



# YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | [www.ycsd.k12.or.us](http://www.ycsd.k12.or.us)

## BOARD OF DIRECTORS REGULAR SESSION AGENDA

LOCATION; YCIS Gym – 310 E Main St. Yamhill, OR 97148  
Or VIA ZOOM <https://us06web.zoom.us/j/82810441482>

Thursday, September 9, 2021

Regular Session: 6:00pm

### AGENDA

- I. Flag Salute
- II. Call to Order Regular Session
- III. Introduction: Joe Johnson – Nutrition / Food service Director
- IV. Individuals, Delegations, Recognitions, and Communications
  - A. YCES – Amanda Dallas – Verbal Report
  - B. YCIS – Matt Wiles & Chad Tollefson – Verbal Report
  - C. YCHS – Steve Cooper & Scott Henderson – Verbal Report

*Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at [vertnert@yoschools.org](mailto:vertnert@yoschools.org). The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.*

- V. Review of Agenda (Action Item)
- VI. Regular Session- Consent Agenda (Action Item)
  - A. Approval of Board of Directors minutes
    1. Regular meeting August 12, 2021
  - B. Personnel
- VII. Announcements and Reports
  - A. Superintendent's Report – Clint Raever – Verbal Report
  - B. District Facilities Report- Todd Hendrickson – Verbal Report
  - C. List of Bills for August 2021 – Tami Zigler (Action Item)
- VIII. New Business
  - A. Approve updated School Board Calendar (Action Item)
  - B. Approve Superintendent Evaluation Timeline (Action Item)
  - C. Discuss usage of remaining 6 hours of OSBA Training
- IX. Board of Directors Comments
- X. Adjournment

**Note:** Unless approved, Regular Meetings of the Board of Directors will be no longer than 3 hours in length at any single session. **INTERPRETERS FOR THE HEARING IMPAIRED:** To request interpreter services for this meeting call 503-852-6983 at least 24 hours prior to the meeting.



## BOARD OF DIRECTORS

LOCATION; YCSD BOARDROOM, 120 N LARCH PL, YAMHILL OR 97148

Or VIA ZOOM <https://zoom.us/j/97079164617>

**Thursday, August 12, 2021**

**Regular Session: 6:00pm**

## Minutes

- I. **Flag Salute**
- II. **Call to Order Regular Session**  
*S. Fitzgerald called the meeting to order @ 6pm.*
- III. **Introduction: Steve Cooper – YCHS Principal and Amanda Dallas – YCES Principal**
- IV. **Individuals, Delegations, Recognitions, and Communications**
  - A. **YCES – Amanda Dallas – Verbal Report**  
*Amanda shared that she was excited to be joining YC and is looking forward to the start of the school year. Planning open house/supply drop off on Sept 1<sup>st</sup>.*
  - B. **YCIS – Matt Wiles & Chad Tollefson – Verbal Report**  
*Matt shared his thanks to the YCIS sectaries and looks forward to working with the new YC admin team.*
  - C. **YCHS – Steve Cooper & Scott Henderson – Verbal Report**  
*Steve shared that he is working hard with his team to get positions filled and everything ready for the first day of school.*  
*Scott shared that farmers in the community donated a water tank and water to the HS to allow for the football fields to be watered during the current water restrictions.*

**Public Comment** – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at [vertner@yacschools.org](mailto:vertner@yacschools.org). The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

*6 community members put in for public comment.*

Christine Slater:

*Believes mask mandate should be left up to the parents & students. How are teachers fully able to teacher when fighting to wear a mask.*

Jeanne Long:

*Doesn't want her child to wear a mask! Believes each person is responsible for their own health.*

Lisa Stiff:

*Doesn't want child to wear mask. Should be up to parents & students.*

Tessa Witham:

*Concerned this whole thing is out of control. We are right back where we were last year. Let kids be kids! Believes in more cleaning, stronger enforcement on hand washing.*

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Kyle Andrews:

*Disappointed. Doesn't believe masks are keeping kids safe. Does not feel the children should be in masks.*

Chuck Mitchell:

*Watched son's zoom classes, doesn't believe teachers were really able to teach, Too many distractions! Son went from a straight A student to failing. Feels it is a major safety concern due to heat. Parents should be responsible for the decision not state or school board.*

**V. Review of Agenda (Action Item)**

*E. Galyean motioned to approve the agenda as presented. J. Dumdi seconded. All in Favor. Motion carried.*

**VI. Regular Session- Consent Agenda (Action Item)**

**A. Approval of Board of Directors minutes**

1. Regular meeting July 8, 2021

**B. Personnel**

*VII. E. Galyean motioned to approve the agenda as presented. J. Dumdi seconded. All in Favor. Motion carried.*

**VIII. Announcements and Reports**

**A. Superintendent's Report – Clint Raever – Verbal Report**

*Clint went over the mask mandate and the consequences of not following them. He promised to continue to fight for local control.*

*School district continues to work with OHA to ensure the safety of students and staff.*

*1<sup>st</sup> period teacher will do visual screening while taking attendance and will continue to provide rapid Covid test with written permission of parents.*

**B. District Facilities Report – Clint Raever for Todd Hendrickson – Verbal Report**

*Clint reported for Todd that the team was working on painting, water proofing the buildings and pest control.*

*Lockers should be here next week and concessions is almost done.*

**C. List of Bills for July 2021 – Tami Zigler (Action Item)**

*E. Galyean motioned to approve the agenda as presented. K. Watson seconded. All in Favor. Motion carried.*

**IX. New Business**

**A. Budget Committee member appointment (Action Item)**

*J. Dumdi motioned to approve Julia Howard as the new Budget Committee Member. . K. Watson seconded. All in Favor. Motion carried.*

