

MISSION STATEMENT: To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

REGULAR ACTION MEETING on May 23, 2024, Matawan Regional High School, 450 Atlantic Ave., Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Pell called the Regular Action Meeting to order at 6:30 pm.

II. STATEMENT OF ADEQUATE NOTICE

Ms. Ascoli read the following statement:

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on June 20, 2023 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Present:	Ms. Pell - President	Ms. Ascoli (Vice President)
	Ms. Feiles	Ms. Martinez
	Mr. Montone	Ms. Skop
	Ms. Spruell (arrived at 6:51 pm)	Ms. Werneke

Absent: Mr. McGovern

Also Ms. Perez, Superintendent of Schools

Present: Ms. Case, School Business Administrator/Board Secretary
 Mr. Liebmann, Assistant Superintendent for School Administration PreK-12
 Dr. Rawls-Dill, Acting Director of Personnel
 Mr. Rubin, Board Attorney

V. EXECUTIVE SESSION I

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Ascoli, seconded by Ms. Martinez that the Board convene in Executive Session and approved by a unanimous voice vote at 6:32 pm.

It was moved by Ms. Ascoli, and seconded by Ms. Feiles that the Board return to Open Session at 7:00 pm.

VI. MINUTES

Motion by Ms. Martinez, seconded by Ms. Spruell to approve the following minutes:

- Committee of the Whole Meeting Minutes, June 17, 2024
- Executive Session Meetings I and II Minutes, June 17, 2024
- Regular Action Meeting Minutes, June 27, 2024
- Executive Session Meetings I and II Minutes, June 27, 2024

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) member was absent

VII. CORRESPONDENCE TO THE BOARD

Motion by Ms. Werneke, seconded by Ms. Ascoli to approve the following correspondence:

Email received Jul 1, 2024, laubrennan@panynj.gov, regarding “Subscription Bussing”

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) member was absent

VIII. STUDENT REPRESENTATIVE’S REPORT - None

IX. SUPERINTENDENT’S REPORT – Ms. Perez

Curriculum and Instruction:

- Scores and testing for NJGPA and ACCESS will be presented at this week’s board meeting
- Curriculum writers have been updating curriculum (as planned)
- MTSS
 - Schedules for k-5 are being finalized to include intervention time
 - Updates to guidelines and manual are underway
- Professional Development planning

Personnel

- Preschool Teacher openings - holding interviews
- Instructional Assistant openings- holding interviews

Facilities

- Buildings are being prepared for September and preparation for QSAC
- Transportation office relocated in the HS
- Working on moves (i.e., staff offices and classrooms)
- Technology updates
- Cambridge Park - new stage curtain installed
- High School -
 - Colors selected for cafe and equipment ordered
 - New flooring being replaced outside the media center ramp
 - New flooring being installed in the media center

Administration

- Admin finalizing Code of Conduct for 24-25
- Preparation for opening days
- Finalized calendar of events for the year
- Scheduling and student placements
- Participation in PD Book Club and other team building activities

Other

- Participated on a panel discussion for the National School Security and Safety Conference last week
- Mike and I will be attending EAB professional development specific to Building Leadership Capacity and AI plans
- KEYS Academy will receive the Beacon of Opportunity Award from the Monmouth Regional Chamber of Commerce on July 31st at Jacques Reception Center. For tickets and information please see below:
 - <https://business.monmouthregionalchamber.com/events/details/2024-beacon-of-excellence-awards-07-31-2024-9463>
- Electronic Devices and Cell phone policy
 - We met with both HS and Middle School Admin regarding cell phone and electronic devices concerns
 - Enforcement is non negotiable
 - We reviewed currently policy that was updated in 2023
 - Discussed and established expectations and consequences for grades 4-12
 - We met with union representatives at HS to share concerns and moving forward expectations and consequences for using cell phone during instructional time
 - Code of Conduct has been updated to reflect consequences for students using cell phone during instruction time
 - HS will be able to use cell phones during lunch and passing time
 - No cell phone use during instructional time grades 4-12
 - HS 1st infraction is a warning by teacher
 - 2nd turn in phone to teacher and returned to student at the end of class
 - Should the student not give their phone to the teacher - it is an automatic write up for insubordination and consequence of ISS
 - 3rd offense parent picks up phone
 - MAMS - same as above with the exception no phone during lunch, passing time
 - Lloyd Road - same as MAMS
 - Laptops - misuse of websites during instructional time was discussed. We will be adding a feature for teachers to manage this. There is a classroom management feature we will add to one of our current tech apps for instructional times
 - Please see additional information in the Board folder about the Wait Until 8th initiative
- Transportation
 - We sent the waiver to about 2000 families qualifying for transportation and to let us know if they will be waiving transportation
 - We have spoken to both towns in regards to crossing guards on Routes 35 and 34.
 - We collected data on the number of students that would need to cross over route 34 (High Schoolers).
 - We are looking to see if we could add an additional crossing guard
 - We are adding a 'breakfast club' at the high school that will start at 6:45am
 - Middle School
 - YMCA Update

