

**MISSION STATEMENT:** To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

**REGULAR ACTION MEETING** on August 19, 2024, Lloyd Road 401 Lloyd Road, Aberdeen, NJ.

**I. CALL TO ORDER**

President, Ms. Pell called the Regular Action Meeting to order at 6:32 pm.

**II. STATEMENT OF ADEQUATE NOTICE**

Ms. Pell read the following statement:

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on August 13, 2024 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

**III. PLEDGE OF ALLEGIANCE**

**IV. ROLL CALL**

Present:	Ms. Pell - President	Ms. Ascoli (Vice President)
	Ms. Feiles	Ms. Martinez
	Mr. McGovern	Mr. Montone
	Ms. Skop	Ms. Werneke

Absent: Ms. Spruell

Also Ms. Perez, Superintendent of Schools

Present: Ms. Case, School Business Administrator/Board Secretary  
 Mr. Liebmann, Assistant Superintendent for School Administration PreK-12  
 Ms. Pantaleo, Board Attorney

**V. EXECUTIVE SESSION I**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 55 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Martinez, seconded by Mr. McGovern that the Board convene in Executive Session and approved by a unanimous voice vote at 6:33 pm.

It was moved by Ms. Werneke, and seconded by Ms. Martinez that the Board return to Open Session at 7:27.

**VI. MINUTES**

Motion by Ms. Feiles, seconded by Ms. Ascoli to approve the following minutes:

- Regular Action Meeting Minutes, July 25, 2024
- Executive Session Meetings I and II Minutes, July 25, 2024

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell				X	
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) member was absent

**VII. CORRESPONDENCE TO THE BOARD**

Motion by Ms. Skop, seconded by Ms. Feiles to approve the following correspondence:

- Email received Aug 5, 2024, bernadette.nieves@gmail.com, regarding, “Retention”
- Email received Aug 5, 2024, laubrennan@panynj.gov, regarding “Subscription Bussing”
- Email received Aug 6, 2024, adamslilduk122@gmail.com, regarding “Subscription Bussing”
- Email received Aug 12, 2024, laubrennan@panynj.gov, regarding “hs late bus stops”

	<b>AYE</b>	<b>NAY</b>	<b>ABSTAIN</b>	<b>ABSENT</b>	<b>COMMENTS</b>
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell				X	
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) member was absent

**VIII. STUDENT REPRESENTATIVE’S REPORT - None**

**IX. SUPERINTENDENT’S REPORT – Ms. Perez**

- Mr. Liebmann presented the HIB Report Period 2 - January 2024 - June 2024

**X. BOARD PRESIDENT’S REPORT – Ms. Pell**

- Thank you for work on the Board Goals, especially the finance goal
- NJSBA calendar we are following and on track. Thank you to the committees for all their hard work

**XI. CURRICULUM AND INSTRUCTION**

Mr. Liebmann presented the Curriculum and Instruction Agenda on which the Board will take action this evening.

Motion by Ms. Martinez, seconded by Ms. Ascoli to approve the following resolution(s):

**A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. ([Curriculum & Instruction Attachment #1](#))

**Policy:** #6471 Travel/Reimbursable Expenses

**Rationale:** Required estimates to abide by law and policy

**B. OTHER**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following revisions/updates to the curriculum guide for the 2024-2025 school year. [C&I Curriculum Guides](#)

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following observation and evaluation instruments for the 2024-2025 school year.

- a. Danielson Framework for Teaching (FFT) 2013 Edition
- b. NJ Pre-K Danielson Evaluation Rubric 2011 Edition (developed by Early Childhood Consortium with NJDOE)
- c. NJ Athletic Trainers Evaluation Rubric
- d. NJSCA's New Jersey School Counselor Evaluation Rubric, 2013
- e. Other Certified Staff Rubric
- f. Nurse Evaluation Rubric
- g. NJ Library Media Specialist Evaluation Rubric
- h. Marshall Administration Evaluation Instrument

**Rationale:** The TEACHNJ Act requires the implementation of educator evaluation systems. Districts must comply with all elements of TEACHNJ as well as all other statutory requirements. The observation/evaluation rubrics noted above were discussed and approved by the District Evaluation Advisory Committee (DEAC). Given that roles such as educational services staff, counselors, and other specialists have varied job descriptions in districts across the state, the creation of common evaluation practice instruments is difficult. As a result, the New Jersey Department of Education will continue to provide school districts with great latitude in evaluating staff members in these roles. Districts can choose to continue existing practice, adopt or adapt instruments from instrument providers, or create their own.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District board of Education approve the submission of the Statement of Assurance (SOA) for the District Professional Development Plan for the 2024-2025 school year.