**B. FFA National Convention Approval (Action Item)**

*K. Watson motioned to approve the out of state travel for FFA National Convention. E. Galyean seconded. All in Favor. Motion carried.*

**C. Oregon English Language Learner State Report (Action Item)**

*K. Watson motioned to accept the Oregon English Language Learner State Report as presented. E. Galyean seconded. All in Favor. Motion carried.*

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**D. Bank Account signers- Resolutions 2020-2 (Action Item)**

*Galyean motioned to approve Resolution 2021-02 for the authorizations for the First Federal bank account as presented. J. Dumdi seconded. All in Favor. Motion carried.*

**E. All Staff In-Service Breakfast – August 30 at 8:00 am**

*K Watson & J. Dumdi will attend the staff breakfast on August 30<sup>th</sup> @ 8 am.*

**F. First Day of School Assignments – September 7, 2021**

*K. Watson will be at YCHS on first day of school. J. Dumdi & E. Galyean will be at YCIS on first day of school.*

**X. Board of Directors Comments**

*E. Galyean mentioned her frustrations with the mask mandate and promised to continue to fight for local decision.*

*J. Dumdi mentioned she is also frustrated. Fells boards hands are tied.*

**XI. Adjournment**

*S. Fitzgerald adjourned the meeting @7:25pm*

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## BOARD OF DIRECTORS

### Board Retreat: Day 1

LOCATION; YCSB BOARDROOM, 120 N LARCH PL, YAMHILL OR 97148

August 16<sup>th</sup>  
Time: 5pm -8pm

## MINUTES

Board Members: Jami Egland, Susan FitzGerald, Ken Watson, Erin Galyean & JaJetta Dumdi

DO/Administration Staff: Superintendent Clint Raever, and Board Secretary Tina Vertner

Others Present: Sarah Herb – Via Zoom

### Superintendent expectations of the School Board:

- Willingness to acknowledge and follow the chain of command of the school district
- Effort to foster unity, harmony and open communication within the board
- Practice of avoiding surprises items at board meetings
- Understanding of the relative or complementary role of the superintendent and board in policy making.

### School Board's expectations of the Superintendent:

- Provide data to the board members so that data driven decisions can be made
- Work toward becoming a team with board members and communicate with them promptly and effectively
- Work with the board to establish a clear vision and mission for the school district
- Represent the school district by being visible in the community.

### Superintendent evaluation:

- Board will take time after reviewing Sarah Herb's recommendations on superintendent's evaluation and revisit the subject during the board retreat/training tomorrow August 17<sup>th</sup> @ 5pm.

With no further discussion S. Fitzgerald adjourned the meeting @ 7:50 PM

Minutes by: Tina Vertner, Board Secretary



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120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

## BOARD OF DIRECTORS

### Board Retreat: Day 2

LOCATION; YCS D BOARDROOM, 120 N LARCH PL, YAMHILL OR 97148

August 17<sup>th</sup>

Time: 5pm -8pm

## MINUTES

Board Members: Jami Egland, Susan FitzGerald, Ken Watson, Erin Galyean & JaJetta Dumdi

DO/Administration Staff: Superintendent Clint Raever, and Board Secretary Tina Vertner

Others Present: Sarah Herb – Via Zoom

### Communication Protocols:

- **Crisis Situations:** Superintendent Clint will call Board Chair Susan first and then will either call the rest of the board members himself or will ask Susan to do that in his stead. If Clint is unable to make phone calls, he will delegate calling Board Chair Susan to a member of his staff and Susan will then call the rest of the board. If warranted, Clint will send a follow up email to the entire board.
- **Newsworthy Situations:** Superintendent Clint will send an email to the entire board. If the situation is rapidly changing he will call Board Chair Susan, together they will determine if the situation warrants calling the rest of the board or sending an email to everyone.
- **Non-Crisis Situations:** Superintendent Clint will send a weekly summary email to the board and will have face-to-face meetings once per week with one board member per week. Clint will schedule those face-to-face meetings directly with the board members.
- **Drop in Visits:** Board members can drop in to visit Clint at the district office anytime, but they should check with either Clint or Tina first to ensure that he will be in the office.

### Superintendent evaluation:

- Taking the advice of Sarah & OSBA the board has decided to focus the superintendent's evaluation on the 8 goals listed below.
  1. Visionary District Leadership
  2. Ethics & Professional Norms
  3. Inclusive District Culture
  4. Culturally Responsive Instructional Leadership & Improvement
  5. Communication & Community Relations
  6. Effective Organizational Management
  7. Effective Financial Management
  8. Policy, Governance & Advocacy
- The board will not set superintendent goals or use the Targeted feedback survey this first year but will add these to the following years as part of the superintendent's evaluation.

With no further discussion S. Fitzgerald adjourned the meeting @ 7:20 PM

Minutes by: Tina Vertner, Board Secretary

# Yamhill Carlton School District Human Resources Board Report September 9, 2021



## **New Hires**

Lisa Challinor, Behavior IA @ YCES  
Destiny Thompson, Title 1 Teacher a@ YCES  
Kaylani Cruz , Kindergarten Teacher  
Lynae van Grunsven, IA  
Kristen Pond, Part Time Health Assistant  
Julie Warner, DO Secretary  
Liz Dillow—YCIS Science Teacher  
Jordan Brown , YCES PE/Academic Support Specialist  
Evan Tait, YCES .1/2 time Music Teacher  
Jennifer Tuning, YCIS Behavior IA  
Brad Post, 1/2 Dean of Students/ 1/2 Sped Teacher  
Kim Kennady, 5 hour Kitchen Helper  
Tish Rapp-Moore, Lead Cook  
Trista Blythe, YCIS 6th grade Teacher  
Madison Garcia, YCHS Behavior IA  
Melinda Parker, YCIS LRC IA  
Ashley Milly, YCES Title 1 IA  
Kerri Gonzalez, YCIS Life Skills IA  
George Koopman, Custodian  
Davida Brown, YCHS Science Teacher  
Jolynn Wright, YCIS Behavior IA  
Karen Lind, Kitchen Helper  
Whitney Maca, YCIS LRC IA  
Marty McLaughlin, YCHS Head Varsity Basketball Coach