- Who is hired to run the after school sessions? YMCA staff who are certified and have passed background checks
- Is there flexibility with student participation and cost? For example, if a student can only attend Tuesday and Thursdays because they participate in another activity? Yes, there is flexibility. The YMCA will work with the family as long as the family communicates the need to the Y staff.
- What is the minimum number of students needed to participate in order to run a session? 10 students, however 15 is ideal.
- Is there a flier that offers all the info for families? Yes, a flier is being shared.
- What if a student wants to stay after school at the program but does not want to participate? They rather just do homework, is that allowed? Yes, the student can stay and families need to communicate to the Y staff regarding cost.
- Is there financial assistance for families? Yes, applications can be accessed online. Families that already participate in free/reduced lunch program can receive 40% to 50% assistance. All are welcome to apply.
- New 54 passenger bus being delivered July 23rd - originally ordered May 2023
- Business
 - Met with Mashio's - we are fully staffed for 24/25
 - Preliminary meeting with audit
 - Meeting scheduled 7/25 with demographic company
 - Verified salary guides for MAREA
 - Working with Brown & Brown for new optical plan
 - Closing out grants for 23/24
 - Writing grants for the 24/25 school year (IDEA/ESEA)
 - Tuition contracts for KEYS
 - Reconciling Lightbridge purchases for PEA Grant
 - ARP ESSER Federal Grant Audit for expenditures
 - Closing out purchase orders for 23/24
 - Sending approximately 2,000 purchase orders for 24/25
 - Finalizing contracts to vendors and staff

We do plan to share updates and our efforts to the above under 'Other' during the Superintendent report.

Please reach out if you have any questions. Thank you and enjoy your day.

X. BOARD PRESIDENT'S REPORT

- Put article together for all about Matawan
- Aberdeen approved SRO and the payment plan
- Approving Board goals in August

XI. CURRICULUM AND INSTRUCTION

Mr. Liebmann presented the Curriculum and Instruction Agenda on which the Board will take action this evening.

Motion by Ms. Ascoli, seconded by Ms. Spruell to approve the following resolution(s):

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. ([Curriculum & Instruction Attachment #1](#))

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the MARSD 2024-2025 Virtual/Remote Instruction Plan.

Rationale: In April 2020, Governor Murphy issued an executive order that became P.L.2020, c.27. This law provides for the continuity of instruction in the event of a public-health related district closure so that LEAs can utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9. Districts are required to submit a Virtual/Remote Instruction Plan for the 2024-2025 school year. Should the district close more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure the district will implement the approved plan.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) member was absent

XII. STUDENT SERVICES

Mr. Liebmann presented the Student Services Agenda on which the Board will take action this evening.

Motion by Ms. Feiles, seconded by Ms. Skop to approve the following resolution(s):

1. **REVISION** (Student was previously approved on 6/27/24 for tuition only. Should have been approved with tuition and 1:1 aide) - The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2024-2025 School Year.

Student	School	Cost	Effective Dates
157966	New Road School of Parlin	108,000.00 (Tuition \$81,900.00, 1:1 Aide 26,100.00)	9/5/24-6/30/25

2. **REVISION** (Student was previously approved on 6/27/24 to include the cost of ESY, but are no longer attending) - The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2024-2025 School Year.

Student	School	Cost	Effective Dates
158659	Children's Center of Monmouth County	\$101,550.60 (Tuition \$70,050.60, 1:1 Aide \$31,500.00)	9/3/24-6/30/25

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2024-2025 School Year.

