

Yamhill Carlton School District

Board of Directors - Executive and Regular Session Agendas

Zoom Meeting – Via Link: <https://zoom.us/j/94053514685>

Thursday, February 11, 2021

Regular Session - 6:00pm

AGENDA – REGULAR SESSION

- I. Flag Salute
- II. Call to Order
- III. Individuals, Delegations, Recognition, and Communications

- a. Building Principal Comments

Public Comment – the Board welcomes you to its monthly meeting. We ask that you complete an “Intent to Speak Form” by sending an email to the Board Secretary at krafte@ycschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

- IV. Approval of Agenda - (Action Item)

- V. Consent Agenda – (Action Item)

- 1. Approval of Board of Directors Minutes
 - a. January 14, 2021 - Regular Session - (Pg. 1)
 - b. January 21, 2021 - Special & Executive Session - (Pg. 6)
 - c. January 28, 2021 - Work & Executive Session - (Pg. 8)
 - 2. Personnel Report - (Pg. 10)
 - 3. Enrollment Report - (Pg. 11)

- VI. Announcements and Reports –

- 1. Reopening Schools Report – Bill Rhoades – Verbal Report - (Pg. 13)
 - 2. Financial Report & List of Bills for January 2021 – Tami Zigler – (Action Item) - (Pg. 14)
 - 3. District Facilities Report – Todd Hendrickson – Verbal Report

- VII. New Business:

- 1. Recommendation to Adopt Budget Calendar - Tami Zigler - (Action Item) - (Pg. 29)
 - 2. Recommendation to Declare Surplus Piece of Equipment - Tami Zigler - (Action Item)
 - 3. Recommendation for Approval of Willamette Education Service District 2021-23 Local Service Plan - Resolution 2021-05 - Bill Rhoades - (Action Item) - (Pg. 32)

VIII. Board of Directors Comments

Adjournment

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6980 at least 24 hours prior to the meeting.

YAMHILL CARLTON SCHOOL DISTRICT NO.1

BOARD OF DIRECTORS

Yamhill Carlton School District

Via Zoom

Thursday, January 14, 2021

Regular Session – 6:00 PM

MINUTES - Regular Session

Board Members: Susan FitzGerald, Jami Egland, Jack Bibb, Ken Watson. Erin Galyean,

DO/Administration Staff: Superintendent Bill Rhoades, Ed.D, Human Resources Director John Horne, Director of Fiscal Services Tami Zigler, Board Secretary Eric Kraft, Facilities Director Todd Hendrickson, Confidential Secretary/Communications Specialist Brenna Diede, YCHS Principal Clint Raever, YCHS Asst. Principal/Athletic Director Scott Henderson, YCIS Principal Matt Wiles, YCES Principal Chad Tollefson,

Also Present: N. Slater, T. Kamp, J. Hurley, C. Warren, J. Nordstrom, M. Campos,

- I. Flag Salute
- II. Call to Order - 6:01pm by Susan FitzGerald
- III. Individuals, Delegations, Recognition, and Communications

a. Building Principal Comments

Superintendent Rhoades presented the Board with a Proclamation of Appreciation in recognition of School Board Appreciation Month.

YCES Principal Chad Tollefson - Presented the Board with appreciation from YCES students in honor of School Board Appreciation Month, held a food drive for families over the holiday, character trait for the phone is “responsibility”, students performing two acts at home and two acts at school.

YCIS Principal Matt Wiles - School Board Appreciation Month presentation to the Board, Limited In-Person Instruction (LIPI) expanding for some, highlighted Karly Hudson, Meg Amerson, Lisa Jacobs, Brad Post, Debbie Williams for their work during LIPI.

YCHS Principal Clint Raever - School Board Appreciation Month presentation, excited for new calendar year, LIPI has been going well, Matt Optiz to demo a hybrid model classroom, recognized Todd Hendrickson and team for helping out with flooding in the basement.

YCHS Asst Principal/Athletic Director Scott Henderson - recognized the Board, also recognized Boosters for their work on the baseball fields, area behind the weight room being used for outdoor workouts

b. Public Comment

Jennifer Hurley - Advisory Committee, Naviance, extracurricular activities, students returning to school.

Joy Hurley - Regular progress reports, students returning to school.

Christina Slater - Wants children to return to school.

IV. Review of Agenda - (*Action Item*)

J. Bibb motioned to approve the Agenda as presented. K. Watson seconded. All in favor, motion carries.

V. Consent Agenda – (*Action Item*)

K. Watson motioned to approve the Consent Agenda as presented. J. Egland seconded. All in favor, motion carries.

VI. Announcements and Reports

1. Audit Presentation - Pauly, Roger & Co., P.C. - Tara Kamp -

Good results for District.

J. Egland motioned to accept the audit as presented. E. Galyean seconded. All in favor, motion carries.

2. Financial Report & List of Bills for December 2020 – Tami Zigler – (*Action Item*) -

\$4,000 less expenditure than previously planned.

J. Egland motioned to approve the List of Bills for December 2020. J. Bibb seconded. All in favor, motion carries.

3. Superintendent's Report - Bill Rhoades -

Hopeful to have students back 2/15, educators on priority list, week of 1/25 vaccine will be available to educators, metrics now advisory and not mandatory, HB 4402 gave districts some liability insurance, county metrics currently 400/1,000, establishing agreements with our employee groups, updating reopening blueprints, phase-in week, example phase-in timeline

4. Enrollment Report – Bill Rhoades - No changes from prior month

5. District Facilities Report – Todd Hendrickson -

JCI almost complete, plumbing completed today, boiler upgraded.

VII. New Business:

1. Recommendation to Declare Surplus Piece of Equipment - Tami Zigler - (Action Item) -

Hobart 60-quart mixer, able to utilize smaller mixers.

E. Galyean motioned to declare the 60-quart Hobart Mixer as surplus and allow the District to dispose of the item by soliciting offers. K. Watson seconded. All in favor, motion carries.

2. Recommendation for Notice of Intent to Award Bid for Tiger Gym Locker Rooms - Tami Zigler- (Action Item) -

Based on criteria, scored separately with Todd Hendrickson, O'Brien General Construction is recommended, \$500k transfer to capital projects fund.

K. Watson motioned to approve the recommendation and approve a Notice of Intent to Award O'Brien General Construction; and to authorize the administration to negotiate and execute a contract with the firm. J. Bibb seconded. All in favor, motion carries.

3. Land Lot Adjustment - Tami Zigler - (Action Item) -

K. Watson motioned to declare the revised Parcel 3 as surplus and give authority to the Superintendent and/or Business Manager to sign the necessary documents as noted. J. Bibb seconded. All in favor, motion carries.