## **Resign/Retire/Term Employee**

Jenna Schaljo, Art Teacher  
RiAnna Nelson, Lead Cook  
Colleen Crabtree, YCES Theater Teacher

## **Currently Open Positions**

Instructional Assistant—Multiple positions  
Volunteer assistant Coach

*Mission*

*The Yamhill-Carlton School District champions the growth of its students. Our students recognize their individual strengths and talents, overcome their challenges, grow past proficiency, and succeed in their aspirations so each may contribute positively to a local and global society.*



To: Board of Directors – Yamhill Carlton School District  
Clint Raever, Superintendent

From: Tami Zigler, Business Manager

Date: September 10, 2021

Re: District Financial Report Year Ending June 30, 2021

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**SUMMARY**

**This General Fund summary excludes Beginning Fund Balance (5400-5499).**

For the current period, total revenue was \$396,218 less than planned and total expenditures were \$936,289 less than planned. The combined result is a \$540,071 favorable surplus condition for the current year period.

**REVENUES**

**TAXES:** Taxes are \$58,779 under plan. This unfavorable condition represents -1.6% of the year-to-date plan amount of \$3,700,000. This variance amount is considered tolerable, and was primarily driven by a decrease in 1112 PRIOR YEAR TAXES. For the current year period, Taxes increased 8.5% over the prior year period compared to an average increase of 4.3% over the preceding 6 years.

**TUITION, FEES, OTHER:** Tuition, Fees, Other is \$37,630 under plan. This unfavorable condition represents -16.8% of the year-to-date plan amount of \$224,500. This amount is considered material, and was primarily driven by a decrease in 1312 TUITION FROM OTHER OREGON DISTRICTS. This decrease was partially offset by an increase in 1990 MISCELLANEOUS. For the current year period, Tuition, Fees, Other increased 65.6% over the prior year period compared to an average decrease of 15.0% over the preceding 6 years. The largest Tuition, Fees, Other groups - 1312 TUITION FROM OTHER OREGON DISTRICTS, and 1990 MISCELLANEOUS, representing 90.2% of total Tuition, Fees, Other, increased by 185.9%.

**EARNINGS ON INVESTMENTS:** Earnings on Investments are \$18,858 over plan. This favorable condition represents 75.4% of the year-to-date plan amount of \$25,000. This variance amount is considered material, and was primarily driven by an increase in 1510 INTEREST ON INVESTMENTS. For the current year period, Earnings on Investments



decreased 67.2% over the prior year period compared to an average increase of 59.7% over the preceding 6 years.

**INTERMEDIATE REVENUE:** Intermediate Revenue is \$25,064 over plan. This favorable condition represents 24.3% of the year-to-date plan amount of \$103,300. This amount is considered material, and was primarily driven by an increase in 2102 EDUCATION SERVICE DISTRICT APPORTIONMENT. For the current year period, Intermediate Revenue decreased 20.1% over the prior year period compared to an average decrease of 8.5% over the preceding 6 years.

**STATE UNRESTRICTED AID AND SSF:** State Unrestricted Aid and SSF is \$343,730 under plan. This unfavorable condition represents -4.8% of the year-to-date plan amount of \$7,205,392. This variance amount is considered tolerable, and was primarily driven by a decrease in 3101 STATE SCHOOL FUND - GENERAL SUPPORT. For the current year period, State Unrestricted Aid and SSF increased 3.9% over the prior year period compared to an average increase of 0.4% over the preceding 6 years.

**STATE RESTRICTED GRANTS-IN-AID:** State Restricted Grants-in-Aid is on plan. The current year variance amount is considered trivial and meets expectations based on budget appropriations.

**INTERFUND TRANSFERS/LONG TERM DEBT/OTHER:** I Interfund Transfers/Long Term Debt/Other is on plan. The current year variance amount is considered trivial and meets expectations based on budget appropriations.

## **EXPENDITURES**

**SALARIES:** Salaries are \$115,407 under plan. This favorable condition represents -2.1% of the year-to-date plan amount of \$5,453,841. This variance amount is considered tolerable, and was primarily driven by decreases in 0112 CLASSIFIED SALARIES, and 0130 ADDITIONAL SALARY. This decrease was partially offset by an increase in 0140 ADDITIONAL SALARY. For the current year period, Salaries increased 7.7% over the prior year period compared to an average increase of 1.2% over the preceding 6 years.

**ASSOCIATED PAYROLL COSTS:** Associated Payroll Costs are \$109,096 under plan. This favorable condition represents -3.6% of the year-to-date plan amount of \$2,995,303. This variance amount is considered tolerable, and was primarily driven by decreases in 0213 PERS UAL CONTRIBUTION, and 0211 P E R S. This decrease was partially offset by an increase in 0242 HSA EMPLR PD INS. For the current year period, Associated Payroll Costs increased 7.2% over the prior year period compared to an average increase of 1.9% over the preceding 6 years.

