

**MATAWAN-ABERDEEN REGIONAL
SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
September 12, 2024**



**Executive Session Meeting
6:30 PM**

**Committee of the Whole Meeting
7:00 PM**

**Cambridge Park Elementary School
1 Crest Way, Aberdeen, NJ**

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
September 12, 2024 – Committee of the Whole Meeting, 6:30 PM
Cambridge Park Elementary School, 1 Crest Way, Aberdeen, NJ



AGENDA

- I. CALL TO ORDER
- II. STATEMENT OF ADEQUATE NOTICE
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. EXECUTIVE SESSION I
 - Privacy Matters
 - Personnel Matters
 - Legal Services
- RETURN TO PUBLIC SESSION AT THE CONCLUSION OF EXECUTIVE SESSION I**
- VI. MINUTES - None
- VII. CORRESPONDENCE TO THE BOARD
- VIII. SUPERINTENDENT'S REPORT
- IX. BOARD PRESIDENT'S REPORT
- X. STUDENT REPRESENTATIVE'S REPORT (None)
- XI. CURRICULUM AND INSTRUCTION
- XII. STUDENT SERVICES
- XIII. PERSONNEL
- XIV. POLICY
- XV. FINANCE
- XVI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS
- XVII. UNFINISHED BUSINESS
- XVIII. NEW BUSINESS
- XIX. EXECUTIVE SESSION II (if necessary)
 - Privacy Matters
 - Personnel Matters
 - Legal Services
- XX. ADJOURNMENT

MARSD MISSION:

To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

Members of the Board

Dianna M. Pell, President
Katie Feiles
John Montone
Laurie Skop
Sheetal Werneke

Annette Ascoli, Vice President
Tara Martinez
Christopher McGovern
Danielle Spruell

Matawan-Aberdeen Regional School District

Welcome

Welcome to a meeting of the Matawan-Aberdeen Board of Education. We are always pleased when members of the community attend our meeting. The Board welcomes the participation of interested organizations and individuals, and schedules time for public comment, discussion and input. Persons who have questions about specific school practices, incidents or events are encouraged to directly contact the school administration.

The Board regularly holds two meetings per month. The 2nd Thursday of each month is the Committee of the Whole and the 4th Thursday of each month is the Regular Action Meeting, unless otherwise scheduled or announced.

Board of Education Meetings

These meetings are reserved for Board deliberation and for review of items contained within the agenda. The Board reserves the right to vote on Action items. Public comment shall be permitted for thoughts and reactions on items of concern regarding the agenda. Each participant is asked to give his or her name and address prior to making a statement or asking a question. In addition, time will be allotted at the end of the meeting for public comment on any item. Speakers shall limit their comments to three minutes.

Statement of Adequate Notice

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on June 5, 2024 in the Asbury Park Press and the Star Ledger. These notices were sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Public Library. These notices were also placed on the district’s web site.”

Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on matters of interest to the school community. Individuals wishing to speak must state their name and municipality of residence. Comments are limited to three a minute duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. All statements should be directed to the Board President and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy of others whose legal rights may be affected. Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern, the public should be aware that if their statements violate the rights of others under the law of defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their legal advisor.

Executive Sessions

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy, Personnel and Legal Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business. Action _____ take place.

Matawan-Aberdeen Regional School District Mission Statement

To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

2024-2025 Matawan-Aberdeen Regional Board of Education Goals

- Goal 1:** Increase Community Trust & Buy-in
- Goal 2:** Increase Individual Participation Opportunities on the Board
- Goal 3:** Update and Modernize Policies
- Goal 4:** Increase Understanding and Effectively Perform Board Role in Fiscal Oversight

2023-2024 Matawan-Aberdeen Regional School District Strategic Plan Goals

(2024-2025 District Strategic Plan Goals will be approved at a later BOE meeting)

- Goal 1:** Increase student achievement by utilizing up-to-date technology and other instructional resources.
- Goal 2:** Improve and upgrade district facilities, transportation policies and procedures.
- Goal 3:** Increase and enhance community involvement and information sharing.
- Goal 4:** Promote a positive and safe school environment that embraces kindness, diversity, individuality and respect for all with a focus on Social-Emotional Learning (SEL).
- Goal 5:** Promote safety and security for all students, staff, and our school community.

