



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

BOARD OF DIRECTORS REGULAR SESSION AGENDA

LOCATION: YCSD BOARDROOM, 120 N LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/82158114030>

Thursday, January 13, 2022

Regular Session: 6:00pm

AGENDA

- I. Flag Salute
- II. Call to Order Regular Session
- III. Individuals, Delegations, Recognitions, and Communications
 - A. Alliance Academy Spotlight
 - B. Board Appreciation
 - C. YCES – Amanda Dallas – Verbal Report
 - D. YCIS – Matt Wiles & Chad Tollefson – Verbal Report
 - E. YCHS – Steve Cooper & Scott Henderson – Verbal Report

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at vertnert@ycschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

IV. Review of Agenda (Action Item)

V. Regular Session- Consent Agenda (Action Item)

- A. Approval of Board of Directors minutes
 - 1. Regular session Minutes: 12/02/2021
 - 2. Work Session Minutes: 12/28/2021
- B. Personnel
- C. Enrollment

VI. Announcements and Reports

- A. Report on Audit ending June 30 2021 – Pauly Rogers & Company PC. (Action Item)
https://www.ycsd.k12.or.us/departments/finance_office/audits
- B. Superintendent's Report – Clint Raever – Verbal Report
- C. District Facilities Report- Todd Hendrickson – Verbal Report
- D. SPED Program Report – John Horne
- E. Financials & List of Bills for December 2021 – Tami Zigler (Action Item)

VII. New Business

- A. Approve YCHS Softball team for out of State travel to California (Action Item)
- B. Approve YCHS Rocketry Club for out of State Travel to Huntsville, Alabama (Action Item)
- C. Leave Request – Emma Bennett (Action Item)
- D. Budget Calendar (Action Item)
- E. Approve John Donehoo & Kristy Edwards to be appointed to the Budget Committee for the term expiring June 30,2024 (Action Item)

Note: Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6983 at least 24 hours prior to the meeting.

- F. Student Investment Account (SIA) Plan Update (Possible Action Item)
- G. Resolution 2022-06 – Change in Appropriations (Action Item)
- H. Adopt updated Suspected Sexual Conduct with Students & Reporting Requirements – JHFF/GBNAA (Action Item)
- I. Adopt updated Suspected Abuse of a Child Reporting Requirements – JHFE/GBNAB (Action Item)
- J. Adopt updated Freedom of Expression – IB (Action Item)
- K. Adopt updated Alternative Education Programs Policy – IGBHA (Action Item)
- L. Adopt Student Conduct Policy – JFC (Action Item)

VIII. Board of Directors Comments

IX. Adjournment

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BOARD OF DIRECTORS

REGULAR SESSION Minutes

LOCATION: 120 N LARCH PL. YAMHILL OR 97148

Or VIA ZOOM <https://us06web.zoom.us/j/84122422468>

Thursday December 02, 2021

Regular Session: 6:00pm

Minutes

I. Flag Salute

II. Call to Order Regular Session

S. Fitzgerald called the meeting to order @ 6:00 pm.

III. Individuals, Delegations, Recognitions, and Communications

A. YCES – Amanda Dallas –Verbal Report

Amanda shared that YCES is preparing for YCES winter music program. They will be holding the program at YCIS gym to provide more spacing.

I-Ready math assessments are completed and as expected, any students are lagging.

New Title 1 teacher starting on January 3rd. Amanda shared her excitement to have the staff to focus on their 2021-2022 goals of reading.

B. YCIS – Matt Wiles & Chad Tollefson – Verbal Report

Matt gave a shout out to all of the YCIS teachers for the conferences amazing turn out.

Excited for the Author of Look both ways visit to YCIS on December 16 2021.

Book fair running from December 1, 2021 to December 10, 2021.

YCIS rolled out Tiger Pride cards to reward positive student behavior. They started the program on December 2nd.

C. YCHS – Steve Cooper & Scott Henderson – Student Spotlight

Steve announced that Oregon Promise completed Promise of Oregon finished their video on YC. He is unsure of when the video will be ready for viewing but will share with board as soon as it is completed.

Steve introduced CTE/Rocketry teacher Jordan Slavish and his group of students for YCHS Student Spotlight. The group has qualified for the NASA Rocket Challenge and will be traveling as a team to Huntsville Alabama in late April.

The rocketry group was able to spend sometime with the students at YCES. They showed the students how to design the rockets and gave them a little challenge of their own. They will be going back to YCES before winter break to help the students launch their own rockets.

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at vertner@ycschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

IV. Review of Agenda (Action Item)

E. Galyean motioned to approve the agenda as presented. J. Dumdi seconded. All in favor, motion carried

V. Regular Session- Consent Agenda (Action Item)

A. Approval of Board of Directors minutes

1. Work Session Minutes: 11/08/2021

2. Regular session Minutes: 11/10/2021

3. Work Session Minutes: 11/29/2021

B. Personnel

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C. Enrollment

E. Galyean motioned to approve the Consent agenda as presented. J. Dumdi seconded. All in favor, motion carried

VI. Announcements and Reports

A. Superintendent's Report – Clint Raever – Verbal Report

Clint shared that after sometime YC has finally been approved for the 7-day test to stay. This will allow students to test day of exposure and then again between 5-7 days after the exposure.

Clint announced that outside mask wearing is no longer required, it is now a local decision. Clint said he will not require outdoor mask wearing unless there is a spike in cases or issues to do so from ODE/Governor.

B. District Facilities Report- Todd Hendrickson – Verbal Report

Dome locker rooms are completed! Clint will gave board members a tour after the meeting.

YCES had a fire alarm go off Thursday during school hours. The alarm was caused by issues with part of the HVAC.

Todd is working on installing proper smoke alarm sensors to notify when the HVAC is starting to smoke.

New lighting has been installed between the new and old gyms at the high school.

C. Financials & List of Bills for November 2021 – Tami Zigler (Action Item)

K. Watson motioned to accept the Financial Report and List of Bills for November 2021 as presented. J. Dumdi seconded. All in favor, motion carried.

VII. New Business

A. 1st read of the updated Suspected Sexual Conduct with Students & Reporting Requirements – JHFF/GBNAA

B. 1st read of the updated Suspected Abuse of a Child Reporting Requirements – JHFE/GBNAB

C. 1st read of the updated Freedom of Expression - IB

D. 1st read of the updated Alternative Education Programs Policy – IGBHA

E. 1st read of the Student Conduct Policy – JFC

F. Adopt updated Graduation Requirement Policy – IKF (Action Item)

G. Adopt updated Non-Discrimination Policy – AC (Action Item)

H. Adopt updated Equal Employment Opportunity Policy – GBA (Action Item)

I. Adopt updated Work place Harassment Policy – GBEA (Action Item)

J. Adopt updated Bilingual Education Policy – IGBI (Action Item)

K. Adopt updated Assessment Program Policy – IL (Action Item)

L. Adopt updated Every Student Belongs Policy – ACB (Action Item)

M. Adopt Bias Incident Complaint Procedure- ACB-AR (Action Item)

E. Galyean motioned to approve items F, G, H, I, J, K, L, & M of the agenda as presented. J. Dumdi seconded. All in favor, motion carried.

With no further discussion, Meeting adjourned at 7:19pm by S. FitzGerald

Minutes by: Tina Vertner, Board Secretary

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BOARD OF DIRECTORS Work Session Minutes

Tuesday December 28, 2021

Time: 5:00 PM

I. Call to Order Work Session

S. Fitzgerald called work session to order @ 5:02 pm.

II. New Business

A. Approve Facilities Naming Ad- Hoc Committee

- Committee includes the following:

Board Members:

- Susan Fitzgerald
- Kenn Watson

Leadership Members:

- Steve Cooper
- Matt Wiles

YC Staff:

- Brad Post
- Robin Culver

Patron:

- Tim Pfeiffer
- Becky Schrapel

J. Egland motioned to approve appointed individuals listed above for the Ad-Hock Committee.

J.Dumdi seconded. All in favor. Motion passed

III. Adjournment

S. Fitzgerald adjourned the meeting @ 5:20pm

Yamhill Carlton School District
Human Resources
Board Report
November 10, 2021



New Hires

Morgan Anderson, Title 1 Teacher
Danielle Findley, Part Time IA @ YCES
Kelly Williams, SPED IA @ YCES
Caitlyn Foster, SPED IA @ YCES
Trudi Malis, Part Time Kitchen Help @ YCES
.

Resign/Retire/Term Employees

Audra Folsom, Part Time Kitchen Help
Suzanne Talbott, Alliance Academy secretary
Latisha Rapp-Moore, Lead Cook
Jason Olson, SPED LRC Teacher

Currently Open Positions

Elementary School Secretary
Volunteer Assistant Coach
Custodial/ Maintenance/ Grounds
Instructional Assistants– Multiple positions
SPED LRC Teacher

**District Enrollment Report
December 2021**

	Female	Male	X	Total
Kindergarten	33	46		79
1st Grade	44	38		82
2nd Grade	47	55		102
3rd Grade	35	33		68
K-3rd Subtotal:	159	172	0	331
4th Grade	43	42		85
5th Grade	35	52		87
6th Grade	37	44		81
7th Grade	44	29		73
8th Grade	41	38		79
4th-8th Subtotal:	200	205	0	405
9th Grade	40	41	2	83
10th Grade	43	41	1	85
11th Grade	30	36		66
12th Grade	32	30		62
Transition	0	0		0
9th-12th Subtotal:	145	148	3	296
District Total:	504	525	3	1032

District Enrollment for 2021-22 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
YCES	265	269	271	264	0	0	0	0	0	0
YCIS	343	342	347	349	0	0	0	0	0	0
YCHS	284	283	285	285	0	0	0	0	0	0
Alliance	137	134	135	134	0	0	0	0	0	0
Total	1029	1028	1038	1032	0	0	0	0	0	0

YCES Enrollment for 2021-22 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	62	62	63	61						
1st Grade	64	65	64	63						
2nd Grade	81	83	84	84						
3rd Grade	58	59	60	56						
21/22 Total	265	269	271	264	0	0	0	0	0	0
20/21 Total	231	229	230	228	225	221	225	223	223	223
19/20 Total	362	365	366	361	363	361	358	364	367	366
18/19 Total	336	337	337	337	332	332	330	332	332	331

YCIS Enrollment for 2021-22 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
4th Grade	67	65	65	65						
5th Grade	72	73	73	73						
6th Grade	70	71	72	73						
7th Grade	62	62	64	64						
8th Grade	72	71	73	74						
21/22 Total	343	342	347	349	0	0	0	0	0	0
20/21 Total	291	287	276	276	272	273	282	291	282	282
19/20 Total	308	312	311	313	307	303	303	307	307	307
18/19 Total	325	310	312	310	310	305	304	305	304	303

YCHS Enrollment for 2021-22 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
9th Grade	78	78	78	78						
10th Grade	76	77	78	79						
11th Grade	66	66	66	66						
12th Grade	64	62	63	62						
Transition	0	0	0	0						
21/22 Total	284	283	285	285	0	0	0	0	0	0
20/21 Total	290	290	292	290	290	290	291	291	276	291
19/20 Total	299	300	298	295	295	290	286	287	284	284
18/19 Total	277	277	279	281	278	281	279	274	275	261

Alliance Academy Enrollment 2021-22

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	18	18	18	18						
1st Grade	21	20	19	19						
2nd Grade	19	18	18	18						
3rd Grade	13	13	12	12						
4th Grade	21	21	21	20						
5th Grade	13	13	14	14						
6th Grade	9	8	8	8						
7th Grade	7	8	9	9						
8th Grade	4	4	5	5						
9th Grade	6	6	6	5						
10th Grade	6	5	5	6						
11th Grade	0	0	0	0						
12th Grade	0	0	0	0						
21/22 Total	137	134	135	134	0	0	0	0	0	0
20/21 Total	255	258	266	269	267	254	250	234	247	247
19/20 Total	91	91	91	92	89	90	88	88	88	88
18/19 Total	88	89	94	94	99	105	106	106	103	103



PAULY, ROGERS AND Co., P.C.
12700 SW 72nd Ave. ♦ Tigard, OR 97223
(503) 620-2632 ♦ (503) 684-7523 FAX
www.paulyrogersandcpcpas.com

December 27, 2021

To the Board of Directors
Yamhill-Carlton School District
Yamhill County, Oregon

We have audited the basic financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Yamhill-Carlton School District for the year ended June 30, 2021. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*, as well as certain information related to the planned scope and timing of our audit. Professional standards also require that we communicate to you the following information related to our audit.