**PURCHASED SERVICES:** Purchased Services are \$609,315 under plan. This favorable condition represents -27.0% of the year-to-date plan amount of \$2,254,982. This amount is considered material, and was primarily driven by decreases in 0331 REIMBURSABLE STUDENT TRANSPORTATION, and 0311 SUBSTITUTE SERVICES. For the current year period, Purchased Services increased 4.9% over the prior year period compared to an average decrease of 3.9% over the preceding 6 years. The largest Purchased Services groups - 0310 INSTR, PROF & TECH SRVS, 0331 REIMBURSABLE STUDENT TRANSPORTATION, 0325 ELECTRICITY, 0359 OTHER COMMUNICATION SERVICES, and

0322 REPAIRS & MAINTENANCE SERVICES, representing 83.1% of total Purchased Services, increased by 18.0%.

**SUPPLIES:** Supplies are \$17,443 under plan. This favorable condition represents -3.8% of the year-to-date plan amount of \$453,291. This amount is considered tolerable, and was primarily driven by a decrease in 0410 CONSUMABLE SUPPLIES & MATERIALS. This decrease was partially offset by an increase in 0420 TEXTBOOKS. For the current year period, Supplies increased 47.8% over the prior year period compared to an average decrease of 6.2% over the preceding 6 years.

**CAPITAL OUTLAY:** Capital Outlay is \$62,000 under plan. This favorable condition represents -92.5% of the year-to-date plan amount of \$67,000. The current year variance amount is considered material, and was primarily driven by a decrease in 0542 REPLACEMENT EQUIPMENT PURCHASES. For the current year period, Capital Outlay decreased 79.5% over the prior year period compared to an average decrease of 31.8% over the preceding 6 years.

**OTHER OBJECTS:** Other Objects are \$3,027 under plan. This favorable condition represents -1.5% of the year-to-date plan amount of \$208,185. The current year variance amount is considered trivial and meets expectations based on budget appropriations. For the current year period, Other Objects increased 18.2% over the prior year period compared to an average increase of 1.8% over the preceding 6 years.

**TRANSFERS:** Transfers are \$20,000 under plan. This favorable condition represents -7.5% of the year-to-date plan amount of \$266,926. This variance amount is considered tolerable, and was primarily driven by a decrease in 0794 TRANSFER TO CAFETERIA. For the current year period, Transfers increased 33.5% over the prior year period compared to an average decrease of 4.8% over the preceding 6 years.

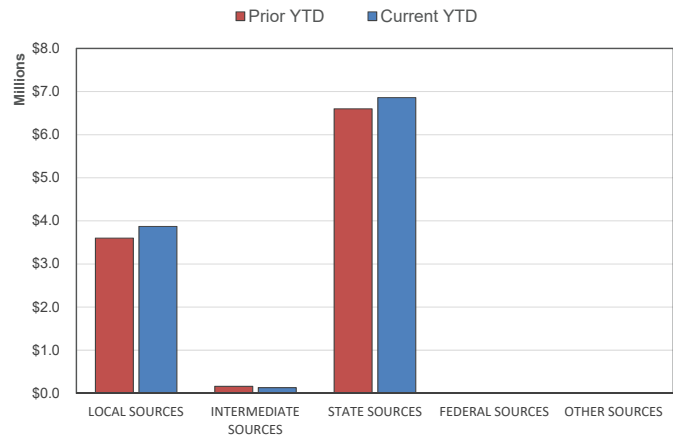
**OTHER USES OF FUNDS:** Other Uses of Funds are on plan. The current year variance amount is considered trivial and meets expectations based on budget appropriations.

