

# Lincoln Academy Board of Directors

## 2024-2025 Regular Meeting Minutes

September 17, 2024 | Lincoln Academy | 7180 Oak Street | Arvada, CO 8004

### Mission and Vision

- The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.
- The Vision of Lincoln Academy is to prepare all students for their future endeavors by providing a comprehensive Core Knowledge® education.

### Teams Meeting Recording

- A recording of the September 17, 2024 Regular Board Meeting may be accessed at ([click here](#)) for 90 days following the board meeting.

### Minutes

- I. Preliminaries (6:32-6:34 p.m.)
  - a. President Gilbreath called the meeting to order at 6:32 p.m. and welcomed all in person and online guest.
  - b. All board members were present, including Amanda Corrion, Micah Gilbreath, Travis Harrison, Katie Lehr, Rob McCready, and Kyle Pethe.
  - c. Kyle Pethe read the Mission and Vision, shown below.
    1. The Mission of Lincoln Academy is to help students attain their highest social and academic potential through an academically rigorous, content-rich educational program in a safe, orderly, and caring environment.
    2. The Vision of Lincoln Academy is to prepare all students for their future endeavors by providing a comprehensive Core Knowledge® education.
  - d. President Gilbreath welcomed guests Operations Director Lori Woods and Principal Paul Hurst.
  - e. No individuals provided public comment.
- II. Consent Agenda (6:34-6:35 p.m.)
  - a. The consent agenda, including the previous month's meeting minutes (August 13, 2024) and the meeting agenda (September 17, 2024) were approved.
- III. Each of the Heads of School presented their reports. (6:35 – 8:29 p.m.)
  - a. The Principal Paul Hurst began the Heads of School Report. The Heads of School report included presentations on the items below – split between Principal Hurst and Operations Director Lori Woods. The individual who led each part of the presentation is listed in parentheses. More information can be found in the attached appendix under the Heads of School Report.
    1. Welcome Back video (Paul Hurst, 6:36 p.m.)
    2. CMAS Results (Paul Hurst, 6:43 p.m.)
    3. Enrollment Update (Lori Woods, 7:07 p.m.)
    4. PreK and Leopard Care update (Lori Woods, 7:10 p.m.)

5. School performance Framework (Paul Hurst, 7:14 p.m.)
6. Core Values Assembly – Kindness (Paul Hurst, 7:26 p.m.)
7. Insurance Update (Lori Woods, 7:28 p.m.)
8. Staff Celebrations (Paul Hurst, 7:41 p.m.)

IV. Committee Reports (7:46 p.m.)

The following committees provided verbal and/written reports. The board member(s) providing the reports are found in the parentheses directly following the report name. Key items discussed are listed below each report. The appendix contains all written reports.

- a. Executive Team (President Micah Gilbreath and Vice President Katie Lehr).
  1. Executive Committee Schedule
  2. Charter Renewal Application
  3. Mentorship Update

Motion 24-09-17: Motion to approve the consulting agreement between Lincoln Academy Board of Directors and Pamela Yoder for consulting expertise and services for Lincoln Academy's Principal Paul Hurst at an hourly rate of \$62.00, with a not to exceed of \$5,000.

Motion made by President Gilbreath, Seconded by Katie Lehr. Approved unanimously. Motion passes.

4. Working Session to discuss different charter school structures in October
- b. Finance (Travis Harrison, 7:59 p.m.)
  1. Waiting for July salary data to finalize the 2023-24 Financials
  2. Unexpected gas line repair for \$16,000
  3. PPR updated to \$11,038 and expected attendance to 759 for 2024-2025 working budget
- c. School Accountability (Rob McCready 8:05 p.m.)
  1. Verbal report.
    - a. District Accountability update
    - b. Family Survey Update – details to be presented in October
  2. Meetings held the first Tuesday of the month. For those interested, please contact Rob McCready.
- d. Facilities (Lori Woods, 8:11 p.m.)
  1. Verbal report.
    - a. Biggest item on priority list is phone system, in process of obtaining quotes to move to a VOIP system
  2. For those interested, please contact Facilities.

V. Old Business (8:14 p.m.)

VI. New Business (8:14 p.m.)

- a. PTO meeting September 24, 2024 @ 6:30 PM – Micah Gilbreath to attend

VII. Announcements

- a. The next board meeting will be held on Tuesday, October 17, 2024 at 6:30 p.m.

VIII. Adjournment

President Gilbreath adjourned the meeting at 8:17 p.m.