CORRESPONDENCE TO THE BOARD

MOTION: _____

SECONDED: _____

Email received Sep 4, 2024, adamslilduk122@gmail.com, regarding “Bussing”

CURRICULUM AND INSTRUCTION - ACTION ITEMS

MOTION: _____

SECONDED: _____

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. [\(Curriculum & Instruction Attachment #1\)](#)

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

End of Action Items

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the receipt of grants from the Matawan-Aberdeen Educational Foundation for the 2024-2025 school year.

Project Title	School	Grades	Total Cost
Ravine Drive Lending Libraries	RD	PK-3	\$804.85
Paws for a Cause	RD	3	\$537.82
Girls in Gloves	MRHS	9	\$700.00
True Colors	MAMS	8	\$629.82
Outdoor Learning Through Art	MAMS	8	\$816.00
Solar Spark	ST	3	\$1,285.53
Lloyd Rd. Teambuilding	LR	4	\$3,650.00
REACH items	MRHS		\$102.27
TOTAL			\$8,526.29

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following field trips for the 2024-2025 school year.

Location	Date(s)	School/Grade	Purpose
Holmdel Park, Holmdel, NJ Tatum Park,	Various Dates September 2024 - June 2025	HS & REACH students and staff	Social/life skills - CBI

Middletown, NJ Freneau Park, Matawan, NJ Big Brook Park, Marlboro, NJ - NEW			
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MOTION: _____ **SECONDED:** _____

STUDENT SERVICES- ACTION ITEMS

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out-of-district placement for the 2023-2024 School Year.

Student	School	Cost	Effective Dates
4589209800	New Brunswick School District	\$15,292.37	9/7/2023-6/6/2024
6180446144	New Brunswick School District	\$15,395.00	9/7/2023-6/6/2024
6991505995	New Brunswick School District	\$11,832.36	09/11/2023-04/7/2024

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out-of-district placement for the 2024-2025 School Year.

Student	School	Cost	Effective Dates
161668	MOESC Regional Achievement Academy	\$12,800.00	9/6/24-10/20/24

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve student 171283 from Shore Regional Board of Education to attend the K.E.Y.S. Academy for the 2024-2025 School Year at the monthly tuition rate of \$2,500.00 (10 months \$25,000.00).

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve student 170384 from Toms River Board of Education to attend the K.E.Y.S. Academy for the 2024-2025 School Year at the monthly tuition rate of \$5,752.70 (10 months \$57,527.00).

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve student 1194542183 from Red Bank Regional to attend the K.E.Y.S. Academy for the 2024-2025 School Year at the monthly tuition rate of \$1,500.00 (10 months \$15,000.00).

End of Action Items

PERSONNEL - ACTION ITEMS

MOTION: _____ **SECONDED:** _____

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Resignations/Retirements - 2024/2025 School Year

Name	Loc	Position	Reason	Hire Date	Effective Date
Caputo, Gina	CL	Instructional Assistant	Resignation	12/01/2022	10/07/2024
Jeskie, Marie-Paule	LR	Instructional Assistant	Resignation	10/11/2022	08/15/2024
Jiminez, Elizabeth	CO	Transportation Assistant	Resignation	11/25/2014	09/03/2024

2. Leave of Absence - 2024/2025 School Year

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Donaghue, Lori	ST	Instructional Assistant	Personal	Without Pay	09/18/2024 - 09/20/2024

3. Appointments - 2024/2025 School Year - New Hires

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates
Brussel, Catherine	LR	Elementary Teacher	C1-2	\$57,000.00	Bruder Resignation	09/16/2024 - 06/30/2025
Dougherty, Gerard	LR	Special Education Teacher	E11	\$79,075.00	O'Brien Resignation	09/16/2024 - 06/30/2025
Elemendorf, Jennifer	RD	Instructional Assistant - PreK PEA	A1	\$24,150.00 + \$1,485.00 BA Stipend = \$25,635.00	New Section	09/16/2024 - 06/30/2025
Engelhardt-Trani, Tami	CP	Instructional Assistant - PreK PEA	A1	\$24,150.00 + \$1,485.00 BA Stipend = \$25,635.00	New Section Vacancy at RD	09/16/2024 - 06/30/2025
Mohler, Alexis	RD	Instructional Assistant - ERI	A1	\$24,150.00 + \$805.00 AA Stipend = \$24,955.00	Lamicella Resignation	09/16/2024 - 06/30/2025