Student	School	Cost	Effective Dates
161091	Collier	Tuition \$69,660.00	9/4/24-6/30/25
163211	Harbor School	Tuition \$88,302.90	7/8/24-6/30/25
158861	Harbor School	Tuition \$88,302.90	7/8/24-6/30/25
164686	Harbor School	Tuition \$88,302.90	7/8/24-6/30/25
157588	Alpha School	Tuition \$79,497.00	9/4/24-6/30/25
159163	The Newgrange School	Tuition \$79,105.10	7/1/24-6/30/25
157785	The Newgrange School	Tuition \$79,105.10	7/1/24-6/30/25
161880	The Newgrange School	Tuition \$67,999.04	9/1/24-6/30/25
158817	Keansburg High School	Tuition \$23,158.00	9/1/24-6/30/25
157082	Archway Programs Atco	Tuition \$55,520.58	7/5/24-6/30/25
159456	New Road School of Parlin	\$108,000.00 (Tuition \$81,900.00, 1:1 Aide \$26,100.00)	9/5/24-6/30/25

Cost: \$803,795.52

Account #: 11-000-100-566-09-0000-0

Cost: \$23,158.00

Account #: 11-000-100-562-09-0000-0

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement with the following providers for the 2024-2025 school year to provide educational services for the students who are blind or visually impaired.

Student	Provider	Cost	Effective Dates
165772	Commission For the Blind and Visually Impaired	\$2,420.00	9/1/24-6/30/25
163064	Commission For the Blind and Visually Impaired	\$2,420.00	9/1/24-6/30/25
161852	Commission For the Blind and Visually Impaired	\$2,420.00	9/1/24-6/30/25
170101	Commission For the Blind and Visually Impaired	\$2,420.00	9/1/24-6/30/25
162481	Commission For the Blind and Visually Impaired	\$2,420.00	9/1/24-6/30/25
157751	Commission For the Blind and Visually Impaired	\$2,420.00	9/1/24-6/30/25
164247	Commission For the Blind and Visually Impaired	\$18,249.00	09/1/24-6/30/25

Rationale: Per student's current IEP

Cost: \$32,769.00

Account#: 11-000-100-569-09-0000-0

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following provider for the K.E.Y.S. Academy for the 2024-2025 school year.

Provider	Cost	Effective Dates
The Yoga Project	\$131.00 per session (1 time per month)	7/1/24-6/30/25

Rationale: To promote health and wellness to the students of the K.E.Y.S. Academy.

Cost: NTE: \$1,572.00 **Account#:**20-470-200-600-09-0000-0-0

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following provider for the K.E.Y.S. Academy for the 2024-2025 school year.

Provider	Cost	Effective Dates
Give a Kid A Dream	\$75.00 per session	7/25/24-6/30/25

Rationale: New Jersey Give a Kid a Dream (NJGAKAD) offers at-risk youth a dynamic boxing, education, and character-building program to help them gain skills, achieve their dreams, and lead meaningful lives.

Cost: NTE: \$1,650.00

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) member was absent

XIII. PERSONNEL

Dr. Rawls-Dill reviewed the Personnel Agenda to include a Walk-In Item on which the Board will take action this evening.

Motion by Ms. Feiles, seconded by Ms. Ascoli to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. Resignations/Retirements - 2024/2025 School Year

Name	Loc	Position	Reason	Hire Date	Effective Date
Clifford, Stacey	MS	Instructional Assistant	Resignation	4/17/2023	6/30/2024
Jaeger, Tara	MS	School Psychologist	Resignation	9/1/2015	8/31/2024
Lamicella, Joseph	RD	Instructional Assistant	Resignation	10/17/2022	6/30/2024

Name	Loc	Position	Reason	Hire Date	Effective Date
O'Brien, Jessica	LR	Special Education Teacher	Resignation	9/1/2016	6/30/2024
Robbins, Kelly	HS	Special Education Math Teacher	Resignation	9/1/2016	6/30/2024
Vurchio, Marina	HS	Special Education Teacher	Rescission	9/1/2024	7/19/2024

B. Leave of Absence - 2024/2025 School Year

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Niesz, Hillary	HS	Chemistry Teacher	Personal	Without Pay	9/1/24-6/30/25
San Martin, Stephanie	MS	Teacher of English	Maternity/FMLA Maternity/FMLA Personal	With pay Without Pay Without Pay	9/17/24-10/29/24 10/30/24-1/29/25 1/30/25-2/28/25