4. Approval of Policy Updates - 2nd Reading - (Action Item) -
 - a. Federal Family and Medical Leave/State Family Medical Leave (GCBDA/GDBDA-AR(1))
 - b. Request for Family and Medical Leave (GCBDA/GDBDA-AR(2))
 - c. FMLA/OFLA Eligibility Notice to Employee (GCBDA/GDBDA-AR(4))
 - d. School Counseling Program (IJ)
 - e. Equal Educational Opportunity (JB)
 - f. Threats of Violence (JFCM)

E. Galyean motioned to adopt the recommended updates for policies JB, IJ, and JCFM as presented. J. Egland seconded. All in favor, motion carries.

5. Approval of Policy Deletion - 2nd Reading-
 - a. Guidance Program (IJ)

E. Galyean motioned to approve the deletion of Policy IJ: Guidance program as presented. J. Egland seconded. All in favor, motion carries.

With no further discussion the Regular Session adjourned at 8:23 p.m.

Minutes by: Eric Kraft, Board Secretary

YAMHILL CARLTON SCHOOL DISTRICT NO.1

BOARD OF DIRECTORS

Yamhill Carlton School

District Via Zoom

Thursday, January 21, 2021

Special & Executive Session – 6:00 PM

MINUTES - Special Session

Board Members: Susan FitzGerald, Jami Egland, Jack Bibb, Ken Watson. Erin Galyean,

DO/Administration Staff: Human Resources Director John Horne, Director of Fiscal Services Tami Zigler, Board Secretary Eric Kraft, Confidential Secretary/Communications Specialist Brenna Diede, YCHS Asst. Principal/Athletic Director Scott Henderson, YCIS Principal Matt Wiles, YCES Principal Chad Tollefson,

Also Present: S. Herb, J. Slavish, E. Chadwick, J. Lucero, M. Paolo, R. Cameron, T. Brey, T. Amerson, B. Trujillo, J. Dumdi, S. Pointer,

- I. Call to Order - 6:01pm by Susan FitzGerald
- II. Approval of Agenda - (Action Item)

J. Bibb motioned to approve the Agenda as presented. K. Watson seconded. All in favor, motion carries.

III. New Business

- 1. Approval of Additional Screening Committee Members - (Action Item)

Brenna Diede, YCSD Confidential Secretary/Communications Specialist, volunteered to replace a screening committee member who withdrew, and Emily Chadwick, teacher at YCES, has been appointed to represent to the teacher's union.

J. Bibb motioned to approve appointing Brenna Diede and Emily Chadwick to the Application Screening Committee. K. Watson seconded. All in favor, motion carries.

- 2. Superintendent Search - Sarah Herb, OSBA -
 - a. Screening Committee Training

Sarah Herb, Executive Search Specialist facilitating for OSBA, committee introductions, twenty-four (24) applications received, strong number, discussed marketing materials, search calendar, confidentiality agreement, qualities and qualifications, screening "do's & don'ts", implicit bias reminders, review sample letters of interest, review sample letters of reference, review application rating sheet, reviewed Revelus and discussed

ranking a Top 10.

K. Watson motioned to move the meeting into Executive Session. E. Galyean seconded. All in favor, motion carries.

MINUTES - Executive Session

- I. Call to Order - 6:40pm by Susan FitzGerald
- II. Review of Agenda - (Action Item)

K. Watson motioned to approve the Executive Session Agenda as presented. E. Galyean seconded. All in favor, motion carries

- III. New Business:

- a. Executive Session per ORS192.660(2)(d) To conduct deliberations with persons designated to carry on labor negotiations.*

E. Galyean motioned to return the meeting to Special Session. J. Egland seconded. All in favor, motion carries.

With no further discussion the meeting adjourned at 7:11 p.m.

Minutes by: Eric Kraft, Board Secretary

YAMHILL CARLTON SCHOOL DISTRICT NO.1

BOARD OF DIRECTORS

Yamhill Carlton School

District Via Zoom

Thursday, January 28, 2021

Work & Executive Session – 6:00 PM

MINUTES - Work Session

Board Members: Susan FitzGerald, Jami Egland, Jack Bibb, Ken Watson. Erin Galyean,

DO/Administration Staff: Human Resources Director John Horne, Director of Fiscal Services Tami Zigler, Board Secretary Eric Kraft, Confidential Secretary/Communications Specialist Brenna Diede, YCHS Asst. Principal/Athletic Director Scott Henderson, YCIS Principal Matt Wiles, YCES Principal Chad Tollefson,

Also Present: S. Herb, J. Slavish, E. Chadwick, J. Lucero, M. Paolo, R. Cameron, T. Brey, T. Amerson, B. Trujillo, J. Dumdi., E. Edelen, S. Pointer,

- I. Call to Order - 6:02pm by Susan FitzGerald
- II. Approval of Agenda - (Action Item)

J. Bibb motioned to approve the Agenda as presented. K. Watson seconded. All in favor, motion carries.

III. New Business

- 1. Superintendent Search - Sarah Herb, OSBA -

K. Watson motioned to move the meeting into Executive Session. J. Egland seconded. All in favor, motion carries.

MINUTES - Executive Session

- I. Call to Order - 6:08pm by Susan FitzGerald
- II. Review of Agenda - (Action Item)

E. Galyean motioned to approve the Executive Session Agenda as presented. J. Egland seconded. All in favor, motion carries

III. New Business:

- a. Executive Session per ORS192.660(2)(d) To conduct deliberations with persons designated to carry on labor negotiations.*

J. Bibb motioned to return the meeting to Work Session. J. Egland seconded. All in favor, motion carries.

With no further discussion the meeting adjourned at 9:03 p.m.

Minutes by: Eric Kraft, Board Secretary

Yamhill Carlton School District
Human Resources
Board Report
February 11 2021



New Hires

Elaine Salstrom - YCES Instructional Assistant
Katelynn Naumann - YCES Instructional Assistant
Bianca McCarter - YCIS Instructional Assistant
Jamie McKinney - YCIS Instructional Assistant
Joshua Krieger - YCES Instructional Assistant

Resignation/Retirements

Evan Bell - YCIS Instructional Assistant

Currently Open Postitions

**District Enrollment Report
January 2021**

		Female	Male	X	Total
Kindergarten		47	47		94
1st Grade		52	46		98
2nd Grade		38	40		78
3rd Grade		42	56		98
K- 3rd Subtotal:		179	189	0	368
4th Grade		37	50		87
5th Grade		36	42		78
6th Grade		34	30		64
7th Grade		39	46		85
8th Grade		44	38		82
4th-8th Subtotal:		190	206	0	396
9th Grade		41	39	2	82
10th Grade		29	41		70
11th Grade		26	36		62
12th Grade		29	45		74
Transition		2	0		2
9th – 12th Subtotal:		127	161	2	290
District Total:		496	556	2	1054

District Enrollment for 2020-21 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
YCES	231	229	230	228	225					
YCIS	291	287	276	276	272					
YCHS	287	290	292	290	290					
Alliance	255	258	266	269	267					
Total	1064	1064	1064	1063	1054	0	0	0	0	0