Purpose of the Audit

Our audit was conducted using sampling, inquiries and analytical work to opine on the fair presentation of the basic financial statements and compliance with:

- generally accepted accounting principles and auditing standards
- the Oregon Municipal Audit Law and the related administrative rules
- federal, state, and other agency rules and regulations related to expenditures of federal awards

Our Responsibility under U.S. Generally Accepted Auditing Standards and Uniform Guidance

As stated in our engagement letter, our responsibility, as described by professional standards, is to express opinions about whether the basic financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the basic financial statements does not relieve you or management of your responsibilities. Our engagement letter details our nonaudit services we provide; the services do not constitute an audit under Government Auditing Standards.

In planning and performing our audit, we considered internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance.

As part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of the basic financial statement amounts. However, providing an opinion on compliance with those provisions is not an objective of our audit. Also in accordance with the Uniform Guidance, we examined, on a test basis, evidence about compliance with the types of compliance requirements described in the OMB's Compliance Supplement applicable to each of the major federal programs for the purpose of expressing an opinion on compliance with those requirements. While our audit provided a reasonable basis for our opinion, it does not provide a legal determination on compliance with those requirements.

Our responsibility for the supplementary information accompanying the basic financial statements, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the basic financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Planned Scope and Timing of the Audit

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements; therefore, our audit involved judgment about the number of transactions examined and the areas to be tested.

Our audit included obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the basic financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District. We also communicated any internal control related matters that are required to be communicated under professional standards.

Results of Audit

1. Audit opinion letter - an unmodified opinion on the basic financial statements has been issued. This means we have given a “clean” opinion with no reservations.
2. State minimum standards – We found no exceptions or issues requiring comment, except as noted on page 55 of the report.
3. Federal Awards – We found no issues on non-compliance and no questioned costs. We have responsibility to review these programs and give our opinion on the schedule of expenditures of federal awards, and tests of the internal control system, compliance with laws and regulations, and general and specific requirements mandated by the various awards.
4. No separate management letter was issued.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used are described in Note 1 to the basic financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2021. We noted no transactions entered into during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the basic financial statements in the proper period.

Accounting estimates are an integral part of the basic financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the basic financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most significant estimates in the financial statements are the actuarial estimate of the District’s portion of the statewide Net Pension Liability. In addition, sensitive estimates affecting the basic financial statements were Management’s estimate of Accounts Receivable and Capital Asset Depreciation, which are based on estimated collectability of receivables and useful lives of assets. We evaluated the key factors and assumptions used to develop these estimates in determining that they are reasonable in relation to the basic financial statements taken as a whole.

Pauly, Rogers and Co., P.C.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The disclosures in the basic financial statements are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no difficulties in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements or determined that their effects are immaterial. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, taken as a whole. There were immaterial uncorrected misstatements noted during the audit which were discussed with management.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the basic financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the basic financial statements or a determination of the type of auditors' opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards with management each year prior to our retention as the auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Required Supplementary Information

We applied certain limited procedures to the required supplementary information that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the required supplementary information and do not express an opinion or provide any assurance on it.

Supplementary Information

We were engaged to report on the supplementary information, which accompany the basic financial statements but are not required supplementary information. With respect to this supplementary information, we made certain

inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the basic financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the basic financial statements or to the basic financial statements themselves.

Other Information

We were not engaged to report on the other information, which accompanies the basic financial statements but is not required supplementary information. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Matters – Future Accounting and Auditing Issues

In order to keep you aware of new auditing standards issued by the American Institute of Certified Public Accountants and accounting statements issued by the Governmental Accounting Standards Board (GASB), we have prepared the following summary of the more significant upcoming issues:

GASB 87 – LEASES

This Statement is effective for fiscal years beginning after June 15, 2021, as extended by GASB 95. The primary objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

GASB 89 – ACCOUNTING FOR INTEREST COST INCURRED BEFORE THE END OF A CONSTRUCTION PERIOD

This Statement is effective for fiscal years beginning after December 15, 2020, as extended by GASB 95. The objectives of this Statement are to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and to simplify accounting for interest cost incurred before the end of a construction period. This Statement establishes accounting requirements for interest cost incurred before the end of a construction period. Such interest cost includes all interest that previously was accounted for in accordance with the requirements of paragraphs 5-22 of Statement No. 62, Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements, which are superseded by this Statement. This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. This Statement also reiterates that in financial statements prepared using the current financial resources measurement focus, interest cost incurred before the end of a construction period should be recognized as an expenditure on a basis consistent with governmental fund accounting principles.

GASB 91 – CONDUIT DEBT OBLIGATIONS

This Statement is effective for fiscal years beginning after December 15, 2021, as extended by GASB 95. The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. This Statement achieves those objectives by clarifying the existing definition of a conduit debt obligation; establishing that a conduit debt obligation is not a liability of the issuer; establishing standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations; and improving required note disclosures.

This information is intended solely for the information and use of the Board of Directors and management and is not intended to be and should not be used by anyone other than these specified parties.

A handwritten signature in black ink that reads "Tara M. Kamp, CPA". The signature is written in a cursive, flowing style.

Tara M. Kamp, CPA
PAULY, ROGERS AND CO., P.C.

Mission

The Yamhill-Carlton School District champions the growth of its students. Our students recognize their individual strengths and talents, overcome their challenges, grow past proficiency, and succeed in their aspirations so each may contribute positively to a local and global society.



To: Board of Directors – Yamhill Carlton School District
Clint Raever, Superintendent
From: Tami Zigler, Business Manager
Date: January 13, 2022
Re: District Financial Report

SUMMARY

This General Fund summary excludes Beginning Fund Balance (5400-5499).

For the current period, total revenue was \$50,405 less than planned and total expenditures were \$376,829 less than planned. The combined result is a \$326,423 favorable surplus condition for the current year period.

REVENUES

TAXES: Taxes are \$95,582 under plan. This unfavorable condition represents -2.7% of the year-to-date plan amount of \$3,585,402. This variance amount is considered tolerable, and was primarily driven by a decrease in 1111 CURRENT YEAR TAXES. For the current year period, Taxes increased 4.7% over the prior year period compared to an average increase of 5.4% over the preceding 4 years.

TUITION, FEES, OTHER: Tuition, Fees, Other is \$37,884 over plan. This favorable condition represents 75.5% of the year-to-date plan amount of \$50,188. This variance amount is considered material, and was primarily driven by an increase in 1990 MISCELLANEOUS. For the current year period, Tuition, Fees, Other increased 241.3% over the prior year period compared to an average decrease of 27.9% over the preceding 4 years.

EARNINGS ON INVESTMENTS: Earnings on Investments are \$2,206 under plan. This unfavorable condition represents -21.7% of the year-to-date plan amount of \$10,160. This amount is considered trivial and meets expectations based on budget appropriations. For the current year period, Earnings on Investments decreased 66.6% over the prior year period compared to an average increase of 20.8% over the preceding 4 years.

INTERMEDIATE REVENUE: Intermediate Revenue is \$15,676 over plan. This favorable condition represents 62.2% of the year-to-date plan amount of \$25,203. This amount is considered material, and was primarily driven by an increase in 2102 EDUCATION SERVICE

DISTRICT APPORTIONMENT. For the current year period, Intermediate Revenue increased 30.8% over the prior year period compared to an average decrease of 13.8% over the preceding 4 years.

STATE UNRESTRICTED AID AND SSF: State Unrestricted Aid and SSF is \$23,451 under plan. This unfavorable condition represents -0.6% of the year-to-date plan amount of \$3,867,205. This variance amount is considered tolerable, and was primarily driven by a decrease in 3101 STATE SCHOOL FUND - GENERAL SUPPORT. For the current year period, State Unrestricted Aid and SSF decreased 6.1% over the prior year period compared to an average increase of 1.4% over the preceding 4 years.

INTERFUND TRANSFERS/LONG TERM DEBT/OTHER: Interfund Transfers/Long Term Debt/Other is \$17,273 over plan. The current year variance amount is considered material, and was primarily driven by an increase in 5300 SALE OF/COMPENSATION FOR LOSS OF FIXED ASSETS.

EXPENDITURES

SALARIES: Salaries are \$70,716 under plan. This favorable condition represents -3.5% of the year-to-date plan amount of \$2,042,948. This amount is considered tolerable, and was primarily driven by decreases in 0112 CLASSIFIED SALARIES, 0111 LICENSED SALARIES, and 0130 ADDITIONAL SALARY. For the current year period, Salaries increased 1.7% over the prior year period compared to an average increase of 1.6% over the preceding 4 years. The largest Salaries groups - 0111 LICENSED SALARIES, 0112 CLASSIFIED SALARIES, and 0113 ADMINISTRATORS, representing 85.4% of total Salaries, decreased by 1.6%.

ASSOCIATED PAYROLL COSTS: Associated Payroll Costs are \$116,450 under plan. This favorable condition represents -10.1% of the year-to-date plan amount of \$1,149,892. This amount is considered material, and was primarily driven by decreases in 0241 EMPLOYEES INSURANCE, and 0213 PERS UAL CONTRIBUTION. For the current year period, Associated Payroll Costs decreased 0.3% over the prior year period compared to an average increase of 3.4% over the preceding 4 years. The largest Associated Payroll Costs groups - 0241 EMPLOYEES INSURANCE, 0213 PERS UAL CONTRIBUTION, and 0220 FICA/MEDICARE, representing 87.0% of total Associated Payroll Costs, increased by 1.2%.

PURCHASED SERVICES: Purchased Services are \$177,925 under plan. This favorable condition represents -19.2% of the year-to-date plan amount of \$925,483. The current year variance amount is considered material, and was primarily driven by decreases in 0310 INSTR, PROF & TECH SRVS, and 0311 SUBSTITUTE SERVICES. For the current year period, Purchased Services increased 26.2% over the prior year period compared to an average decrease of 2.3% over the preceding 4 years.

