



YAMHILL CARLTON SCHOOL DISTRICT

120 N. Larch Place - Yamhill, OR 97148 | PH: 503-852-6980 - FX: 503-662-4931 | www.ycsd.k12.or.us

BOARD OF DIRECTORS REGULAR SESSION AGENDA

LOCATION; YCSD BOARDROOM, 120 N LARCH PL, YAMHILL OR 97148

Or VIA ZOOM <https://zoom.us/j/91341315065?pwd=WEVMZmhoSmkxdE8zcGFqZ3BsQnh5UT09>

Thursday, September 8, 2022

Regular Session: 5:30pm

AGENDA

- I. Flag Salute
- II. Call to Order Regular Session
- III. Introduction: Ian Barr – Facilities Director
- IV. Individuals, Delegations, Recognitions, and Communications
 - A. YCES – Amanda Dallas – Verbal Report
 - B. YCIS – Matt Wiles & Chad Tollefson – Verbal Report
 - C. YCHS – Scott Henderson & Brad Post – Verbal Report

Public Comment – The Board welcomes you to its monthly meeting. We ask that you complete an Intent to Speak Form by sending an email to the Board Secretary at vertnert@ycschools.org. The Board will receive public comments at this time but will defer issues to the appropriate administrator. During public comment, the Board listens but neither discusses, nor responds to questions and concerns. Speakers are limited to three minutes.

- V. Review of Agenda (Action Item)
- VI. Regular Session- Consent Agenda (Action Item)
 - A. Approval of Board of Directors minutes
 1. August 11, 2022 - Regular meeting
 2. August 17, 2022 – Board Retreat
 - B. Personnel
 - C. Enrollment
- VII. Announcements and Reports
 - A. Superintendent’s Report – Clint Raever – Verbal Report
 - B. District Facilities Report- Ian Barr – Verbal Report
 - C. List of Bills for August 2022 – Tami Zigler (Action Item)
- VIII. New Business
 - A. Approve Board, District & Superintendent Goals (Action Item)
- IX. Board of Directors Comments
- X. Adjournment

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BOARD OF DIRECTORS REGULAR SESSION AGENDA

LOCATION: YCSB BOARDROOM, 120 N LARCH PL, YAMHILL OR 97148

Or VIA ZOOM <https://zoom.us/j/91341315065?pwd=WEVMZmhoSmkxdE8zcGFqZ3BsQnh5UT09>

Passcode: sW66uH

Thursday, August 11, 2022

Regular Session: 6:00pm

Minutes

District members in attendance: S. Fitzgerald, J. Egland, K. Watson, E. Galyean, C. Raever, J. Horne, T. Zigler, S. Henderson, B. Post, M. Wiles, C. Tollefson, A. Dallas

- I. Flag Salute
- II. Call to Order Regular Session
- III. Individuals, Delegations, Recognitions, and Communications
 - A. YCES – Amanda Dallas – Verbal Report
 - *Building leadership team had a summer retreat: Trust and decision making and responsibilities*
 - *7 new staff members: Focus on warm welcome and belonging (new staff introduced)*
 - *Open house: August 31 4-6:30*
 - B. YCIS – Matt Wiles & Chad Tollefson – Verbal Report
 - *Priority: Hiring – Several positions to still fill (finish up next week)*
 - *Schedules are near completion (Goal to complete next week)*
 - *I-Ready and Dibels Data driving class decisions*
 - *Supply Drop off/Open House: August 31 4-6:30 (Grades 4-6)*
 - *Back to School: Sept. 20 6:00 (Grades 7-8)*
 - C. YCHS – Scott Henderson & Brad Post– Verbal Report
 - *Partnering with Banks HS administration for support and connections*
 - *Back to school: Focus on comradery for staff*
 - *Starting first day of school for seniors with special events (like they did in kindergarten)*
 - *Back to school night: Sept. 20th*

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- IV. Review of Agenda (Action Item)
 - K. Watson motioned to approve the agenda as presented. J. Egland seconded. All in favor, motion carried.*

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- V. Nominate & Approve Board Chair & Vice Chair (Action Item)
J. Egland motioned to approve the nomination of Susan Fitzgerald for Board Chair as presented, K. Watson seconded. All in favor, motion carried

K. Watson motioned to approve the nomination of Jami Egland for Vice Chair as presented, E. Galyean seconded. All in favor, motion carried.

