

**MATAWAN-ABERDEEN REGIONAL  
SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
October 17, 2024**



**Executive Session Meeting  
6:30 PM**

**Regular Action Meeting  
7:00 PM**

**Matawan-Aberdeen Middle School  
469 Matawan Ave., Cliffwood, NJ**

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT**  
**October 17, 2024 – Regular Action Meeting, 6:30 PM**  
**Matawan-Aberdeen Middle School, 469 Matawan Ave., Cliffwood, NJ**



**AGENDA**

- I. CALL TO ORDER
  - II. STATEMENT OF ADEQUATE NOTICE
  - III. PLEDGE OF ALLEGIANCE
  - IV. ROLL CALL
  - V. EXECUTIVE SESSION I
    - Privacy Matters
    - Personnel Matters
    - Legal Services
- RETURN TO PUBLIC SESSION AT THE CONCLUSION OF EXECUTIVE SESSION I**
- VI. MINUTES
    - Committee of the Whole Meeting Minutes, September 12, 2024
    - Executive Session Meeting I and II Minutes, September 12, 2024
    - Regular Action Meeting Minutes, September 26, 2024
    - Executive Session Meeting I and II Minutes, September 26, 2024
  - VII. CORRESPONDENCE TO THE BOARD
  - VIII. SUPERINTENDENT’S REPORT
    - Matawan-Aberdeen Middle School Highlights and Recognitions – Mr. Van Horn
    - District Assessment Data Report – Mr. Liebmann
  - IX. BOARD PRESIDENT’S REPORT
  - X. STUDENT REPRESENTATIVE’S REPORT (Lindsay Teubner)
  - XI. CURRICULUM AND INSTRUCTION
  - XII. STUDENT SERVICES
  - XIII. PERSONNEL
  - XIV. POLICY
  - XV. FINANCE
  - XVI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS
  - XVII. UNFINISHED BUSINESS
  - XVIII. NEW BUSINESS
  - XIX. EXECUTIVE SESSION II (if necessary)
    - Privacy Matters
    - Personnel Matters
    - Legal Services
  - XX. ADJOURNMENT

**MARSD MISSION:**

*To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.*

## **Members of the Board**

Dianna M. Pell, President  
Katie Feiles  
John Montone  
Laurie Skop  
Sheetal Werneke

Annette Ascoli, Vice President  
Tara Martinez  
Christopher McGovern  
Danielle Spruell

## **Matawan-Aberdeen Regional School District**

### **Welcome**

Welcome to a meeting of the Matawan-Aberdeen Board of Education. We are always pleased when members of the community attend our meeting. The Board welcomes the participation of interested organizations and individuals, and schedules time for public comment, discussion and input. Persons who have questions about specific school practices, incidents or events are encouraged to directly contact the school administration.

The Board regularly holds two meetings per month. The 2nd Thursday of each month is the Committee of the Whole and the 4th Thursday of each month is the Regular Action Meeting, unless otherwise scheduled or announced.

### **Board of Education Meetings**

These meetings are reserved for Board deliberation and for review of items contained within the agenda. The Board reserves the right to vote on Action items. Public comment shall be permitted for thoughts and reactions on items of concern regarding the agenda. Each participant is asked to give his or her name and address prior to making a statement or asking a question. In addition, time will be allotted at the end of the meeting for public comment on any item. Speakers shall limit their comments to three minutes.

### **Statement of Adequate Notice**

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on June 5, 2024 in the Asbury Park Press and the Star Ledger. These notices were sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Public Library. These notices were also placed on the district’s web site.”

### **Public Participation at Board Meetings**

The Board of Education recognizes the value of public comment on matters of interest to the school community. Individuals wishing to speak must state their name and municipality of residence. Comments are limited to three a minute duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. All statements should be directed to the Board President and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy of others whose legal rights may be affected. Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern, the public should be aware that if their statements violate the rights of others under the law of defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their legal advisor.

## Executive Sessions

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy, Personnel and Legal Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be \_\_\_\_\_ minutes after which the public meeting of the Board shall reconvene and proceed with business. Action \_\_\_\_\_ take place.