YCES Enrollment for 2020-21 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	58	59	60	60	58					
1st Grade	62	59	60	58	57					
2nd Grade	51	50	49	48	47					
3rd Grade	60	61	61	62	63					
20/21 Total	231	229	230	228	225	0	0	0	0	0
19/20 Total	361.5	364.75	365.75	360.75	362.75	360.5	357.75	363.75	366.75	365.75
18/19 Total	336	337	337	337	332	332	329.75	331.75	332	331

YCIS Enrollment for 2020-21 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
4th Grade	57	53	52	52	51					
5th Grade	59	56	56	56	55					
6th Grade	47	44	45	45	44					
7th Grade	61	62	60	60	59					
8th Grade	67	72	63	63	63					
20/21 Total	291	287	276	276	272	0	0	0	0	0
19/20 Total	308.25	311.5	310.5	312.5	306.5	302.5	302.5	306.5	306.5	306.5
18/19 Total	325	310	312	310	310	305	304	304.75	304	303

YCHS Enrollment for 2020-21 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Transition	2	2	2	2	2					
9th Grade	82	83	84	84	82					
10th Grade	70	72	71	70	70					
11th Grade	62	63	62	62	62					
12th Grade	74	70	73	72	74					
20/21 Total	290	290	292	290	290	0	0	0	0	0
19/20 Total	299	300	298	295	295	290	286	287	284	284
18/19 Total	277	277	279	281	278	281	279	274	275	261

Alliance Academy Enrollment 2020-21

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	34	34	35	35	36					
1st Grade	36	39	40	41	41					
2nd Grade	27	29	30	31	31					
3rd Grade	33	35	38	37	35					
4th Grade	32	34	34	36	36					
5th Grade	21	22	23	23	23					
6th Grade	18	19	19	19	20					
7th Grade	27	25	26	26	26					
8th Grade	27	21	21	21	19					
20/21 Total	255	258	266	269	267	0	0	0	0	0
19/20 Total	91.25	90.75	90.75	91.75	88.75	90	87.75	87.75	87.75	87.75
18/19 Total	88	89	94	94	99	105	105.5	105.5	103	103

Mission

The Yamhill-Carlton School District champions the growth of its students. Our students recognize their individual strengths and talents, overcome their challenges, grow past proficiency, and succeed in their aspirations so each may contribute positively to a local and global society.



To: Yamhill Carlton School District Board of Directors
From: Bill Rhoades, Superintendent
Date: February 8, 2021
Re: Superintendent Report: School Reopening Status

Background Information:

Superintendent Rhoades will provide updates on the status of school reopening plans including:

- Key Updates to [version 5.5.0 of Ready Schools, Safe Learners](#) Guidance (as of January 19th)
- Updates to **Advisory Metrics** for School Reopening (<https://www.oregon.gov/ode/students-and-family/healthsafety/Documents/Following%20the%20Metrics%20Visual.pdf>)
- Tentative K-12 Transition to Hybrid timeline
- COVID-19 On-Sites Testing (<https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/le3560.pdf>)
- Updates on revised Indoor and Outdoor Sports Guidance

Mission

The Yamhill-Carlton School District champions the growth of its students. Our students recognize their individual strengths and talents, overcome their challenges, grow past proficiency, and succeed in their aspirations so each may contribute positively to a local and global society.



To: Board of Directors – Yamhill Carlton School District
Bill Rhoades, Superintendent
From: Tami Zigler, Business Manager
Date: February 11, 2021
Re: District Financial Report

SUMMARY

This General Fund summary excludes Beginning Fund Balance (5400-5499). For the current period, total revenue was \$12,527 less than planned and total expenditures were \$494,850 less than planned. The combined result is a \$482,323 favorable surplus condition for the current year period.

REVENUES

TAXES: Taxes are \$1,237 under plan. This unfavorable condition represents 0% of the year-to-date plan amount of \$3,387,296. This amount is considered trivial and meets expectations based on budget appropriations. For the current year period, Taxes increased 7.5% over the prior year period compared to an average increase of 4.9% over the preceding 6 years.

TUITION, FEES, OTHER: Tuition, Fees, Other is \$28,617 under plan. This unfavorable condition represents -49.5% of the year-to-date plan amount of \$57,819. This variance amount is considered material, and was primarily driven by decreases in 1312 TUITION FROM OTHER OREGON DISTRICTS, and 1740 STUDENT FEES (LOCKER, TOWEL, EQUIPMENT). For the current year period, Tuition, Fees, Other decreased 67.1% over the prior year period compared to an average increase of 11.5% over the preceding 6 years.

EARNINGS ON INVESTMENTS: Earnings on Investments are \$11,077 over plan. This favorable condition represents 86.9% of the year-to-date plan amount of \$12,743. This variance amount is considered material, and was primarily driven by an increase in 1510 INTEREST ON INVESTMENTS. For the current year period, Earnings on Investments decreased 68.6% over the prior year period compared to an average increase of 64.2% over the preceding 6 years.

INTERMEDIATE REVENUE: Intermediate Revenue is \$6,250 over plan. This favorable condition represents 25.0% of the year-to-date plan amount of \$25,000. This amount is considered trivial and meets expectations based on budget appropriations. For the current

year period, Intermediate Revenue decreased 20.6% over the prior year period compared to an average decrease of 8.5% over the preceding 6 years.

STATE UNRESTRICTED AID AND SSF: State Unrestricted Aid and SSF is \$1 under plan. This unfavorable condition represents 0% of the year-to-date plan amount of \$4,678,221. This variance amount is considered trivial and meets expectations based on budget appropriations. For the current year period, State Unrestricted Aid and SSF increased 6.2% over the prior year period compared to an average increase of 1.8% over the preceding 6 years.

STATE RESTRICTED GRANTS-IN-AID: State Restricted Grants-in-Aid is on plan. This amount is considered trivial and meets expectations based on budget appropriations.

FEDERAL AID: Federal Aid is on plan. This amount is considered trivial and meets expectations based on budget appropriations.

INTERFUND TRANSFERS/LONG TERM DEBT/OTHER: Interfund Transfers/Long Term Debt/Other is on plan. The current year variance amount is considered trivial and meets expectations based on budget appropriations.

EXPENDITURES

SALARIES: Salaries are \$167,162 under plan. This favorable condition represents -6.6% of the year-to-date plan amount of \$2,549,344. This amount is considered tolerable, and was primarily driven by decreases in 0130 ADDITIONAL SALARY, and 0112 CLASSIFIED SALARIES. For the current year period, Salaries increased 0.4% over the prior year period compared to an average increase of 1.8% over the preceding 6 years. The largest Salaries groups - 0111 LICENSED SALARIES, 0112 CLASSIFIED SALARIES, and 0113 ADMINISTRATORS, representing 88.2% of total Salaries, increased by 2.5%.