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates
Paone-Hurd, Krysten	MS	Acting Assistant Principal	N/A	\$300/Per Diem	Tyburczy LOA	09/01/2024 - 12/31/2024
Schaffer, Kathleen	CP/LR	School Social Worker - Replacement Position	F1-2	\$66,400.00	Zupkus LOA	09/16/2024 - 06/30/2025

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

4. Mentor Teachers - 2024/2025 School Year

Name	Location
Borchers, Sheri	Matawan-Regional High School
Cohen, Jennifer	Strathmore Elementary
Kristen Fisco	Strathmore Elementary
Mehta, Vinita	Cambridge Park Elementary
Patterson, Cori	Lloyd Road Elementary
Saviano, Nicole	Cliffwood Elementary School

5. Staff Array Changes - 2024/2025 School Year

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Fiedler, Charnell	CL: 1.00	Instructional Assistant	ST: 1.00	Instructional Assistant	09/13/2024 - 11/15/2024
Califano, Shannon	HS: .24 .60 .40 .24 O/L	AP Chemistry Chemistry Honors Chemistry Chemistry O/L	HS: .60 .40 .24 O/L	Chemistry Honors Chemistry AP Lab Chemistry	09/01/2024 - 06/30/2025 Niesz LOA Amended - Originally Approved on 08/19/2024
Brussel, Catherine	LR: 1.00	Elementary Teacher Grade 5 Math/Science	LR: 1.00	Elementary Teacher Grade 4 Math/Science	09/16/2024 - 06/30/2025 Lehman Transfer
Lehman, David	LR: 1.00	Elementary Teacher	LR: 1.00	Elementary Teacher Grade 5 Math/Science	09/01/2024 - 06/30/2025

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
		Grade 4 Math/Science			Bruder Resignation
Certa, Anthony	MS: 1.00 .08 O/L	Special Ed Teacher Effective School Solutions	MS: 1.00	<i>Special Ed Teacher</i>	09/01/2024 - 06/30/2025 Amended - Originally Approved on 08/19/2024
Russo, Susan	MS: 1.00 .08 O/L	Special Ed Teacher Effective School Solutions	MS: 1.00	<i>Special Ed Teacher</i>	09/01/2024 - 06/30/2025 Amended - Originally Approved on 08/19/2024
Koranda, Terrence	MS: 1.00	Special Ed English Teacher Grade 7 ICR Grades 6-8	MS: 1.00	<i>English Teacher Grade 7</i>	09/11/2024 - 03/03/2025 San Martin LOA
Monro, David	MS: 1.00	Math/STEM Grades 6-8	MS: 1.00 .33 O/L	Math/STEM Grades 6-8 <i>Language Arts ICR Grade 7</i>	09/11/2024 - 03/03/2025 Koranda Transfer
Layton, Leah	MS: 1.00	Special Ed English Grade 8 ICR	MS: 1.00 .33 O/L	Special Ed English Grade 8 ICR <i>Language Arts ICR Grade 7</i>	09/11/2024 - 03/03/2025 Koranda Transfer
Fontana, Dana	MS: 1.00	Special Ed English Grade 6 ICR	MS: 1.00 .33 O/L	Special Ed English Grade 6 ICR <i>Language Arts ICR Grade 7</i>	09/11/2024 - 03/03/2025 Koranda Transfer
Colao, Raquel	MS: 1.00 .17 O/L	English Teacher V&V PM Supplemental Supports	MS: 1.00 .17 O/L .08 O/L	English Teacher V&V PM Supplemental Supports <i>OG Supplemental Reading Instruction</i>	09/01/2024 - 06/30/2025