SUPPLIES: Supplies are \$12,603 under plan. This favorable condition represents -6.2% of the year-to-date plan amount of \$204,329. This amount is considered tolerable, and was primarily driven by a decrease in 0460 NON-CONSUMABLE ITEMS. This decrease was partially offset by an increase in 0420 TEXTBOOKS. For the current year period, Supplies decreased 23.4% over the prior year period compared to an average increase of 8.2% over the preceding 4 years. The largest Supplies groups - 0470 COMPUTER SOFTWARE, 0410 CONSUMABLE SUPPLIES & MATERIALS, and 0420 TEXTBOOKS, representing 90.8% of total Supplies, decreased by 7.5%.

CAPITAL OUTLAY: Capital Outlay is \$10,459 over plan. This unfavorable condition represents 15.0% of the year-to-date plan amount of \$69,667. The current year variance amount is considered material, and was primarily driven by increases in 0530 IMPROVEMENTS OTHER THAN BUILDINGS, and 0542 REPLACEMENT EQUIPMENT PURCHASES. For the current year period, Capital Outlay increased 1502.5% over the prior year period.

OTHER OBJECTS: Other Objects are \$9,493 under plan. This favorable condition represents -4.1% of the year-to-date plan amount of \$230,981. This amount is considered trivial and meets expectations based on budget appropriations. For the current year period, Other Objects increased 11.0% over the prior year period compared to an average decrease of 0.4% over the preceding 4 years.

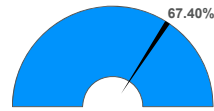
TRANSFERS: Transfers are \$100 under plan. This favorable condition represents 0% of the year-to-date plan amount of \$314,679. This variance amount is considered trivial and meets expectations based on budget appropriations. For the current year period, Transfers increased 27.4% over the prior year period compared to an average increase of 19.4% over the preceding 4 years.

OTHER USES OF FUNDS: Other Uses of Funds are on plan. The current year variance amount is considered trivial and meets expectations based on budget appropriations.

100 GENERAL FUND Revenue Dashboard Summary

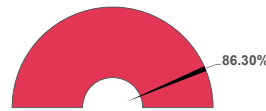
For the Period Ending December 31, 2021

Actual YTD Revenues



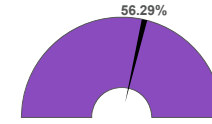
Projected YTD Revenues
67.86%

Actual YTD Local Sources



Projected YTD Local Sources
87.74%

Actual YTD State Sources



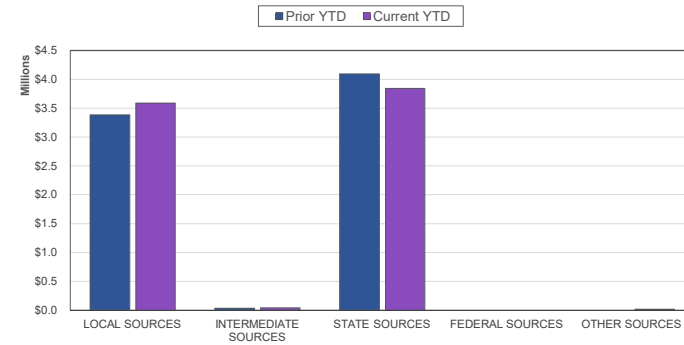
Projected YTD State Sources
56.63%

General Fund Revenues

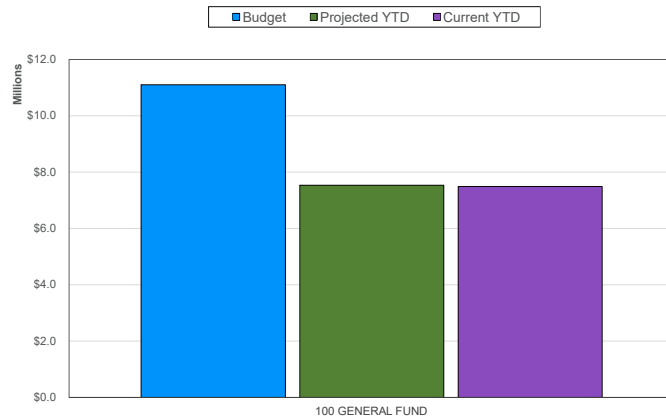
Top 10 GENERAL FUND Sources of Revenue (Year-to-Date)

State School Fund	\$3,843,754
Ad Valorem Taxes Levied By District	\$3,484,713
Resources - Beginning Fund Balance	\$1,899,600
Miscellaneous	\$68,511
Unrestricted Revenue	\$40,653
Sale Of Or Compensation For Loss Of Fixed Assets	\$17,273
Fees	\$9,525
Interest On Investments	\$7,954
Fees Charged To Grants	\$5,932
Penalties And Interest On Taxes	\$5,107
Percent of Total Revenues Year-to-Date	99.95%

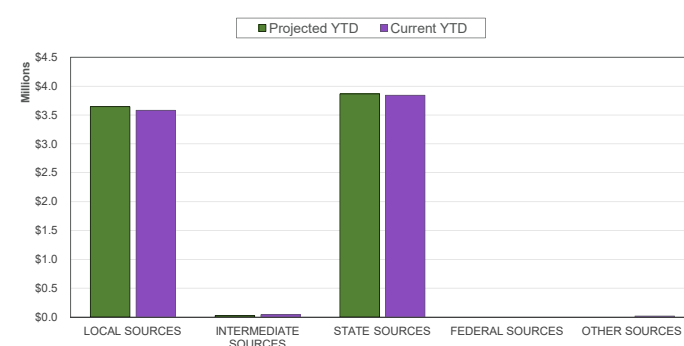
GENERAL FUND Revenue by Source | Prior YTD vs. Current YTD



Revenues by Fund | Budget / Projected YTD / Current YTD



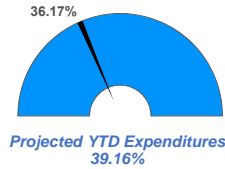
GENERAL FUND Revenue by Source | Projected YTD vs. Current YTD



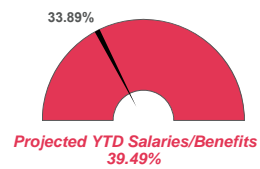
100 GENERAL FUND Expense Dashboard Summary

For the Period Ending December 31, 2021

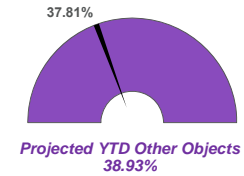
Actual YTD Expenditures



Actual YTD Salaries/Benefits



Actual YTD Other Objects

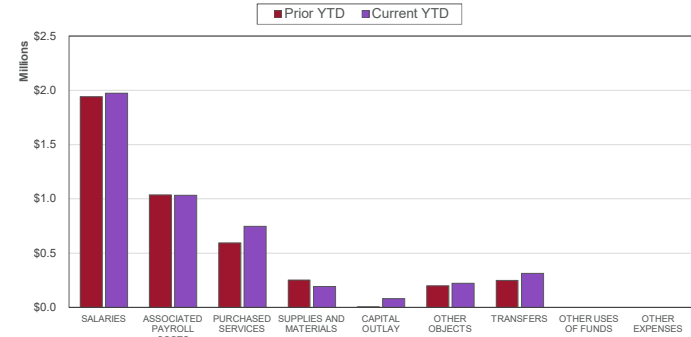


General Fund Expenditures

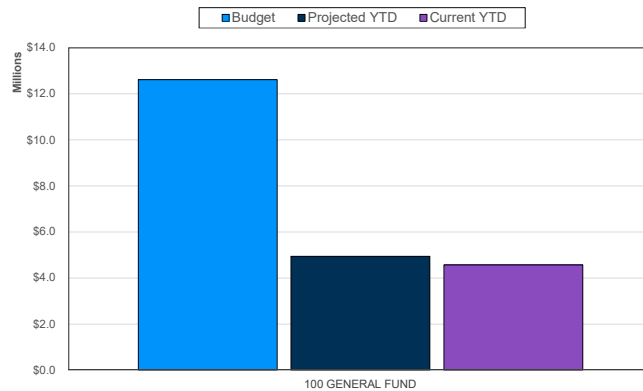
Top 10 GENERAL FUND Expenditures by Program (Year-to-Date)

Licensed Salaries	\$928,091
Employees Insurance	\$426,349
Classified Salaries	\$414,713
Administrators	\$341,410
Pers Ual Contribution	\$325,734
Reimbursable Student Transportation	\$252,720
Property Insurance Premiums	\$169,856
Fica/Medicare	\$146,624
Managerial-Classified- Conf	\$125,026
Transfer To Building Fund	\$121,000
Percent of Total Expenditures Year-to-Date	71.29%

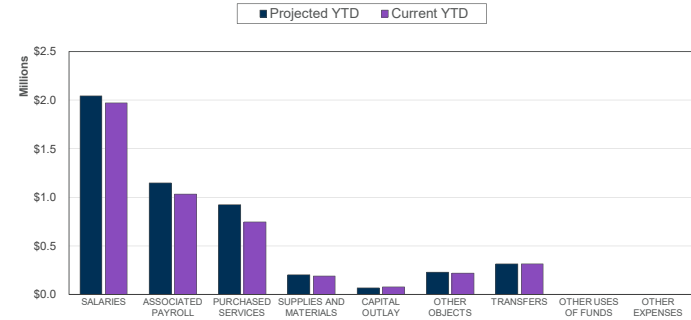
GENERAL FUND Expenditures by Object | Prior YTD vs. Current YTD