ASSOCIATED PAYROLL COSTS: Associated Payroll Costs are \$81,840 under plan. This favorable condition represents -6.0% of the year-to-date plan amount of \$1,356,347. This amount is considered tolerable, and was primarily driven by decreases in 0213 PERS UAL CONTRIBUTION, and 0241 EMPLOYEES INSURANCE. This decrease was partially offset by an increase in 0242 HSA EMPLR PD INS. For the current year period, Associated Payroll Costs increased 3.0% over the prior year period compared to an average increase of 0.4% over the preceding 6 years. The largest Associated Payroll Costs groups - 0241 EMPLOYEES INSURANCE, 0213 PERS UAL CONTRIBUTION, and 0220 FICA/MEDICARE, representing 85.8% of total Associated Payroll Costs, decreased by 0.7%.

PURCHASED SERVICES: Purchased Services are \$358,806 under plan. This favorable condition represents -31.8% of the year-to-date plan amount of \$1,127,334. This variance amount is considered material, and was primarily driven by decreases in 0331 REIMBURSABLE STUDENT TRANSPORTATION, and 0311 SUBSTITUTE SERVICES. For the current year period, Purchased Services decreased 12.9% over the prior year period compared to an average decrease of 1.3% over the preceding 6 years. The largest Purchased Services groups - 0310 INSTR, PROF & TECH SRVS, 0331 REIMBURSABLE STUDENT TRANSPORTATION, 0325 ELECTRICITY, and 0359 OTHER COMMUNICATION SERVICES, representing 81.0% of total Purchased Services, increased by 2.7%.

SUPPLIES: Supplies are \$95,486 over plan. This unfavorable condition represents 30.4% of the year-to-date plan amount of \$313,799. This variance amount is considered material,

and was primarily driven by increases in 0480 COMPUTER HARDWARE, and 0420 TEXTBOOKS. This increase was partially offset by a decrease in 0410 CONSUMABLE SUPPLIES & MATERIALS. For the current year period, Supplies increased 89.9% over the prior year period compared to an average decrease of 5.9% over the preceding 6 years.

CAPITAL OUTLAY: Capital Outlay is \$56,985 under plan. This favorable condition represents -91.9% of the year-to-date plan amount of \$61,985. This amount is considered material, and was primarily driven by a decrease in 0542 REPLACEMENT EQUIPMENT PURCHASES. For the current year period, Capital Outlay decreased 79.5% over the prior year period compared to an average decrease of 8.8% over the preceding 6 years.

OTHER OBJECTS: Other Objects are \$5,173 under plan. This favorable condition represents -2.5% of the year-to-date plan amount of \$205,170. The current year variance amount is considered trivial and meets expectations based on budget appropriations. For the current year period, Other Objects increased 15.9% over the prior year period compared to an average increase of 2.3% over the preceding 6 years.

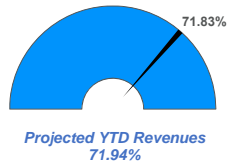
TRANSFERS: Transfers are \$79,630 over plan. This unfavorable condition represents 47.6% of the year-to-date plan amount of \$167,296. This variance amount is considered material, and was primarily driven by an increase in 0791 TRANSFER TO BUILDING FUND. For the current year period, Transfers increased 33.5% over the prior year period.

OTHER USES OF FUNDS: Other Uses of Funds are on plan. The current year variance amount is considered trivial and meets expectations based on budget appropriations.

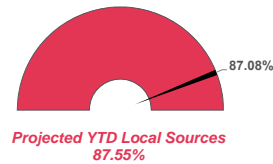
100 GENERAL FUND Revenue Dashboard Summary

For the Period Ending January 31, 2021

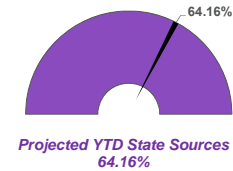
Actual YTD Revenues



Actual YTD Local Sources



Actual YTD State Sources

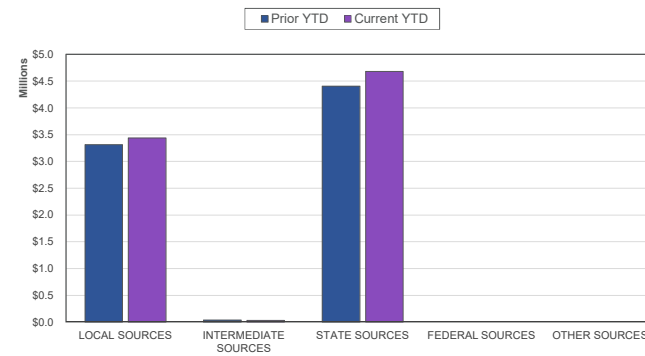


General Fund Revenues

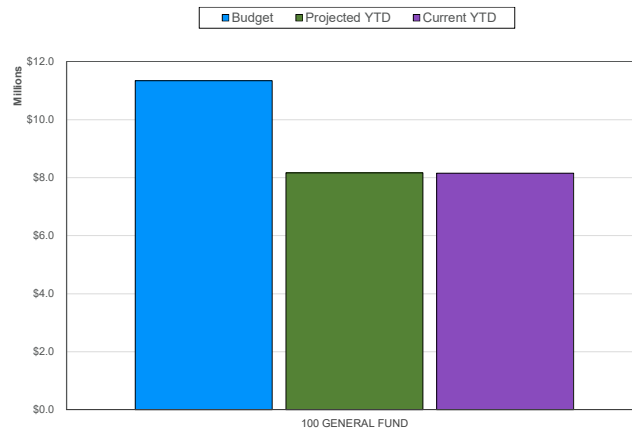
Top 10 GENERAL FUND Sources of Revenue (Year-to-Date)

State School Fund	\$4,678,220
Ad Valorem Taxes Levied By District	\$3,380,503
Resources - Beginning Fund Balance	\$1,819,360
Unrestricted Revenue	\$31,250
Miscellaneous	\$25,189
Interest On Investments	\$23,820
Penalties And Interest On Taxes	\$5,556
Fees	\$3,001
Recovery Of Prior Years' Expenditure	\$1,012
Regular Day School Tuition	\$0
Percent of Total Revenues Year-to-Date	100.00%

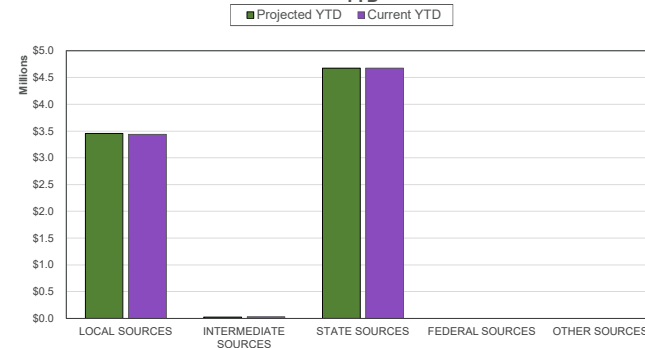
GENERAL FUND Revenue by Source | Prior YTD vs. Current YTD



Revenues by Fund | Budget / Projected YTD / Current YTD



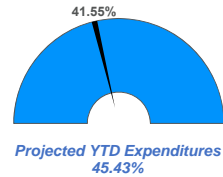
GENERAL FUND Revenue by Source | Projected YTD vs. Current YTD