6. Substitutes - 2024/2025 School Year

Name	Position	Loc	Salary	Account #	Effective Dates
Dhume, Valerie	IA as Substitute Teacher	CL	Per MAREA Contract*	11-120-100-101-11-0004-9	09/01/2024 - 06/30/2025
Fiedler, Charnell	IA as Substitute Teacher	CL/ST	Per MAREA Contract*	11-120-100-101-11-0004-9	09/01/2024 - 06/30/2025
Incorvaia, Caroline	IA as Substitute Teacher	CL	Per MAREA Contract*	11-120-100-101-11-0004-9	09/01/2024 - 06/30/2025
Peters-Esposito, Mindy	IA as Substitute Teacher	CL	Per MAREA Contract*	11-120-100-101-11-0004-9	09/01/2024 - 06/30/2025
McMullen, Lauren	IA as Substitute Teacher	CP	Per MAREA Contract*	11-105-100-101-11-0000-9	09/01/2024 - 06/30/2025
Mackey, Latieffa	IA as Substitute Teacher	HS	Per MAREA Contract*	11-140-100-101-11-0000-9	09/01/2024 - 06/30/2025
Walling, Linda	IA as Substitute Teacher	HS	Per MAREA Contract*	11-140-100-101-11-0000-9	09/01/2024 - 06/30/2025
DeMichelle, Karen	IA as Substitute Teacher	LR	Per MAREA Contract*	11-120-100-101-11-0003-9	09/01/2024 - 06/30/2025
Hagen, Scott	IA as Substitute Teacher	LR	Per MAREA Contract*	11-120-100-101-11-0003-9	09/01/2024 - 06/30/2025
Johannesen, Michelle	IA as Substitute Teacher	LR	Per MAREA Contract*	11-120-100-101-11-0003-9	09/01/2024 - 06/30/2025
Norwood, Janice	IA as Substitute Teacher	MS	Per MAREA Contract*	11-130-100-101-11-0000-7	09/01/2024 - 06/30/2025
Amir, Sadaf	IA as Substitute Teacher	RD	Per MAREA Contract*	11-120-100-101-11-0001-9	09/01/2024 - 06/30/2025
McAndrews, Catherine	IA as Substitute Teacher	RD	Per MAREA Contract*	11-120-100-101-11-0001-9	09/01/2024 - 06/30/2025
Schueller, Melanie	IA as Substitute Teacher	RD	Per MAREA Contract*	11-120-100-101-11-0001-9	09/01/2024 - 06/30/2025
Stack, Taryn	IA as Substitute Teacher	RD	Per MAREA Contract*	11-120-100-101-11-0001-9	09/01/2024 - 06/30/2025
O'Brien, Denise	IA as Substitute Teacher	ST	Per MAREA Contract*	11-120-100-101-11-0002-9	09/01/2024 - 06/30/2025

*IA as Substitute Teacher - \$114.00 Full-Day Rate; \$57.00 Half-Day Rate; \$16.29 Hourly Rate per MAREA Contract

7. College Student Observers/Teachers/Interns - 2024/2025 School Year

Name	Cooperating Staff Member	Assignment
Noto-Billera, Ana Lucia	Joann Royston, General Education Teacher Kelli Werner, Special Education Teacher	Cliffwood Elementary School Student Teacher 2024/2025 School Year Georgian Court University

8. Administrative Leave with Pay - 2024/2025 School Year

- Employee # 6613 Administrative Leave with Pay from 09/06/2024 through 09/26/2024

9. Salary Correction - 2024/2025 School Year

- Employee # 4251 (12-Month Employee)
From Transportation Dispatcher Step 12, \$68,950.00 + Dispatcher Stipend, \$1,665.00; total \$70,615.00
To Transportation Dispatcher Step 12, \$68,950.00 (Stipend for 10-Month Employee)

10. Visual Impairment Instructor - 2024/2025 School Year

- Jacqueline Kruzik, \$4,950.00 Annual Stipend
- Additional Translator Rate of \$30/Hr for work done outside of the contractual hours -
Up to 16 hours per month