- VI. Appoint committee members (Negotiations & Policy) (Action Item)
J. Egland motioned to approve J. Dumdi and K. Watson as the negotiations committee member appointments as presented E. Galyean seconded. All in favor, motion carried.

- VII. 2022-2023 Appointment & Designations (Action Item)
J. Egland motioned to approve the appointments and designations as presented. K. Watson seconded. All in favor, motion carried.

- VIII. Regular Session- Consent Agenda (Action Item)
- A. Approval of Board of Directors minutes
1. Regular Session Meeting – June 9, 2022
 2. Special Session Meeting – July 7, 2022
- B. Personnel
K. Watson motioned to approve the consent agenda as presented. J. Egland seconded. All in favor, motion carried.

IX. Announcements and Reports

- A. **Superintendent’s Report** – Clint Raever – Verbal Report
- CoVid Update: Masks will stay optional and 5-day isolation for positive cases
 - Parent square: New communication system for the district to communicate with families.
 - o Email, voice, text, and app notifications all options to receive the information.
 - o Families will have control on how they receive their communication.
 - Online Registration: Families will be able to register their students online this year.
 - Suicide Prevention: In process developing support processes and training for staff
 - New communication system for the district to communicate with families.
 - o families will pay any school fees online starting this year
 - o August 17,2022 the schools will open up for those that need assistance with online registration
- B. **District Facilities Report- Clint Raever – Verbal Report**
- Interviewing for Facilities manager on Tuesday.
 - In process of training a staff member to be our Spray Applicator, used an outside company in the interim.
 - August 27: District campus cleanup workday. K. Watson will bring members from his church.
 - New camera system has been installed, and will allow access anywhere with an internet device.
 - Door controllers are failing, and will be replaced. Starting the process next week.

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- Intercoms at YCHS and YCIS will be replaced early this school year with a phone-based system that will also control the bells.
- Seismic upgrade completion date will be August 17, 2022

C. List of Bills for June 2022 and July 2022 – Tami Zigler (Action Item)

J. Eglund motioned to approve the List of Bills and Financials for June 2022 and July 2022 as presented. K. Watson seconded. All in favor, motion carried.

X. New Business

A. Bank Account signers - Resolution 2023-01 (Action Item)

K. Watson motioned to approve Resolution 2023-01 as presented. J. Eglund seconded. All in favor, motion carried.

B. School Fees (Action Item)

K. Watson motioned to approve the School Fees as presented. J. Eglund seconded. All in favor, motion carried.

C. Mid-Co 2022-2027 Contract (Action Item)

K. Watson motioned to approve the Mid-Co 2022-2027 contract as presented. J. Eglund seconded. All in favor, motion carried.

D. All Staff In-Service Breakfast – August 29th, 7:30-8:00am

E. First Day of School Assignments – September 6, 2022

YCES: J. Eglund and J. Dumdi

YCIS: K. Watson and E. Galyean

YCHS: S. Fitzgerald

XI. Board of Directors Comments

XII. Adjournment

S. Fitzgerald called the meeting adjourned @ 7:40pm

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BOARD OF DIRECTORS BOARD RETREAT MINUTES

LOCATION: YCSD BOARDROOM, 120 N LARCH PL, YAMHILL OR 97148

Thursday, August 18, 2022

Board Retreat: 5:30pm

Minutes

District and board members in attendance: S. Fitzgerald, J. Eglund, K. Watson, E. Galyean, C. Raever, and T. Vertner

I. Flag Salute

II. Call to Order

S. Fitzgerald called meeting to order @ 5:32pm.

The board does not generally come to final decisions or vote during special sessions. However, the law and board policy allow the board to vote in a special session, and the board plans to do so during this meeting. See board policy BD/BDA.