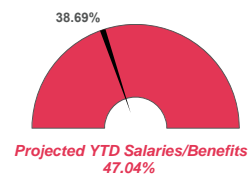
100 GENERAL FUND Expense Dashboard Summary

For the Period Ending January 31, 2021

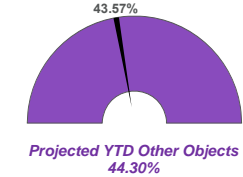
Actual YTD Expenditures



Actual YTD Salaries/Benefits



Actual YTD Other Objects

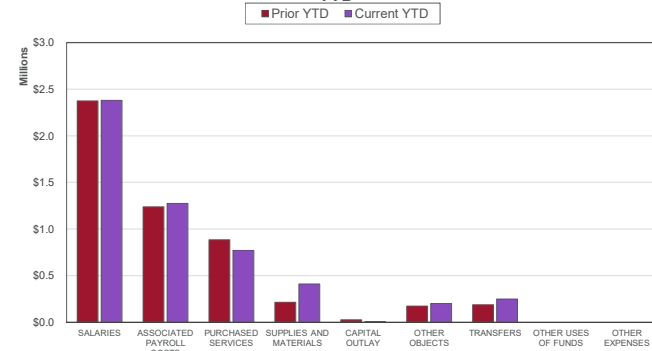


General Fund Expenditures

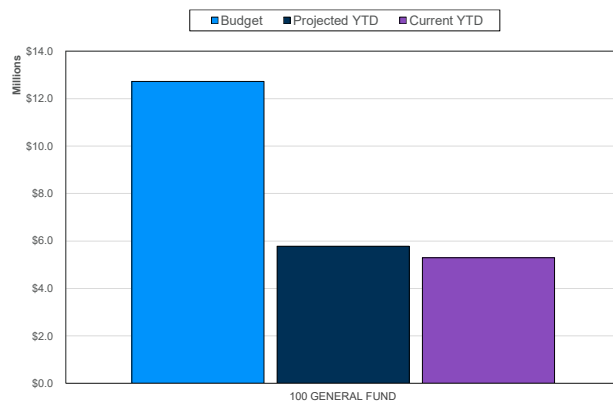
Top 10 GENERAL FUND Expenditures by Program (Year-to-Date)

Licensed Salaries	\$1,210,030
Employees Insurance	\$515,735
Classified Salaries	\$493,204
Pers Ual Contribution	\$401,519
Administrators	\$398,319
Instr, Prof & Tech Srvs	\$310,231
Reimbursable Student Transportation	\$188,782
Fica/Medicare	\$176,018
Property Insurance Premiums	\$155,742
Managerial-Classified- Conf	\$132,462
Percent of Total Expenditures Year-to-Date	75.33%

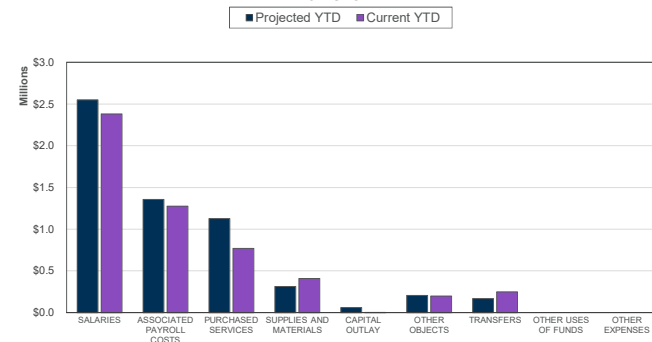
GENERAL FUND Expenditures by Object | Prior YTD vs. Current YTD



Expenditures by Fund | Budget / Projected YTD / Current YTD



GENERAL FUND Expenditures by Object | Projected YTD vs. Current YTD

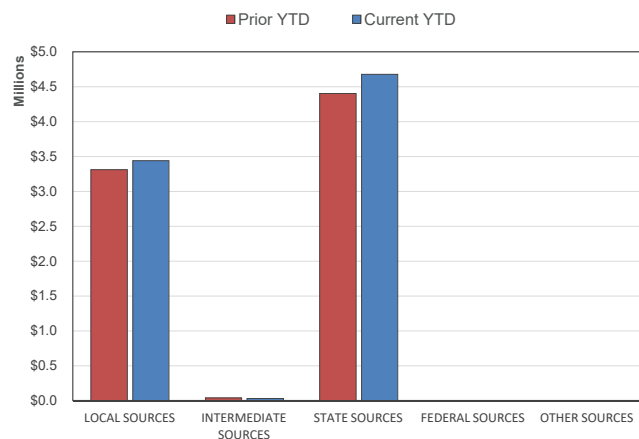


100 GENERAL FUND | Financial Summary by Object

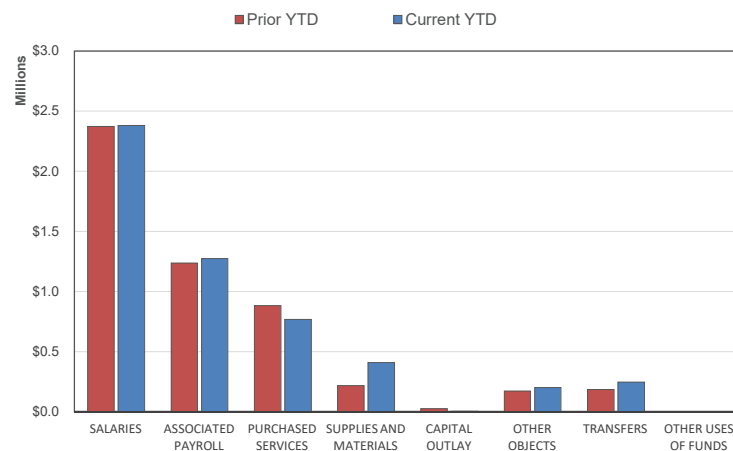
For the Period Ending January 31, 2021

	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
Beginning Fund Balance	\$ 1,176,211	\$ 1,176,211		\$ 1,819,360	\$ 1,380,000	
REVENUES						
Local Sources	3,314,462	3,602,219	92.01%	3,439,081	3,949,500	87.08%
Intermediate Sources	39,357	160,617	24.50%	31,250	103,300	30.25%
State Sources	4,406,205	6,601,037	66.75%	4,678,220	7,291,570	64.16%
Federal Sources	-	-		-	-	
Other Sources	-	-		-	-	
TOTAL REVENUE	\$ 7,760,024	\$ 10,363,873	74.88%	\$ 8,148,551	\$ 11,344,370	71.83%
EXPENDITURES						
Salaries	\$ 2,373,257	\$ 4,955,049	47.90%	\$ 2,382,182	\$ 5,449,220	43.72%
Associated Payroll Costs	1,237,083	2,691,467	45.96%	1,274,506	3,028,004	42.09%
Purchased Services	881,862	1,568,644	56.22%	768,528	2,252,430	34.12%
Supplies and Materials	215,511	294,895	73.08%	409,285	452,605	90.43%
Capital Outlay	24,400	24,400	100.00%	5,000	67,000	7.46%
Other Objects	172,627	173,630	99.42%	199,997	208,185	96.07%
Transfers	185,029	185,029	100.00%	246,926	266,926	92.51%
Other Uses of Funds	-	-		-	1,000,000	0.00%
Other Expenses	-	-		-	-	
TOTAL EXPENDITURES	\$ 5,089,769	\$ 9,893,114	51.45%	\$ 5,286,424	\$ 12,724,370	41.55%
SURPLUS / (DEFICIT)	\$ 2,670,255	\$ 470,758		\$ 2,862,127	\$ (1,380,000)	
ENDING FUND BALANCE	\$ 3,846,466	\$ 1,646,970		\$ 4,681,487	\$ -	

