

**MATAWAN-ABERDEEN REGIONAL
SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
September 26, 2024**



**Executive Session Meeting
6:30 PM**

**Regular Action Meeting
7:00 PM**

**Matawan Regional High School
450 Atlantic Ave., Aberdeen, NJ**

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
September 26, 2024 – Regular Action Meeting, 6:30 PM
Matawan Regional High School, 450 Atlantic Ave., Aberdeen, NJ



AGENDA

- I. CALL TO ORDER
- II. STATEMENT OF ADEQUATE NOTICE
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. EXECUTIVE SESSION I
 - Privacy Matters
 - Personnel Matters
 - Legal Services
- RETURN TO PUBLIC SESSION AT THE CONCLUSION OF EXECUTIVE SESSION I**
- VI. MINUTES
 - Regular Action Meeting Minutes, August 19, 2024
 - Executive Session Meeting I and II Minutes, August 19, 2024
- VII. CORRESPONDENCE TO THE BOARD
- VIII. SUPERINTENDENT’S REPORT
 - Matawan Regional High School Highlights and Recognitions – Mr. Wells
 - Introduction and Swearing-In of Student Council Representative – Lindsay Tuebner – Mr. Liebmann
 - Recognition of Tenure Employees – Ms. Perez and Dr. Rawls-Dill
 - Update
- IX. BOARD PRESIDENT’S REPORT
- X. STUDENT REPRESENTATIVE’S REPORT (Lindsay Tuebner)
- XI. CURRICULUM AND INSTRUCTION
- XII. STUDENT SERVICES
- XIII. PERSONNEL
- XIV. POLICY
- XV. FINANCE
- XVI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS
- XVII. UNFINISHED BUSINESS
- XVIII. NEW BUSINESS
- XIX. EXECUTIVE SESSION II (if necessary)
 - Privacy Matters
 - Personnel Matters
 - Legal Services
- XX. ADJOURNMENT

MARSD MISSION:

To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

Members of the Board

Dianna M. Pell, President
Katie Feiles
John Montone
Laurie Skop
Sheetal Werneke

Annette Ascoli, Vice President
Tara Martinez
Christopher McGovern
Danielle Spruell

Matawan-Aberdeen Regional School District

Welcome

Welcome to a meeting of the Matawan-Aberdeen Board of Education. We are always pleased when members of the community attend our meeting. The Board welcomes the participation of interested organizations and individuals, and schedules time for public comment, discussion and input. Persons who have questions about specific school practices, incidents or events are encouraged to directly contact the school administration.

The Board regularly holds two meetings per month. The 2nd Thursday of each month is the Committee of the Whole and the 4th Thursday of each month is the Regular Action Meeting, unless otherwise scheduled or announced.

Board of Education Meetings

These meetings are reserved for Board deliberation and for review of items contained within the agenda. The Board reserves the right to vote on Action items. Public comment shall be permitted for thoughts and reactions on items of concern regarding the agenda. Each participant is asked to give his or her name and address prior to making a statement or asking a question. In addition, time will be allotted at the end of the meeting for public comment on any item. Speakers shall limit their comments to three minutes.

Statement of Adequate Notice

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on June 5, 2024 in the Asbury Park Press and the Star Ledger. These notices were sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Public Library. These notices were also placed on the district’s web site.”

Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on matters of interest to the school community. Individuals wishing to speak must state their name and municipality of residence. Comments are limited to three a minute duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. All statements should be directed to the Board President and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy of others whose legal rights may be affected. Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern, the public should be aware that if their statements violate the rights of others under the law of defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their legal advisor.

Executive Sessions

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy, Personnel and Legal Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business. Action _____ take place.

Matawan-Aberdeen Regional School District Mission Statement

To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

2024-2025 Matawan-Aberdeen Regional Board of Education Goals

- Goal 1:** Increase Community Trust & Buy-in
- Goal 2:** Increase Individual Participation Opportunities on the Board
- Goal 3:** Update and Modernize Policies
- Goal 4:** Increase Understanding and Effectively Perform Board Role in Fiscal Oversight

2023-2024 Matawan-Aberdeen Regional School District Strategic Plan Goals

(2024-2025 District Strategic Plan Goals will be approved at a later BOE meeting)

- Goal 1:** Increase student achievement by utilizing up-to-date technology and other instructional resources.
- Goal 2:** Improve and upgrade district facilities, transportation policies and procedures.
- Goal 3:** Increase and enhance community involvement and information sharing.
- Goal 4:** Promote a positive and safe school environment that embraces kindness, diversity, individuality and respect for all with a focus on Social-Emotional Learning (SEL).
- Goal 5:** Promote safety and security for all students, staff, and our school community.