## Matawan-Aberdeen Regional School District Mission Statement

To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

## 2024-2025 Matawan-Aberdeen Regional Board of Education Goals

- Goal 1:** Increase Community Trust & Buy-in
- Goal 2:** Increase Individual Participation Opportunities on the Board
- Goal 3:** Update and Modernize Policies
- Goal 4:** Increase Understanding and Effectively Perform Board Role in Fiscal Oversight

## 2023-2024 Matawan-Aberdeen Regional School District Strategic Plan Goals

(2024-2025 District Strategic Plan Goals will be approved at a later BOE meeting)

- Goal 1:** Increase student achievement by utilizing up-to-date technology and other instructional resources.
- Goal 2:** Improve and upgrade district facilities, transportation policies and procedures.
- Goal 3:** Increase and enhance community involvement and information sharing.
- Goal 4:** Promote a positive and safe school environment that embraces kindness, diversity, individuality and respect for all with a focus on Social-Emotional Learning (SEL).
- Goal 5:** Promote safety and security for all students, staff, and our school community.

**CORRESPONDENCE TO THE BOARD**

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_

Email received Sep 26, 2024, kerikoo@aol.com, regarding, “Lunch at MAMS”

Email received Sep 23, 2024, smpitta74@yahoo.com, regarding “Back to school night/concerns”

Email received Sep 27, 2024, kerikoo@aol.com, regarding “MAMS - home work/quizzes”

Email received Sep 28, 2024, kwittynj@hotmail.com, regarding “Issues at MAMS”

**CURRICULUM AND INSTRUCTION**

**MOTION:** \_\_\_\_\_

**SECONDED:** \_\_\_\_\_

**A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. [\(Curriculum & Instruction Attachment #1\)](#)

**Policy:** #6471 Travel/Reimbursable Expenses

**Rationale:** Required estimates to abide by law and policy

**B. OTHER**

1. The Superintendent recommends that the Matawan Aberdeen Regional School District approve the submission of an application to the NJ State Department of Education for *Artificial Intelligence Innovation in Education - Competitive Grant*.

**Rationale:** This grant opportunity focuses on two complementary areas for Grades 9-12.

1)Teaching with AI: This element is intended to support the development of a pilot program utilizing generative AI tools to empower educators and enhance instructional practices across the district through the augmentation of their existing pedagogical and content knowledge.

2) Teaching about AI: This element is intended to support the development of innovative AI literacy curricula and applied learning experiences to build student understanding and hands-on skills with generative AI in K-12.

If awarded, the District would receive up to \$75,000 in funds to participate in this program which would run from February 1, 2025 to January 31, 2026.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following field trips for the 2024-2025 school year.

Location	Date(s)	School/Grade	Purpose	Funding
NEW - Colonial Williamsburg, Williamsburg. VA	April 23-26, 2025	HS Students & Staff that are part of History & Government Club	Historical Enrichment	Students
NEW - Kings Dominion, Doswell, VA	May 10-11, 2025	HS Senior Chorus Students & Staff	Senior Trip	Senior Class
NEW - Algonquin Theatre, Manasquan, NJ	February 27, 2025	MS Grade 8 Students & Staff	To study the educational life of Martin Luther King, Jr.	Students

<b>NEW</b> - Spray Park at Veteran's Memorial Park, Keyport, NJ	June 6, 2025	CL Grade 3 Students & Staff	Third Grade End of the Year Party	PTO
<b>NEW</b> - Bowlero, Hazlet, NJ	December 13, 2024	REACH Students & Staff	Social & Life Skills	Student Services
<b>REVISED</b> - Jenkinson's Aquarium. Point Pleasant Beach, NJ	November 13, 2024	LR Students & Staff in the Autism & MD Programs	Science - Social & Life Skills	Student Services

**STUDENT SERVICES**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2024-2025 School Year.

Student	School	Cost	Effective Dates
170060	Long Branch School District	\$54,052.00	09/05/24-06/30/25
159923	Collier School	\$69,660.00	09/04/2024-06/30/25

**Rationale: Per Student's IEP****Cost:** \$54,052.00**Account#:** 11-000-100-562-09-0000-0**Cost:** \$69,660.00**Account#:** 11-000-100-566-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student(s):

Student	Program	Cost	Effective Dates
161030	LearnWell	\$2,320.00	9/30/24-10/30/24
163847	Silvergate Prep	\$2,100.00	10/3/24-11/14/24

**Cost:** \$2,320.00**Account#:** 11-150-100-320-09-0000-0**Cost:** \$2,100.00**Account#:** 11-219-100-320-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following tuition/extraordinary aide rebill for the 2022-2023 school year.