Revenues by Source | Prior YTD vs. Current YTD



Expenditures by Object | Prior YTD vs. Current YTD



Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2020-2021

Criteria: From Check Date: 01/01/2021 To: 01/31/2021 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 900

☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
0	AL-RASHIDI, KRISTINE K	\$16.97
58794	ALENA WASSON	\$219.44
0	ALEX NUSSER	\$58.00
0	ALISON CHEATHAM	\$718.80
0	AMANDA GREENE	\$354.10
0	AMANDA NEAL	\$250.00
0	AMAZON CAPITAL SERVICES	\$1,149.15
0	AMUZU, NICOLE M	\$97.06
0	AMY HOFF	\$250.00
58795	ANDREA AVOLIO	\$250.00
58796	APRIL WOODRUFF	\$80.00
58721	AVEANNA HEALTHCARE	\$2,424.00
58755	AVEANNA HEALTHCARE	\$5,345.96
58785	AVEANNA HEALTHCARE	\$1,527.00
58797	BENJAMIN BROUILLET	\$250.00
0	BETH EDDINGS	\$192.34
58735	BETHANY BAKER	\$250.00
0	BETHANY HAGGARD	\$478.28
58786	BOTTEN'S EQUIPMENT RENTAL INC	\$1,726.00
58756	BRIDGET PERKINS	\$207.53
58798	BRIDGET PERKINS	\$292.47
58757	BRIGHTSIDE ELECTRIC AND	\$1,049.38
0	BRITTANI JOHNSON	\$417.60
58758	BSN SPORTS LLC	\$1,274.28
0	CASEY WARD	\$58.68
0	CENTURY LINK	\$186.13
0	CHELSEA THAYER	\$250.00

Yamhill-Carlton School District No. 1

Approval of Bills Report

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☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
0	CHRIS FEATHERSTON	\$215.87
0	CHRISTY SULLENS	\$250.00
58759	CITY OF CARLTON	\$2,568.14
58723	CITY OF YAMHILL	\$2,500.00
58760	CITY OF YAMHILL	\$2,500.00
58777	CITY OF YAMHILL	\$3,143.76
0	CJ BRACCIALINI	\$467.96
58736	CLACKAMAS ESD	\$3,209.00
58724	COMCAST NETWORK SERVICES	\$4,324.58
58761	COMCAST NETWORK SERVICES	\$4,478.51
0	CORRENA BRIX	\$500.00
58737	COSA	\$400.00
0	D-N-D ELECTRICAL CONTRACTORS	\$5,238.55
0	DAILY JOURNAL OF COMMERCE	\$208.12
58738	DAILY JOURNAL OF COMMERCE	\$0.00
0	DANIELLE BARTON	\$498.46
58799	EMILY LEVIN	\$340.00
0	ERIN CONNAUGHTON	\$139.00
0	ERIN KUTTER	\$143.86
0	ESS WEST LLC	\$378.64
58762	GARRETT, HEMANN, ROBERTSON	\$851.00
58800	GIUDICE, BEN	\$170.00
58739	GREGORY S. ADAMS	\$120.00
0	HADASSAH SHEPARD	\$420.43
58801	HAYLEY MCCULLOUGH	\$500.00
0	HEATHER MCINNIS	\$71.00
0	HEIDI WISMER	\$183.20

Yamhill-Carlton School District No. 1

Approval of Bills Report

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Criteria: From Check Date: 01/01/2021 To: 01/31/2021 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 900

☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
58802	HEILI HARRIS-BRANT	\$750.00
0	HOLLY DOUGLAS	\$9.97
58803	JAMIE BARKER	\$500.00
0	JASON BEHRING	\$250.00
0	JAYLYNN REA	\$250.00
58804	JENIFER TUNING	\$450.17
58805	JENNIFER MAPLETHORPE	\$215.04
58806	JENNIFER MOLLOY	\$105.42
58807	JILL HINDMAN	\$76.07
0	JILL SORENSON	\$192.00
58808	JOHNSTON, CARALEE	\$250.00
0	JONATHAN GROVER	\$500.00
0	JONATHAN WHITE	\$200.98
0	JOSHUA MILTON	\$155.99
58809	KARA WEBER	\$250.00
58810	KARLY SIMS	\$250.00
58811	KATHRYN CALVERT	\$476.40
0	KATIE PORRITT	\$750.00
58812	KAYLA NAGELY	\$126.56
0	KNAPP, WHITNEY A	\$250.00
0	KONE INC	\$619.59
0	KOOPMAN, KRISTY	\$250.00
58813	KRYSTAL LARSON	\$181.63
58740	LAWRENCE COMPANY	\$100.00
0	LAYTON, KYLIE G	\$75.59
58814	MARCIE LOYER	\$151.00
0	MARSTELLER, ASHLEIGH N	\$200.00

Yamhill-Carlton School District No. 1

Approval of Bills Report

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☐ Page Break

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Check Number	Vendor	Amount
100 - GENERAL FUND		
58741	MCMINNVILLE GAS INC.	\$7,784.17
0	MEGHAN DALTON	\$500.00
0	MEGHAN PLIES	\$312.52
0	MICHAEL ERWIN	\$87.00
0	MID COLUMBIA BUS CO., INC	\$39,946.05
58764	MINERS AND ASSOCIATES LLC	\$0.00
0	MOLLY ROBERTSON	\$500.00
58815	MORGAN, LAURA R.	\$500.00
0	NEWS REGISTER	\$314.21
58742	NEWS REGISTER	\$0.00
0	NIKKI BRIGGS	\$250.00
58743	OASBO	\$200.00
58726	OETC	\$406.75
58822	OETC	\$793.50
58727	PAC-VAN	\$105.00
58765	PAC-VAN	\$105.00
58744	PACE	\$148.00
58766	PACIFIC OFFICE AUTOMATION	\$3,654.12
0	PACIFIC OFFICE AUTOMATION (LEASE)	\$3,267.91
58745	PAULY, ROGERS AND CO., P.C.	\$6,220.00
0	PHILIP ZAHN	\$500.00
0	PHYLICIA REED	\$316.24
58728	PORTLAND GENERAL ELECTRIC	\$2,504.16
58767	PORTLAND GENERAL ELECTRIC	\$10,892.17
58778	PORTLAND GENERAL ELECTRIC	\$2,497.86
0	PRADO, RANDI R	\$76.40
58746	RACHAEL BOYLE	\$1,000.00