III. New Business

A. Approve updated school calendar. (Action Item)

E. Galyean moved to approve the updated school calendar as presented. J. Dumdi seconded. All in favor. Motion passes.

B. Discussion on Possible dates for the 18 hours of professional development for the 2022-2023 Diane Efseaff Memorial Scholarship Program

- *Will use work session dates to complete the 18 hours of professional development for the 2022-2023 Diane Efseaff Memorial Scholarship Program.*

C. The year in Review

- *Clint feels that over all the year was a success. Acknowledging a few of YC's achievements such as Rocketry club going to Alabama, FFA going to state and the multiple Athletic successes.*
- *Looking at ways for improving mental and emotional learning, safety protocols and suicide Prevention.*

D. 2021-2022 Data Review

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- *Rough year across the state. Covid proving to have caused a lot of learning loss.*
- *Math adoption will take place next year.*

E. Discussion of Communication Plan

- *Crisis Situations: Superintendent Clint will call board chair Susan first and then will either call the rest of the board members himself or will ask Susan to do it in his stead. If Clint is unable to make phone calls, he will delegate calling Board chair Susan to a member of his staff and Susan will then call the rest of the board. If warranted, Clint will send a follow up email to the entire board.*
- *Newsworthy Situation: Superintendent Clint will send an email to the entire board on any hot topics or state changes revolving around schools. If the situation is rapidly changing he will call the board chair Susan, together they will determine if the situation warrants calling the rest of the board or sending an email to everyone.*
- *Non-Crisis Situations: Superintendent Clint will send a weekly summary email to the board. Face to face individual meeting with board members will be as needed or requested.*
- *Drop in Visits: Board members can drop in to visit Clint at the district office anytime, but they should check with either Clint or Tina first to ensure that he will be in the office.*

F. School Security

- *Changes in safety language. To much confusion with old language. Will update to make the language clearer.*
- *Working with local law enforcement to ensure YC protocols are update*
- *Updating FOB system, intercoms and cameras.*
- *Board has asked to have a monthly safety report added to Clint's verbal report each month.*

G. Set District Goals

1. K-6 ELA / Math Improvement

All students will show measured growth toward grade level benchmarks o show growth beyond grade level benchmarks, as measured by Dibels, iReady data and state assessment data.

2. MTSS Implementation

All schools will have established and functioning MTSS teams as evidenced by regular meeting minutes and an established intervention process to improve student outcomes.

3. SEL Implementation. All schools will implement an SEL curriculum and establish teams to monitor and address SEL needs in their building.

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H. Set Superintendent Goals

1. Successful completion of the integrated planning for ODE initiatives, including SIA, HSS, and CIP.

2. MTSS Implementation: All schools will have established and functioning MTSS teams as evidenced by regular meeting minutes and an established intervention process to improve student outcomes.

3. SEL Implementation

All schools will have established and functioning MTSS teams as evidenced by regular meeting minutes and an established intervention process to improve student outcomes.

I. Set Board Goals

1. Continue planning and visioning for long term facilities maintenance and improvement by ensuring implementation of a district wide facilities assessment and long-term facilities planning.

2. Continue planning and visioning for the long-term stability of the district by completing the development of a 5-year strategic plan, utilizing support from the OSBA.

3. Partner with building administration to participate in opportunities for student recognition.

IV. Adjournment

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Yamhill Carlton School District
Human Resources
Board Report
September 8, 2022



New Hires

.Ian Barr, Facilities Manager
Rylan Larsen, YCHS Behavior IA / Cross Country Coach
Jeff Woods, YCIS IA
Valerie Fulcher, Kitchen Help
Dustin Rhodes, 1st Grade Teacher
Amber Guest, Kindergarten Teacher
Melissa Von, YCIS Behavior IA
Chyna Hayward, YCIS Behavior IA
Carrie Skuzeski, ELL Teacher

Resign/Retire/Term Employees

Logan Dorian, Learning Resource Specialist
Kayla Rivas, 4th grade teacher
Skyler Winkler, Custodian
Caitlyn Foster, IA

Currently Open Positions

YCHS/YCIS Music Teacher—Half Time
ELL IA
Custodial
Custodial / Maintenance / Grounds

District Enrollment Report

June

2022

	Female	Male	X	Total
Kindergarten	31	44	0	75
1st Grade	45	42	0	87
2nd Grade	50	50	0	100
3rd Grade	35	32	0	67
K-3rd Subtotal:	161	168	0	329
4th Grade	44	42	0	86
5th Grade	35	52	0	87
6th Grade	37	43	0	80
7th Grade	40	29	0	69
8th Grade	42	39	0	81
4th-8th Subtotal:	198	205	0	403
9th Grade	38	38	2	78
10th Grade	42	40	2	84
11th Grade	28	35	0	63
12th Grade	29	28	2	59
Transition	0	0	0	0
9th-12th Subtotal:	137	141	6	284
District Total:	496	514	6	1016