C. Appointments - 2024/2025 School Year**1. New Hires**

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates
Didio, Blair	HS	SAC	N/A	\$75/Hr Up to 20 hours per week	Groninger Transfer	9/1/24-6/30/25
Calandrino, Samantha	HS	Environmental Science Teacher	C1-2	\$57,000.00	Hodnický Retirement	9/1/24-6/30/25
Caruso, Lidia	RD	Instructional Assistant – ERI	A1	\$24,150.00 + \$805.00 AA Stipend = \$24,955.00	New Position	9/1/24-6/30/25
Harnett, Matthew	MS	Instructional Assistant - LLD/POR	A1	\$24,150.00 + \$805.00 AA Stipend = \$24,955.00	Clifford Resignation	9/1/24-6/30/25
Johnson, Cassidy	RD	Preschool Teacher	E3	\$64,325.00	New Section PEA	9/1/24-6/30/25
Pedersen, Joyce	RD	Instructional Assistant – Autism	A1	\$24,150.00 + \$1,485.00 = \$25,635.00	New Position	9/1/24-6/30/25
Phillips, Karl	HS	Hallway Safety & Security Monitor	A4-5	\$15,158.50 (.61 FTE) + AA Stipend \$805 = \$15,963.50	Dal Pra Resignation	9/1/24-6/30/25

Name	Loc	Position	Step	Salary/Stipend	Replace/ Reason	Effective Dates
Scala, Victoria	CP	Preschool Teacher	C1-2	\$57,000.00	Rasp Resignation	9/1/24-6/30/25

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

2. Staff Listing 2024/2025 School Year

- [Staff Listing 2024-2025](#)

3. Extra-Curricular Activities - 2024/2025 School Year

Name	Loc	Activity	Position	Step/Stipend	Effective Date
Athletic Activities					
Lordi, Daniel	HS	Assistant Coach	Boys Soccer	Step 1 \$5,170.00	2024/2025 School Year
Non-Athletic Activities					
Fiorilli, Christina	MS	Wingman (Formerly Dylan's Wings)	Co-Advisor	\$1,500.00	2024/2025 School Year
Nilsen, Kristine	MS	Wingman (Formerly Dylan's Wings)	Co-Advisor	\$1,500.00	2024/2025 School Year
O'Brien, Denise	LR	Chess Club	Advisor	\$1,130.00	2024/2025 School Year
O'Brien, Denise	LR	Board Games Club	Advisor	\$1,130.00	2024/2025 School Year
Hourly Activities					
DiPalma, Nadine	MS	Crowd Control	Ticket Seller	\$62.50/Game	2024/2025 School Year

4. Summer 2024 Staff Recommendations - 2024/2025 School Year

Name	Position	Activity/Description	Max Hrs	Cost/Hr
Posting #2495 Colao, Raquel	Specialized Reading Instruction Teachers	ESY	Additional 4.5 hours Originally approved on 04/25/2024	\$50
Posting #2496 Reistrom, Meghan Sniffen, Alan Trezza, Andrea	Teachers, CST Members, Related Service Providers, Counselors	ESY - Attend IEP and 504 Meetings	As Needed	\$40
Posting #2506 Gallo, Kayla	Transportation Assistants	ESY - Summer Programs	Employee's Hourly Rate	Employee's Hourly Rate

5. Curriculum & Instruction - 2024/2025 School Year - Summer Curriculum Developers

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost
4 Barry, Tara Marion, Colleen Teixeira, Kristina	Course Revision: <ul style="list-style-type: none"> Grades K-2 - ELA - <i>Foundations</i> Curricular Updates 	6	Revise/Update ELA Curricular Units with <i>Foundations</i> in Rubicon	Up to 30 hours (shared)	\$35	\$1,050
5 Barry, Tara Teixeira, Kristina	Course Revision: <ul style="list-style-type: none"> Grades K-2 - ELA Curricular/Instructional Resource Alignment 	6	Align <i>myView</i> and <i>Foundations</i> Curricular/Instructional Resources with ELA Curricular Units	Up to 30 hours (shared)	\$35	\$1,050
6 Barry, Tara Teixeira, Kristina	Course Revision: <ul style="list-style-type: none"> Grades 1-2 – ELA Writing Units of Instruction 	4	Revise Curricular Units and Assessment Resources	Up to 40 hours (shared)	\$35	\$1,400
1 McMillan, Marloudiza	Curriculum Writing and Revisions	1	Additional hours for curriculum updates and revisions including AP & Lab Biology- Originally approved on 06/27/2024	Up to 12 hours	\$35	\$420.00
2 and 11 Mancuso, Kathleen	Curriculum Writing and Revisions	1	Additional hours for curriculum updates and revisions - Originally approved on 06/27/2024	Up to 12 hours	\$35	\$420.00