## 100 GENERAL FUND | Financial Summary by Object

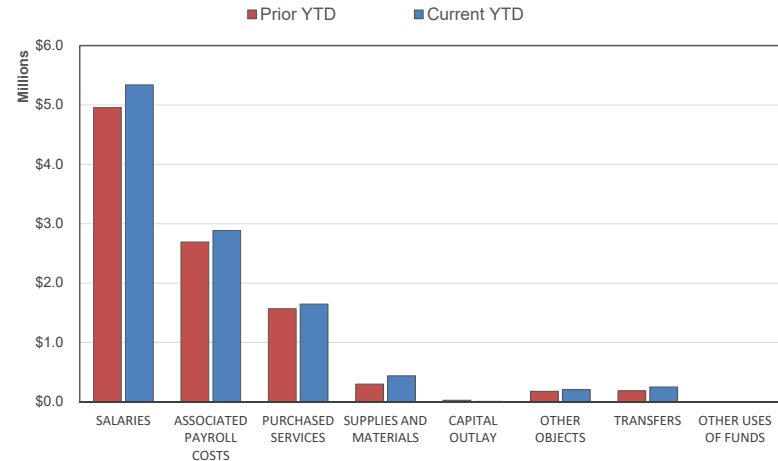
For the Period Ending June 30, 2021

	YTD % of PY Actual			YTD % of Budget		
	Prior YTD	Prior Year Actual	Actual	Current YTD	Annual Budget	Budget
<b>Beginning Fund Balance</b>	\$ 1,176,211	\$ 1,176,211		\$ 1,819,360	\$ 1,380,000	
<b>REVENUES</b>						
Local Sources	3,602,219	3,602,219	100.00%	3,871,949	3,949,500	98.04%
Intermediate Sources	160,617	160,617	100.00%	128,364	103,300	124.26%
State Sources	6,601,037	6,601,037	100.00%	6,861,661	7,291,570	94.10%
Federal Sources	-	-		-	-	
Other Sources	-	-		-	-	
<b>TOTAL REVENUE</b>	<b>\$ 10,363,873</b>	<b>\$ 10,363,873</b>	<b>100.00%</b>	<b>\$ 10,861,974</b>	<b>\$ 11,344,370</b>	<b>95.75%</b>
<b>EXPENDITURES</b>						
Salaries	\$ 4,955,049	\$ 4,955,049	100.00%	\$ 5,338,433	\$ 5,449,220	97.97%
Associated Payroll Costs	2,691,467	2,691,467	100.00%	2,886,207	3,028,004	95.32%
Purchased Services	1,568,644	1,568,644	100.00%	1,645,667	2,252,430	73.06%
Supplies and Materials	294,895	294,895	100.00%	435,848	452,605	96.30%
Capital Outlay	24,400	24,400	100.00%	5,000	67,000	7.46%
Other Objects	173,630	173,630	100.00%	205,158	208,185	98.55%
Transfers	185,029	185,029	100.00%	246,926	266,926	92.51%
Other Uses of Funds	-	-		-	1,000,000	0.00%
Other Expenses	-	-		-	-	
<b>TOTAL EXPENDITURES</b>	<b>\$ 9,893,114</b>	<b>\$ 9,893,114</b>	<b>100.00%</b>	<b>\$ 10,763,238</b>	<b>\$ 12,724,370</b>	<b>84.59%</b>
<b>SURPLUS / (DEFICIT)</b>	<b>\$ 470,758</b>	<b>\$ 470,758</b>		<b>\$ 98,735</b>	<b>\$ (1,380,000)</b>	
<b>ENDING FUND BALANCE</b>	<b>\$ 1,646,970</b>	<b>\$ 1,646,970</b>		<b>\$ 1,918,096</b>	<b>\$ -</b>	

**Revenues by Source | Prior YTD vs. Current YTD**



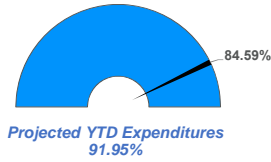
**Expenditures by Object | Prior YTD vs. Current YTD**



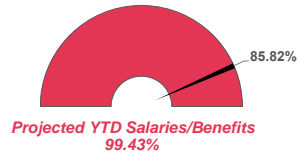
# 100 GENERAL FUND Expense Dashboard Summary

For the Period Ending June 30, 2021

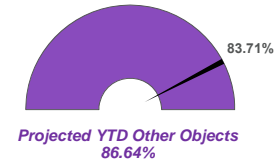
## Actual YTD Expenditures



## Actual YTD Salaries/Benefits



## Actual YTD Other Objects

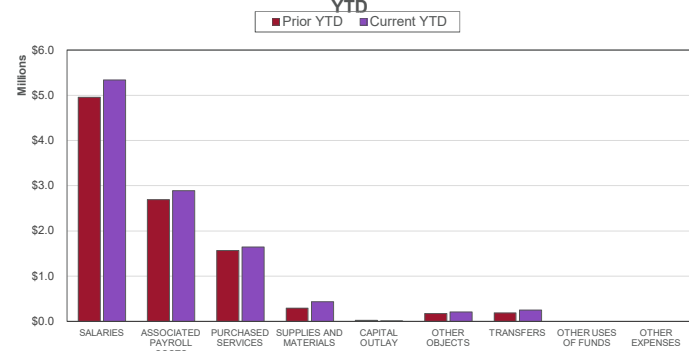


## General Fund Expenditures

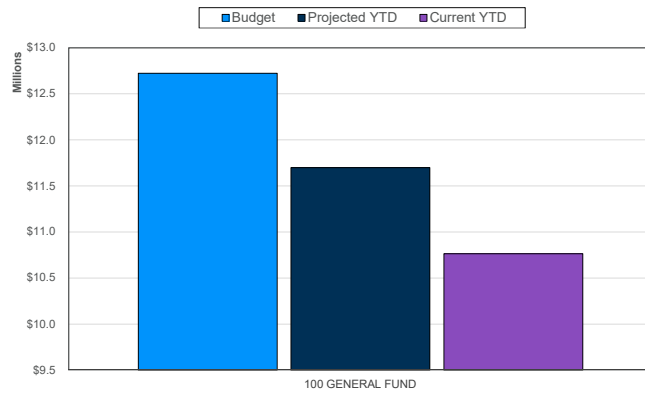
### Top 10 GENERAL FUND Expenditures by Program (Year-to-Date)

Licensed Salaries	\$2,910,287
Employees Insurance	\$1,171,198
Classified Salaries	\$1,046,073
Pers Ual Contribution	\$919,932
Administrators	\$682,975
Instr, Prof & Tech Svcs	\$561,942
Reimbursable Student Transportation	\$493,737
Fica/Medicare	\$393,819
P E R S, Pick-Up	\$294,735
Managerial-Classified- Conf	\$235,298
<b>Percent of Total Expenditures Year-to-Date</b>	<b>80.92%</b>

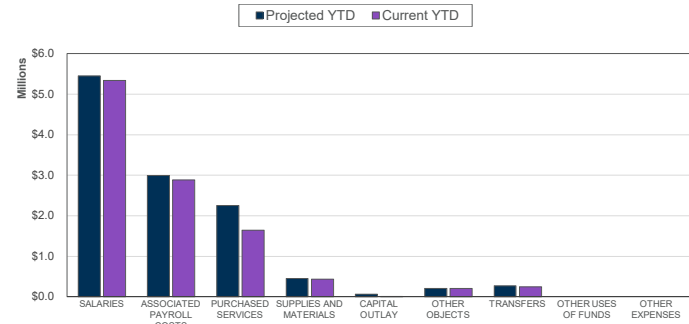
### GENERAL FUND Expenditures by Object | Prior YTD vs. Current YTD



### Expenditures by Fund | Budget / Projected YTD / Current YTD



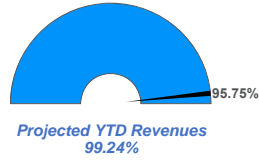
### GENERAL FUND Expenditures by Object | Projected YTD vs. Current YTD