District Enrollment for 2021-22 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
YCES	265	269	271	264	273	274	270	268	268	266
YCIS	343	342	347	349	351	348	343	347	349	345
YCHS	284	283	285	285	278	281	281	278	276	277
Alliance	137	134	135	134	127	125	129	130	129	128
Total	1029	1028	1038	1032	1029	1028	1023	1023	1022	1016

YCES Enrollment for 2021-22 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	62	62	63	61	60	60	58	58	58	57
1st Grade	64	65	64	63	67	68	69	69	69	69
2nd Grade	81	83	84	84	86	85	84	83	83	82
3rd Grade	58	59	60	56	60	61	59	58	58	58
21/22 Total	265	269	271	264	273	274	270	268	268	266
20/21 Total	231	229	230	228	225	221	225	223	223	223
19/20 Total	362	365	366	361	363	361	358	364	367	366
18/19 Total	336	337	337	337	332	332	330	332	332	331

YCIS Enrollment for 2021-22 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
4th Grade	67	65	65	65	66	66	66	66	66	65
5th Grade	72	73	73	73	74	73	72	72	73	72
6th Grade	70	71	72	73	74	74	72	73	72	71
7th Grade	62	62	64	64	64	63	61	62	62	61
8th Grade	72	71	73	74	73	72	72	74	76	76
21/22 Total	343	342	347	349	351	348	343	347	349	345
20/21 Total	291	287	276	276	272	273	282	291	282	282
19/20 Total	308	312	311	313	307	303	303	307	307	307
18/19 Total	325	310	312	310	310	305	304	305	304	303

YCHS Enrollment for 2021-22 School Year

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
9th Grade	78	78	78	78	75	72	75	75	75	75
10th Grade	76	77	78	79	80	82	82	81	80	80
11th Grade	66	66	66	66	64	64	62	63	62	63
12th Grade	64	62	63	62	59	63	62	59	59	59
Transition	0	0	0	0	0	0	0	0	0	0
21/22 Total	284	283	285	285	278	281	281	278	276	277
20/21 Total	290	290	292	290	290	290	291	291	276	291
19/20 Total	299	300	298	295	295	290	286	287	284	284
18/19 Total	277	277	279	281	278	281	279	274	275	261

Alliance Academy Enrollment 2021-22

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Kindergarten	18	18	18	18	18	18	18	18	18	18
1st Grade	21	20	19	19	17	17	17	18	18	18
2nd Grade	19	18	18	18	18	18	18	18	18	18
3rd Grade	13	13	12	12	9	9	9	9	9	9
4th Grade	21	21	21	20	19	19	21	21	21	21
5th Grade	13	13	14	14	14	14	15	15	15	15
6th Grade	9	8	8	8	8	8	9	9	9	9
7th Grade	7	8	9	9	9	7	8	8	8	8
8th Grade	4	4	5	5	5	6	6	6	5	5
9th Grade	6	6	6	5	5	5	3	3	3	3
10th Grade	6	5	5	6	5	4	4	4	4	4
11th Grade	0	0	0	0	0	0	1	1	1	0
12th Grade	0	0	0	0	0	0	0	0	0	0
21/22 Total	137	134	135	134	127	125	129	130	129	128
20/21 Total	255	258	266	269	267	254	250	234	247	247
19/20 Total	91	91	91	92	89	90	88	88	88	88
18/19 Total	88	89	94	94	99	105	106	106	103	103

2022-23 YCSD Goals

District Goals:

1. K-6 ELA / Math Improvement
All students will show measured growth toward grade level benchmarks or show growth beyond grade level benchmarks, as measured by Dibels, iReady data and state assessment data.
2. MTSS Implementation
All schools will have established and functioning MTSS teams as evidenced by regular meeting minutes and an established intervention process to improve student outcomes.
3. SEL Implementation
All schools will implement an SEL curriculum and establish teams to monitor and address SEL needs in their building.

Board Goals:

1. Continue planning and visioning for long term facilities maintenance and improvement by ensuring implementation of a district wide facilities assessment and long term facilities planning.
2. Continue planning and visioning for the long term stability of the district by completing the development of a 5 year strategic plan, utilizing support from the OSBA.
3. Partner with building administration to participate in opportunities for student recognition.

Superintendent Goals:

1. Successful completion of the integrated planning for ODE initiatives, including SIA, HSS, and CIP.
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