Carola	MTMS	Spec. Ed. Para LLD	Step 7 Spec. Ed. + toileting + ed. degree \$19.47+\$2.25+\$3.00+\$1.00 for 6.75 hours	11-204-100-106-000-080	retroactive to 9/1/24-6/30/25	Transfer
2.	Sara Phillip	Barclay Brook	Spec. Ed. Para PSD	Step 3 Spec. Ed. + toileting \$16.37+\$2.25+\$3.00 for 6.75 hours	11-215-100-106-000-010	retroactive to 9/1/24-6/30/25	Transfer
3.	Helder Salvador	Brookside	Spec. Ed. Para MD	Step 6A Spec. Ed. + toileting \$18.66+\$2.25+\$3.00 for 6.75 hours	11-212-100-106-00-020	retroactive to 9/17/24-6/30/25	Transfer

4.	Rania Alabad	MTMS	Spec. Ed. Para ICS/RC	Step 5 Spec. Ed. \$17.09+\$2.25 for 6.75 hours	11-213-100-106-000-080	9/26/24-12/17/24	Leave position
5.	Deanna Wall	Applegarth	10 Month Secretary	Step 6 \$51,749 prorated 103.57% 7.25 hours	11-000-240-105-000-050	9/27/24-6/30/25	Change in start date
6.	Srawanthi Parvathoju	Woodland	Para cafe	Step 1 Reg. ed. \$16.17 for 2.5 hours	11-000-262-107-000-030	retroactive to 9/9/24-6/30/25	Change in start date
7.	Bijaya Nag	MTMS	Para cafe	Step 1 Reg. ed. \$16.17 for 3 hours	11-000-262-107-000-080	retroactive to 9/12/24-6/30/25	Change in start date
8.	Kristen D'Amodio	Mill Lake	Para - ELL	Step 2 Reg. ed. \$16.27 for 5.75 hours	11-240-100-106-000-040	retroactive to 9/16/24-6/30/25	Resignation replacement
9.	Lauren Nemeth	Applegarth	Para cafe/spec. ed.	Step 1 Spec. Ed. \$16.17 + \$2.25 for 2.25 hours Step 1 Reg. Ed. \$16.17 for 2.25 hours for a total of 4.5 hours	11-213-100-106-000-050 50% 11-000-262-107-000-050 50%	retroactive to 9/1/24-6/30/25	Resignation replacement
10.	Leslie Smith	Applegarth	Para	Step 4 Spec. Ed. \$16.72+\$2.25 for 2.25 hours Step 4 Reg. Ed. \$16.72 for 2.25 hours for a total of 4.5 hours	11-213-100-106-000-050 50% 11-000-262-107-000-050 50%	retroactive to 9/1/24-6/30/25	Increase in hours
11.	Nancy Agnew	Applegarth	Para	Step 4 Spec. Ed. \$16.72+ \$2.25 for 2.25 hours Step 4 Reg. Ed. \$16.72 for 2.25 hours for a total of 4.5 hours	11-000-262-107-000-050 50% 11-213-100-106-000-050 50%	retroactive to 9/1/24-6/30/25	Increase in hours
12.	Angela Malak	Brookside	Traffic/Crossing Guard	Hourly step on guide for 1 hour daily	11-000-262-107-000-020	retroactive to 9/1/24-6/30/25	Resignation replacement

Subject E. BOARD ACTION (10 MEMBER VOTE)

Meeting Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Type Action

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda.

BOARD ACTION (Items A through L)

- A. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.

- C. *It is recommended by the Superintendent of Schools that the Board approve the following Policies and Regulation for a second and final reading:

P 5337	Service Animals (Revised)
P 5350	Student Suicide Prevention (M) (Revised)
P 8420	Emergency and Crisis Situations (M) (Revised)
P & R 8467	Firearms and Weapons (M) (Revised)
P 9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants (Revised)