Yamhill-Carlton School District No. 1

Approval of Bills Report

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☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
0	RAEVER, CLINT R	\$200.00
58789	RAINBOW RESOURCE CENTER, INC	\$32,935.93
58824	RAINBOW RESOURCE CENTER, INC	\$454.48
58747	RECOLOGY OREGON COMPOST, MCMINNVILLE	\$1,235.44
58768	RECOLOGY OREGON COMPOST, MCMINNVILLE	\$730.07
58748	RECOLOGY WESTERN OREGON GARBAGE	\$20.00
58769	RECOLOGY WESTERN OREGON GARBAGE	\$434.63
58729	RIDGWAY SUPPLY CO	\$18.25
0	ROTH HEATING & COOLING	\$1,321.00
58825	SAFEGUARD BUSINESS SYSTEMS	\$344.30
0	SAMANTHA ELLIS	\$25.95
58779	SAMANTHA LECLAIR	\$360.00
58816	SAMANTHA LECLAIR	\$140.00
58817	SAMUELSON, CAROLINE A	\$62.66
0	SAPORITO, GIAVANNA M	\$44.72
0	SARA MORALES	\$250.00
0	SARAH HOLLENBECK	\$250.00
58770	SCHOOL LIFE	\$103.30
58749	SECRETARY OF STATE- AUDIT DIVISION	\$350.00
0	SHAYNA BEATTY	\$53.98
0	SIERRA SPRINGS	\$134.22
0	SISTO, JOANN	\$40.83
0	SUSAN GARAY	\$248.01
0	SUSAN TURNER	\$118.84
0	TAD BECKWITH	\$124.86
58818	TASHINA GORDON	\$112.36
58752	THE HOME DEPOT PRO	\$2,841.90

Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2020-2021

Criteria: From Check Date: 01/01/2021 To: 01/31/2021 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 900

☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
58773	THE HOME DEPOT PRO	\$3,662.11
58828	THE HOME DEPOT PRO	\$435.89
58732	THIRD STREET BOOKS	\$115.05
0	THOMAS HOSKINS	\$249.60
58819	TIFFANY PISCITELLI	\$250.00
58820	VALERIE BREWER	\$500.00
0	VAN DOMELEN, KAYLIN M	\$58.08
0	VERIZON WIRELESS	\$9,055.38
58753	VERIZON WIRELESS	\$0.00
58733	WILCO	\$99.91
58775	WILCO	\$105.95
0	WILLIAMSON, JODY	\$341.33
58780	YAMHILL COUNTY HEALTH & HUMAN SERVICES	\$12,940.28
58734	ZIPLY FIBER	\$739.87
58776	ZIPLY FIBER	\$759.49
Total for 100 - GENERAL FUND		\$215,929.39
230 - MISC GRANTS		
58784	ANDYMARK INC	\$88.54
58788	ORTOP	\$200.00
58790	REV ROBOTICS LLC	\$21.44
Total for 230 - MISC GRANTS		\$309.98
233 - MEASURE 98		
58757	BRIGHTSIDE ELECTRIC AND	\$2,370.00
58823	PENN STATE INDUSTRIES INC	\$131.85
Total for 233 - MEASURE 98		\$2,501.85
238 - CAREER PATHWAYS		

Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2020-2021

Criteria: From Check Date: 01/01/2021 To: 01/31/2021 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 900

☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
238 - CAREER PATHWAYS		
58826	SELWAY MACHINE TOOL CO INC	\$529.27
Total for 238 - CAREER PATHWAYS		\$529.27
250 - FOOD SERVICES		
0	AMAZON CAPITAL SERVICES	\$134.34
58722	BRETHOWER, JEAN R	\$15.00
58725	GOODY MAN DISTRIBUTING INC	\$298.27
58763	GOODY MAN DISTRIBUTING INC	\$171.55
58787	GOODY MAN DISTRIBUTING INC	\$296.36
0	SPRING VALLEY DAIRY INC	\$803.73
58730	SPRING VALLEY DAIRY INC	\$791.68
58750	SPRING VALLEY DAIRY INC	\$232.83
58771	SPRING VALLEY DAIRY INC	\$451.54
58791	SPRING VALLEY DAIRY INC	\$632.06
58731	SYSCO FOOD SERVICES	\$666.08
58751	SYSCO FOOD SERVICES	\$924.62
58772	SYSCO FOOD SERVICES	\$1,532.53
58792	SYSCO FOOD SERVICES	\$1,219.23
58827	SYSCO FOOD SERVICES	\$1,292.92
Total for 250 - FOOD SERVICES		\$9,462.74
280 - STUDENT BODY FUNDS		
58821	ALEX SHAPIRO	\$150.00
Total for 280 - STUDENT BODY FUNDS		\$150.00
304 - JCI PROJECT		
58774	US BANK ST PAUL	\$60,550.00
Total for 304 - JCI PROJECT		\$60,550.00

Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2020-2021

Criteria:

From Check Date: 01/01/2021

To: 01/31/2021

Voucher: ALL

Report Sort: FUND

From Fund: 100

To: 900

☐ Page Break

☒ Exclude Invoice Description

Check Number

Vendor

Amount

Grand Total: \$289,433.23

End of Report

Yamhill-Carlton School District No. 1

Expenditure Summary Report

Fiscal Year: 2020-2021

Criteria: Report Sort: Fund

From Date: 01/01/2021

To Date: 01/31/2021

Fund: 100 GENERAL FUND					
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
UMPQUA BANK-CC					
	0	GENERAL FUND	EXECUTIVE ADMINISTRATION SERVICES	NON-CONSUMABLE ITEMS	\$1,509.90
	0	GENERAL FUND	EXECUTIVE ADMINISTRATION SERVICES	PERIODICALS	\$18.00
	0	GENERAL FUND	HIGH SCHOOL PROGRAMS	PERIODICALS	\$4.00
	0	GENERAL FUND	TECHNOLOGY SERVICES	COMPUTER SOFTWARE	\$136.85
Total for UMPQUA BANK-CC					\$1,668.75
Total for GENERAL FUND					\$1,668.75
Fund: 233 MEASURE 98					
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
UMPQUA BANK-CC					
	0	MEASURE 98	HIGH SCHOOL PROGRAMS	CONSUMABLE SUPPLIES & MATERIALS	\$12.00
Total for MEASURE 98					\$12.00
Grand Total:					\$1,680.75
Recap for FUND for GENERAL FUND					
100	GENERAL FUND		\$1,668.75		
233	MEASURE 98		\$12.00		

End of Report

Yamhill-Carlton School District

2021-2022 Budget Calendar

All meetings will be at 6:00pm and will be held via Zoom. Zoom links will be posted on-line and sent out prior to budget meetings. For further information contact Tami Zigler, Business Manager at 503.852.6983 or ziglert@ycschools.org.