CORRESPONDENCE TO THE BOARD

MOTION: _____ **SECONDED:** _____

Email received Sep 12, 2024, LOlivieri@schools.nyc.gov, regarding, “Autism Class Shut Down at MRHS”

Email received Sep 21, 2024, mcd@5dmlx.com, regarding “Concerns for student”

Email received Sep 21, 2024, mcd@5dmlx.com, regarding “Screenshots”

Email received Sep 23, 2024, smpitta74@yahoo.com, regarding “Back to school night/concerns”

CURRICULUM AND INSTRUCTION

MOTION: _____

SECONDED: _____

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. [\(Curriculum & Instruction Attachment #1\)](#)

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the receipt of grants from the Matawan-Aberdeen Educational Foundation for the 2024-2025 school year.

Project Title	School	Grades	Total Cost
Ravine Drive Lending Libraries	RD	PK-3	\$804.85
Paws for a Cause	RD	3	\$537.82
Girls in Gloves	MRHS	9	\$700.00
True Colors	MAMS	8	\$629.82
Outdoor Learning Through Art	MAMS	8	\$816.00
Solar Spark	ST	3	\$1,285.53
Lloyd Rd. Teambuilding	LR	4	\$3,650.00
REACH items	MRHS		\$102.27
TOTAL			\$8,526.29

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following field trips for the 2024-2025 school year.

Location	Date(s)	School/Grade	Purpose
Holmdel Park, Holmdel, NJ Tatum Park, Middletown, NJ Freneau Park,	Various Dates September 2024 - June 2025	HS & REACH students and staff	Social/life skills - CBI

Matawan, NJ Big Brook Park, Marlboro, NJ - NEW			
Happy Day Farm, Manalapan, NJ - REVISED	October 18, 2024	ST PreK students and staff	Observe farm life and learn about the animals and food produced on farms.
Eastmont Orchards, Colts Neck, NJ - NEW	October 16, 2024	Lightbridge Academy PreK students and staff - traveling with CP	To increase social and emotional engagement while learning about plants and problem solving.
Holmdel Park/Longstreet Farm, Holmdel, NJ - REVISED	May 16, 2025	CL PreK and students and staff	To learn about farm animals and visit the petting zoo.
Eastmont Orchards, Colts Neck, NJ - REVISED	October 15, 2024	CL Kindergarten & Self-Contained students and staff	To observe the end cycle of apples and pumpkins
Cliffwood Firehouse, Cliffwood, NJ - REVISED	October 9, 2024	CL Kindergarten & Self-Contained students and staff	To learn about fire safety

MOTION: _____ **SECONDED:** _____

STUDENT SERVICES

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student(s):

Student	Program	Cost	Effective Dates
170185	LearnWell	\$464.00	9/11/24-9/16/24
162771	LearnWell	\$580.00	9/10/24-9/16/24

Cost: \$1,044.00

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve student 171284 from Middletown Township Board of Education to attend the K.E.Y.S. Academy for the 2024-2025 School Year at the monthly tuition rate of \$5,752.70 (10 months \$57,527.00).

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve student 170298 from Long Branch Board of Education to attend the K.E.Y.S. Academy for the 2024-2025 School Year at the monthly tuition rate of \$2,500.00 (10 months \$25,000.00).

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve student 170361 from the Lakewood Board of Education to attend the K.E.Y.S. Academy for the 2024-2025 School Year at the monthly tuition rate of \$2,500.00 (10 months \$25,000.00).

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve student 170892 from the Central Regional Board of Education to attend the K.E.Y.S. Academy for the 2024-2025 School Year at the monthly tuition rate of \$5,752.70 (10 months \$57,527.00).