- D. *In accordance with P.L. 2024, c. 16, it is recommended that the members of the Monroe Township Board of Education adopt the previously submitted OPRA Request Form established by the Government Records Council, for the use of any person who requests access to a government record held or controlled by the district.
- E. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between Julie Davila and the Monroe Township School District to present Percussion Masterclass for the Monroe Township High School percussion students and percussion ensembles on January 3, 2025 for a total cost of \$450.00.
- F. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between MatBoss, LLC and the Monroe Township High School for wrestling software subscription for capturing data and video for the 2024-2025 school year for a cost of \$599.00.
- G. *It is recommended by the Superintendent of Schools that the Board approve the Memorandum of Agreement between Kean University Diversity Council on Global Education and Citizenship and the Monroe Township School District to host the following two courses: Teaching the Holocaust and Teaching Prejudice Reduction on location for a membership fee of \$300.00 for the 2024-2025 academic school year.
- H. *It is recommended by the Superintendent of Schools that the Board approve African American Heritage Museum of Southern New Jersey, Inc. to provide a presentation "A Time for Change" at the Monroe Township High School on November 15, 2024. The cost for this presentation is \$2,250.00. (Grant Funded)
- I. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between The Center for Wellness and the Monroe Township School District for a continuum of clinical care within the school system including but not limited to mood/anxiety modules, school phobia modules, attendance modules, communications and obsessive-compulsive disorder modules, consultation, counseling, family support. By integrating their services into educational settings, they aim to provide comprehensive support that addresses the holistic needs of students, fostering resilience and empowering them to thrive academically, socially, and emotionally. This is Grant Funded.
- J. *It is recommended by the Superintendent of Schools that the Board approve a modification in the previously submitted service agreement between The Flippen Group, LLC dba Capturing Kids' Hearts and the Monroe Township High School to be replaced with two half days of professional development in lieu of one full day, effective October 14, 2024 and November 11, 2024 for a total cost of \$10,500.00.
- K. *It is recommended by the Superintendent of Schools that the Board approve the following job description:

Supervisor of Transportation

- L. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted curriculum for the 2024-2025 school year:

AP Language & Composition
 AP Physics C
 AP Physics I
 Honors Algebra II
 Honors Latin III
 Piano I
 Pop Music History
 Strength and Conditioning 1
 Algebra I

File Attachments

[OPRA Request Form.pdf \(262 KB\).](#)[Policies and Regulation for a second and final reading.pdf \(1,831 KB\).](#)[Professional Development.pdf \(1,220 KB\).](#)

Subject	F. BOARD ACTION (9 MEMBER VOTE)
Meeting	Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	12. SUPERINTENDENT'S REPORT/RECOMMENDATION
Type	Action

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda.

BOARD ACTION (Items M through R)

M. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.

N. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.

O. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of Student Teachers for the 2024-2025 school year.

P. It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between Young Audiences New Jersey and Eastern Pennsylvania and Oak Tree School to provide two assemblies titled Outside the Bachs and travel expenses on December 10, 2024 for a total cost of \$1,895.00.

Q. It is recommended by the Superintendent of Schools that the Board approve the John Katerba, Monroe Township Historian to provide a presentation to students and parents at the Monroe Township Middle School on the evening of October 17, 2024 from 6:30pm-8:00pm. There is no cost for this presentation.

R. It is recommended by the Superintendent of Schools that the Board approve the previously submitted curriculum for the 2024-2025 school year:

K-2 Media Literacy
 3-5 Media Literacy
 Advanced Grade 7 Language Arts
 Advanced Grade 8 Language Arts
 Algebra I
 Elementary General Music Grade 3
 Grade 2 Math
 Grade 6 Spanish

File Attachments

[Professional Development K-8.pdf \(737 KB\).](#)[Student Teacher.pdf \(32 KB\).](#)

13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Subject	A. BOARD ACTION (10 MEMBER VOTE)
Meeting	Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
Type	Action

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Business Administrator's Board Action section of the Agenda.

BOARD ACTION (Items A through O)

A. *PROFESSIONAL APPOINTMENTS:

1. It is recommended that the members of the Monroe Township Board of Education approve the previously submitted Agreement with the **Educational Services Commission of New Jersey (ESCNJ)** to provide collaborative educational services for the period of July 1, 2025 through June 30, 2030.
2. It is recommended that the members of the Monroe Township Board of Education approve **D. Vignali Consulting LLC**, 305 Myrtle Oak Ct. St. Augustine, FL 32092, to provide Choreography for the Fall Cheer Team during the 2024/25 school year for a total fee of \$2,000.

B. *BILL LIST

It is recommended that the bills totaling \$8,987,108.71 be ratified by the Board. The bills have been reviewed and certified by the Chairperson of the Finance Committee and Business Administrator. It is further recommended that the previously submitted Addendum to the Bill List totaling \$790,323.57 be ratified by the Board.