February 11, 2021 (Thursday)

REGULAR BOARD MEETING

Approve Budget Calendar

April 16, 2021

Publish first notice of Budget Committee Meeting
(On YCSD website and McMinnville News Register)

April 23, 2021

Publish second notice of first Budget Committee Meeting
(On YCSD website and McMinnville News Register)

May 3, 2021 (Monday)

First Meeting of Budget Committee

Elect Committee Chair

Present Budget Message and Proposed Budget

Public Comment

Potential Budget Approval

May 10, 2021 (Monday)

Second Meeting of Budget Committee - Tentative

Only if needed to review of any proposed changes and information needed

May 17, 2021 (Monday)

Third Meeting of Budget Committee - Tentative

Only if needed to review of any proposed changes and information needed

May 28, 2021

Publish Notice of Budget Hearing and Financial Summary (ORS 294.438)

(On YCSD website and McMinnville News Register)

June 10, 2021 (Thursday)

REGULAR BOARD MEETING

Budget Hearing & Adoption

Public Meeting on 2021-22 Budget
(ORS 294.453).

Enact Resolutions adopting 2021-22 Budget, making the appropriations, declaring the permanent tax rate to be imposed and categorizing taxes.

July 15, 2021

Provide Notice of property tax and intent to impose a tax to County Assessors for FY 2021-22

Proposed February 11, 2021

Mission

The Yamhill-Carlton School District champions the growth of its students. Our students recognize their individual strengths and talents, overcome their challenges, grow past proficiency, and succeed in their aspirations so each may contribute positively to a local and global society.



To: Yamhill Carlton School District Board of Directors
From: Bill Rhoades, Superintendent
Date: February 8, 2021
Re: Approval of the 2021-23 WESD Local Service Plan

Background

The Local Service Plan is collaboratively developed by member districts and represents the menu of services we have agreed are critical to the success of the students we share. In October the WESD Executive Council approved the components of the 21-23 Local Service Plan and the plan was approved by the WESD Board in November.

Recommendation

It is recommended that pursuant to the provisions of ORS 334.175 the Yamhill Carlton Board of Directors approve the 2022-2023 Local Service Plan Resolution as presented.

**2021-23
Local Service Plan
Resolution #2021-05**

Approved by the Executive Council on 10.15.2020 Approved by the Willamette ESD Board on 11.3.2020

Integrity ♦ Innovation ♦ Excellence ♦ Partnerships

BE IT RESOLVED THAT, pursuant to the provisions of ORS 334.175, the Board of Directors of the Yamhill Carlton School District approves the following 2021-23 Local Service Plan Resolution.

**WESD PROVIDED SERVICES:
No Cost to Districts**

- **Attendance Supervisor (Districts less than 1000 students)**
- **Crisis Response Team**
- **Home School Registration**
- **Regional Leadership Meetings**
- **Student Success Act Supports**
- **Youth Suicide Prevention Services**

PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS:

- Audiology Services
- Autism Services
- Behavior Intervention Program
- Behavior Services – School Psych
- Braille Transcription Services
- EI/ECSE Evaluations
- Life Skills Classrooms (Regionally Accessible)
- Nursing Services
- Occupational & Physical Therapy Services
- Professional Development/Trainings
- Speech/Language/Augmentative Communication
- Structured Learning Program (Regionally Accessible)
- Transition Specialist Services

TECHNOLOGY SUPPORT:

- All Additional Services Offered through ESD Partners
- Desktop Support
- Email Management
- eRate Consulting
- Instructional Technology Services
- Network Services
- PowerSchool Software
- Software Supports
- Technology Training

SCHOOL IMPROVEMENT SERVICES:

- Cascade School Improvement
- Distance Learning Supports
- English Learner Services
- Family Support Advocate Services
- Individualized School Improvement Services
- Library Media Services
- Mid-Willamette Education Consortium
- School Safety Supports
- Social Emotional Learning Services
- Student Internship Coordination
- Willamette Career Academy
- Willamette Curriculum Coalition
- Willamette Promise Services

ADMINISTRATIVE & SUPPORT SERVICES FOR DISTRICTS:

- Brand Development
- Community Engagement
- Courier
- Criminal History Background Checks
- Data Analysis and/or Data Coaches
- Frontline Education Absence Management
- General Communication Services
- Grant Writing Services
- Graphic Design
- J-1 Visa Processing
- Legal Services
- Oregon Data Suite/Early Indication & Intervention Sys.
- Program & Project Evaluation Services
- Substitute Employee Management System
- Translation Services

Cascade Technology Alliance (CTA)

Willamette ESD is a member of CTA whose three member ESDs have agreed to make their services available to all school districts within their combined service area.

These ESDs have agreed in principle that school districts may purchase shared services within the CTA. In practice, this will vary across ESDs depending upon existing agreements with their component school districts. In Willamette ESD, CTA districts may use their transit funds to purchase services that are listed in the Willamette Local Service Plan or from the other CTA's Service Plans.

School districts may also use their own general fund resources to purchase services within the CTA. In either case, districts may contact cooperating ESDs directly to arrange for services.

The other ESDs in the CTA are Multnomah ESD, and NW Regional ESD. The availability of CTA services may depend upon the development of additional capacity.

Services Provided to Entities Other than Component Districts

In an effort to remain transparent, Willamette ESD discloses that the following services may be provided to public or private entities that are outside of the WESD region. In addition to any services listed on page one of this documents, other services may include:

PROGRAMS FOR CHILDREN WITH SPECIAL NEEDS:

- Special Education Services: Autism Spectrum Disorder Consultation and Resources and Classroom services for students who are Deaf and Hard of Hearing. Related Services including: Physical Therapy, Occupational Therapy, Speech Therapy, Autism Specialist and Sign Language Instruction
- Migrant and ELL Support Services

SCHOOL IMPROVEMENT SERVICES:

Willamette Promise and the Regional Educator Network

TECHNOLOGY SUPPORT:

PowerSchool Student, Special Education and Business Information System Services, Email Management, eRate Consulting

ADMINISTRATIVE AND SUPPORT SERVICES FOR DISTRICTS:

Contracted Courier Services to Private Schools; Data Analysis, J-1 Visa Processing; Oregon Data Suite/Early Indication & Intervention System; Program and Project Evaluation Services, Grant Writing Services

This certifies that the foregoing resolution services were adopted by the Yamhill Carlton School District Board of Directors on February 11, 2021.

Susan FitzGerald, Board Chair

Bill Rhoades, Ed.D, Superintendent

If these resolution services are approved by two-thirds of the school districts' Board of Directors with the majority of the students within WESD, WESD will budget for the services for the 2021-23 fiscal years, subject to the statutory limitation.