School	Cost	Effective Dates
Children's Center of Monmouth County	\$17,442.00	2022-2023 School Year

**Cost:** \$17,442.00**Account#:** 11-000-100-566-09-0000-0

**1. REVISION ( Student was previously approved on 8/19/24 for tuition only. Should have been approved with tuition and 1:1 aide)-** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2024-2025 School Year.

Student	School	Cost	Effective Dates
165014	Honor Ridge Academy	\$140,250.00 (Tuition \$96,570.00, Aide \$43,680.00)	8/14/24-6/30/25

**Cost:** \$140,250.00**Account#:** 11-000-100-566-09-0000-0



**PERSONNEL****MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. Resignations/Retirements - 2024/2025 School Year**

<b>Name</b>	<b>Loc</b>	<b>Position</b>	<b>Reason</b>	<b>Hire Date</b>	<b>Effective Date</b>
Hebding, Evelyn	CL	Instructional Assistant	Retirement	09/28/1999	12/31/2024
Ferrara, Francine	LR	Secretary	Retirement	02/24/1999	01/31/2025
Lindsay, Jennifer	HS	Special Education Teacher	Resignation	02/10/2022	11/27/2024

**B. Leave of Absence - 2024/2025 School Year**

<b>Name</b>	<b>Loc</b>	<b>Position</b>	<b>Type of Leave</b>	<b>With/Without Pay</b>	<b>Effective Dates</b>
Natale, Gloria	MS	Teacher	Maternity	With Pay	11/25/2024 - 01/31/2025
			FMLA/NJFLA	Without Pay	02/03/2025 - 05/05/2025
Ross, Joana	HS	Teacher	Maternity/FMLA	With Pay	01/13/2025 - 03/14/2025
			Maternity/FMLA/NJFLA	Without Pay	03/17/2025 - 06/13/2025
Savinon, Katiria	CO	Secretary	Medical/FMLA (Intermittent)	Without Pay	12 Weeks As Needed from 10/10/2024 - 10/10/2025
Vasilenko, Nicholas	MS	Teacher	Paternity/FMLA/NJFLA (Intermittent)	Without Pay	11/04/2024, 11/11/2024 - 11/18/2024, 11/25/2024, 12/02/2024, 12/09/2024, 12/16/2024, 01/06/2025, 01/13/2025, 01/27/2025, 02/03/2025, 02/10/2025, 02/24/2025,

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
					03/03/2025, 03/10/2025.
Wishnick, Jennifer	HS	Teacher	Medical	With Pay	10/08/2024 - 11/01/2024 Amended - Previously Approved on 09/26/2024

**C. Appointments - 2024/2025 School Year**

**1. New Hires**

Name	Loc	Position	Step	Salary/Stipend	Replace/ Reason	Effective Dates
Rojas Gutierrez, Fabian	CO	Shared Time Computer Technician (B)	A1-2	\$47,317.00	Kuehner Resignation	10/28/2024 - 06/30/2025
Savinon, Katiria	CO	Confidential Secretary - Student Services	N/A	\$47,500.00 (Prorated)	Cameron Resignation	10/21/2024 - 06/30/2025
Smith, Siobhan	HS	Special Education Teacher	C12	\$76,925.00 (Prorated)	New Class	12/17/2024 - 06/30/2025 <i>Or Sooner</i>
Urlaj, Lirije	CL	Instructional Assistant	A1	\$24,150.00 + \$1,485.00 BA Stipend = \$25,635.00 (Prorated)	Caputo Resignation	10/28/2024 - 06/30/2025