End of Action Items

A. Resignations/Retirements - 2024/2025 School Year

Name	Loc	Position	Reason	Hire Date	Effective Date

B. Leave of Absence - 2024/2025 School Year

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates

C. Appointments - 2024/2025 School Year

1. New Hires

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

2. Extra-Curricular Activities - 2024/2025 School Year

Name	Loc	Activity	Position	Step/Stipend	Effective Date
Athletic Activities					
Grigoli, Jeremy	MS	Intramural Floor Hockey Fall	Coach	\$1,045.00	2024/2025 School Year
Non-Athletic Activities					
Provines, Effie	HS	Beautification Club	Advisor	\$1,400.00	2024/2025 School Year
Shalhoub, Mary Kate	HS	Freshman Class	Advisor	\$1,340.00	2024/2025 School Year
Itzol, Brenda	HS	Hispanic Heritage Club	Advisor	\$1,320.00	2024/2025 School Year
Naimo, Madison	HS	Literary Journal Club	Advisor	\$2,020.00	2024/2025 School Year
McMillan, Marloudiza	HS	Science National Honor Society	Advisor	\$1,400.00	2024/2025 School Year
DeHart, Vanessa	HS	Student Council	Co-Advisor	\$2,510.00	2024/2025 School Year
Portee-Wells, Patricia	HS	Student Council	Co-Advisor	\$2,510.00	2024/2025 School Year
Torres, Natalie	HS	World Language Honor Society	Advisor	\$1,320.00	2024/2025 School Year
Coppola, Joseph	MS	Science Bowl (Competition Team)	Advisor	\$1,260.00	2024/2025 School Year
Hourly Activities					
Matthews, Helen	HS	Crowd Control	Ticket Seller/ PA Announcer	\$62.50/Game	2024/2025 School Year
Phillips, Karl	HS	Crowd Control	Ticket Seller/ PA Announcer	\$62.50/Game	2024/2025 School Year

3. Summer 2024 Staff Recommendations - 2024/2025 School Year

Name	Position	Activity/Description	Max Hrs	Cost/Hr
Greici, Jessica	School Counselor	Summer Hours	Up to 12.5 hours	\$40
LoStocco, Justine	School Counselor	Summer Hours	Up to 6 hours	\$40

10. Staff Array Changes - 2024/2025 School Year

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason

11. District Translators - 2024/2025 School Year

Name	Location	Language

As needed for CST and IEP Meetings, Back-to-School Nights, Parent Conferences, etc.

\$30/Hr for Translators - Account # 20-241-200-100-04-0000-0

\$50/Hr for Sign-Language Interpreter - Account # 11-240-100-101-90-0000-1

12. Substitutes - 2024/2025 School Year

Name	Position	Loc	Salary	Account #	Effective Dates
	Substitute School Nurse**	District	\$225/Day	11-000-270-107-11-0000-2	2024/2025 School Year

*IA as Substitute Teacher - \$114.00 Full-Day Rate; \$57.00 Half-Day Rate; \$16.29 Hourly Rate per MAREA Contract

**Substitute School Nurse \$225 Full-Day Rate; \$112.50 Half-Day Rate

13. College Student Observers/Teachers/Interns - 2024/2025 School Year

Name	Cooperating Staff Member	Assignment

14. Volunteers - 2024/2025 School Year

Name	Location	Activity	Effective Date

15. Instructional Assistants as Substitute Teachers - 2024/2025 School Year

Name	Position	Loc	Salary	Account #	Effective Dates

16. Mentor Teachers - 2024/2025 School Year

Mentor	Certification	Location

D. Other

1. HIB - 2024/2025 School Year

- The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of August 19, 2024:

Incidents Reported	Confirmed Incidents
0	0

2. Substitute Administrator at KEYS Academy - 2024/2025 School Year

- Michele Ruscavage; Up to 50 days at \$300 per day
Account # 20-470-100-104-09-0000-1

3. Substitute Administrators - 2024/2025 School Year

- **TBD**
\$300/per diem or \$46.15/hourly (based on 6.5 hour day)

4. Mentoring our Students Together (MOST) Program - 2024/2025 School Year

- **TBD**

5. Extra-Curricular Account Number Revision - 2024/2025 School Year

- Special Classes Coordinator Stipend of \$4,950.00 (Employee # 5715)
From Account # 11-000-216-100-11-0000-1 to Account # 20-250-200-100-11-0000-1

6. Additional Pay - 2024/2025 School Year

- Kate Cameron, Katiria Savinon, Jennifer Strehl
Up to 10 hours each at employee’s hourly rate
Hours used to file and reconfigure new file cabinets for Student Services Department