# 100 GENERAL FUND Revenue Dashboard Summary

For the Period Ending June 30, 2021

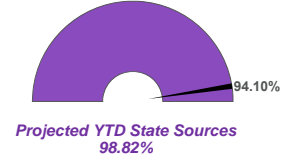
Actual YTD Revenues



Actual YTD Local Sources



Actual YTD State Sources

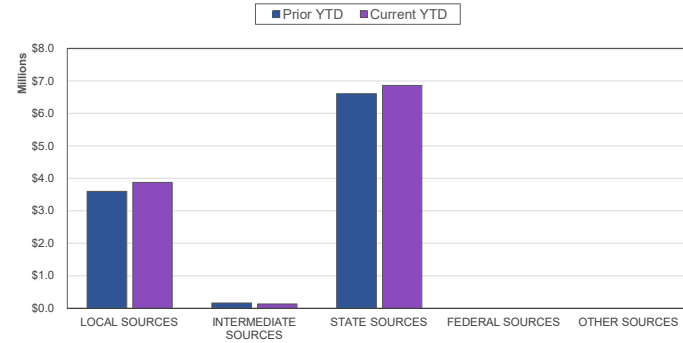


## General Fund Revenues

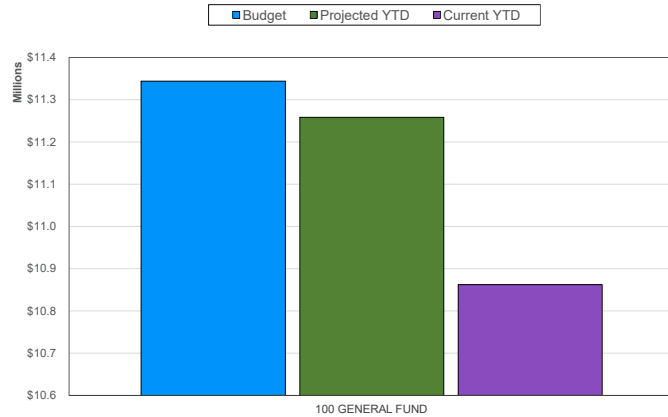
Top 10 GENERAL FUND Sources of Revenue (Year-to-Date)

State School Fund	\$6,861,661
Ad Valorem Taxes Levied By District	\$3,628,718
Resources - Beginning Fund Balance	\$1,819,360
Unrestricted Revenue	\$127,985
Regular Day School Tuition	\$108,000
Miscellaneous	\$60,493
Interest On Investments	\$43,858
Penalties And Interest On Taxes	\$12,503
Fees	\$11,701
Recovery Of Prior Years' Expenditure	\$3,672
<b>Percent of Total Revenues Year-to-Date</b>	<b>99.97%</b>

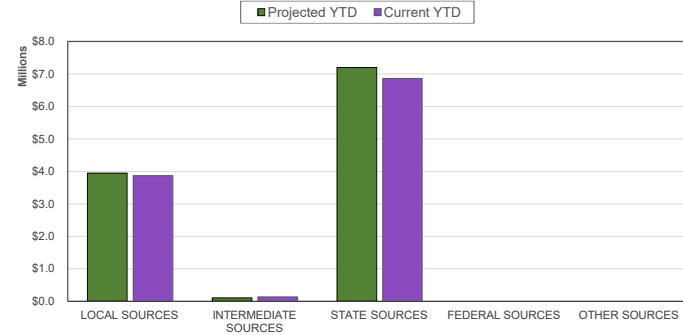
GENERAL FUND Revenue by Source | Prior YTD vs. Current YTD