**Note:** The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

**2. Extra-Curricular Activities - 2024/2025 School Year**

Name	Loc	Activity	Position	Step/Stipend	Effective Date
<b>Athletic Activities</b>					
O'Brien, Matthew	HS	Boys Basketball	Head Coach	\$10,090.00 Step 3	2024/2025 School Year
Esposito, Matthew	HS	Boys Basketball	Assistant Coach	\$6,400.00 Step 1	2024/2025 School Year
McGowan, Michael	HS	Boys Basketball	Assistant Coach	\$7,290.00 Step 3	2024/2025 School Year

<b>Name</b>	<b>Loc</b>	<b>Activity</b>	<b>Position</b>	<b>Step/Stipend</b>	<b>Effective Date</b>
Walsh, Matthew	MS	Boys Basketball	Assistant Coach	\$7,290.00 Step 3	2024/2025 School Year
Suckow, Kristyn	HS	Girls Basketball	Head Coach	\$10,090.00 Step 3	2024/2025 School Year
Bowman, Jennifer	HS	Girls Basketball	Assistant Coach	\$7,000.00 Step 2	2024/2025 School Year
Tarrazi, Dylan	MS	Girls Basketball	Assistant Coach	\$7,290.00 Step 3	2024/2025 School Year
Carnovsky, Robert	HS	Boys Bowling	Head Coach	\$6,090.00 Step 3	2024/2025 School Year
Hughes, Susanne	HS	Girls Bowling	Head Coach	\$6,090.00 Step 3	2024/2025 School Year
Mergner, Suzanne	HS	Girls Winter Track	Head Coach	\$6,820.00 Step 3	2024/2025 School Year
Kalieta, Thomas	HS	Girls Winter Track	Assistant Coach	\$5,920.00 Step 3	2024/2025 School Year
Turner, Samuel	HS	Boys Winter Track	Head Coach	\$6,820.00 Step 3	2024/2025 School Year
Murphy, Kevin	HS	Boys Winter Track	Assistant Coach	\$5,920.00 Step 3	2024/2025 School Year
Hughes, Matthew	HS	Wrestling	Head Coach	\$8,460.00 Step 3	2024/2025 School Year
Lasko, Andrew	HS	Wrestling	Assistant Coach	\$6,200.00 Step 3	2024/2025 School Year
Neely, Sean	HS	Wrestling	Assistant Coach	\$6,200.00 Step 3	2024/2025 School Year
Marsh, Charles	MS	Wrestling	Assistant Coach	\$6,200.00 Step 3	2024/2025 School Year
Dzwill, Karissa	HS	Winter Cheerleading	Head Coach	\$3,440.00 Step 1	2024/2025 School Year
Scatorcia, Brianna	HS	Winter Cheerleading	Assistant Coach	\$5,170.00 Step 1	2024/2025 School Year
Wolff, Taylor	HS	Winter Dance	Head Coach	\$3,900.00 Step 2	2024/2025 School Year
Wilensky, Daniel	MS	Winter Intramural Bowling	Head Coach	\$1,045.00	2024/2025 School Year

Name	Loc	Activity	Position	Step/Stipend	Effective Date
<b>Non-Athletic Activities</b>					
Wells, Michael W.	HS	Fall Drama	Production/Design/ Construction	\$3,340.00	2024/2025 School Year
Winkland, Alyssa	HS	Percussion	Instructor	\$3,920.00	2024/2025 School Year
<b>Hourly Activities</b>					
Harnett, Matthew	MS	One-to-One IA	As needed for extra curricular programs	Employee's Hourly Rate	2024/2025 School Year
Kelahan, Jean	HS/ REACH	One-to-One IA	As needed for extra curricular programs	Employee's Hourly Rate	2024/2025 School Year
Schueller, Melanie	RD	One-to-One IA	As needed for extra curricular programs	Employee's Hourly Rate	2024/2025 School Year

**3. High School Teachers for Breakfast/Before School Supervision - 2024-2025 School Year**

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost
2687 Baldasserini, Andre Harrington, Meghan Walsh, Heather	Teachers	3	Breakfast/Before School Supervision	180 Shared	\$35	\$6,300

Account # 11-421-100-178-11-0000-3

Revised; previously approved on 09/26/2024

**4. Curriculum & Instruction In-Service Presenters - 2024/2025 School Year**

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost
Lenihan, Christine - Gr K Marion, Colleen - Gr K Barry, Tara - Gr 1 Budner Bethany - Gr 2 Smith, Meredith - Gr 2	Teachers	5	Preparation time for In-Service Day Presenters	Up to 2 each	\$30	\$300