C. *TRANSFER #1

It is recommended that members of the Monroe Township Board of Education approve Transfer #1 for Fiscal Year 2024/25 as previously submitted.

D. *SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for July 2024, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C.6A:23-2.11(c) 3, Be It Further Resolved that the Business Administrator certifies that the July 2024 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C.6A:23-2.11(a).

E. *It is recommended that the members of the Monroe Township Board of Education approve the following sponsorships for the District's Advertising Program:

Fanelli's Landscape Supplies

439 Buckelew Avenue
Monroe Township, NJ 08831

Type: Program Sponsorship
MTSD Enrichment Services, MTHS Wrestling & MTSD Dance Team
Amount: \$1,250

BCB Bank

473 Spotswood-Englishtown Road
Monroe Township, New Jersey 08831

Type: Program Sponsorship

MTSD Enrichment Services
Amount: \$250

Hackensack Meridian Urgent Care
215 Applegarth Road
Monroe Township, New Jersey 08831

Type: Program Sponsorship

- MTHS Athletic Training
- MTHS Work Based Learning | Athletic Training Internships
- MTSD Enrichment Services
- MTSD Gifted & Talented Services
- MTSD Department for Careers Technology

Amount: \$1,500

F. *NJSTRIDE/SHARED SERVICE RECRUITING AGREEMENT

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Shared Service Agreement between the Monroe Township Board of Education and **New Jersey Statewide Recruitment of Diverse Educators (NJSTRIDE)**, formally known as CJPRIDE. This membership for the 2024/25 school year will be funded through a Title IIA Grant.

G. *STUDENT INTERNSHIP/GRAND CANYON UNIVERSITY

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Agreement for student internships between **Grand Canyon University** and the Board for the period of 09/10/2024 - 09/10/2027.

H. *CONTRACT/NORTH BRUNSWICK TOWNSHIP AQUATIC CENTER

It is recommended that members of the Monroe Township Board of Education approve the previously submitted Agreement between the Monroe Township Board of Education and the **North Brunswick Township Aquatic Center** for the period of November 25, 2024 through February 10, 2025 for the use of their pool and facility at the rates specified in the Agreement.

I. *CONTRACT RENEWAL/ACTIVE INTERNET TECHNOLOGIES

It is recommended that the members of the Monroe Township Board of Education acknowledge and approve a correction in the previously approved Agreement with Finalsity to provide the Connect 5 Notification System and Web Community Manager for the 2024/25 school year at a total fee of \$44,669. The provider name should have read **Active Internet Technologies d/b/a Finalsity**.

J. *AUTHORIZATION TO PURCHASE

It is recommended that members of the Monroe Township Board of Education adopt the following resolution for the 2024/25 school year:

WHEREAS, pursuant to N.J.S.A. 18A:18A-3(a) the Monroe Township Board of Education (sometimes "Board") may grant the Business Administrator of the Board, the authority, responsibility and accountability for the purchasing activity of the Board and the authority to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by law; and

The Board, by a general delegation of power, has set the bid threshold in an amount not to exceed \$32,000 and grant the Business Administrator the authority to award any contract the cost or price of which, in the aggregate, is less than 15 percent of the bid threshold, without advertisement for bids and without solicitation of competitive quotations; and

NOW, THEREFORE, BE IT RESOLVED by the Monroe Township Board of Education pursuant to the aforesaid statutes as follows:

1. The bid threshold for the Board is hereby established to be \$32,000.
2. Laura Allen, CPA is duly authorized to award contracts that amount in the aggregate, to less than \$4,800 (which is 15 percent of the bid threshold of \$32,000) without advertisement for bids and without solicitation of competitive quotations; and

3. Laura Allen, CPA is duly authorized to seek competitive quotations for and to award contracts as provided by law that either:
- amount, in the aggregate, to less than \$32,000, but to greater than \$4,800; or
 - are exempt from the public bidding requirements pursuant to N.J.S.A. 18A:18A-5 (except for professional services and work performed by Board employees).
4. Laura Allen, CPA is duly authorized to purchase any goods or services pursuant to a State contract that amounts, in the aggregate, to less than \$32,000 without prior approval of the Board. All such purchases made through State contracts will be approved by the Board on a retroactive basis at least once each school year.

BE IT FURTHER RESOLVED that this resolution supersedes all prior resolutions on these subjects.