Expenditures by Fund | Budget / Projected YTD / Current YTD



GENERAL FUND Expenditures by Object | Projected YTD vs. Current YTD

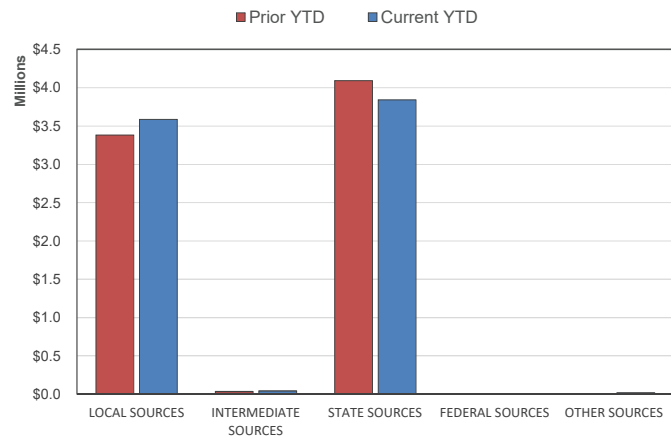


100 GENERAL FUND | Financial Summary by Object

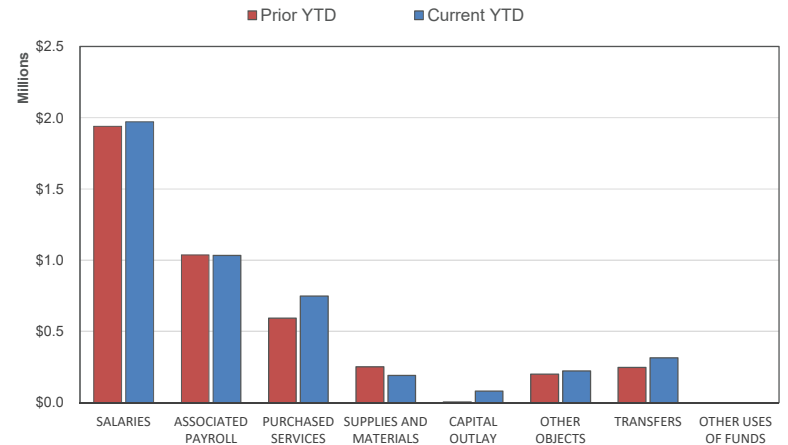
For the Period Ending December 31, 2021

	Prior YTD	Prior Year Actual	YTD % of PY Actual	Current YTD	Annual Budget	YTD % of Budget
Beginning Fund Balance	\$ 1,819,360	\$ 1,819,360		\$ 1,899,600	\$ 1,500,000	
REVENUES						
Local Sources	3,382,943	3,871,949	87.37%	3,585,846	4,155,050	86.30%
Intermediate Sources	31,250	128,364	24.34%	40,879	125,000	32.70%
State Sources	4,093,349	6,861,661	59.66%	3,843,754	6,828,811	56.29%
Federal Sources	-	-		-	-	
Other Sources	-	-		17,273	-	
TOTAL REVENUE	\$ 7,507,542	\$ 10,861,974	69.12%	\$ 7,487,752	\$ 11,108,861	67.40%
EXPENDITURES						
Salaries	\$ 1,940,115	\$ 5,338,433	36.34%	\$ 1,972,232	\$ 5,359,537	36.80%
Associated Payroll Costs	1,036,941	2,886,207	35.93%	1,033,442	3,105,454	33.28%
Purchased Services	592,198	1,645,667	35.99%	747,558	2,150,000	34.77%
Supplies and Materials	250,384	435,848	57.45%	191,726	356,546	53.77%
Capital Outlay	5,000	5,000	100.00%	80,125	67,000	119.59%
Other Objects	199,457	205,158	97.22%	221,488	235,645	93.99%
Transfers	246,926	246,926	100.00%	314,579	334,679	93.99%
Other Uses of Funds	-	-		-	1,000,000	0.00%
Other Expenses	-	-		-	-	
TOTAL EXPENDITURES	\$ 4,271,020	\$ 10,763,238	39.68%	\$ 4,561,150	\$ 12,608,861	36.17%
SURPLUS / (DEFICIT)	\$ 3,236,522	\$ 98,735		\$ 2,926,602	\$ (1,500,000)	
ENDING FUND BALANCE	\$ 5,055,882	\$ 1,918,096		\$ 4,826,202	\$ -	

Revenues by Source | Prior YTD vs. Current YTD



Expenditures by Object | Prior YTD vs. Current YTD

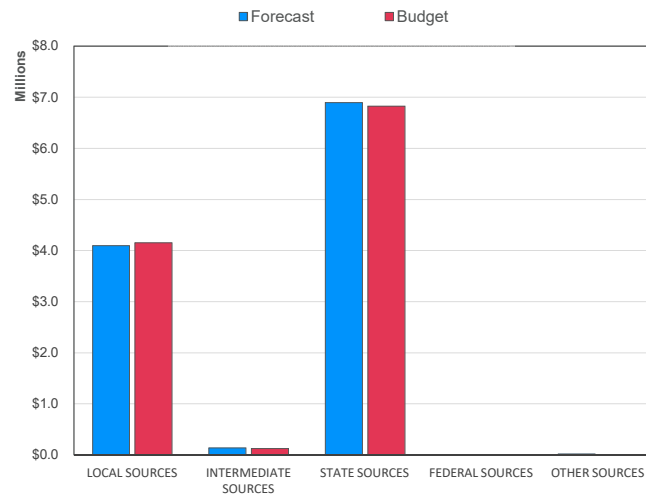


100 GENERAL FUND | Financial Projection by Object

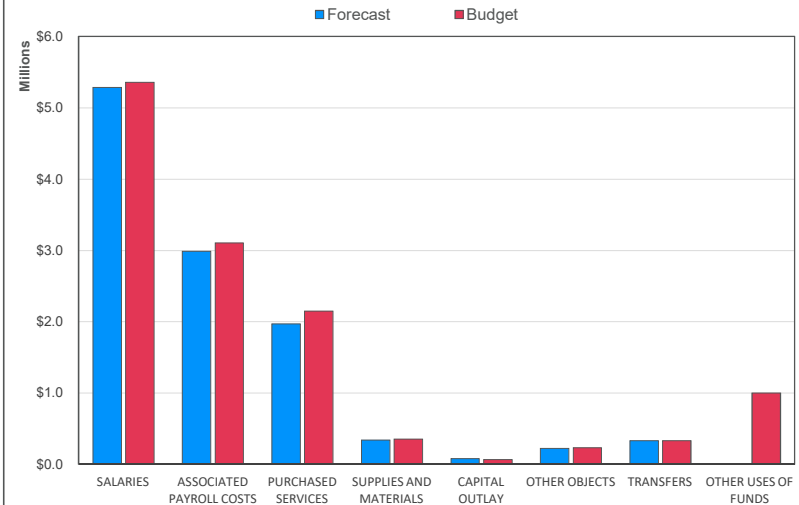
For the Period Ending December 31, 2021

	Prior YTD	Current YTD	Add: Projections	Annual Forecast	Annual Budget	Variance Fav / (Unfav)
Beginning Fund Balance	\$ 1,819,360	\$ 1,899,600	\$ -	\$ 1,899,600	\$ 1,500,000	\$ 399,600
REVENUES						
Local Sources	3,382,943	3,585,846	509,301	4,095,147	4,155,050	(59,903)
Intermediate Sources	31,250	40,879	99,797	140,676	125,000	15,676
State Sources	4,093,349	3,843,754	3,054,550	6,898,304	6,828,811	69,493
Federal Sources	-	-	-	-	-	-
Other Sources	-	17,273	-	17,273	-	17,273
TOTAL REVENUE	\$ 7,507,542	\$ 7,487,752	\$ 3,663,648	\$ 11,151,400	\$ 11,108,861	\$ 42,539
EXPENDITURES						
Salaries	\$ 1,940,115	\$ 1,972,232	\$ 3,316,589	\$ 5,288,821	\$ 5,359,537	\$ 70,716
Associated Payroll Costs	1,036,941	1,033,442	1,955,562	2,989,004	3,105,454	116,450
Purchased Services	592,198	747,558	1,224,517	1,972,075	2,150,000	177,925
Supplies and Materials	250,384	191,726	152,217	343,943	356,546	12,603
Capital Outlay	5,000	80,125	-	80,125	67,000	(13,125)
Other Objects	199,457	221,488	4,664	226,152	235,645	9,493
Transfers	246,926	314,579	20,000	334,579	334,679	100
Other Uses of Funds	-	-	-	-	1,000,000	1,000,000
Other Expenses	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 4,271,020	\$ 4,561,150	\$ 6,673,549	\$ 11,234,699	\$ 12,608,861	\$ 1,374,162
SURPLUS / (DEFICIT)	\$ 3,236,522	\$ 2,926,602	\$ (3,009,902)	\$ (83,299)	\$ (1,500,000)	
ENDING FUND BALANCE				\$ 1,816,300		

Revenues by Source | Forecast vs. Budget



Expenditures by Object | Forecast vs. Budget



Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2021-2022

Criteria: From Check Date: 12/01/2021 To: 12/31/2021 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 900

☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
0	ALISON CHEATHAM	\$144.99
0	AMAZON CAPITAL SERVICES	\$1,292.32
0	AMUZU, NICOLE M	\$306.32
59577	ANTHONY PAOLO	\$194.95
59578	ANTONIA PARTRIDGE	\$294.28
59579	ASHLEY BURKEY	\$287.85
0	AVEANNA HEALTHCARE	\$2,389.00
0	BELT-VERHOEF, STEPHANIE	\$78.99
59555	BRIGHTSIDE ELECTRIC AND	\$933.00
59580	BRIGHTSIDE ELECTRIC AND	\$150.00
0	CENTURY LINK	\$186.12
0	CHAD TOLLEFSON	\$235.20
59581	CHEMEKETA COMMUNITY COLLEGE	\$700.00
59582	CITY OF CARLTON	\$1,721.58
59564	CITY OF YAMHILL	\$4,443.84
59583	COMCAST NETWORK SERVICES	\$2,433.39
59584	COSA	\$619.00
59585	DAVISON AUTO PARTS	\$100.04
0	ERIKA BARBER	\$721.66
0	ESS WEST LLC	\$18,784.62
0	FETCH, CANDY L	\$423.00
59586	FRYES ACTION ATHLETICS	\$744.90
59587	GARRETT, HEMANN, ROBERTSON	\$284.50
59588	GIUDICE, BEN	\$100.00
59589	GORMLEY PLUMBING AND HEATING	\$896.71
0	HADASSAH SHEPARD	\$100.00
0	HAYLEY MCCULLOUGH	\$1,500.00

Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2021-2022

Criteria: From Check Date: 12/01/2021 To: 12/31/2021 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 900

☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
0	HEATHER MCINNIS	\$339.90
59590	HEILI HARRIS-BRANT	\$231.66
0	HENDERSON, SCOTT M	\$12.55
0	HORNE, JOHN	\$546.12
59565	JOSTENS	\$681.99
59592	JULIE BRANDAO	\$109.40
0	KOOPMAN, KRISTY	\$43.68
59593	LAKER RUMBLE	\$100.00
0	LATISHA BARKER	\$109.95
59594	LIBRARY WORLD, INC	\$495.00
59558	LOWE'S COMPANIES INC.	\$24.48
59566	LOWE'S COMPANIES INC.	\$268.44
59595	LOWE'S COMPANIES INC.	\$221.97
59596	MAJESTIC DOCUMENT HOLDERS	\$710.23
59567	MCMINNVILLE GAS INC.	\$126.25
59597	MCMINNVILLE GAS INC.	\$28,992.26
0	MICHAEL ERWIN	\$337.00
0	MID COLUMBIA BUS CO., INC	\$61,424.89
0	MOLLY PANIDA	\$503.00
59598	MORGAN, LAURA R.	\$99.00
59559	NICE ELECTRIC CO	\$4,749.91
0	NICHOLAS TURNER	\$77.00
59599	NORTHWEST BACKFLOW INSPECTION	\$1,190.00
59560	NORTHWEST LOGGING SUPPLY INC.	\$631.78
0	NORTHWEST REGIONAL ESD	\$1,810.04
59600	OASBO	\$210.00
0	OPITZ, MATTHEW B	\$36.10

Yamhill-Carlton School District No. 1

Approval of Bills Report

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 Report Sort: FUND From Fund: 100 To: 900

☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
59602	OREGON DEPT OF AGRICULTURE	\$152.50
0	PACIFIC OFFICE AUTOMATION	\$89.00
0	PACIFIC OFFICE AUTOMATION (LEASE)	\$1,595.08
59603	PORTLAND GENERAL ELECTRIC	\$14,346.06
0	PRADO, RANDI R	\$126.06
59604	PRINT NORTHWEST	\$290.00
0	PROCARE THERAPY	\$7,208.40
59561	RECOLOGY WESTERN OREGON GARBAGE	\$1,008.04
0	REGALADO, KRISTEN	\$27.99
0	RYAN STICKA	\$358.90
59605	SALEM ACADEMY	\$500.00
59606	SALEM BASKETBALL OFFICIAL	\$12,415.50
59568	SALEM FOOTBALL OFFICIALS	\$290.00
59607	SALEM WRESTLING OFFICIALS	\$1,014.75
59608	SCHOLASTIC INC.	\$440.00
59609	SCHOOL SPECIALTY	\$988.29
59610	SCIO SCHOOL DISTRICT 95C	\$200.00
0	SIERRA SPRINGS	\$32.92
0	SISTO, JOANN	\$151.76
0	TAMARA DERBYSHIRE	\$235.29
59569	THE HOME DEPOT PRO	\$155.76
59612	THE HOME DEPOT PRO	\$1,322.73
59570	TOM JACKSON'S LOCK AND KEY	\$445.00
0	UMPQUA BANK-CC	\$669.04
59571	UNITED VOLLEYBALL SUPPLY LLC	\$56.07
59613	VALLEY ATHLETICS	\$414.98
0	VAN DOMELEN, KAYLIN M	\$40.98

Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2021-2022

Criteria: From Check Date: 12/01/2021 To: 12/31/2021 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 900

☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
100 - GENERAL FUND		
0	VANCE, CHRISTI	\$226.08
0	VERIZON WIRELESS	\$3,225.82
59614	WEST LINN HIGH SCHOOL	\$100.00
59563	WILCO	\$63.81
59615	WILCO	\$146.92
0	WILES, MATTHEW	\$117.60
59572	ZIPLY FIBER	\$722.08
59616	ZIPLY FIBER	\$1,388.78
59620	ZIPLY FIBER	\$2,243.12
Total for 100 - GENERAL FUND		\$196,958.17
201 - TITLE IA		
0	ESS WEST LLC	\$3,490.80
Total for 201 - TITLE IA		\$3,490.80
213 - ESSER III FUNDS		
59591	HIGH NOON BOOKS	\$76.00
59557	IXL LEARNING INC.	\$449.00
Total for 213 - ESSER III FUNDS		\$525.00
230 - MISC GRANTS		
59601	OETC	\$10,010.40
59612	THE HOME DEPOT PRO	\$1,140.37
Total for 230 - MISC GRANTS		\$11,150.77
233 - MEASURE 98		
0	AMAZON CAPITAL SERVICES	\$864.00
0	UMPQUA BANK-CC	\$1,681.80
Total for 233 - MEASURE 98		\$2,545.80
250 - FOOD SERVICES		

Yamhill-Carlton School District No. 1

Approval of Bills Report

Fiscal Year: 2021-2022

Criteria: From Check Date: 12/01/2021 To: 12/31/2021 Voucher: ALL
 Report Sort: FUND From Fund: 100 To: 900

☐ Page Break

☒ Exclude Invoice Description

Check Number	Vendor	Amount
250 - FOOD SERVICES		
0	AMAZON CAPITAL SERVICES	\$196.24
0	GOODY MAN DISTRIBUTING INC	\$126.75
59619	MIKES RESTAURANT EQUIPMENT LLC	\$2,599.00
0	SPRING VALLEY DAIRY INC	\$3,279.00
59562	SYSCO FOOD SERVICES	\$2,263.80
59611	SYSCO FOOD SERVICES	\$5,434.72
0	UMPQUA BANK-CC	\$16.44
Total for 250 - FOOD SERVICES		\$13,915.95
266 - TUITION REIMBURSEMENT		
0	BROWN, DAVIDA J	\$1,347.00
Total for 266 - TUITION REIMBURSEMENT		\$1,347.00
280 - STUDENT BODY FUNDS		
0	AMAZON CAPITAL SERVICES	\$189.54
59556	EVA A LOPEZ	\$6,825.00
0	MINERS AND ASSOCIATES LLC	\$1,028.50
0	UMPQUA BANK-CC	\$1,572.62
Total for 280 - STUDENT BODY FUNDS		\$9,615.66
400 - CAPITAL PROJECT FUNDS - CET		
0	OBRIEN & COMPANY LLC	\$3,985.69
Total for 400 - CAPITAL PROJECT FUNDS - CET		\$3,985.69
410 - SEISMIC GRANT 20-21		
0	NEWS REGISTER	\$268.29
Total for 410 - SEISMIC GRANT 20-21		\$268.29
Grand Total:		\$243,803.13
End of Report		

Yamhill-Carlton School District No. 1

Expenditure Summary Report

Fiscal Year: 2021-2022

Criteria: Report Sort: Fund

From Date: 12/01/2021

To Date: 12/31/2021

Fund: 100	GENERAL FUND					
Remit Name		Check#	FUND	FUNCTION	OBJECT	Amount
UMPQUA BANK-CC						
		0	GENERAL FUND	BOARD OF EDUCATION SERVICES	CONSUMABLE SUPPLIES & MATERIALS	\$115.09
		0	GENERAL FUND	FISCAL SERVICES	DUES AND FEES	\$0.00
		0	GENERAL FUND	FISCAL SERVICES	POSTAGE	\$7.58
		0	GENERAL FUND	HIGH SCHOOL PROGRAMS	CONSUMABLE SUPPLIES & MATERIALS	\$41.41
		0	GENERAL FUND	OFFICE OF THE PRINCIPAL	CONSUMABLE SUPPLIES & MATERIALS	\$121.62
		0	GENERAL FUND	OFFICE OF THE PRINCIPAL	POSTAGE	\$62.33
		0	GENERAL FUND	OPERATION & MAINTENANCE - PLANT SERVICES	CONSUMABLE SUPPLIES & MATERIALS	\$212.01
		0	GENERAL FUND	TECHNOLOGY SERVICES	CONSUMABLE SUPPLIES & MATERIALS	\$109.00
Total for UMPQUA BANK-CC						\$669.04
Total for GENERAL FUND						\$669.04

Fund: 233	MEASURE 98					
Remit Name		Check#	FUND	FUNCTION	OBJECT	Amount
UMPQUA BANK-CC						
		0	MEASURE 98	HIGH SCHOOL PROGRAMS	CONSUMABLE SUPPLIES & MATERIALS	\$1,681.80
Total for MEASURE 98						\$1,681.80

Fund: 250	FOOD SERVICES					
Remit Name		Check#	FUND	FUNCTION	OBJECT	Amount
UMPQUA BANK-CC						
		0	FOOD SERVICES	FOOD SERVICES	CONSUMABLE SUPPLIES & MATERIALS	\$16.44
Total for FOOD SERVICES						\$16.44

Fund: 280	STUDENT BODY FUNDS					
Remit Name		Check#	FUND	FUNCTION	OBJECT	Amount
UMPQUA BANK-CC						

Yamhill-Carlton School District No. 1

Expenditure Summary Report

Fiscal Year: 2021-2022

Criteria: Report Sort: Fund

From Date: 12/01/2021

To Date: 12/31/2021

Fund: 280	STUDENT BODY FUNDS				
Remit Name	Check#	FUND	FUNCTION	OBJECT	Amount
	0	STUDENT BODY FUNDS	UNDESIGNATED	ACCOUNTS RECEIVABLE	\$1,572.62
Total for STUDENT BODY FUNDS					\$1,572.62
Grand Total:					\$3,939.90

Recap for FUND for GENERAL FUND

100	GENERAL FUND	\$669.04
233	MEASURE 98	\$1,681.80
250	FOOD SERVICES	\$16.44
280	STUDENT BODY FUNDS	\$1,572.62

End of Report

Yamhill Carlton School District

Student Investment Account

\$740,507 for 2021-22 Fiscal Year

\$771,633 for 2022-23 Fiscal Year

4th Grade Teacher
.50 YCIS Math Teacher
.50 YCHS Math Teacher
.50 YCES PE Teacher
.50 Instructional Coach
.50 Behavior Teacher
.50 Language Arts
1.0 YCIS Counselor
.50 Academic Intervention
1.0 IA – YCES Behavior Support (Tiger Den)
1.0 YCIS Vice Principal

High School Success aka Measure 98

\$199,508 for 2021-22

Naviance
Freshman Success
.50 YCHS HS Secretary
CTE Salaries
1.0 Graduation Coach

ESSER III

\$794,631 to use by 09/30/2024

20% has to be targeted for Learning Loss

Custodial/Maintenance

General Instruction IA's

Intercom System

iReady Math

Security

ESSER II Funds

\$254,256 for 2021-22

Health Assistants

Data Coaches (WESD)

ODS Data Suite

Software (CDL / Online)

Water Refilling Stations

Technology Needs

ESSA Support

\$45,700

English Learners IA
With Community Outreach

Title I

\$107,000 for 2021-22

Teacher

Instructional Assistant

Emma Bennett
Yamhill Carlton School Board
120 N Larch Pl, Yamhill. OR 97148
January 10th, 2022

To Whom It May Concern,

My name is Emma and I'm a first grade teacher at Yamhill Carlton Elementary School. I student taught at this school in 2017 and have taught in my own classroom in the subsequent years. This community has acted as a pillar for me and in return I have grown and learned more than I ever could've imagined during this time.

This school-year, with the anticipated birth of my son, I went on Maternity Leave November 29th 2021. Edwyn was born December 1st, 2021 and since then, being home with him has proven to be the most important job of my life. Initially I was set to return to my job March 7th, however there are a variety of factors which have led to my reconsideration of this timeline.

As you all know, Covid-19 rates have once again been skyrocketing since the latest Omicron variant has taken root. This surge has also led to a record high of child hospitalizations. Due to these factors, I'm uncomfortable with the idea of returning to in-person learning with my newborn baby at home and his immature immune system at risk. Additionally child care continues to be a growing crisis with waitlists for decent establishments being years out, and many inferior facilities experiencing frequent outbreaks and closures.

I have a close bond with my class and they have shown amazing resilience as they've worked to come back from the tribulations of the last few years. I first entered the field of education for these connections and the reward of seeing their efforts pay off. However, I have to think about myself and my family as well and the reality is that finishing the year under these conditions is not what's best for us at this time.

Due to the above concerns and more, I'm asking to be granted a Leave of Absence through the end of this school-year (June 2022). I realize this may or may not be possible but I just ask that you consider my situation and offer some grace during such trying and uncertain times. I have thought through the possible outcomes of this decision and am willing to move forward accordingly.

Thank you in advance for your time and consideration,

Emma

Yamhill-Carlton School District

2022-2023 Budget Calendar

All meetings will be at 6:00pm and will be held at the Yamhill Carlton School District office at 120 N Larch Place, Yamhill OR 97148 and on Zoom. Zoom links will be posted on-line and sent out prior to budget meetings. For further information contact Tami Zigler, Business Manager at 503.852.6983 or ziglert@ycschools.org.