6. Home Instruction - 2024/2025 School Year

Student ID	Subject/Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
<u>159923</u>	English 2	HS	First Children Services	2	6	12	7/17/24-8/28/24
159923	Geometry	HS	First Children Services	2	6	12	7/17/24-8/28/24

7. Staff Array Changes - 2024/2025 School Year

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Bohn, Kimberly	HS: 100	Secretary - 12 Month	CP: 1.00	Secretary - 12 Month Principal’s Secretary - Stipend \$1,400.00	7/8/24-6/30/25
DiPalma, Nadine	HS: 1.00	Principal’s Secretary	MS: 1.00	Secretary - 12 Month Principal’s Secretary Stipend \$2,800.00	7/8/24-6/30/25
Grimaldi, Millie	MS: 1.00	Secretary - 12 Month	CL: 1.00	Secretary - 12 Month	7/8/24-6/30/25

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
				Principal's Secretary - Stipend \$1,400.00	
Groninger, Rebecca	HS: .50 KEYS: .50	Student Assistance Counselor (SAC)	HS: 1.00	School Counselor (Leach LOA)	9/1/24-6/30/25
Halper, Kerin	CP: 1.00	Preschool Teacher	DIST: 1.00	Master Teacher	9/1/24-6/30/25
Longo, Andrea	LR: .80 HS: .20	Wilson Instructor Wilson Instructor	LR: .80 HS: .20	Wilson Instructor/POR Wilson Instructor	9/1/24-6/30/25
Matthews, Helen	CL: 1.00	Principal's Secretary	HS: 1.00	Secretary - 12 Month SPS Manager Stipend \$3,000.00	7/8/24-6/30/25
Quattrocchi, Janice	HS: 1.00	Secretary - 12 Month	HS: 100	Secretary - 12 Month Principal's Secretary - Stipend \$3,000.00	7/8/24-6/30/25

8. District Translators - 2024/2025 School Year

Name	Location	Language
Savinon, Katiria	CO Registrar/CST	Spanish

As needed for CST and IEP Meetings, Back-to-School Nights, Parent Conferences, etc.

\$30/Hr for Translators - Account # 20-241-200-100-04-0000-0

\$50/Hr for Sign-Language Interpreter - Account # 11-240-100-101-90-0000-1

9. Volunteers - 2024/2025 School Year

Name	Location	Activity	Effective Date
Brereton, Tracey	HS	Girls Basketball	2024/2025 School Year

10. Perfect Attendance - 2023/2024 School Year

Name	Location	Position	Cost
Acosta, Alicia	Middle School	Teacher	\$550
Chevalier, Davina	CO Transportation	Transportation Assistant	\$550
Giacchi, Gabrielle	Lloyd Road	School Counselor	\$550
Joseph, Cassidy	Cambridge Park	Preschool Teacher	\$550
Hampton, Kim	CO Transportation	School Bus/Van Driver	\$550
Massa, Lauren	Middle School	Teacher	\$550
Siguenza, Nelson	CO Transportation	School Bus/Van Driver	\$550
Warren, Dylan	High School	Teacher	\$550
Wietecha, Corinne	Middle School	Teacher	\$550

D. Other

1. HIB - 2023/2024 School Year

- The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of June 27, 2024:

Incidents Reported	Confirmed Incidents
1	0

2. Additional Graduation Event Chaperones - 2023/2024 School Year

- Certa, Anthony; Dean, Brian; McCabe, Kenneth - MS Graduation
Up to 2 hours each at \$25/Hr
- Binns, Daphne - HS Graduation
Up to 3 hours at \$25/Hr
- Godowski, Donna - School Nurse/Semi Formal (06/13/2024)
Up to 4 hours at \$40/Hr

3. Salary Corrections - 2024/2025 School Year

- Rawls-Dill, Elford Dr. - Acting Director of Personnel
Longevity Pay of \$1,000.00 for 2024/2025 School Year
- Kaeser, Regina - Transportation Dispatcher
Dispatcher Step 12 \$68,950.00 plus Transportation Dispatcher/Sub Bus Driver Stipend \$1,665.00