PERSONNEL**MOTION:** _____**SECONDED:** _____

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. Resignations/Retirements - 2024/2025 School Year

Name	Loc	Position	Reason	Hire Date	Effective Date
Cameron, Kathryn	CO	Confidential Secretary - Special Services	Resignation	07/01/2016	10/18/2024
Toscano, Christine	CO	Transportation Assistant	Resignation	03/01/2024	09/23/2024

B. Leave of Absence - 2024/2025 School Year

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Beyer, Alexa	HS	Teacher	Maternity	With Pay	09/03/2024 - 09/13/2024
			Maternity	Without Pay	09/16/2024 - 09/30/2024
			FMLA/NJFLA	Without Pay	10/01/2024 - 12/20/2024 Amended Dates - Previously Approved on 05/23/2024
Casserly, Kathleen	HS	Teacher	Personal	Without Pay	02/12/2025 - 02/14/2025
McCabe, Kenneth	MS	Teacher	Medical/FMLA	With Pay	09/13/2024 - 09/27/2024
Regler, Margaret	LR	School Nurse	Medical/FMLA	With Pay	09/12/2024 - 09/24/2024
Wishnick, Jennifer	HS	Teacher	Medical/FMLA	With Pay	10/02/2024 - 10/07/2024
				Without Pay	10/08/2024 - 11/01/2024

C. 1. Extra-Curricular Activities - 2024/2025 School Year

Name	Loc	Activity	Position	Step/Stipend	Effective Date
Athletic Activities					
Grigoli, Jeremy	MS	Intramural Floor Hockey Fall	Coach	\$1,045.00	2024/2025 School Year
Non-Athletic Activities					
Provines, Effie	HS	Beautification Club	Advisor	\$1,400.00	2024/2025 School Year
Shalhoub, Mary Kate	HS	Freshman Class	Advisor	\$1,340.00	2024/2025 School Year
Itzol, Brenda	HS	Hispanic Heritage Club	Advisor	\$1,320.00	2024/2025 School Year
Naimo, Madison	HS	Literary Journal Club	Advisor	\$2,020.00	2024/2025 School Year
McMillan, Marloudiza	HS	Science National Honor Society	Advisor	\$1,400.00	2024/2025 School Year
DeHart, Vanessa	HS	Student Council	Co-Advisor	\$2,510.00	2024/2025 School Year
Portee-Wells, Patricia	HS	Student Council	Co-Advisor	\$2,510.00	2024/2025 School Year
Torres, Natalie	HS	World Language Honor Society	Advisor	\$1,320.00	2024/2025 School Year
Coppola, Joseph	MS	Science Bowl (Competition Team)	Advisor	\$1,260.00	2024/2025 School Year
Band Director	HS	Tyler Smayda	Director	\$7,300.00	2024/2025 School Year
Jazz Band Director	HS	Tyler Smayda	Director	\$3,040.00	2024/2025 School Year
Key Club	HS	Samantha Calandrino	Advisor	\$1,500.00	2024/2025 School Year
National Honor Society	HS	Marloudiza McMillan	Co-Advisor	\$700.00	2024/2025 School Year
National Honor Society	HS	Dylan Warren	Co-Advisor	\$700.00	2024/2025 School Year
Hourly Activities					
Matthews, Helen	HS	Crowd Control	Ticket Seller/	\$62.50/Game	2024/2025

Name	Loc	Activity	Position	Step/Stipend	Effective Date
			PA Announcer		School Year
Phillips, Karl	HS	Crowd Control	Ticket Seller/ PA Announcer	\$62.50/Game	2024/2025 School Year
Bocchieri, Michelle	MS	One-to-One IA	As needed for extra curricular programs	Employee's Hourly Rate	2024/2025 School Year
Lauter, Leslie	MS	One-to-One IA	As needed for extra curricular programs	Employee's Hourly Rate	2024/2025 School Year
Wilk, Michelle	MS	One-to-One IA	As needed for extra curricular programs	Employee's Hourly Rate	2024/2025 School Year
Warren, Dylan	HS	Biology Tutorial	Instructor	\$35	2024/2025 School Year
Melikhova, Julia	HS	Physics Tutorial	Instructor	\$35	2024/2025 School Year
Skibniewski, Kiri	HS	Physics Tutorial	Instructor	\$35	2024/2025 School Year
Walsh, Healther	HS	Social Studies Tutorial	Instructor	\$35	2024/2025 School Year