K. *BOARD TRAINING/PROFESSIONAL DEVELOPMENT RESOLUTION

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by the New Jersey School Boards Association (NJSBA) and set forth below are directly related to and with the scope of board members and employees duties; and

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job titles current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and with the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

New Jersey School Boards Association Workshop 2024

Board Member/ Staff attending	Dates of Workshop	Workshop Fee	Transportation, Taxi, Parking, Tolls & Mileage *(a)	Hotel ** (b)	Meals *** (c)

Gazala Bohra	10/21/24 through 10/24/24	\$2,200 for a group of 25 or \$550 individually	\$250	\$321	\$206.50
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* (a) Mileage calculated at \$.47/mile. Tolls, taxi, parking, and mileage are estimated as they will vary.

** (b) Currently the State allows a maximum of \$107/day for hotel/taxes. This amount may be revised, and reimbursement will be in accordance with the current GSA Rate at the time of the conference.

*** (c) Currently the State allows \$59/day Meals/Incidentals for full day and \$44.25/day for first and last day of the conference. This amount may be revised, and reimbursement will be in accordance with the current GSA Rate at the time of the conference.

L. *DISTRICT-SPECIFIC ADDITIONAL STATE AID FOR THE 2024-2025 SCHOOL YEAR

It is recommended that members of the Monroe Township Board of Education accept the district-specific additional state aid in the 2024-2025 school year pursuant to the FY24 Appropriations Act, PL.2023, c.74. The Appropriations Act defined the state aid as:

Purpose Amount

\$300,000, which is to be used for Capital Improvements

This additional aid is state support/revenue to be recognized for 2024-25 as Other State Aid, in the account number 10-3190. Pursuant to the provisions of N.J.A.C. 6A:23A-13-3(d), approval for the board of education to appropriate this unbudgeted general fund State Aid has been granted.

The Business Administrator/Board Secretary is hereby authorized and directed to take all necessary steps to implement this action by the Board of Education.

M. *DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Monroe Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby approves the sale of property no longer usable for school purposes as follows:

- a. The sale of the surplus property shall be conducted through **GovDeals.com**. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and are also available in the office of the Monroe Township Board of Education Business Administrator/Board Secretary.
- b. The sale will be conducted online, and the address of the auction site is govdeals.com.
- c. The sale is being conducted pursuant to Local Finance Notice 2008-09.
- d. The surplus property to be sold includes the items listed below:

2009	International	54	4DRBUAAP79B671449	S1V453
2009	International	54	4DRBUAAP39B671450	S1V454
2009	International	54	4DRBUAAP59B671451	S1V455
2009	International	54	4DRBUAAP79B671452	S1V456
2009	International	54	4DRBUAAP09B671454	S1V458
2009	International	54	4DRBUAAP49B671456	S1V653
2013	Chevrolet	25	1GB3GBGOC1178899	B356S1

- e. The surplus properties as identified shall be sold in an "as is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

f. The Monroe Township Board of Education reserves the right to accept or reject any bid submitted.

N. *RESOLUTION

Establishing the Election of Members of the Monroe Township Board of Education
As the First Tuesday after the First Monday in November

WHEREAS, P.L. 2011, c. 202 authorizes changing the date of the election of school board members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election); and

WHEREAS, the above-referenced change in the date of the election of school board members requires the adoption of a resolution by a school district or the municipality or municipalities constituting such district, as set forth in P.L. 2011, c. 202; and

WHEREAS, P.L. 2011, c. 202 requires that the change to a November election of school board members remain in effect for four (4) years; and

WHEREAS, P.L. 2011, c. 202 eliminates the annual voter referendum on the proposed general fund tax levy (i.e., the base budget which is at or below the statutory tax levy cap) in school districts where board of education members are elected at the General Election; and

WHEREAS, P.L. 2011, c. 202 requires that an additional general fund tax levy proposal (i.e., for an expenditure in excess of the tax levy cap) be presented to voters as a separate question at the General Election; and

WHEREAS, the Monroe Township Board of Education believes that the financial interest of its constituents is safeguarded by the state's tax levy cap and the thorough review of the proposed school budget by the Executive County Superintendent and the Executive County School Business Administrator; and

WHEREAS, the Monroe Township Board of Education believes that more citizens will participate in the selection of school board members at the General Election than on the third Tuesday in April and that the higher level of participation will foster positive interest in our public schools; and

WHEREAS, the Monroe Township Board of Education is committed to the non-partisan status of school board membership and the non-partisan conduct of school elections, and believes this principle will not be compromised by conducting board member elections in November.