4. Comprehensive Equity Plan - 2024/2025 School Year

- Statement of Assurance submitted to Monmouth County Office of Education

5. Revised School Calendar - 2024/2025 School Year

- To be posted on District website upon approval

6. Title I Salaries - 2024/2025 School Year

Name	Title I (20-231)	Local	Total Salary
Bottone, Nicole	\$82,425.00	\$7,350.00	\$89,775.00
Colaneri, Joni	\$64,325.00	-	\$64,325.00

PERSONNEL - WALK-IN ITEM

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Appointments - 2024/2025 School Year

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates
Ferrara, Michael	District	Instructional Assistant	A1	\$24,150.00 + \$1,485.00 = \$25,635.00	IEP Requirements	9/1/24-6/30/25

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern				X	
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) member was absent

XIV. POLICY

Dr. Rawls-Dill reviewed the Policy Agenda on which the Board will take action this evening.

Motion by Ms. Martinez, seconded by Ms. Ascoli to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Second Reading – Approve and Adopt

Series	Category	Policy/Regulation	Title	Second Reading
1000	Administration	P & R 1530	Equal Employment Opportunities (M)	July 25, 2024
2000	Program	R 2200	Curriculum Content (M)	July 25, 2024
2000	Program	P 2411	Guidance Counseling (M)	July 25, 2024
2000	Program	P & R 2431.4	Prevention & Treatment of Sports Related Concussions and Head Injuries	July 25, 2024
4000	Support Staff	P 4324	Right of Privacy	July 25, 2024

2. First Reading - Approve

Series	Category	Policy/ Regulation	Title	First Reading
1000	Administration	P 1140	Educational Equity Policies/Affirmative Action (M)	July 25, 2024
1000	Administration	P 1523	Comprehensive Equity Plan (M)	July 25, 2024
1550	Administration	P 1550	Equal Employment/ Anti-Discrimination Practices (M)	July 25, 2024
2000	Program	P & R 2260	Equity in School and Classroom Program Practices (M)	July 25, 2024
2000	Program	P & R 2423	Bilingual Education (M)	July 25, 2024
5000	Students	P 5750	Equitable Educational Opportunity (M)	July 25, 2024

(M) indicates mandated by state law

XV. FINANCE

Ms. Case reviewed the Finance Agenda on which the Board will take action this evening.

Motion by Ms. Werneke, seconded by Ms. Feiles to approve the following resolution(s):

1. Payroll for June 2024 and Bills List for July 2024 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

June 14, 2024 Payroll	\$2,727,086.86
June 14, 2024 Payroll #2	\$2,209,994.29
June 28, 2024 Payroll	\$119,000.30
June 2024 Payroll	\$5,056,081.45
Supplemental June 2024 Bills List	\$1,736,418.77
July 2024 Bills List	\$2,909,928.88
Total Bills List	\$4,646,347.65

2. Transfer of Funds for June 2024 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

3. Board Secretary’s Monthly Certification for June 2024

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of June 30, 2024, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

4. Board of Education Certification Budget Major/Fund Status for June 2024

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of June 30, 2024, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

I, Lindsey Case, School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”



School Business Admin/Board Secretary

5. Treasurer’s Report – April 2024

PURSUANT TO NJAC 6A:20-2.13(D), approve the Treasurer’s Report for the following months of April 2024.

6. Settlement Agreement

Be It Resolved that a settlement in the matter of L.H. and M.H. o/b/o Student ID 158135 v. Matawan-Aberdeen Regional School District Board of Education, be approved pursuant to a written agreement between the parties.

7. Approval of Agreement and Salary Guides between the Matawan-Aberdeen Regional School District Board of Education and the Matawan Aberdeen Regional Education Association

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the fully executed June 27, 2024 Memorandum of Agreement between the parties and all salary guides which have been duly executed by and between the parties for all four (4) successor collective bargaining agreements covering the time periods July 1, 2024 to June 30, 2028.

8. Sidebar Agreement between Matawan-Aberdeen Regional School District and the Matawan-Aberdeen Regional Education Association

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education and the Matawan-Aberdeen Regional Education Association wish to memorialize their sidebar agreement in relation to allowing tuition reimbursement for the 2023-2024 school year to exceed the \$85,000 allowance for an additional \$5,915.22.