January 13, 2022 (Thursday)	BOARD WORK SESSION Approve Budget Calendar
January 31, 2022 (Monday)	BOARD WORK SESSION Budget Training for Budget Committee
April 22, 2022 (Friday) <i>due to paper by April 20, 2022</i>	Publish first notice of Budget Committee Meeting (On YCSD website and McMinnville News Register) <i>Must be published twice, 5 to 30 days before 1st meeting</i>
May 3, 2022 (Tuesday) <i>due to paper by April 29, 2022</i>	Publish 2 nd notice of 1 st Budget Committee Meeting (On YCSD website and McMinnville News Register) <i>Must be published 5 to 30 days before 1st meeting</i>
May 9, 2022 (Monday)	First Meeting of Budget Committee Elect Committee Chair Present Budget Message and Proposed Budget Public Comment Potential Budget Approval
May 16, 2022 (Monday)	Second Meeting of Budget Committee - Tentative <i>Only if needed to review any proposed changes and/or additional information requested</i>
May 31, 2022 (Tuesday) <i>due to paper by May 27, 2022</i>	Publish Notice of Budget Hearing and Financial Summary (ORS 294.438) (On YCSD website and McMinnville News Register) <i>Must be published once, 5 to 30 days before Budget Hearing</i>
June 9, 2022 (Thursday)	REGULAR BOARD MEETING Budget Hearing & Adoption Public Meeting on 2022-23 Budget (ORS 294.453) Enact Resolutions adopting 2022-23 Budget, making the appropriations, declaring the permanent tax rate to be imposed and categorizing taxes
July 15, 2022	- Provide Notice of property tax and intent to impose a tax to County Assessors for FY 2022-23 - Provide Adopted Budget to State of Oregon

Mission

The Yamhill-Carlton School District champions the growth of its students. Our students recognize their individual strengths and talents, overcome their challenges, grow past proficiency, and succeed in their aspirations so each may contribute positively to a local and global society.



To: Board of Directors – Yamhill Carlton School District
Clint Raever, Superintendent

From: Tami Zigler, Business Manager

Date: January 13, 2022

Re: YC Budget Committee Members

Background Information:

The Yamhill Budget Committee members are made up of the five board members and five community members. The five community members each serve a rotating 3 year term. This year we have 2 vacant positions whose term ended on June 30, 2021.

John Donehoo's position is one that has expired. He has served on our Budget Committee numerous years, including being Chair of the committee. His experience and support for our schools has been extremely beneficial to our district.

Kristy Edward's position has also expired. She has served on our Budget Committee for the last three years. Her experience in finance brings expertise to our district, as well as the continuity of the knowledge of the Yamhill Carlton Budget.

Recommendation:

I recommend approval of John Donehoo and Kristy Edwards to be appointed to the Budget Committee for the term expiring June 30, 2024.

Requested Action:

I move to approve John Donehoo and Kristy Edwards to be appointed to the Budget Committee for the term expiring June 30, 2024.



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

RESOLUTION 2022-06

YAMHILL CARLTON SCHOOL DISTRICT RESOLUTION TO AUTHORIZE INCREASE IN BUDGET APPROPRIATIONS 2021-2022 BUDGET

Appropriation Details

General Fund – Increase appropriations for contracts previously part of Willamette ESD Local Service Plan Resolution Services and Alliance Academy program.

The Nurse services were originally contracted with Willamette ESD as part of our resolution services. Due to the pandemic, these services will be best served directly contracting with an agency rather than going through Willamette ESD as a third party. The appropriation will be offset by an increase in the Transit funds that will come directly from Willamette ESD by reducing our resolution service.

The Alliance Academy appropriations were budgeted at a decrease in prior years due to the anticipation of using grant money, such as ESSER funds to help with the cost of the program. With new information on ESSER spending, these funds will need to be appropriated out of the General Fund. The appropriations will be offset by decreasing the reserved funds.

BE IT RESOLVED, that for the fiscal year beginning July 1, 2021, the budget transfers shown below, are hereby appropriated as indicated within the funds listed:

GENERAL FUND

<u>Expenditure Function</u>	<u>Adopted Budget</u>	<u>Change</u>	<u>Adjusted Budget</u>
Instruction	\$ 6,400,674	263,707	\$ 6,664,381
Support Services	4,379,524	31,680	4,905,188
Transfers	334,679	0	334,679
Contingency	<u>1,000,000</u>	<u>-263,707</u>	<u>736,293</u>
Total	<u>\$ 12,608,861</u>	<u>31,680</u>	<u>\$ 12,640,541</u>

ADOPTED by the Board of Directors of the Yamhill Carlton School District this 13th day of January 2022.

Susan FitzGerald, Chair

Clint Raever, Superintendent

Student Investment Account Annual Report Questions

This Student Investment Account Annual Report Questions template aims to help districts organize narrative responses to questions prior to submitting their Annual Report via SmartSheet. **Please note that this template will not be submitted** to the Oregon Department of Education; rather it is a tool to support grantees in compiling the necessary information that will need to be cut and paste into SmartSheet.

Annual Report Questions

District or Eligible Charter School	
<p>1. There are clear impacts from the reduction in SIA funding and from the direct efforts to respond to COVID-19. While you can't fully set those aside, what is important for your community, including focal student groups, families, and educators, to understand about your SIA implementation efforts during the 2020-21 school year and the positive impacts that have occurred? How were you able to make progress towards the goals and outcomes you were aiming at with SIA funding and processes? (500 words or less)</p> <p><i>Explainer: In your response to this question, consider what is most important to share with your community about SIA implementation over the last year. As you reflect on the progress made toward the goals and outcomes you were aiming at with SIA funding, consider and speak to the impacts to student mental and behavioral health, and the reduction of academic disparities for focal students.</i></p>	<p>While the pandemic provided some challenges for the district in regards to our SIA plan implementation, progress was made with the establishment of a district SEL Team, and increased staffing for student support.</p> <p>Our efforts focused on laying the groundwork for future implementation success, while meeting the needs of our students and the school community during these challenging times. Support for the mental and emotional wellness of our students was a primary area of focus. A group of twelve district staff members participated in a three course program through Western Oregon University and earned a certificate of applied social and emotional learning. These staff members, along with counselors and mental health specialists formed a district Social and Emotional Learning (SEL) leadership team. The SEL leadership team established the foundational frameworks that will be used to systematically support staff and students. The team established the CASEL framework, Trauma Informed Schools and Classrooms, Collaborative Problem Solving, and PBIS as the key frameworks for driving professional learning and the organization of systems and staff to move this support strategy forward.</p> <p>We were also able to move forward with increasing support for student well-being and learning through an increase in staffing. An additional fourth grade teacher, and instructional assistants for classroom support provided for a decrease in class size, while increasing our ability to support the learning needs of individual students. A half-time math teacher was added at both the high school and intermediate school to increase capacity for solid mathematics instruction and student learning. At the elementary school, we moved forward with hiring a Behavior Support Room position to support all students develop strong relational and self-regulatory competence. Focal populations were particularly impacted as the additional staff allowed us to reach out to our ELL population, better meet the instructional needs of our SPED population, and establish better two-way communication with marginalized populations.</p>

	<p>In preparation for increasing support next year at the intermediate school, a counselor, behavior specialist, and classified support staff were all hired to begin in the fall. Additionally, an associate principal was hired for the intermediate school to support the increased student numbers, and to specialize in leading and supporting learning systems. We were also fortunate to hire for, and provide extensive summer learning opportunities for students in each of our buildings. This four week opportunity was available for all K-12 students, with an additional four week session for ELL students.</p>
<p>2. What barriers, impediments, or challenges to your SIA implementation have you faced or identified that are helpful for your community and/or state leaders to be aware of? (500 words or less)</p> <p><i>Explainer: Through this question, we're aiming to understand barriers and challenges that you experienced or faced in SIA implementation that would be helpful to share with students, families, communities and ODE.</i></p>	<p>The 2020-21 school year brought a number of barriers and challenges to how we operated as a school system, and with our SIA implementation.</p> <ul style="list-style-type: none"> • Comprehensive Distance Learning (CDL) created a shift in district priorities in order to provide remote learning, with a focus on planning for CDL, two-way communication with students and families, and COVID protocols. • Classroom Zoom sessions and online learning created barriers for teachers to engage students in the learning process. • The opportunity for community-based onsite family engagement activities was eliminated. • Reduction in SIA funding from the state. <p>Additionally, student mental health issues, students experiencing trauma, dysregulated behaviors, students needing additional academic support, families needing support at home, and the tremendous amount of staff training that was necessary, all impacted staff and community capacity to look beyond the crisis of the pandemic facing them.</p>

Annual Report Questions

3. SIA implementation includes ongoing engagement with focal students, the families of focal students, and educators. What successes and challenges, if any, have you experienced in maintaining engagement? (500 words or less)

Explainer: What we're seeking through this question is a reflection of successes and challenges (if any) in engagement over the first year of SIA implementation. We recognize this question may feel a little redundant to one of the recent SIA Plan Update questions; however, we're hoping to get a little more depth in understanding engagement in general over the year, not just as it relates to informing updates to the SIA plan.

The school year provided an opportunity for a broader engagement of staff, students, families, and the community as we worked to disseminate the massive amount of information throughout the year regarding COVID-19, comprehensive distance learning, hybrid instruction, and in person learning. While we communicated extensively, utilizing online and virtual platforms, email, mail, district and school webpages, Facebook, and phone calls, the focus was most often on logistics and changes to keep families informed and identify student and family needs.

Additionally, schools and individual staff members spent countless hours in efforts to connect with students and families virtually, by phone, and with home visits. Reduced class sizes made possible by increased staffing allowed teachers to better connect with their students and families. The district also provided support for families where internet connectivity was an issue by providing personal hotspots. In addition, daily food and supplies were delivered and available for pickup to families throughout the community, providing further opportunities for family and community engagement. Hot spots and food delivery specifically supported our focal populations.

We also offered virtual options for events such as monthly School Board meetings, PTO meetings, and parent-teacher conferences. We also had several virtual family forums which were well attended. Additionally, increased written and phone communication efforts focused on our bilingual families provided support that those families truly needed to understand how to navigate the different versions of the learning environment.

4. Please share your professional assessment of what guided your choices and prioritization efforts in the first year of SIA implementation? What stands out? Anything important or surprising to report back or reflect on? How were key decisions on scaled down implementation made? What impacts, if any, are helpful to name in how you navigated through the last year, specifically as it relates to SIA implementation? (500 words or less)

Explainer: In your response to this year, we'd like to hear specifically what guided your prioritization of some activities/strategies over others in light of the reduction in funding and/or shifting community needs. Within this question, you may also offer learnings or surprises that were unanticipated.

With the challenges of the pandemic, it was necessary to move forward with strategies that would reduce group and class size, while increasing mental health and behavioral supports. Our focus remained on the most important factors, student safety and well-being, and student learning.

Our decisions were guided by input from school and district leaders. This was done at regularly scheduled manager and administrative team meetings. Principals sought input from their staff, as well as parents and students in their daily engagement with stakeholders. We also engaged leaders in special education, operations, finance, human resources, nutrition services, and transportation services for discussions and decision-making for issues that impacted them and their teams.

As we navigated through the year, we realized early on, the importance of having a growth mindset, and the grace needed as we build competence within the new teaching and learning environment over time. We were rewarded with greater fluency and confidence in the use of technology for learning, communication, and collaboration.

