

Lehigh Area School District

Lehigh, Pennsylvania

Board Meeting Agenda
Monday, April 26, 2021 at 7:00 PM

****Executive Session @ 6:15 PM for Contract Negotiations, Personnel and Legal.**



I. **Pledge of Allegiance**

II. **Call to Order**

III. **Roll Call**

	Present	Absent
Ms. Joy Beers, Member	☐	☐
Mr. Richard R. Beltz, Member	☐	☐
Mr. David F. Bradley, Sr., Member	☐	☐
Mr. Nathan Foeller, Vice President	☐	☐
Mr. Stephen Holland, Member	☐	☐
Mrs. Gail Maholick, Member	☐	☐
Mrs. Rita Spinelli, Treasurer	☐	☐
Mr. Wayne Wentz, Member	☐	☐
Mr. Larry Stern, President	☐	☐
Mr. Edward Rarick, Business Administrator	☐	☐
Mr. Jonathan Cleaver, Superintendent	☐	☐
Attorney Eric Filer, Solicitor	☐	☐
Ms. Janine Partenio, Recording Secretary	☐	☐

Also Present:

*** Notice of Executive Session*

IV. **Presentations/Recognition**

A. [Follow up from PFM Financial Advisors](#)

V. **Public Comment on Agenda**

VI. **Communications**

A. Superintendent's Report – Mr. Cleaver

VII. **Approval of Minutes**

A. MOTION by _____, SECONDED by _____ to approve [the Minutes of the March 22, 2021 Board Meeting](#). (Enc. 1)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve [the Minutes of the March 24, 2021 Special Virtual Board Meeting](#). (Enc. 2)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

VIII. Financial Matters

- A. MOTION by _____, SECONDED by _____ to approve the [Lehigh Area High School](#) and [Lehigh Area Middle School Activities Fund](#) for March 2021. (Enc. 3)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve the Payment of Bills for March 2021:

<u>General Fund:</u>	
--Manual Checks	\$ 21,311.31
--Regular Checks	\$1,518,023.29
--Credit Card	\$ 6,483.05
<u>Debit Card:</u>	\$ 3,038.15
<u>Payroll (March):</u>	\$1,184,484.37
<u>Food Service Fund:</u>	\$ 81,084.15
Total	\$2,814,424.32

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

(Enc. 4)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve the following reports:

- [1. Expenditure Report](#)
- [2. Expenditure by Object Report](#)
- [3. Revenue Summary](#)
- [4. Expenditure Comparison Report](#)
- [5. Revenue Comparison Report](#)
- [6. Treasurer's Report](#)

(Enc. 5)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to make the following transfer from the General Fund to the Food Service Fund as per the Reimbursements from the Commonwealth: \$177,051.32 for February and March 2021.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve [exemptions from Per Capita and/or Occupational Tax](#), as per the enclosure. (Enc. 6)
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- F. MOTION by _____, SECONDED by _____ to approve [the Elect Program with Schuylkill County Intermediate Unit #29](#) for services assisting qualifying students, at no cost to the District. Funding for this program is issued through the PA Department of Human Services TANF funds. (Enc. 7)
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- G. MOTION by _____, SECONDED by _____ to approve [the Affiliation Agreement between Kutztown University and Lehigh Area School District](#), as per the enclosure. (Enc. 8)
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- H. MOTION by _____, SECONDED by _____ to approve [the Technology Pool Legal Services Agreement for the 2021-2022 school year with the Carbon Lehigh Intermediate Unit #21](#). (Enc. 9)
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- I. MOTION by _____, SECONDED by _____ to approve [the Agreement with Diligent Corporation for the BoardDocs LT Board Management Solution software](#) at an annual subscription fee of \$2,700.00, as per enclosure. (Enc. 10)
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- J. MOTION by _____, SECONDED by _____ to approve a [Memorandum of Understanding with the Lehigh Borough Law Enforcement and the Lehigh Area School District, for the 2021-2022 and 2022-2023 school years](#). (Enc. 11)
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- K. MOTION by _____, SECONDED by _____ to approve [the Carbon Lehigh Intermediate Unit's Policies, Procedures, and Use of Funds by School District](#) that is used for [submission with the 2021-2022 IDEA B, Section 611 project application](#). (Enc. 12)
VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- L. MOTION by , SECONDED by to approve [the Dual Enrollment Agreement between Lehigh Carbon Community College and Lehigh Area School District for July 1, 2021 - July 31, 2022](#), as per the enclosure. (Enc. 13)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- M. MOTION by , SECONDED by to approve [the Worksite Agreement with Carbon County Workforce Training for their Summer Youth Employment Program](#) at no cost to the District, as per the enclosure. (Enc. 14)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- N. MOTION by , SECONDED by to approve [the Hudl Athletic Director package](#) as recommended by the Athletic Committee for the 21-22 school year. Payable from the 2021-2022 Athletic Budget. (Enc. 15)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

IX. Personnel

- A. MOTION by , SECONDED by to approve [the LAEA Collective Bargaining Agreement for the 2020-2021 and 2021-2022 term](#), as per the enclosure. (Enc. 16)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by , SECONDED by to approve the following candidates for employment in accordance with the respective contracts:

1. **Joanna Taney** - Full-Time Paraprofessional - Date effective pending any necessary paperwork, at an annual salary of \$15,738, prorated for the 2020-2021 school year.