9. Allocation Changes and Submission of the Elementary and Secondary Education Act Consolidated Formula Subgrant for the 2024-2025 Fiscal Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the allocation and authorize the submission of the Elementary and Secondary Education Act (ESEA) Consolidated Formula Sub grant for fiscal year 2024-2025. (previously approved June 27, 2024)

	Amount
Title I, Part A	\$476,716
Title I, SIA	\$50,000
Title II, Part A (includes Title IV, Part A)	\$109,443
Title III	\$27,237
Title III Immigrant	\$4,827

10. Allocation and Submission of the Grant Application for the Individuals with Disabilities Education Act (IDEA) for the 2024-2025 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the allocation and authorize the submission of the grant plan for the Individuals with Disabilities Education Act (IDEA) for fiscal year 2024-2025.

Grant Title	Amount
IDEA Basic	\$949,182
IDEA Preschool	\$25,318

11. Agreement with Laura Bishop Communications (LBC)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Letter of Agreement with Laura Bishop Communications (LBC), to provide communications services and expand the scope of work with Matawan-Aberdeen Regional School District for the 2024-2025 school year.

12. Litigation Attorney for the 2024-2025 School Year

WHEREAS, there exists a need for legal services for the Matawan-Aberdeen Regional School District Board of Education estimated to be in the amount of not to exceed \$2,500, and

WHEREAS, such legal services can be provided only by a licensed attorney, and Peter Licata, Esq and the Sonnenblick Mehr & Licata P.C., 3 Monument Street, Freehold, NJ 07728 is so recognized as such; and

WHEREAS, the Matawan-Aberdeen Regional School District in the County of Monmouth hereby appoints Peter Licata, P.C.; and

Compensation for this contract shall be set at \$200.00 per hour, plus reimbursement for all costs and disbursements reasonably incurred in the performance of his duties.

13. Routine Travel Reimbursement for 2024-2025

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2024-2025 school year:

Name	Position	Total
Rich Abrahamsen	Assistant Principal, MAMS	\$250.00
Joshua Aronowitz	Supervisor of Athletics, HS	\$250.00
Sarah Bakley	LDTC	\$250.00
Jennifer Bauer	Occupational Therapist	\$250.00
Kelly Bera	Principal, CP	\$500.00
Daphne Binns	Social Worker	\$250.00
John Bombardier	Principal, LR	\$500.00
Kate Cameron	Confidential Secretary for Student Services	\$250.00
Lorena Carbajal	Assistant Principal, HS	\$250.00
Rick Carlson	Supervisor, O&M	\$500.00
Christine Cherence	Principal, CL	\$500.00
Joseph Coppola	KEYS/MAMS Teacher	\$500.00
Sean Cronin	Principal, RD	\$500.00
Christine D'Angelo	Speech Therapist	\$250.00
Sarah DeNenardo	Social Worker	\$250.00
Dave Diaz	Computer Technician	\$1,300.00
Kevin Dugal	Information Systems Operations Manager	\$200.00
Christine Frye	Social Worker	\$250.00

Name	Position	Total
Amy Gallagher	Speech Therapist	\$250.00
Louis Gonzalez	Computer Technician	\$1,300.00
Barbara Gray	Teacher of the Deaf (travels to OOD schools)	\$500.00
Rebecca Groninger	District SAC	\$250.00
Linda Gumina	Speech Therapist	\$250.00
Kerin Halper	Instructional Coach	\$250.00
Gerard Haney	Psychologist	\$250.00
Jessica Hollinger	Transition Coordinator/LDTC	\$800.00
Tara Jaeger	Psychologist	\$250.00
Joe Jerabek	Principal, ST	\$500.00
Lauren Kelly	Supervisor, of PK & Special Prog	\$800.00
Alyssa LaPlaga	Speech Therapist	\$250.00
Maggie Lazur	Director of C&I	\$800.00
Alison Martignoni	LDTC	\$250.00
Lauren Miles	LDTC	\$250.00
Jennifer Nangano	Psychologist, OOD Case Manager	\$800.00
Jennise Nieves	Assistant Director of Student Wellness & Prevention Program	\$800.00
Cristina Olsen	Assistant Principal, LR	\$250.00
Dora Palandrano	Assistant Principal, MAMS	\$250.00
Bernadette Racioppi	Physical Therapist	\$500.00
Susan Ripple	Instructional Coach	\$250.00
Jaime Roche	Speech Therapist	\$250.00
Lauren Roman	Occupational Therapist	\$250.00
Kristina Saccomondo	Psychologist	\$250.00
Kate Sidley	Speech Therapist	\$250.00
Alan Sniffen	REACH Teacher	\$500.00
Jennifer Steffich	Director, Student Services & Programs	\$800.00
Rodrick Stevens	Art Teacher, KEYS	\$300.00
Scott Taylor	Special Ed Teacher, KEYS	\$300.00
Annie Trezza	Behaviorist	\$250.00
Phil Tyburezy	Assistant Principal, MAMS	\$250.00
Mark Van Horn	Principal, MAMS	\$500.00
Chris Villa	Supv, O&M/District Energy Specialist	\$500.00
Mike Wells	Principal, HS	\$500.00
Dominique White	Social Worker	\$250.00
Jessie Zitarosa	Director of C&I	\$800.00
Jamie Zibbell	Social Worker	\$250.00
Emily Zupkus	Psychologist	\$250.00