NOW, THEREFORE, BE IT RESOLVED, that, pursuant to P.L. 2011, c. 202, the Monroe Township Board of Education changes the annual election date for school board members from the third Tuesday in April to the November General Election, beginning in November 2025; and be it further

RESOLVED, that, pursuant to P.L. 2011, c. 202, the annual organization meeting of the Monroe Township Board of Education will take place in the first week of January following the November General Election and that the Board's next organization meeting shall take place in the first week of January 2026; and be it further

RESOLVED, that, pursuant to P.L. 2011, c. 202, members of the Monroe Township Board of Education whose terms would have expired by May 2025 shall continue to serve in office until the January 2026 organization meeting; and be it further

RESOLVED, that a copy of this Resolution be transmitted to the Middlesex County Clerk; the Middlesex County Board of Elections; the Monroe Township Municipal Clerk; the Jamesburg Borough Municipal Clerk; the Superintendent and Business Administrator/Board Secretary of the Jamesburg Borough Board of Education; the New Jersey Department of Education's Middlesex County Executive County Superintendent; the New Jersey Commissioner of Education; the New Jersey Department of Community Affairs, Division of Local Government Services; the New Jersey School Boards Association and the New Jersey State League of Municipalities; and be it further

RESOLVED, that the Business Administrator/Board Secretary and Board Attorney are authorized to take any and all actions that are necessary in order to effectuate this action of the Board.

O. *RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF MONROE, IN THE COUNTY OF MIDDLESEX, NEW JERSEY APPROVING THE USE OF COMPETITIVE CONTRACTING FOR THE SOLICITATION OF PROPOSALS FOR A SOLAR POWER PURCHASE AGREEMENT TO BE UNDERTAKEN IN CONNECTION WITH THE SCHOOL

DISTRICT'S PROPOSED ESIP AND AUTHORIZING OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, The Board of Education of the Township of Monroe , in the County of Middlesex, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed thereby) desires to contract with a vendor for a power purchase agreement (the "Solar PPA") involving the installation of solar panels on school sites in the School District (the "Solar Project") in an effort to provide energy savings to the School District; and

WHEREAS, the School District anticipates that it will utilize such energy savings as a part of its proposed Energy Savings Improvement Program ("ESIP") which is being undertaken by the School District; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.1(j) and (k), the Board may use competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold, for concessions, and also for the operation, management or administration of other services, with the approval of the Division of Local Government Services in the New Jersey Department of Community Affairs (the "Division"); and

WHEREAS, the Division has, by its Local Finance Notice (LFN 2009-10) dated June 12, 2009 ("Local Finance Notice 2009-10"), authorized the use of competitive contracting (in accordance with, in relevant part, N.J.S.A. 18A:18A-4.1 through 4.5) for solar power purchase agreements, pursuant to either N.J.S.A. 18A:18A-4.1(j) or (k); and

WHEREAS, the Board desires to use competitive contracting to procure the above mentioned specialized services; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(a), the Board is required to adopt a resolution authorizing the use of competitive contracting; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(b), 4.4 and 4.5, the competitive contracting process, including the preparation of a request for proposal documentation (the "Solar RFP"), solicitation of proposals, and award of a contract based upon the methodology set forth in the aforesaid Solar RFP, must be administered by the Board's purchasing agent; and

WHEREAS, in connection with such Solar PPA, and pursuant to Local Finance Notice 2009-10, the Board is required, to amend its Long Range Facilities Plan, to the extent required, to incorporate the Solar Project.

NOW, THEREFORE, BE IT RESOLVED, by The Board of Education of Monroe Township, in the County of Middlesex, New Jersey, pursuant to the aforesaid statutes, as follows:

1. The Board hereby authorizes a competitive contracting process for the solicitation of proposals for the Solar PPA, including the distribution of a Solar RFP in connection therewith.
2. Honeywell Building Solutions and/or the Board's architect of record are hereby authorized and directed, in consultation with the Board's attorney and bond counsel, to undertake the drafting, advertising and distribution of such Solar RFP.
3. The Board hereby authorizes and directs the Business Administrator/Board Secretary to appoint a committee to evaluate the Solar PPA bids together with Honeywell Building Solutions and/or the Board's architect of record and to report same to the Board pursuant to N.J.S.A. 18A:18A-4.5.
4. The Board hereby authorizes and directs the Superintendent and the Business Administrator/Board Secretary to work with Honeywell Building Solutions and/or the Board's architect of record and the Board's professionals to finalize a Solar PPA with a selected solar provider, to the extent awarded by the Board by separate resolution.
5. Honeywell and/or the Board's architect of record are hereby authorized and directed, to the extent not otherwise already accomplished, to (i) submit an application to the New Jersey Department of Education with respect to the Solar Project and to amend the School District's Long Range Facilities Plan to include the Solar Project, to the extent it is not incorporated therein, and (ii) submit the Solar Project to the Planning Board, as applicable, for its review.
6. The President, Vice-President and Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for

carrying out the transaction contemplated by this resolution, and the Solar RFP. The execution by such officials and officers of any such documents, with changes, insertions or omissions approved by the Business Administrator/Board Secretary, in consultation with the Board's professionals, shall be conclusive, and no further ratification or other action by the Board shall be required with respect thereto.

7. This resolution shall take effect immediately.

File Attachments

[ESCNJ Master Collaborative Service Agreement.pdf \(204 KB\)](#)
[NJSTRIDE SHARED SERVICES AGREEMENT for 2024-2025.pdf \(171 KB\)](#)
[Grand Canyon University -Field Placement Agreement.pdf \(242 KB\)](#)
[D. Vignali Consulting LLC.pdf \(53 KB\)](#)
[Bill List 9-25-24 meeting.pdf \(549 KB\)](#)
[North Brunswick Twp. Aquatic.pdf \(159 KB\)](#)
[Active Internet Technologies Finals site.pdf \(202 KB\)](#)
[ADDENDUM Bill List 9-25-24.pdf \(446 KB\)](#)
[Financials.pdf \(2,594 KB\)](#)

Subject

B. BOARD ACTION (9 MEMBER VOTE)

Meeting

Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Type

Action

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Business Administrator's Board Action section of the Agenda.

BOARD ACTION (Items P through R)

P. PROFESSIONAL APPOINTMENTS:

1. It is recommended that the members of the Monroe Township Board of Education approve **Joseph Lesky III** as an Accompanist for the MTMS Fall Musical at the following rates:

Rehearsals \$300 (3 hours)
 One Performance at \$150
 Total fee of \$450

Q. DONATION

It is recommended that members of the Monroe Township Board of Education acknowledge and accept a donation of school supplies valued at approximately \$500 for Woodland Elementary School Teachers from **Shelp.org**. This drive was organized by district students Lea and Luas Lai.

R. GRANT ACCEPTANCE

It is recommended that members of the Monroe Township Board of Education acknowledge and accept a **Unified Champions Schools Grant** for Mill Lake Elementary School in the amount of \$750 for the 2024/25 school year from the Special Olympics of New Jersey.

File Attachments

[NJ Special Olympics Grant M.L..pdf \(145 KB\)](#)

14. BOARD PRESIDENT'S REPORT**15. OTHER BOARD OF EDUCATION BUSINESS****16. PUBLIC FORUM**

Subject	A. PUBLIC FORUM (See Note 3)
Meeting	Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	16. PUBLIC FORUM
Type	Information

See Note 3.

17. CLOSED SESSION RESOLUTION IF NEEDED**18. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY**

Subject	A. PUBLIC FORUM (See Note 3)
Meeting	Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	18. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY
Type	Information

See Note 3.

19. NEXT SCHEDULED BOARD OF EDUCATION MEETING OCTOBER 16, 2024

Subject	A. NEXT SCHEDULED BOARD OF EDUCATION MEETING
Meeting	Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	19. NEXT SCHEDULED BOARD OF EDUCATION MEETING OCTOBER 16, 2024
Type	

The next Board of Education Meeting is scheduled for October 16, 2024 6:15 p.m.

20. ADJOURNMENT

Subject	A. NOTES
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Meeting	Sep 25, 2024 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	20. ADJOURNMENT
Type	Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

1. Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
2. New capital construction to be utilized by sending district pupils.
3. Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
4. Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
5. Any matter directly involving sending district students or programs and services used by them.
6. The annual receiving district budget.
7. Any collectively-negotiated agreement involving employees who provide services used by sending district students.
8. Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
9. Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and municipality.