2. **Dawn Granche** - Part-Time High School Life Skills Paraprofessional - Date effective pending any necessary paperwork, at an hourly rate of \$11.00 per hour.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by , SECONDED by to approve the attached list of requested candidates for the [2020-2021 Substitute List](#), pending any necessary paperwork, as per the enclosure. (Enc. 17)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- D. MOTION by _____, SECONDED by _____ to approve the following requests for [Athletic Coaching/Manager Candidates](#), as per contracted rates, pending any necessary paperwork, as per the enclosure. (Enc. 18)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- E. MOTION by _____, SECONDED by _____ to approve the following requests for pre-approval of courses/Programs of Study for continuing education:
1. **Employee #1434** - April 26-June 13, 2021/Operating Systems & Networking
 2. **Employee #1434** - June 14-August 1, 2021/Principles of Information Security

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- F. MOTION by _____, SECONDED by _____ to acknowledge FMLA leave for the following employees, not to exceed 12 weeks:
1. **Employee #1614** - effective around May 31, 2021

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

X. Miscellaneous

XI. Programs

- A. MOTION by _____, SECONDED by _____ to approve [the 2021-2022 Lehigh Area School District Calendar](#), as per the enclosure. (Enc. 19)

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- B. MOTION by _____, SECONDED by _____ to approve Summer 2021 Lehigh Area School District Summer Camps "Academics & Adventures." This program will be funded through an ESSER Grant. Dates and locations are as follows:

Elementary Center:

June 28 - July 1, 2021 (M-TH) 8:30 a.m. to 1:00 p.m.

July 19 - 30, 2021 (M-TH) 8:30 a.m. to 1:00 p.m.

Aug. 16 -20, 2021. (M-TH) 8:30 a.m. to 1:00 p.m.

Middle School:

July 12-23, 2021 (M-TH) 8:30 a.m. to 1:00 p.m.

Aug. 2-13, 2021 (M-TH) 8:30 a.m. to 1:00 p.m.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

- C. MOTION by _____, SECONDED by _____ to approve Title I Summer Reading & Math Programs to be held at the Elementary Center. Tentative dates are August 2 -13, 2021, for the Math Program and July 12-23, 2021, for the Reading Program. Camps will be paid using 2020-2021 Title I Funds .
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- D. MOTION by _____, SECONDED by _____ to approve Credit Recovery/Summer School for the Leighton Area Middle School and High School.
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- E. MOTION by _____, SECONDED by _____ to Approve Community Based Instruction (CBI) Trips for the remainder of the 2020-2021 School year, observing all necessary COVID-19 mitigation precautions.
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- E. MOTION by _____, SECONDED by _____ to approve the following School Enrichment Journey requests, observing all necessary COVID-19 mitigation precautions:
1. **LAEC 4th Grade (Beth Cressley)** – May 25, 2021 (Rain Dates: May 26 or May 27, 2021) – 9:15 AM-2:00 PM– to walk through Leighton, learning about local history.
- VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____
- F. MOTION by _____, SECONDED by _____ to approve Use of School Property for the following requests:
1. **5th Grade Moving Up (Melissa Volcskai)** – May 27, 2021 – 10:00 AM-2:00 PM – Gym/Outside of Building – 5th Grade Moving Up Ceremony.
 2. **Leighton Field Hockey (Vanessa Rimbey)** – May 15, 2021 & May 22, 2021 -8:00 AM -12:00 PM -Multipurpose Stadium/Outside Fields - Field Hockey Clinic Grades 2-8.
 3. **Leighton Area High School (Suzanne Howland)** - June 11, 2021 / 6:00 PM-9:00 PM (June 12, 2021 / 12:00 PM - 4:00 PM Rain Date) Multipurpose Stadium/ Cafeteria- High School Graduation.
 4. **Leighton Area High School (Suzanne Howland)** - June 4, 2021 / 9:00 AM-10:00 AM- High School/Multipurpose Stadium/Gym - High School Mandatory CPR Training for Graduates/Cap & Gown Distribution.
 5. **Leighton Area High School (Suzanne Howland)** - June 9-11, 2021 / 8:15 AM-11:15 AM -Multipurpose Stadium/Elementary Center Gymnasium - High School Graduation Practices.
 6. **Leighton Area High School Band (Bryan Buffington)** – May 25, 2021/7:00 PM-9:00 PM -Multipurpose Stadium/Outside Fields - Band Dress Rehearsal.
 7. **Willow Academy (Laurie Plotsko)** - End of 2020-2021 School Year -Varying hours, when not in use by LASD Students -Outside Fields (Old Football Field Track) - Willow Academy Students to have a safe place to walk.
 8. **Elementary Library (Diane Brownmiller)** - May 6, 2021 - 4:00 PM-7:00 PM - Elementary Center/Outside - Outside Bookfair for Virtual Students and Parents.

9. **SHINE Afterschool Program** (Rachel Strucko/Justin Fritz) - July 19-22, 2021 /July 26-29, 2021/ August 2-5, 2021 /August 9-12, 2021- 8:00 AM-1:00 PM - Elementary Center/Gym/Cafeteria/Classrooms/Outside Playground- SHINE Summer Camp Program.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

XII. New Business for Discussion

A. Carbon Lehigh Intermediate Unit Board of Directors Election

Reminder that Carbon Lehigh Intermediate Unit Board Members are to be elected by a mail ballot.

XIII. Directors' Concerns

XIV. Courtesy of the floor / Public Comment

XV. Adjournment

Next Board Meeting is on Monday, May 24, 2021, at 7:00 p.m.

A. MOTION by _____, SECONDED by _____ to adjourn the meeting.

VOTE: YES - _____ NO - _____ ABSENT - _____ ABSTENTIONS - _____

TIME: _____