2. Summer 2024 Staff Recommendations - 2024/2025 School Year

Name	Position	Activity/Description	Max Hrs	Cost/Hr
Greici, Jessica	School Counselor	Additional Summer Hours at MAMS	Up to 12.5 hours	\$40
LoStocco, Justine	School Counselor	Additional Summer Hours at MAMS	Up to 6 hours	\$40

3. Summer Workshops (Professional Development) - 2024/2025 School Year

Name	Position	Activity/Description	Max Hrs	Cost/Hr
Carter, Ketelyn	Teacher	ABA vbmapp Training	Up to 8 hours	\$30

4. Curriculum & Instruction - Summer Curriculum Developers - 2024/2025 School Year

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost
2707 Lenihan, Christine Marion, Colleen	<ul style="list-style-type: none"> Report Card Revisions Grade K 	2	Revise Kindergarten Report Card	4 Shared	\$35	\$140

Account # 11-000-221-104-04-0000-2

5. High School Teachers for Breakfast/Before School Supervision - 2024-2025 School Year

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost
2687 Baldasserini, Andre Harrington, Meghan Walsh, Heather	Teachers	3	Breakfast/Before School Supervision	Up to 90 shared	\$35	\$3,150

Account # 11-421-100-178-11-0000-3

6. Salary Adjustments - 2024/2025 School Year

Name	Location/Position	From Step/Salary	To Step Salary
Budner, Bethany	Strathmore/Teacher	E4, \$64,775.00	F4, \$67,125.00
Davilla, Jessica	MAMS/Teacher	E10, \$76,175.00	F10, \$78,525.00
Esposito, Matthew	MAMS/Teacher	C1-2, \$57,000.00	E1-2, \$64,050.00
Fontana, Dana	MAMS/Teacher	D4, \$62,625.00	E4, \$64,775.00
Latin, Donna	Strathmore/Teacher	D9, \$71,525.00	E9, \$73,675.00
Li, Kaitlyn	Cambridge Park	C4, \$57,725.00	E4, \$64,775.00
Paone-Hurd, Krysten	Cliffwood/Teacher	E7.5, \$70,250.00	F7.5, \$72,600.00
Pappas, Alyssa	Cliffwood/Teacher	E13.5, \$92,675.00	F13.5, \$95,025.00
Schwarzmann, Stephanie	Ravine Drive/Teacher	C3, \$57,275.00	E3, \$64,325.00
Torres Rivera, Natalie	High School Teacher	E14, \$95,875.00	F14, \$98,225.00

7. Home Instruction - 2024/2025 School Year

Student ID	Subject/Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
<u>161537</u>	Science	MS	First Children Services	2	4	8	09/17/2024 - 10/11/2024

Student ID	Subject/Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
161537	Social Studies	MS	First Children Services	2	4	8	09/17/2024 - 10/11/2024
161537	Language Arts	MS	First Children Services	2	4	8	09/17/2024 - 10/11/2024
161537	Math	MS	First Children Services	2	4	8	09/17/2024 - 10/11/2024
164866	Math	ST	Melissa Cullen	2	6	12	09/16/2024 - 10/25/2024
164866	Science	ST	Melissa Cullen	2	6	12	09/16/2024 - 10/25/2024
164866	Language Arts	ST	Melissa Cullen	2	6	12	09/16/2024 - 10/25/2024
164866	Social Studies	ST	Melissa Cullen	2	6	12	09/16/2024 - 10/25/2024
170694	Science	MS	First Children Services	2	2	4	09/25/2024 - 10/01/2024
170694	Social Studies	MS	First Children Services	2	2	4	09/25/2024 - 10/01/2024
170694	Language Arts	MS	First Children Services	2	2	4	09/25/2024 - 10/01/2024
170694	Math	MS	First Children Services	2	2	4	09/25/2024 - 10/01/2024