**Rationale:** School district leaders must annually affirm through a Statement of Assurance (SOA) that the district-level professional development plan (PDP) has been developed in accordance with all regulations as specified in N.J.A.C. 6A:9C-4.2. These requirements apply to all public school districts, charter schools, and approved private schools for students with disabilities (APSSD), and those nonpublic schools that choose to follow state requirements and whose staff members hold positions that require the possession of instruction, education services and administrator certificates.

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the utilization of the highly effective teacher practice protocol as a flexibility option for highly effective tenured teachers during the 2024-2025 school year, as per Achieve NJ regulations.

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve and adopt all existing district curricula and textbooks for the 2024-2025 school year.

**Rationale:** Pursuant to the state and federal administrative rules and regulations, curricula (NJSLS) and textbooks must be approved each year by the local District Board of Education.

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the MRHS Civic Leadership Academy students to participate in an overnight team building retreat at the Princeton-Blairstown Center in Blairstown, NJ on October 14 and October 15, 2024.

**Rationale:** The purpose of this retreat will be to allow the Civic Leadership students to have the opportunity to develop skills that strengthen their leadership, team-building, conflict resolution, communication and decision making skills. The character traits that the students will learn while on this trip will navigate them in the right direction starting a new school year.

**Cost:** \$3,000.00 (NTE)

**Account #:** 11-190-100-890-03-0000-0

7. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Matawan Regional High School NCAA Academic Eligibility Presentation at Back to School Night in Fall, 2024.

8. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the readoption of Foundations Wilson Language Training for grades K-1 and the adoption of Foundations for grade 2 for the 2024-2025 school year.

**Rationale:** The purpose of Foundations is to utilize a structured literacy approach grounded in the science of reading to pave the groundwork for lifelong literacy.

**Cost:** \$4,000.53

**Account #:** 11-190-100-640-04-0000-0

9. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the 2024-2025 MARSD School Improvement Panel (ScIP) Committee Members. Staff members highlighted in bold will also serve on the District Evaluation Advisory Committee (DEAC) for the 2024-2025 school year.

Matawan Regional High School	Matawan Aberdeen Middle School	Lloyd Road School	Cambridge Park Elementary School	Cliffwood Elementary School	Ravine Drive Elementary School	Strathmore Elementary School
Mike Wells Richard Abrahamsen Sheryl Kish Shannon Califano Maggie Lazur Dylan Warren	Mark Van Horn Laura Cahill Dora Palandrano Krysten Paone-Hurd Scott Taylor Tara Wilson	John Bombardier Tracy Zwirko Cristina Olsen Elissa Varricchio	Kelly Bera Susan Ripple Nicole Cordi Erin Marquez	Christine Cherence Nicole Bottone Jill Fallon Christina Oczkowski JoAnn Royston	Sean Cronin Brianna Burlew Samantha Papa Danielle Viola Melanie Walsh	Joseph Jerabek Jennifer Barsi Taylor Connelly Kristen Fisco Christina Kushwara

10. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following field trips for the 2024-2025 school year.