**5. Instructional Assistants as Substitute Teachers - 2024/2025 School Year**

Name	Position	Loc	Salary	Account #	Effective Dates
Balletta, Mia	IA as Substitute Teacher	CP	Per MAREA Contract*	11-105-100-101-11-0000-9	09/01/2024 - 06/30/2025
Kruzik, Jacqueline	IA as Substitute Teacher	ST	Per MAREA Contract*	11-120-100-101-11-0002-9	09/01/2024 - 06/30/2025

Name	Position	Loc	Salary	Account #	Effective Dates
Moller, Alexis	IA as Substitute Teacher	RD	Per MAREA Contract*	11-120-100-101-11-0001-9	09/01/2024 - 06/30/2025

\*IA as Substitute Teacher - \$114.00 Full-Day Rate; \$57.00 Half-Day Rate; \$16.29 Hourly Rate per MAREA Contract

**6. Home Instruction - 2024/2025 School Year**

Student ID	Subject/Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
<u>161537</u>	Science	MS	First Children Services	2	9	18	09/24/2024 - 11/23/2024
161537	Social Studies	MS	First Children Services	2	9	18	09/24/2024 - 11/23/2024
161537	Language Arts	MS	First Children Services	2	9	18	09/24/2024 - 11/23/2024
161537	Math	MS	First Children Services	2	9	18	09/24/2024 - 11/23/2024
<u>170694</u>	Science	MS	First Children Services	2	9	18	10/02/2024 - 11/30/2024
170694	Social Studies	MS	First Children Services	2	9	18	10/02/2024 - 11/30/2024
170694	Language Arts	MS	First Children Services	2	9	18	10/02/2024 - 11/30/2024
170694	Math	MS	First Children Services	2	9	18	10/02/2024 - 11/30/2024

**7. Mentor Teachers - 2024/2025 School Year**

Mentor	Certification	Location
Falciglia, Melissa	Elementary/TOSD	Cliffwood Elementary

**8. Staff Array Changes - 2024/2025 School Year**

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Cohen, Jennifer	ST: 1.00	Wilson Instructor	<i>ST: .90 MS: .10</i>	<i>Wilson Instructor Wilson Instructor</i>	09/26/2024 - 06/30/2025

<b>Name</b>	<b>Loc/Fte</b>	<b>Current Assignments</b>	<b>Loc/Fte/O/L</b>	<b>New Assignment</b>	<b>Effective Dates/Reason</b>
Gray, Barbara	MS: 1.00	Special Ed Teacher	MS: 1.00 .17 O/L	Special Ed Teacher <i>Out-of District Student</i>	09/01/2024 - 06/30/2025
Falciglia, Melissa	CL: 1.00 .10 O/L	Special Ed Teacher BCBA Support	<b>CL: 1.00</b>	<b>Special Ed Teacher</b>	09/30/2024 - 06/30/2025 Amended - Previously Approved on 09/26/2024
Radoncic, Ermina	MS: 1.00	Instructional Assistant	<b>LR: 1.00</b>	<b>Instructional Assistant</b>	10/21/2024 - 06/30/2025

**9. District Translators - 2024/2025 School Year**

<b>Name</b>	<b>Location</b>	<b>Language</b>
Colonna, Julianna	Ravine Drive	Spanish

As needed for CST and IEP Meetings, Back-to-School Nights, Parent Conferences, etc.

\$30/Hr for Translators - Account # 20-241-200-100-04-0000-0

\$50/Hr for Sign-Language Interpreter - Account # 11-240-100-101-90-0000-1

**10. College Student Observers/Teachers/Interns - 2024/2025 School Year**

<b>Name</b>	<b>Cooperating Staff Member</b>	<b>Assignment</b>
De Vito, Stephanie	Alyssa LaPlaga, Speech Language Specialist	Student Services Externship Spring 2025 Semester Monmouth University

**11. Volunteers - 2024/2025 School Year**

<b>Name</b>	<b>Location</b>	<b>Activity</b>	<b>Effective Date</b>
Horning, Jenna	HS	Track & Field	2024-2025 School Year