Yamhill Carlton School District 1

Code: JHFF/GBNAA
Adopted: 4/09/20
Readopted: ____/____/____

Suspected Sexual Conduct with Students and Reporting Requirements *

Sexual conduct by district employees, contractors¹, agents², and volunteers³ is prohibited and will not be tolerated. All district employees, contractors, agents, and volunteers are subject to this policy. Students are also subject to this policy if they are acting as an employee, contractor, agent or volunteer.

⁴“Sexual conduct,” means verbal or physical conduct or verbal, written or electronic communications by a school employee, a contractor, an agent or a volunteer that involve a student and that are sexual advances or requests for sexual favors directed toward the student, or of a sexual nature that are directed toward the student or that have the effect of unreasonably interfering with a student’s educational performance, or of creating an intimidating or hostile educational environment. “Sexual conduct” does not include touching or other physical contact that is necessitated by the nature of the school employee’s job duties or by the services required to be provided by the contractor, agent or volunteer, and for which there is no sexual intent; verbal, written or electronic communications that are provided as part of an education program that meets state educational standards or a policy approved by the Board; or conduct or communications described in the definition of sexual conduct herein if the school employee, contractor, agent or volunteer is also a student and the conduct or communications arise out of a consensual relationship between students, do not create an intimidating or hostile educational environment and are not prohibited by law, any policies of the district or any applicable employment agreements.

“Student” means any person who is in any grade from prekindergarten through grade 12 or 21 years of age or younger and receiving educational or related services from the district that is not a post-secondary institution of education, or who was previously known as a student by the person engaging in sexual conduct and who left school or graduated from high school within 90 days prior to the sexual conduct.

The district will post in each school building the names and contact information of the employees designated for the respective school buildings to receive reports of suspected sexual conduct and the procedures the designee will follow upon receipt of the report.

Any district employee, contractor, agent or volunteer who has reasonable cause to believe that a student has been subjected to sexual conduct by another district employee, contractor, agent or volunteer, or that

¹ “Contractor” means a person providing services to the district under a contract in a manner that requires the person to have direct, unsupervised contact with students.

² “Agent” means a person acting as an agent for the district in a manner that requires the person to have direct, unsupervised contact with students.

³ “Volunteer” means a person acting as a volunteer for the district in a manner that requires the person to have direct, unsupervised contact with students.

⁴ This definition of “sexual conduct” affects all conduct that occurs before, on or after June 23, 2021, for purposes of reports that are made, investigations that are initiated, or a collective bargaining agreement, an employment contract, an agreement for resignation or termination, a severance agreement or any similar contract or agreement entered into, on or after June 23, 2021.

another district employee, contractor, agent or volunteer has engaged in sexual conduct with a student shall immediately report such suspected sexual conduct to the designated licensed administrator or the alternate designated licensed administrator, in the event the designated administrator is the suspected perpetrator, for their school building. If the conduct also constitutes child abuse, the employee must make mandatory reports in accordance with Board policy JHFE/GBNAB – Suspected Abuse of a Child Reporting Requirements.

If the superintendent is the alleged perpetrator the report shall be submitted to the Human Resources Director who shall report the suspected sexual conduct to the Board chair.

If an employee fails to report suspected sexual conduct or fails to maintain confidentiality of records, the employee will be disciplined up to and including dismissal.

When a designated licensed administrator receives a report of suspected sexual conduct by a district employee, contractor, agent or volunteer, the administrator will follow procedures established by the district and set forth in the district's administrative regulation JHFF/GBNAA-AR - Suspected Sexual Conduct Report Procedures and Form. All such reports will be reported to the Oregon Department of Education (ODE) or Teacher Standards and Practices Commission (TSPC) in accordance with such administrative regulation. The agency receiving a report will complete an investigation regardless of any changes in the relationship or duties of the person who is the alleged perpetrator.

When there is reasonable cause to support the report, a district employee suspected of sexual conduct shall be placed on paid administrative leave pending an investigation and the district will take necessary actions to ensure the student's safety.

When there is reasonable cause to support the report, a district contractor, agent or volunteer suspected of sexual conduct shall be removed from providing services to the district and the district will take necessary actions to ensure the student's safety.

The district will notify, as allowed by state and federal law, the person who was subjected to the suspected sexual conduct about any actions taken by the district as a result of the report.

A district employee, contractor or agent will not assist another district employee, contractor or agent in obtaining a new job if the individual knows, or has reasonable cause to believe the district employee, contractor or agent engaged in sexual conduct. Nothing in this policy prevents the district from disclosing information required by law or providing the routine transmission of administrative and personnel files pursuant to law.

The initiation of a report in good faith about suspected sexual conduct may not adversely affect any terms or conditions of employment or the work environment of the person who initiated the report or who may have been subject to sexual conduct. If a student initiates a report of suspected sexual conduct by a district employee, contractor, agent or volunteer in good faith, the student will not be disciplined by the district or any district employee, contractor, agent or volunteer.

The district will provide to employees at the time of hire, or to a contractor, agent or volunteer at the time of beginning service for the district, the following:

1. A description of conduct that may constitute sexual conduct;

2. A description of the investigatory process and possible consequences if a report of suspected sexual conduct is substantiated; and
3. A description of the prohibitions imposed on district employees, contractors and agents when they attempt to obtain a new job, pursuant to ORS 339.378(2).

All district employees are subject to Board policy GCAB - Personal Electronic Devices and Social Media - Staff regarding appropriate electronic communications with students.

Any electronic communications with students by a contractor, agent or volunteer for the district will be appropriate and only when directed by district administration. When communicating with students electronically regarding school-related matters, contractors, agents or volunteers shall use district e-mail using mailing lists and/or other internet messaging approved by the district to a group of students rather than individual students or as directed by district administration. Texting or electronically communicating with a student through contact information gained as a contractor, agent or volunteer for the district is prohibited.

The superintendent shall develop administrative regulations to implement this policy and to comply with state law.

END OF POLICY

Legal Reference(s):

ORS 332.107

ORS 339.370 - 339.400

ORS 419B.005 - 419B.045

Every Student Succeeds Act, 20 U.S.C. § 7926 (2018).

House Bill 2136 (2021).

Senate Bill 51 (2021).

Yamhill Carlton School District 1

Code: JHFE/GBNAB
Adopted: 10/09/06
Revised/Readopted: 4/14/08; 12/10/12; 4/09/20; ____/____/____

Reporting of Suspected Abuse of a Child Reporting Requirements**

Any district employee who has reasonable cause to believe that **any child** with whom the employee has come in contact has suffered abuse¹ shall orally report or cause an oral report immediately by telephone or otherwise to the local office of the Oregon Department of Human Services (DHS) or its designee or to the law enforcement agency within the county where the person making the report is located at the time of the contact pursuant to Oregon Revised Statute (ORS) 419B.010. Any district employee who has reasonable cause to believe that **any adult or student person**² with whom the employee is in contact has abused a child shall immediately report or cause a report to be made in the same manner to DHS or its designee or to the law enforcement agency within the county where the person making the report is located at the time of the contact pursuant to ORS 419B.010. If known, the report shall contain the names and addresses of the child and the parents of the child or other persons responsible for the child's care, the child's age, the nature and extent of the suspected abuse, including any evidence of previous abuse, the explanation given for the suspected abuse, any other information that the person making the report believes might be helpful in establishing the possible cause of the abuse and the identity of a possible perpetrator.

Abuse of a child by district employees, contractors³, agents⁴, volunteers⁵, or students is prohibited and will not be tolerated. All district employees, contractors, agents, volunteers and students are subject to this policy and the accompanying administrative regulation.

Any district employee who has reasonable cause to believe that another district employee, contractor, agent, volunteer or student has engaged in abuse, or that a student has been subjected to abuse by another district employee, contractor, agent, volunteer or student shall immediately report such to the Oregon Department of Human Services (DHS) or its designee or the local law enforcement agency pursuant to ORS 419B.015, and to the designated licensed administrator.

¹ Includes the neglect of a child; abuse is defined in ORS 419B.005.

² "Person" could include adult, student or other child.

³ "Contractor" means a person providing services to the district under a contract in a manner that requires the person to have direct, unsupervised contact with students.

⁴ "Agent" means a person acting as an agent for the district in a manner that requires the person to have direct, unsupervised contact with students.

⁵ "Volunteer" means a person acting as a volunteer for the district in a manner that requires the person to have direct, unsupervised contact with students.

The district will designate a licensed administrator and an alternate licensed administrator, in the event that the designated licensed administrator is the suspected abuser, for each school building to receive reports of suspected abuse of a child by district employees, contractors, agents, volunteers or students.

If the superintendent is the alleged perpetrator the report shall be submitted to the Human Resources Director who shall also report to the Board chair.

The district will post the names and contact information of the designees for each school building, in the respective school, designated to receive reports of suspected abuse and the procedures in JHFE/GBNAB-AR(1) - Reporting of Suspected Abuse of a Child the designee will follow upon receipt of a report, the contact information for local law enforcement and the local DHS office or its designee, and a statement that the this duty to report suspected abuse is in addition to the requirements of reporting to a designated licensed administrator.

When a designee receives a report of suspected abuse, the designee will follow procedure established by the district and set forth in administrative regulation JHFE/GBNAB-AR(1) - Reporting of Suspected Abuse of a Child. All such reports of suspected abuse will be reported to a law enforcement agency or DHS, or its designee, for investigation, and the agency will complete an investigation regardless of any changes in the relationship or duties of the person who is the alleged abuser.

When there is reasonable cause to support the a report, a district employee suspected of abuse shall be placed on paid administrative leave pending an investigation and the district will take necessary actions to ensure the student's safety. When there is reasonable cause to support the a report, a district contractor, agent or volunteer suspected of abuse shall be removed from providing services to the district and the district will take necessary actions to ensure the student's safety.

The district will notify the person, as allowed by state and federal law, who was subjected to the suspected abuse about any actions taken by the district as a result of the report.

A substantiated report of abuse by an employee shall be documented in the employee's personnel file. A substantiated report of abuse by a student shall be documented in the student's education record.

The initiation of a report in good faith, pursuant to this policy, may not adversely affect any terms or conditions of employment or the work environment of the person initiating the report or who may have been subjected to abuse. If a student initiates a report of suspected abuse of a child by a district employee, contractor, agent, volunteer or student, in good faith, the student will not be disciplined by the district or any district employee, contractor, agent or volunteer. Intentionally making a false report of abuse of a child is a Class A violation.

The district shall provide information and training each school year to district employees on the prevention and identification of abuse, the obligations of district employees under ORS 339.388 and ORS 419B.005 - 419B.050 and as directed by Board policy to report suspected abuse of a child, and appropriate electronic communications with students. The district shall make available each school year the training described above to contractors, agents, volunteers, and parents and legal guardians of students attending district-operated schools, and will be made available separately from the training provided to district employees. The district shall provide each school year information on the prevention and identification of

abuse, the obligations of district employees under Board policy to report abuse, and appropriate electronic communications with students to contractors, agents and volunteers. The district shall make available each school year training that is designed to prevent abuse to students attending district-operated schools.

