

# Yamhill Carlton School District

## Board of Directors - Regular Session Agenda

### Zoom Meeting – Via Link: <https://zoom.us/j/98030383155>

Thursday, September 10, 2020

Regular Session- 6:00pm

#### AGENDA

- I. Flag Salute
- II. Call to Order Regular Session- 30 Minutes
- III. Individuals, Delegations, Recognition, and Communications

*Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form and turn it in to the Board secretary at this time. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.*

#### IV. Review of Agenda

#### V. Regular Session - Consent Agenda

- 1. *Approval of Board of Directors Minutes*
  - a. *August 13, 2020 – Regular Session (Pg. 1)*
  - b. *August 27, 2020 – Work Session (Pg. 3)*
- 2. *Personnel Report (Pg. 4)*
- 3. *Donations (Pg. 5)*

#### VI. Announcements and Reports – 30 minutes

- I. *Superintendent's Report – Bill Rhoades – Verbal Report (Pg. 6)*
- II. *YCES – Chad Tollefson – Verbal Report*
- III. *YCIS – Matt Wiles – Verbal Report*
- IV. *YCHS – Clint Raever – Verbal Report*
- V. *District Facilities – Todd Hendrickson – Verbal Report (Pg. 7)*
- VI. *Financial Report & List of Bills for August 2020 – Tami Zigler (Action Item) (Pg. 8)*

#### VII. New Business:

- I. *Adopting School Board and Superintendent Goals (Pg. 9)*

#### VIII. Board of Directors Comments

#### Adjournment

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session.

**INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

**YAMHILL CARLTON SCHOOL DISTRICT NO.1**

**BOARD OF DIRECTORS**

Via Zoom

<https://zoom.us/j/97292357176>

Thursday, August 13, 2020

Regular Session – 6:00pm

**MINUTES**

Board Members: Susan FitzGerald, Jami Egland, Ken Watson, Jack Bibb, Erin Galyean

DO/Administration Staff: Superintendent Bill Rhoades, Ed. D, Director of Special Programs John Horne, Director of Fiscal Services Tami Zigler, Facilities Manager Todd Hendrickson and Board Secretary Eric Kraft, YCES Principal Chad Tollefson, YCIS Principal Matt Wiles, YCHS Principal Clint Raever

Also Present: J. Hornick

- I. Flag Salute
- II. Called to order by Chair Susan FitzGerald at 6:00 PM
- III. Individuals, Delegations, Recognition and Communications (*No Report*)
- IV. Review of Agenda

*J. Egland motioned to approve the agenda as presented. J. Bibb seconded. All in favor, motion carried.*

- V. Swearing in of Board Member Erin Galyean

- VI. Appointment of Board Liaison and Committee Members:

*The Board identified Board Liaison/Committee Members as follows:*

*Finance/Budget/ Audit – J. Egland, E. Galyean*

*Facilities Planning and Safety – J. Bibb, K. Watson*

*Activities/Athletics – J. Bibb, E. Galyean*

*Negotiations – K. Watson, S. FitzGerald*

*School Improvement/Curriculum – S. FitzGerald*

*Policy – J. Egland, S. FitzGerald*

- VII. Consideration of Work Session Calendar

*J. Egland moved to accept the recommendation of scheduling regular work sessions on the 4<sup>th</sup> Thursday of each month with the exception of November (Holiday), December, and March). K. Watson seconded. All in favor, motion carried.*

VIII. Regular Session – Consent Agenda

*J. Bibb motioned to approve the consent agenda as presented. K. Watson seconded. All in favor, motion carried.*

IX. Announcements and Report

I. Financial Report & List of Bills for July 2020 – Tami Zigler

*K. Watson motioned to approve the Financial Report & List of Bills for July 2020. E. Galyean seconded. All in favor, motion carried.*

II. Superintendent’s Report – Bill Rhoades, Ed.D – Legislative update regarding budget, Ready Schools, Safe Learners August 11, 2020 Guidance Update, COVID Metrics.

III. District Facilities Report – Bill Rhoades, Ed. D – Introduced Todd Hendrickson, new YCSD Facilities Manager, discussed locker room and concessions, District Office foundation, seismic retrofit grant, JCI propane tank installation, and JCI HVAC reports

IV. School Reopening Blueprints – Bill Rhoades, Ed.D – Guidance updated August 11, 2020, opening in CDL,

X. Board of Directors Comments

With no further discussion the meeting was adjourned at 8:11 pm

Minutes by: Eric Kraft, Board Secretary

**YAMHILL CARLTON SCHOOL DISTRICT NO.1**

**BOARD OF DIRECTORS**

Yamhill Carlton School District

Via Zoom

Thursday, August 27, 2020      Work Session – 6:00 PM

**MINUTES**

Board Members: Susan FitzGerald, Jami Egland Jack Bibb, Ken Watson. Jami Egland (Absent)

DO/Administration Staff: Superintendent Bill Rhoades, Ed.D, Board Secretary Eric Kraft.