**D. Other**

**1. HIB - 2024/2025 School Year**

- The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of September 26, 2024:

<b>Incidents Reported</b>	<b>Confirmed Incidents</b>

1	0
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**2. Mentoring our Students Together (MOST) Program - 2024/2025 School Year**

- Laura Cahill, Dina Ciambuschini, Corinne Wietecha  
 \$35/Hr, Up to 36 days, 3 hours per day each (3:00 to 6:00 PM)  
 Account # 11-401-100-100-11-0000-2

**3. Extra Security Coverage - 2024/2025 School Year**

- Michael W. Wells, Hall Safety Monitor, High School  
 Extra Security Coverage on 09/20/2024 for up to 2 hours at \$20.30 per hour

**4. Administrative Leave with Pay - 2024/2025 School Year**

- Employee # 4285 Administrative Leave with pay from 11/01/2024 - 11/14/2024

**5. Crisis Team\* Voucher Payments - 2024/2025 School Year**

- Rachel Alvarez, Adrian Bennett; Daphne Binns, Taylor Connelly, Florence DeCosta, Sarah DeNardo, Shiri Engel, Kathleen Feen, Christine Frye, Gabrielle Giacchi, Jessica Grieci, Gerard Haney, Dominique Jimenez, Amanda Longo, Justine LoStocco, Amanda Lyttle, Gianna Marretta, Daryl McKurth, Jennifer Nangano, Christine Palumbo, Morgan Pietrangelo, Kristina Saccomondo, Kathleen Schaffer, Kathleen Tay, Haley Vial, Jamie Zibbell, Emily Zupkus. - \$50/Hr, Account # 11-000-219-104-11-0000-9  
 \*Must adhere to the process set by Student Services. This is for any work beyond the school day, and capped at the number of hours to conclude a full crisis assessment.

**6. School Self Assessment for Determining HIB Grades - 2023/2024 School Year**

- Presented by Dr. Elford Rawls-Dill

**POLICY**

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. First Reading**

<b>Series</b>	<b>Category</b>	<b>Policy/ Regulation</b>	<b>Title</b>	<b>First Reading</b>
3000	Teaching Staff Members	P 3211	Code of Ethics	October 17, 2024
5000	Students	P 5841	Secret Societies	October 17, 2024
7000	Property	P & R 7610	Vandalism	October 17, 2024
9000	Community	P 9323	Notification of Juvenile Offender Case Disposition	October 17, 2024

**(M)** indicates mandated by state law



**FINANCE**

**MOTION:** \_\_\_\_\_ **SECONDED:** \_\_\_\_\_

**1. Board Secretary’s Monthly Certification – September 2024**

I, Lindsey Case, School Business Administrator/Board Secretary certifies that for the month of September 2024 no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”



School Business Admin/Board Secretary

**2. Payroll Certification**

The School Business Administrator/Board Secretary reported, in compliance with N.J.S.A. 18A:19-1B, has certified the September 13, 2024 in the amount of \$2,234,921.56 and the September 30, 2024 in the amount of \$2,305,159.93.

The Superintendent of Schools recommends positive action on the following items:

**3. Receipt and acceptance of September Board Secretary’s Report**

Recommend the receipt of the Board Secretary Financial Reports as of September 2024, be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 6A:23A-16.10@3 that no major account of Fund has been over expended as of September 2024 based upon the Board Secretary’s Certification and that sufficient funds are available to meet the district’s financial obligations for the remainder of the Fiscal Year.

**4. Approve Appropriation Transfers**

Recommend that the Board of Education approve the following Transfers

**5. Approve Bills**

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$1,474,965.15.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**6. Adoption of 2025-2026 Budget Calendar**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the Budget Calendar for the 2025-2026 school year.

**7. Settlement Agreement**

Be It Resolved that a settlement in the matter of K.T. and H.T. o/b/o Student ID 163249 v. Matawan-Aberdeen Regional School District Board of Education, be approved pursuant to a written agreement between the parties.

**8. Approve Submission of NJDOE Health and Safety Evaluation of School Buildings’ Checklist**

Approve the submission of the NJDOE Health and Safety Evaluation of School Buildings’ Checklists for the 2024-2025 school year to the County Office.