The district shall provide to a district employee at the time of hire, or to a contractor, agent, or volunteer at the time of beginning service for the district, the following:

1. A description of conduct that may constitute abuse;
2. A description of the investigatory process and possible consequences if a report of suspected abuse is substantiated; and
3. A description of the prohibitions imposed on district employees, contractors, and agents when they attempt to obtain a new job, as provided under ORS 339.378.

Nothing in this policy prevents the district from disclosing information required by law or providing the routine transmission of administrative and personnel files pursuant to law.

The district shall make available to students, district employees, contractors, agents, and volunteers a policy of appropriate electronic communications with students.

Any electronic communications with students by a contractor, agent or volunteer for the district will be appropriate and only when directed by district administration. When communicating with students electronically regarding school-related matters, contractors, agents or volunteers shall use district e-mail, using mailing lists and/or other internet messaging approved by the district to a group of students rather than individual students or as directed by district administration. Texting or electronically communicating with a student through contact information gained as a contractor, agent or volunteer for the district is prohibited.

The superintendent shall develop administrative regulations as are necessary to implement this policy and to comply with state law.

END OF POLICY

Legal Reference(s):

[ORS 339](#).370 - 339.400
[ORS 418](#).257 - 418.259

[ORS 419B](#).005 - 419B.050

[OAR 581](#)-022-2205

Greene v. Camreta, 588 F.3d 1011 (9th Cir. 2009), vacated in part by, remanded by Camreta v. Greene, 131 S. Ct. 2020 (U.S. 2011); vacated in part, remanded by Greene v. Camreta 661 F.3d 1201 (9th Cir. 2011).
Senate Bill 51 (2021).

Yamhill Carlton School District 1

Code: IB
Adopted: 10/09/06
Readopted: 4/14/08; ___/___/___

Freedom of Expression

Students have a general right to freedom of expression within the school system. The district requires that students exercise their rights fairly, responsibly and in a manner not disruptive to other individuals or to the educational process.

Freedom of Student Inquiry and Expression

1. Generally, students and student organizations are free to examine and discuss questions of interest to them and to express opinions publicly and privately within the school system, provided such examination and expression is fair and responsible and is not disruptive to other individuals or to the educational process. Students may support or oppose causes by orderly means which do not disrupt other individuals or the operation of the school.
2. In the classroom, students are free to examine views offered in any course of study, provided such examination is expressed in a responsible manner.

Freedom of Association

Students are free to organize associations to promote their common interests. Student organizations should be open to all students. Membership criteria may not exclude students on the basis of age, race, religion, color, national origin, disability, marital status, familial status, parental status, linguistic background, culture, socioeconomic status, capability, geographic location, sex, or sexual orientation or gender identity. Each student organization must have a staff adviser to counsel and, when necessary, supervise students in the organization. All student organizations must submit to the school a statement of purpose, criteria for membership, rules and procedures and a current list of officers. School administrators may establish reasonable rules and regulations governing the activity of student organizations.

Publications K-8, Displays and Productions

On occasion, materials such as leaflets, newsletters, cartoons and other items including displays and productions are prepared, produced and/or distributed by students as part of the educational process and free expression in an academic community. Materials may be reviewed by the administrator or may be restricted or prohibited pursuant to legitimate educational concerns. Such concerns include:

1. The material is or may be defamatory;
2. The material is inappropriate based on the age, grade level and/or maturity of the audience;
3. The material is poorly written, inadequately researched, biased or prejudiced;

4. Whether there is an opportunity for a named individual or named individuals to make a response;
5. Whether specific individuals may be identified even though the material does not use or give names;
6. The material is or may be otherwise generally disruptive to the school environment. Such disruption may occur, e.g., if the material uses, advocates or condones the use of profane language or advocates or condones the commission of unlawful acts;
7. Students, parents and members of the public might reasonably perceive the materials to bear the sanction or approval of the district.

High School Student Journalists

Generally, high school student journalists have the right to exercise freedom of speech and of the press in school-sponsored media. "School-sponsored media" means materials that are prepared, substantially written, published or broadcast by student journalists; that are distributed or generally made available, either free of charge or for a fee, to members of the student body; and that are prepared under the direction of a student media adviser. School-sponsored media does not include media intended for distribution or transmission solely in the classrooms in which they are produced.

School-sponsored media prepared by student journalists are subject to reasonable time, place and manner restrictions, pursuant to state and federal law. School-sponsored media cannot contain material that:

1. Is libelous or slanderous;
2. Is obscene, pervasively indecent or vulgar;
3. Is factually inaccurate or does not meet journalistic standards established for school-sponsored media;
4. Constitutes an unwarranted invasion of privacy;
5. Violates federal or state law or regulation; or
6. So incites students as to create a clear and present danger of:
 - a. The commission of unlawful acts on or off school premises;
 - b. The violation of district or school policies; or
 - c. The material and substantial disruption of the orderly operation of the school. A school official will base a forecast of material and substantial disruption on specific facts, including past experience in the school and current events influencing student behavior, and not on undifferentiated fear or apprehension.

[Modifications or removal of items may be appealed in writing to the superintendent. The superintendent shall schedule a meeting within three school days of receiving the written appeal. Those present at the meeting shall include the individual(s) making the appeal, the individual(s) who made the decision to modify or remove materials and the superintendent. At the superintendent's discretion, the district's legal counsel may also attend the meeting. The superintendent shall make his/her decision within three school

days of the meeting. If the complainant is not satisfied with the decision of the superintendent, he/she the complainant may appeal to the Board under established district procedures.

END OF POLICY

Legal Reference(s):

[ORS 174](#).100

[ORS 332](#).072

[ORS 332](#).107

[ORS 336](#).477

[ORS 339](#).880

[ORS 339](#).885

[ORS 659](#).850

[OAR 581](#)-021-0050

[OAR 581](#)-021-0055

Equal Access Act, 20 U.S.C. §§ 4071-4074 (20122018).

Westside Cmty. Bd. of Educ. v. Mergens, 496 U.S. 226 (1990).

Hazelwood Sch. Dist. v. Kuhlmeier, 484 U.S. 260 (1988).

U.S. CONST. amend. I; U.S. CONST. amend. XIV.

OR. CONST., art. I, § 8.

House Bill 3041 (2021).

Yamhill Carlton School District

Board Policy

Code: **IGBHA**
Adopted: 5/12/08
Revised: __/__/__

Alternative Education Programs

The Board is dedicated to providing educational options for all students. It is recognized there will be students in the district whose needs and interests are best served by participation in an alternative education program.

“Alternative education program” means a school or separate class group designed to best serve students’ educational needs and interests and assist students in achieving the academic standards of the school district and the state.

A list of alternative education programs will be approved by the Board annually. The superintendent may provide for the involvement of staff, parents or guardians and the community in recommending alternative education programs for Board approval, and in the development of related Board policy and an administrative regulation. Annual evaluation of alternative education programs will be made in accordance with Oregon Revised Statute (ORS) 336.655 and Oregon Administrative Rule (OAR) 581-022-2505. The superintendent will develop administrative regulations as necessary to evaluate the district’s alternative education programs.

Alternative education programs will consist of instruction or instruction combined with counseling. These programs may be public or private. A private alternative education program shall be registered with the Oregon Department of Education. Alternative education programs must meet all the requirements set forth in state law and rules, and federal law, as applicable. A qualified district may contract with a qualified private alternative education program to provide services to a qualified home-schooled child.

Students, after consultation with a parent or guardian, may be placed in an alternative education program if the district determines that the placement serves the student’s educational needs and interests, and assists the student in achieving district and state academic content standards. Such placement must have the approval of the student’s resident district and, as appropriate, the attending district. The district will also consider and propose alternative education programs for students prior to expulsion or leaving school as required by law.

The district shall pay the actual cost of an alternative education program or an amount equal to 80 percent of the district’s estimated current year’s average per-student net operating expenditure, whichever is less. When contracting with a private alternative education program, the district’s contract will meet the requirements of law.

END OF POLICY

Legal Reference(s):

[ORS 329.485](#)
[ORS 332.072](#)
[ORS 336.014](#)
[ORS 336.175](#)
[ORS 336.615 - 336.665](#)

[ORS 339.030](#)
[ORS 339.250](#)
[OAR 581-021-0045](#)
[OAR 581-021-0065](#)
[OAR 581-021-0070](#)

[OAR 581-021-0071](#)
[OAR 581-022-2320](#)
[OAR 581-022-2505](#)
[OAR 581-023-0006](#)
[OAR 581-023-000](#)

Yamhill Carlton School District 1

Code: JFC
Adopted: ____/____/____

Student Conduct** (Version 1)

The Board expects student conduct to contribute to a productive learning climate. Students shall comply with the district's written rules, pursue the prescribed course of study, submit to the lawful authority of district staff and conduct themselves in an orderly manner at school during the school day or during district-sponsored activities.

Careful attention shall be given to procedures and methods whereby fairness and consistency without bias in discipline shall be assured each student. The objectives of disciplining any student must be to help the student develop a positive attitude toward self-discipline, realize the responsibility of one's actions and to maintain a productive learning environment. All staff members have responsibility for consistency in establishing and maintaining an appropriate behavioral atmosphere.

A student handbook, code of conduct or other document shall be developed by district administration[, in cooperation with staff,] and will be made available and distributed to parents, students and employees outlining student conduct expectations and possible disciplinary actions, including consequences for disorderly conduct. In addition, each school in the district shall publish a student/parent handbook detailing additional rules specific to that school.

Students in violation of Board policy, administrative regulation and/or code of conduct provisions will be subject to discipline up to and including expulsion. Students are subject to discipline for conduct while traveling to and from school, at the bus stop, at school-sponsored events, while at other schools in the district and while off campus, whenever such conduct causes a substantial and material disruption of the educational environment or the invasion of rights of others. Students may be denied participation in extracurricular activities. Titles and/or privileges available to or granted to students may also be denied and/or revoked (e.g., valedictorian, salutatorian, student body, class or club office positions, senior trip, prom, etc.). A referral to law enforcement may also be made.

Students are prohibited from making knowingly false statements or knowingly submitting false information in bad faith as part of a complaint or report, or associated with an investigation into misconduct.¹

The district will annually record and report expulsion data for conduct violations as required by the Oregon Department of Education.

END OF POLICY

¹ The district is prohibited from retaliating against any student "for the reason that the student has in good faith reported information that the student believes is evidence of a violation of a state or federal law, rule or regulation." ORS 659.852.

Legal Reference(s):

[ORS 339.240](#)
[ORS 339.250](#)

[ORS 659.850](#)

[OAR 581-021-0050 - 0075](#)

Nondiscrimination on the Bases of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).
Tinker v. Des Moines Sch. Dist., 393 U.S. 503 (1969).
Hazelwood Sch. District v. Kuhlmeier, 484 U.S. 260 (1988).
Bethel Sch. Dist. v. Fraser, 478 U.S. 675 (1986).
Shorb v. Grotting and Powers Sch. Dist., Case No. 00CV-0255 (Coos County Circuit Ct.) (2000).
Ferguson v. Phoenix Talent Sch. Dist. #4, 172 Or. App. 389 (2001).
Morse v. Frederick, 551 U.S. 393, 127 S. Ct. 2618 (2007).
C.R. v. Eugene S.D. 4J, No. 12-1042, U.S. District Court of OR (2013).