Revenues by Fund | Budget / Projected YTD / Current YTD



GENERAL FUND Revenue by Source | Projected YTD vs. Current YTD



# Financial Report

## Yamhill-Carlton School District

FOR PERIOD ENDING SEPTEMBER 7, 2021

### General Fund - Revenue & Expenditures by Object Code

	Working Budget	Actual	Projected	Total	Balance Over/(Under)	% received
<b>Revenue:</b>						
1111 Current Taxes	3,900,000	-	3,900,000	3,900,000	-	0.0%
1112 Prior Taxes	-	-	-	-	-	0.0%
1113 Revenue in Lieu of Taxes	-	-	-	-	-	0.0%
1114 Revenue in Lieu of Taxes	-	-	-	-	-	0.0%
1190 Interest on Tax Collection	-	-	10,000	10,000	10,000	0.0%
1312 Tuition From Other School Districts	139,050	-	139,050	139,050	-	0.0%
1330 Summer School Tuition	-	-	-	-	-	0.0%
1411 Transportation Fees from Individuals	-	-	-	-	-	0.0%
1510 Interest	25,000	2,646	22,354	25,000	-	10.6%
1710 Admissions	11,000	-	-	-	(11,000)	0.0%
1711 Athletic Sign Up	-	-	-	-	-	0.0%
1740 Student Fees (Athletics)	25,000	375	-	375	(24,625)	1.5%
1790 Other Curricular Activities	-	-	-	-	-	0.0%
1910 Rentals	-	-	-	-	-	0.0%
1920 Contributions & Donations	-	-	-	-	-	0.0%
1950 Reimbursements	-	-	-	-	-	0.0%
1960 Recovery of Prior Year Expenditures	-	-	-	-	-	0.0%
1961 Recovery of Prior Year Expenditures	-	-	-	-	-	0.0%
1990 Miscellaneous Revenue	55,000	15,644	9,356	25,000	(30,000)	28.4%
<b>Total Local Revenue</b>	<b>4,155,050</b>	<b>18,665</b>	<b>4,080,760</b>	<b>4,099,425</b>	<b>(55,625)</b>	<b>0.4%</b>
2101 County School Fund	-	-	-	-	-	0.0%
2102 ESD Apportionment	125,000	-	125,000	125,000	-	0.0%
2199 Other Intermediate Sources	-	-	-	-	-	0.0%
<b>Total Intermediate Revenue</b>	<b>125,000</b>	<b>-</b>	<b>125,000</b>	<b>125,000</b>	<b>-</b>	<b>0.0%</b>
3101 State School Fund Grant	6,663,139	1,633,866	4,901,601	6,535,467	(127,672)	24.5%
3103 Common School Fund	105,672	-	105,565	105,565	(107)	0.0%
3199 SSF-High Cost Disability & SHS Grant	60,000	-	60,000	60,000	-	0.0%
3299 Other Restricted Grants in Aid	-	-	-	-	-	0.0%
<b>Total State Revenue</b>	<b>6,828,811</b>	<b>1,633,866</b>	<b>5,067,166</b>	<b>6,701,032</b>	<b>(127,779)</b>	<b>23.9%</b>
4700 Federal Grants in Aid	-	-	-	-	-	0.0%
<b>Total Federal Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
5200 Transfers	-	-	-	-	-	0.0%
5300 Sale of Fixed Assets/Ins Proceeds	-	1,500	-	1,500	1,500	1500.0%
5400 Beginning Fund Balance	1,500,000	-	1,893,744	1,893,744	393,744	0.0%
<b>Total Other Sources</b>	<b>1,500,000</b>	<b>1,500</b>	<b>1,893,744</b>	<b>1,895,244</b>	<b>395,244</b>	<b>0.1%</b>
<b>Total Revenues</b>	<b>\$ 12,608,861</b>	<b>\$ 1,654,031</b>	<b>\$ 11,166,670</b>	<b>\$ 12,820,701</b>	<b>\$ 211,840</b>	<b>13.1%</b>
<b>Expenditures:</b>						
	Working Budget	Actual	Encumbrances	Total	Balance (Over)/Under	% spent (actuals)
100 - Salaries	5,359,537	227,340	4,792,550	5,019,889	339,648	4.2%
200 - Benefits	3,105,454	107,550	2,206,050	2,313,600	791,854	3.5%
300 - Purchased Services	2,160,971	91,449	1,527,294	1,618,743	542,228	4.2%
400 - Supplies & Materials	340,575	74,031	77,736	151,767	188,808	21.7%
500 - Capital Outlay	72,000	59,780	17,485	77,265	(5,265)	83.0%
600 - Other Objects	235,645	212,926	4,259	217,185	18,460	90.4%
700 - Transfers	334,679	-	-	-	334,679	0.0%
800 - Operating Contingency	1,000,000	-	-	-	1,000,000	0.0%
<b>Total Expenditures</b>	<b>\$ 12,608,861</b>	<b>\$ 773,076</b>	<b>\$ 8,625,373</b>	<b>\$ 9,398,449</b>	<b>\$ 3,210,412</b>	<b>6.1%</b>

**Yamhill-Carlton School District No. 1**

**Approval of Bills Report**

Fiscal Year: 2021-2022

Criteria: From Check Date: 08/01/2021 To: 08/31/2021 Voucher: ALL  
 Report Sort: FUND From Fund: 100 To: 900

Page Break

Exclude Invoice Description

Check Number	Vendor	Amount
<b>100 - GENERAL FUND</b>		
59320	BRIGHTSIDE ELECTRIC AND	\$408.00
59330	BRIGHTSIDE ELECTRIC AND	\$17,389.50
0	CENTURY LINK	\$186.53
59331	CITY OF CARLTON	\$1,658.27
59306	CITY OF YAMHILL	\$5,854.50
59332	COSA	\$895.00
59321	CURRICULUM ASSOCIATES LLC	\$390.88
59307	DEPT CONSUMER & BUSINESS SERVICES	\$84.00
59322	GARRETT, HEMANN, ROBERTSON	\$197.00
59308	IXL LEARNING INC.	\$1,439.00
59309	LAPINE HIGH SCHOOL	\$115.00
59310	LAWRENCE COMPANY	\$100.00
59333	LIBRARY WORLD, INC	\$495.00
59311	MOBYMAX, LLC	\$1,599.00
59312	MYSTERY SCIENCE INC	\$1,249.00
0	NORTHWEST REGIONAL ESD	\$17,244.43
59334	OSAA	\$2,340.00
59315	OSBA	\$800.00
59325	OSPA	\$110.00
0	PACIFIC OFFICE AUTOMATION	\$2,315.58
0	PACIFIC OFFICE AUTOMATION (LEASE)	\$1,595.08
59326	PORTLAND GENERAL ELECTRIC	\$8,137.73
59316	PRINT & PROMOTIONAL IMAGING	\$209.17
59317	SALEM BASEBALL UMPIRES ASSOC.	\$1,388.25
59337	SCHOOL SPECIALTY	\$30.37
0	SIERRA SPRINGS	\$38.91
59338	YAMHILL COUNTY HEALTH & HUMAN SERVICES	\$12,940.28

# Yamhill-Carlton School District No. 1

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 Report Sort: FUND From Fund: 100 To: 900  Page Break