Call to Order Work Session – 6:00pm by S. FitzGerald

- I. Board and Superintendent Goals
  - a. Continued discussion from the August 1, 2020 Board Retreat where the Board began drafting Board and Superintendent goals that would set direction for the 2020-2021 school year in alignment with District Strategic Plan.
  - b. The goals and their verbiage were agreed upon and set for adoption at the September 10, 2020 Regular Session School Board Meeting

With no further discussion, the meeting adjourned 7:38 pm.

Minutes by: Eric Kraft, Board Secretary

# Yamhill Carlton School District

## Human Resources

### Board Report

September 10, 2020



#### **New Hires**

Joy Sullens—YCIS Secretary  
Robin Culver—YCIS Counseling Secretary  
Coleen Crabtree— YCES Music/Drama Teacher  
Jay Crystal— YCES Physical Education Teacher

#### **Resignation/Retirements**

#### **Currently Open Postitions**

Kitchen Helper (3.75)  
IA - Life Skills  
IA - Behavior 4th - 8th grades  
IA - ELL  
IA - Learning Resource Center



# YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | [www.ycsd.k12.or.us](http://www.ycsd.k12.or.us)

September 2, 2020

Andrew Schaffer  
26 Technologies

Dear Mr. Schaffer,

Thank you for your generous donation to the Yamhill Carlton School District. The donation of 35 Dell laptops and 9 AC adapters is greatly appreciated!

Your generous support of our district is appreciated and we could not do what we do for kids without committed partners such as yourself.

For your records, Yamhill-Carlton School District's tax ID number is # 93-6001098.

With Deepest Gratitude!

Bill Rhoades, Ed.D  
Superintendent

**Mission**

***The Yamhill-Carlton School District champions the growth of its students. Our students recognize their individual strengths and talents, overcome their challenges, grow past proficiency, and succeed in their aspirations so each may contribute positively to a local and global society.***



To: Yamhill Carlton School District Board of Directors  
From: Bill Rhoades, Superintendent  
Date: September 8, 2020  
Re: Superintendent Report: Back to School

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**Background Information:**

The Superintendent will provide an overview, information, and updates related to our Comprehensive Distance Learning Plan and the reopening of school preparation and activities that have taken place over the past several weeks.

The report will include updates and developments on technology, professional development, guidance from ODE, meal service, current OHA metrics, school schedules, and those things we learn this week as teachers begin full days of classes for students. After the superintendent report principals will share how their buildings are experiencing the first weeks of school.

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To: Bill Rhoades, Superintendent  
From: Todd Hendrickson, Facilities Manager  
Date: September 8, 2020  
Re: District Facilities Report

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**Background Information:**

Todd Hendrickson, facilities manager will provide brief updates and information related to progress on facilities and safety projects across the district. The report will include updates on:

1. Efforts to Support Health and Safety of Students and Staff During CDL
2. Efforts to Support Readiness for Students Eventual Return to In-Person Learning
3. Risk Management Walk-through
4. Locker Room and Concession Stand Construction
5. JCI Propane Tank Installation
6. JCI HVAC Repairs



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To: Bill Rhoades, Superintendent  
From: Tami Zigler, Business Manager  
Date: September 8, 2020  
Re: District Financial Report

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**Background Information:**

Tami Zigler, Business Manager will provide brief updates on district financials and present the list of bills for review and approval by the Board.

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To: Yamhill Carlton School District Board of Directors  
From: Bill Rhoades, Superintendent  
Date: September 8, 2020  
Re: Adoption of Board/Superintendent Goals for 2020-2021

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**Background Information:**

In work sessions held on August 1st and August 27<sup>th</sup> the Board reviewed the general status of the district and considered/drafted goals that would set direction for the 2020-2021 school year in alignment with the District Strategic Plan. The proposed goals are:

- 1. Grow student achievement, through the use of high leverage instructional strategies that raise rigor for all students while generating equitable opportunities to learn.***
- 2. Maintain long-term planning for financial stability and sustainability and facilities maintenance and improvement that remain responsive to community growth and student learning needs.***
- 3. Engage the school community as partners in our search for a superintendent who will successfully lead and support our district mission, vision, and values of excellence in education.***
- 4. Implement systems of professional learning and growth to support coherent systems of teaching and learning that are responsive to change, that leverage current technologies, that are flexible and adaptive, and that build confidence and competence in navigating the challenges of our current school context.***

**Recommendation:** Adopt the proposed Board/Superintendent goals for the 2020-2021 school year as proposed.