**9. Submission of the Annual Comprehensive Maintenance Plan and Form M-1**

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and Form M-1 documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed for the various school facilities of the Matawan-Aberdeen Regional School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and Form M-1 for the Matawan-Aberdeen Regional School District in compliance with Department of Education requirements.

**10. Tuition Contract Agreement with Monmouth County Vocational School District**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Tuition Contract Agreement with Monmouth County Vocational School District. The term of this agreement will be from September 1, 2024 - June 30, 2025

<b>Program</b>	<b>Monthly Cost</b>	<b>Number of Students</b>	<b>Total</b>
Academy of Allied Health & Science	\$737.40	9	\$66,366.00
Academy of Law & Public Safety	N/A	0	N/A
Biotechnology High School	\$737.40	7	\$51,618.00
Communications High School	\$737.40	13	\$95,862.00
High Technology High School	\$737.40	9	\$66,366.00
Marine Academy of Sci. & Tech.	\$737.40	14	\$103,236.00
Career Center	\$655.40	23	\$150,742.00
Career Center Per Diem Charges (Student attended for 8 days)	\$36.41	8	\$291.28
Shared-Time Regular Education	\$130.50	31	\$40,455.00
ST Per Diem Charges (Student attended for 8 days)	\$7.25	21	\$152.25
<b>Total</b>		<b>106</b>	<b>\$575,088.53</b>

Account #: 11-000-100-563-11-0000-0  
 11-000-100-564-09-0000-0

NTE: \$424,055.24  
 NTE: \$151,823.08

**11. REVISED - Award of Joint Transportation Routes for the 2024-2025 School Year** (previously approved on June 27, 2024)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Route for the 2024-2025 school year:

<b>Rte #</b>	<b>Destination</b>	<b>Host</b>	<b>Joiner</b>	<b># of Days</b>	<b>Joiner Per Diem</b>	<b>Effective Dates</b>	<b>Estimated Cost</b>
S001	Shore Center/Shrewsbury Borough	MARSD	Shrewsbury Borough	210	\$339.10	7/1/24-6/30/25	\$71,211.67
S002	Hawkswood	MARSD	Shrewsbury Borough	210	\$136.66	7/1/24-6/30/25	\$28,698.60

**11. Fire and Evacuation Drills**

The following Fire and Evacuation Drills occurred during **September 2024**:

<b>School Name</b>	<b>Security Drill Type</b>	<b>Date &amp; Time</b>
Cambridge Park Pre-school	Fire Drill	9/12/24 @ 9:35 am
Cambridge Park Pre-school	Lockdown	9/20/24 @ 9:25 am
Cliffwood Elementary School	Fire Drill	9/12/24 @ 9:58 am
Cliffwood Elementary School	Lockdown	9/13/24 @ 3:15 pm
Cliffwood Elementary School	Medical Emergency	9/20/24 @ 2:50 pm
Matawan Regional High School	Shelter in Place	9/11/24 @ 10:00 am
Matawan Regional High School	Fire Drill	9/13/24 @ 1:37 pm
Matawan Regional High School	Non-Fire Evacuation	9/19/24 @ 7:30 am
Lloyd Road Elementary School	Fire Drill	9/10/24 @ 9:34 am
Lloyd Road Elementary School	Lockdown	9/12/24 @ 10:55 am
Lloyd Road Elementary School	Shelter-in-Place	9/25/24 @ 10:07 am
Matawan-Aberdeen Middle School	Non-Fire Evacuation	9/13/24 @ 1:45 pm
Matawan-Aberdeen Middle School	Fire Drill	9/11/24 @ 9:00 am
Ravine Drive Elementary School	Fire Drill	9/20/24 @ 2:15 pm
Ravine Drive Elementary School	Shelter-in-Place – Medical Emergency	9/24/24 @ 1:32 pm
Ravine Drive Elementary School	Evacuation Drill	9/30/24 @ 10:25 am
Strathmore Elementary School	Lockdown	9/12/24 @ 10:30 am
Strathmore Elementary School	Shelter-in-Place – Medical Emergency Tabletop	9/17/24 @ 2:05 pm