POLICY

MOTION: _____ **SECONDED:** _____

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. First Reading - Approve

Series	Category	Policy/ Regulation	Title	First Reading
0000	Bylaws	P 0141	Board Member Number and Term (Revised)	September 12, 2024
2000	Program	P 2200	Curriculum Content (M) Revised	September 12, 2024
3000	Teaching Staff Members	P&R 3160	Physical Examination (M) Revised	September 12, 2024
4000	Support Staff	P&R 4160	Physical Examination (M) Revised	September 12, 2024
5000	Students	R 5200	Attendance (M) Revised	September 12, 2024
5000	Students	P5350	Student Suicide Prevention (M) Revised	September 12, 2024
7000	Facilities	P 7510	Use of School Facilities	September 12, 2024
8000	Operations	P 8420	Emergency and Crisis Situations (M) Revised	September 12, 2024
8000	Operations	P&R 8467	Firearms and Weapons (M) Revised	September 12, 2024

2. Abolish Policy

Series	Category	Policy/ Regulation	Title	Abolish
0000	Bylaws	P 0164.6	Remote Public Board Meetings During a Declared Emergency (M)	September 12, 2024

(M) indicates mandated by state law

FINANCE

MOTION: _____ **SECONDED:** _____

1. Settlement Agreement

Be It Resolved that a settlement agreement in the matter of PERC Docket No. SN-2024-39 be approved.

End of Action Items

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

2. Payroll for August 2024 and Bills List for September 2024 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

August 15, 2024 Payroll	\$484,502.96
August 30, 2024 Payroll	\$348,514.23
Total August 2024 Payroll	\$833,017.19
September 2024 Bills List	\$

3. Transfer of Funds for August 2024 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:23A-16.10 (c) 3 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

4. Board Secretary’s Monthly Certification for August 2024

PURSUANT TO NJAC 6A:23A-16.10 (c) 3, I certify that as of August 31, 2024, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

5. Board of Education Certification Budget Major/Fund Status for August 2024

PURSUANT TO NJAC 6A:23A-16.10 (c) 3, we certify that as of August 31, 2024, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:23A-16.10 (c) 3, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

I, Lindsey Case, School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”



School Business Admin/Board Secretary

6. Treasurer’s Report – August 2024

PURSUANT TO NJAC 6A:23A-16.10 (c) 3, approve the Treasurer’s Report for the month of August 2024.

7. Acceptance of Grant Funds, 2024-2025 Unified Champion Schools (USC)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the acceptance of grant funds for the 2024-2025 Unified Champion Schools in the amount of \$4,500.00.

8. Acceptance of a Donation from Jersey Mike’s, Cliffwood, NJ

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from Jersey Mike’s, 311 NJ-35, Cliffwood, NJ for approximately 370 Cliffwood Elementary School students to receive a free sub on their birthday. The donation is valued in the amount of \$2,590.00 (\$7.00 for each sub; 370 subs).

9. Acceptance of a Donation from Sundae’s, Aberdeen, NJ

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from Sundae’s, 1059 Route 34, Aberdeen, NJ for approximately 370 Cliffwood Elementary School students to receive a free ice cream cone on their birthday. The donation is valued in the amount of \$1,850.00 (\$5.00 for each ice cream cone; 370 cones).

10. Routine Travel Reimbursement for 2024-2025

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2024-2025 school year:

Name	Position	Total
Susan Moore	Head Nurse	\$250

11. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **August 2024**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	8/1/24 @ 8:33 am
Cambridge Park Pre-school	Shelter in Place	8/1/24 @ 9:35 am
Matawan Regional High School	Fire Drill	8/1/24 @ 8:00 am
Matawan Regional High School	Shelter in Place	8/1/24 @ 9:00 am
Matawan-Aberdeen Middle School	Fire Drill	8/30/24 @ 9:00 am
Matawan-Aberdeen Middle School	Lockdown	8/30/24 @ 9:40 am
Ravine Drive Elementary School	Shelter in Place	8/1/24 @ 8:20 am
Ravine Drive Elementary School	Fire Drill	8/1/24 @ 8:26 am
Ravine Drive Elementary School	Shelter in Place	8/1/24 @ 8:26 am
Strathmore Elementary School	Fire Drill	8/1/24 @ 8:45 am
Strathmore Elementary School	Shelter in Place	8/1/24 @ 9:08 am

12. Bus Evacuation Drills:

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following bus evacuation drills for the 2023-2024 school year per schedule below

School	Date	Location	Supervised by
Cambridge Park Elementary School	TBD	TBD	TBD
Lloyd Road Elementary School	TBD	TBD	TBD