8. Staff Array Changes - 2024/2025 School Year

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Denardo, Sarah	CP: .50 CL: .50	School Social Worker	CL: 1.00	School Social Worker	09/01/2024 - 06/30/2025
Falciglia, Melissa	CL: 1.00	Special Ed Teacher	CL: 1.00 .10 O/L	Special Ed Teacher BCBA Support	09/30/2024 - 06/30/2025
Longo, Andrea	LR: .80 HS: .20	Wilson Instructor Wilson Instructor	LR: 1.00 HS: .20 O/L	Wilson Instructor Wilson Instructor	09/01/2024 - 06/30/2025

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Zupkus, Emily	LR: 1.00	School Psychologist	<i>ST: 1.00</i>	<i>School Psychologist</i>	11/11/2024 - 06/30/2025
Bowman, Jennifer	MS: 1.00	Health & PE Teacher	MS: 1.00 <i>.17 O/L</i>	Health & PE Teacher <i>Adaptive for MD/Autism</i>	04/09/2025 - 06/25/2025
Acosta, Alicia	MS: 1.00	Health & PE Teacher	MS: 1.00 <i>.17 O/L</i>	Health & PE Teacher <i>Adaptive for MD/Autism</i>	11/15/2024 - 01/31/2025
McCabe, Kenneth	MS: 1.00	Health & PE Teacher	MS: 1.00 <i>.17 O/L</i>	Health & PE Teacher <i>Adaptive for MD/Autism</i>	02/03/2025 - 04/08/2025

9. District Translators - 2024/2025 School Year

Name	Location	Language
Hollinger, Jessica	High School	Spanish

As needed for CST and IEP Meetings, Back-to-School Nights, Parent Conferences, etc.

\$30/Hr for Translators - Account # 20-241-200-100-04-0000-0

\$50/Hr for Sign-Language Interpreter - Account # 11-240-100-101-90-0000-1

10. Substitutes - 2024/2025 School Year

Name	Position	Loc	Salary	Account #	Effective Dates
Fischer, Ashley	Substitute School Nurse*	District	\$225/Day	11-000-213-104-11-0000-9-	2024/2025 School Year
Ramos, Nina	Substitute School Nurse*	District	\$225/Day	11-000-213-104-11-0000-9-	2024/2025 School Year
Trucillo, Patricia	Substitute School Nurse*	District	\$225/Day	11-000-213-104-11-0000-9-	2024/2025 School Year

*Substitute School Nurse \$225 Full-Day Rate; \$112.50 Half-Day Rate

11. College Student Observers/Teachers/Interns - 2024/2025 School Year

Name	Cooperating Staff Member	Assignment
Grillo, Zachary	Nicholas Vasilenko	Matawan-Aberdeen Middle School Student Observer Fall 2024 Semester Kean University

12. Instructional Assistants as Substitute Teachers - 2024/2025 School Year

Name	Position	Loc	Salary	Account #	Effective Dates
Caruso, Lidia	IA as Substitute	RD	Per MAREA	11-120-100-101-11-0001-9	09/01/2024 -

Name	Position	Loc	Salary	Account #	Effective Dates
	Teacher		Contract*		06/30/2025
Prewitt, Caroline	IA as Substitute Teacher	CP	Per MAREA Contract*	11-105-100-101-11-0000-9	09/01/2024 - 06/30/2025
Wilk, Michelle	IA as Substitute Teacher	MS	Per MAREA Contract*	11-130-100-101-11-0000-7	09/01/2024 - 06/30/2025

*IA as Substitute Teacher - \$114.00 Full-Day Rate; \$57.00 Half-Day Rate; \$16.29 Hourly Rate per MAREA Contract

D. Other

1. HIB - 2024/2025 School Year

- The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of September 12, 2024:

Incidents Reported	Confirmed Incidents
0	0

2. Substitute Administrator at KEYS Academy - 2024/2025 School Year

- Michele Ruscavage; Up to 50 days at \$300 per day
Account # 20-470-100-104-09-0000-1

3. Substitute Administrators - 2024/2025 School Year

- Anthony Certa, Vanessa Dawson, Raquel Colao, Christina Fiorilli, Sheryl Kish, Samantha Kitca, Amy Mammano, Michelle O’Neill, Krysten Paone-Hurd, Alyssa Pappas, Sandra Rocco, Erica Unterburger, Nicholas Vasilenko, Heather Walsh, Tara Wilson
\$300/per diem or \$46.15/hourly (based on 6.5 hour day)
Account # 11-000-240-103-10-0000-9