Exclude Invoice Description

Check Number	Vendor	Amount
<b>100 - GENERAL FUND</b>		
0	YAMHILL SHELL STATION	\$104.24
59328	ZIPLY FIBER	\$730.46
<b>Total for 100 - GENERAL FUND</b>		<b>\$80,045.18</b>
<b>212 - ESSER II FUNDS 2020-2023</b>		
0	AMAZON CAPITAL SERVICES	\$67.59
<b>Total for 212 - ESSER II FUNDS 2020-2023</b>		<b>\$67.59</b>
<b>214 - OR SUMMER SCHOOL GRANTS</b>		
0	AMAZON CAPITAL SERVICES	\$4,457.08
59314	OETC	\$6,173.63
59336	SCHOLASTIC INC.	\$256.98
<b>Total for 214 - OR SUMMER SCHOOL GRANTS</b>		<b>\$10,887.69</b>
<b>233 - MEASURE 98</b>		
59319	DIAMOND K SALES LLC	\$21,155.00
59323	GROWERS SUPPLY	\$5,104.00
59313	NAVIANCE INC	\$4,750.05
<b>Total for 233 - MEASURE 98</b>		<b>\$31,009.05</b>
<b>250 - FOOD SERVICES</b>		
0	GOODY MAN DISTRIBUTING INC	\$79.90
59324	MIKES RESTAURANT EQUIPMENT LLC	\$747.69
0	SPRING VALLEY DAIRY INC	\$314.31
59318	SYSCO FOOD SERVICES	\$915.02
59327	SYSCO FOOD SERVICES	\$1,208.71
<b>Total for 250 - FOOD SERVICES</b>		<b>\$3,265.63</b>
<b>400 - CAPITAL PROJECT FUNDS - CET</b>		
59335	RESIN ARCHITECTURE LLC	\$432.10



**Yamhill-Carlton School District No. 1**

**Approval of Bills Report**

Fiscal Year: 2021-2022

Criteria: From Check Date: 08/01/2021 To: 08/31/2021 Voucher: ALL  
 Report Sort: FUND From Fund: 100 To: 900  Page Break

Exclude Invoice Description

Check Number	Vendor	Amount
		<b>Total for 400 - CAPITAL PROJECT FUNDS - CET</b>
		<b>\$432.10</b>
<b>405 - GO - CAPITAL CONSTRUCTION</b>		
0	OBRIEN & COMPANY LLC	\$135,161.93
		<b>Total for 405 - GO - CAPITAL CONSTRUCTION</b>
		<b>\$135,161.93</b>
		<b>Grand Total:</b>
		<b>\$260,869.17</b>

End of Report



## Yamhill Carlton School Board Meeting Schedule 2021-2022

Location: 120 N Larch Pl. Yamhill, OR 97148  
@ 6pm

<u>Meeting Date</u>	<u>Type of Meeting</u>
September - 9 - 2021	Regular Session
September - 23 - 2021	Work Session
October - 14 - 2021	Regular Session
October - 28 - 2021	Work Session
November - 10 - 2021	Regular Session
December - 2 - 2021	Regular Session
January - 13 - 2021	Regular Session
January - 27 - 2021	Work Session
February - 10 - 2021	Regular Session
February - 24 - 2021	Work Session
March - 10 - 2021	Regular Session
April - 14 - 2021	Regular Session
April - 28 - 2021	Work Session
May - 12 - 2021	Regular Session
May - 26 - 2021	Work Session
June - 9 - 2021	Regular Session

## Yamhill-Carlton Superintendent Evaluation Timeline for 2021-22

<i>Action</i>	<i>Date</i>	<i>Person(s)</i>
Board/superintendent review the evaluation and timelines to be used this school year. Board formally adopts all of these in open session.	9/9	Board & Superintendent
Superintendent reports interim progress on evaluation standards to the board. Any specific feedback from board to the superintendent can be done in executive session. (See below.)	9/9, 11/11, 1/13	Superintendent
Evaluation documents sent to board/superintendent to be completed and returned to the board secretary (or designee) by 2/10. Results must be compiled by the 2/17 board meeting.	2/10	Board Secretary (or designee)
<b><i>Superintendent presents their self-evaluation and/or “artifacts of evidence” of performance to the Board. Superintendent exits upon completion. Board members discuss their individual evaluations and develop the board’s written summative evaluation. (Speak with one voice.)</i></b>	2/17*	Board & Superintendent
<b><i>Board members meet to discuss their evaluations and develop the board’s official written summative evaluation document(s) that will be shared with the superintendent. (If needed. Board may have finished on 2/14.)</i></b>	2/21*	Board (if needed)
Board chair or designee presents draft of the summative evaluation prior to the 3/14 board meeting. Details of the evaluation will be discussed with the whole board at the upcoming executive session. This is a “preview” copy.	3/7	Board Chair (or designee)
<b><i>Board and superintendent meet to discuss and clarify the summative evaluation document. Superintendent exits executive session. Changes to the evaluation may be made at this time.</i></b> Board votes in open session to approve the summative evaluation. A copy of the final written summative evaluation form is placed in the superintendent’s personnel folder.	3/10	Board & Superintendent
Notify superintendent of contract extension/non-extension (if applicable)	3/15	Board
Superintendent/board set evaluation goals for upcoming year. (Open session.) Board/superintendent review the evaluation process (including TFS feedback, if being used), standards, (additional goals, if any) and timelines to be used this school year. Board formally adopts all of these in open session.	4/14	Board & Superintendent
Superintendent reports interim progress on evaluation goals/standards to the board. Any specific evaluative feedback from the board to the superintendent can be done in executive session.	7/14, 10/13, 1/12	Superintendent

**Notes:** “\*” denotes a special meeting. All other meetings are regular meetings. Evaluation meetings may be held in executive session unless otherwise requested by the superintendent to be done in open session ORS 192.660(2)(i). ***(This is denoted above with bold italics.)*** This adopted timeline shall serve as notice to the superintendent of the pending stated executive sessions within this document.