14. Inter-local School Resource Officer Agreement

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Inter-local School Resource Officer Agreement at a cost shown below for a period of 5 years beginning July 1, 2024 through June 30, 2029.

School Year	Obligation	Payment Due
2024-2025	\$87,500	\$43,750 on December 31, 2024
		\$43,750 on June 30, 2025
2025-2026	\$90,125	\$45,062 on December 31, 2025
		\$45,062 on June 30, 2026
2026-2027	\$92,828	\$46,414 on December 31, 2026
		\$46,414 on June 30, 2027
2027-2028	\$95,613	\$47,806 on December 31, 2027
		\$47,806 on June 30, 2028
2028-2029	\$98,482	\$49,241 on December 31, 2028
		\$49,241 on June 30, 2029

*Payment subject to change with future staff amendments

15. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **June 2024**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	6/5/24 @ 9:05 am
Cambridge Park Pre-school	Bomb Threat (Table Top Activity)	6/13/24 @ 12:20 pm
Cliffwood Elementary School	Fire Drill	6/6/24 @ 2:50 pm
Cliffwood Elementary School	Non-Fire Evacuation	6/7/24 @ 2:10 pm
Lloyd Road Elementary School	Fire Drill	6/5/24 @ 1:33 pm
Lloyd Road Elementary School	Lock Down	6/13/24 @ 9:41 am
Matawan Regional High School	Fire Drill	6/4/24 @ 1:15 pm
Matawan Regional High School	Lock Down	6/6/24 @ 8:10 am
Matawan-Aberdeen Middle School	Fire Drill	6/4/24 @ 1:47 pm
Matawan-Aberdeen Middle School	Evacuation	6/7/24 @ 1:30 pm
Ravine Drive Elementary School	Fire Drill	6/4/24 @ 2:24 pm
Ravine Drive Elementary School	Lock Down – Active Shooter	6/7/24 @ 2:18 pm
Strathmore Elementary School	Fire Drill	6/11/24 @ 2:05 pm
Strathmore Elementary School	Bomb Threat Shelter in Place	6/13/24 @ 9:50 am

XVI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS

Started at 9:14pm

- Ms. Werneke (Aberdeen) shared resident and chaperoned the Europe trip and it was an amazing experience. Thanked the staff that assisted and mad the trip such a success. The company was awesome. Created a Facebook page to update families on how incredible it was.

Ended 9:15 pm

XVII. UNFINISHED BUSINESS

- Ms. Martinez – update on website
- Ms. Perez – Delay in migration and are doing new trainings
- F&R Lunch Form: want to assist with getting these forms out

XVIII. NEW BUSINESS

- Ms. Feiles – Summer workshop will be having their performance
- Ms. Skop – Teach Leadership: Academy was incredible and a positive social media use

XIX. EXECUTIVE SESSION II

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 90 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Werneke, seconded by Ms. Spruell that the Board convene in Executive Session and approved by a unanimous voice vote at 9:28 pm.

It was moved by Ms. Werneke, and seconded by Ms. Martinez that the Board return to Open Session at 10:53 pm.

XX. ADJOURNMENT

On a motion by Ms. Werneke, seconded by Ms. Martinez and a unanimous roll call vote the Board adjourned the meeting at 10:54 pm.