4. Extra-Curricular Account Number Revision - 2024/2025 School Year

- Special Classes Coordinator Stipend of \$4,950.00 (Employee # 5715)
From Account # 11-000-216-100-11-0000-1 to Account # 20-250-200-100-11-0000-1

5. Additional Pay - 2024/2025 School Year

- Kate Cameron, Katiria Savinon, Jennifer Strehl
Up to 30 hours shared at employee’s hourly rate
Hours used to file and reconfigure new file cabinets for Student Services Department
Account # 11-000-240-105-11-0000-9

- 6. Job Description - 2024/2025 School Year**
 - Attendance/Residency/Security Officer - Revision

- 7. District Calendar Revision - 2024/2025 School Year**
 - December 10, 2024 - is now a 1/2 day for Pre-K Students Only
 - March 19, 2025 - is now a 1/2 day for Pre-K Students Only

- 8. Nurse Summer Flex Days - 2024/2025 School Year**
 - Timesheets for above should be charged to Account # 11-000-213-104-11-0000-0
Up to 12 hours each

- 9. Salary Amendments - 2024/2025 School Year**
 - Helen Bebel, Teacher, MAMS
Revise Longevity Pay Previously Approved on the 2024/2025 Staff Listing from \$1,650.00 to \$950.00
 - Chani Goldstone, Teacher, MAMS
Revise Longevity Pay Previously Approved on the 2024/2025 Staff Listing from \$950.00 to \$1,650.00
 - Jacqueline Kruzik, Instructional Assistant, Strathmore Elementary
Remove \$2,000.00 Annual Stipend Previously Approved on the 2024/2025 Staff Listing
 - Lisa McPherson, Instructional Assistant, High School
Increase Degree Stipend Previously Approved on the 2024/2025 Staff Listing to BA Stipend, \$1,485.00 (New Degree Earned)

- 10. Administrative Leave with Pay - 2024/2025 School Year**
 - Employee # 4285 Administrative Leave with pay from 10/01/2024 - 10/31/2024

- 11. Job Title Changes - 2024/2025 School Year**
 - From: High School Hallway Safety & Security Monitor
To: High School Hallway Safety Monitor
 - From: Middle School Hallway Security Monitor
To: Middle School Hallway Safety Monitor

POLICY

MOTION: _____ **SECONDED:** _____

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Second Reading - Approve and Adopt

Series	Category	Policy/ Regulation	Title	Second Reading
0000	Bylaws	P 0141	Board Member Number and Term (Revised)	September 26, 2024
2000	Program	P 2200	Curriculum Content (M) Revised	September 26, 2024
3000	Teaching Staff Members	P&R 3160	Physical Examination (M) Revised	September 26, 2024
4000	Support Staff	P&R 4160	Physical Examination (M) Revised	September 26, 2024
5000	Students	R 5200	Attendance (M) Revised	September 26, 2024
5000	Students	P5350	Student Suicide Prevention (M) Revised	September 26, 2024
7000	Facilities	P 7510	Use of School Facilities	September 26, 2024
8000	Operations	P 8420	Emergency and Crisis Situations (M) Revised	September 26, 2024
8000	Operations	P&R 8467	Firearms and Weapons (M) Revised	September 26, 2024

2. Abolish Policy

Series	Category	Policy/ Regulation	Title	Abolish
0000	Bylaws	P 0164.6	Remote Public Board Meetings During a Declared Emergency (M)	September 26, 2024

(M) indicates mandated by state law

FINANCE

MOTION: _____ **SECONDED:** _____

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Payroll for August 2024 and Bills List for September 2024 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

August 15, 2024 Payroll	\$484,502.96
August 30, 2024 Payroll	\$348,514.23
Total August 2024 Payroll	\$833,017.19
September 2024 Bills List	\$8,499,495.75

2. Transfer of Funds for August 2024 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:23A-16.10 (c) 3 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

3. Board Secretary’s Monthly Certification for August 2024

PURSUANT TO NJAC 6A:23A-16.10 (c) 3, I certify that as of August 31, 2024, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

4. Board of Education Certification Budget Major/Fund Status for August 2024

PURSUANT TO NJAC 6A:23A-16.10 (c) 3, we certify that as of August 31, 2024, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

I, Lindsey Case, School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”



School Business Admin/Board Secretary

5. Treasurer’s Report – August 2024

PURSUANT TO NJAC 6A:23A-16.10 (c) 3, approve the Treasurer’s Report for the month of August 2024.

6. Acceptance of Grant Funds, 2024-2025 Unified Champion Schools (USC)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the acceptance of grant funds for the 2024-2025 Unified Champion Schools in the amount of \$4,500.00.

7. Out of District Tuition for the 2024-2025 School Year

The Superintendent recommends that Matawan-Aberdeen Regional School District Board of Education approve the two (2) students from the Keansburg School District to attend the Matawan-Aberdeen REACH Program at a cost of \$41,650.00 per pupil.

8. Facilities Usage Rates for the 2024-2025 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Facilities Usage Rates (attached) for the 2024-2025 school year.

9. Memorandum of Understanding between Brookdale and MARS D for the KEYS Program

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Memorandum of Understanding between Brookdale Community College and the Matawan-Aberdeen Regional School district for the KEYS Program for the 2024-2025 school year.

10. Approval of Dual Use/Waiver of Educational Space for the 2024-2025 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the application to the Executive County Superintendent for Monmouth County, to elect for the 2024-2025 school year the Change of Use as listed below.

School	Purpose
Cambridge Elementary School	Change Use, Faculty Lounge to Speech Room

11. Acceptance of a Donation from Jersey Mike's, Cliffwood, NJ

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from Jersey Mike's, 311 NJ-35, Cliffwood, NJ for approximately 370 Cliffwood Elementary School students to receive a free sub on their birthday. The donation is valued in the amount of \$2,590.00 (\$7.00 for each sub; 370 subs).

12. Acceptance of a Donation from Sundae's, Aberdeen, NJ

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from Sundae's, 1059 Route 34, Aberdeen, NJ for approximately 370 Cliffwood Elementary School students to receive a free ice cream cone on their birthday. The donation is valued in the amount of \$1,850.00 (\$5.00 for each ice cream cone; 370 cones).

13. Routine Travel Reimbursement for 2024-2025

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2024-2025 school year:

Name	Position	Total
Susan Moore	Head Nurse	\$250

14. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **August 2024**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	8/1/24 @ 9:33 am
Cambridge Park Pre-school	Shelter in Place	8/1/24 @ 9:35 am
Matawan Regional High School	Fire Drill	8/1/24 @ 8:00 am
Matawan Regional High School	Shelter in Place	8/1/24 @ 9:00 am
Matawan-Aberdeen Middle School	Fire Drill	8/30/24 @ 9:00 am
Matawan-Aberdeen Middle School	Lockdown	8/30/24 @ 9:40 am
Ravine Drive Elementary School	Fire Drill	8/1/24 @ 8:26 am
Ravine Drive Elementary School	Shelter in Place	8/1/24 @ 8:26 am
Strathmore Elementary School	Fire Drill	8/1/24 @ 8:45 am
Strathmore Elementary School	Shelter in Place	8/1/24 @ 9:08 am

15. Bus Evacuation Drills:

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following bus evacuation drills for the 2023-2024 school year per schedule below

School	Date	Location	Supervised by
Cambridge Park Elementary School	May 7, 2024	Bus Driveway for all routes	K. Bera
Lloyd Road Elementary School	May 16, 2024	Bus Driveway for all routes	J. Bombardier

16. Award of Joint Transportation Routes for the 2024-2025 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Route for the 2024-2025 school year:

Rte #	Destination	Host	Joiner	# of Days	Effective Dates	Estimated Cost
A-1	Archway	Willingboro	MARSD	180	9/1/24-6/30/25	\$9,829.80

17. Award of Parental Contract for Student Transportation

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a Parental Contract for Student Transportation (Route 831) for the transportation of student ID 161852 in accordance with N.J.S.A. 6A:27-9.9 (e) and N.J.S.A.6A:27-1.5 (a) and (b) 1 for the school year 2024-2025 at a total cost of \$1,392.50.