<b>Location</b>	<b>Date(s)</b>	<b>School/Grade</b>	<b>Purpose</b>
Eastmont Orchards, Colts, Neck, NJ	October 16, 2024	CP PreK Students and Staff	To increase social emotional engagement while learning about plants.
Strathmore Shopping Center, Aberdeen, NJ	April 29, 2025	CP PreK Students and Staff	Community based instruction to align with the Community curriculum theme.
Strathmore Shopping Center, Aberdeen, NJ	April 30, 2025	CP PreK Students and Staff	Community based instruction to align with the Community curriculum theme.
Holmdel Park/Longstreet Farm, Holmdel, NJ	April 30, 2025	CP Kindergarten Students and Staff	To enhance and support the Kindergarten curriculum
Cliffwood Firehouse, Cliffwood, NJ	Mid October 2024 (walking trip)	CL Kindergarten Students and Staff	To learn about fire safety.
Eastmont Orchards, Colts Neck, NJ	October 10, 2024	CL Self-contained Students and Staff	To share fall activities with students and enhance curriculum.
Eastmont Orchards, Colts Neck, NJ	October 20, 2024	CL Kindergarten Students and Staff	To observe the end cycle of apples and pumpkins.
InfoAge Science and History Museum, Wall, NJ	October 23, 2024	CL Grade 3 Students and Staff	To teach students about the history of technology.
Stop & Shop, Aberdeen, NJ	November 1, 2024	CL PreK Students and Staff	Strengthen connection with community, explore different roles of the community, different careers.
Krispy Pizza, Old Bridge, NJ	January 15, 2025	CL PreK Students and Staff	Strengthen connection with community, explore different roles of the community, different careers.
Jenkinson's Aquarium, Point Pleasant Beach, NJ	May 1, 2025	CL Grade 1 Students and Staff	To learn about sea animals and enhance the grade 1 curriculum.
Rutgers Geology, New Brunswick, NJ	May 19, 2025	CL Grade 2 Students and Staff	To teach students about the natural world.
Holmdel Park/Longstreet Farm, Holmdel, NJ	May 26, 2025	CL PreK Students and Staff	To learn about farm animals and visit the petting zoo.
Seven Presidents Park, Long Branch, NJ	June 9, 2025	CL Kindergarten Students and Staff	To learn about seashells and ocean animals.
Cliffwood Beach	June 13, 2025	CL Self-contained Students	Water based activity to align

Location	Date(s)	School/Grade	Purpose
Sprayground, Keyport, NJ		and Staff	with curriculum.
Monmouth Museum, Lincroft, NJ	January 15, 2025	RD PreK Students and Staff	A visit to Becker STEAM Wing sparks curiosity and imagination while inspiring students. A visit to the wonder wing to build and practice gross motor skills and see the different exhibits created in the Meyer Art and Nature area.
Poricy Park, Red Bank, NJ	April 3, 2025	RD Grade 3 Students and Staff	To provide an authentic opportunity to expand the topics of open space, wildlife, their habits, and prehistoric fossil beds.
Jenkinson’s Aquarium, Point Pleasant Beach, NJ	April 25, 2025	RD Kindergarten Students and Staff	Observe the environment of plants and animals. Identify examples of how they change their environment. Identify human impact on land, water, air, and other living things.
Samaha’s Farm, Aberdeen, NJ	May 15, 2025	RD PreK Students and Staff	Strengthen connection with community, explore different roles of the community, different careers.
Von Thun Farms, Monmouth Junction, NJ	May 20, 2025	RD Grade 1 Students and Staff	Connect to the curriculum in both science and social studies. Observe plants and animals. Deepen an understanding of agriculture and the impact on our lives.
Bayshore Waterfront, Port Monmouth, NJ	May 28, 2025	RD Grade 2 Students and Staff	A trip modeling and demonstrating the skills and topics taught throughout the science curriculum.
Happy Day Farm, Manalapan, NJ	October 8, 2024	ST PreK Students and Staff	Observe farm life and learn about the animals and food produced on farms.
Allaire Community Farm, Wall Township, NJ	May 7, 2025	ST Grade 1 Students and Staff	To observe farm animals, their adaptations and their babies. This is linked to the science unit on animal heredity: Inheritance & Variety of Traits
Holmdel Park/Longstreet Farm, Holmdel, NJ	May 13, 2025	ST Kindergarten Students & Staff	To observe farm life and plants and animals to support science units.

<b>Location</b>	<b>Date(s)</b>	<b>School/Grade</b>	<b>Purpose</b>
Burrows Mansion, Matawan, NJ	June 2, 2025	ST Grade 3 Students and Staff	To expose students to local history linked to the curriculum units of historic events and people and geography.
Jenkinson's Aquarium, Point Pleasant Beach, NJ	June 6, 2025	ST Grade 2 Students and Staff	To learn about biodiversity and living things in different habitats.
Count Basie Theater, Red Bank, NJ	April 4, 2025	LR Grade 4 Students and Staff	This play aligns with the book students will read as part of ELA curriculum and also aligns with the performing arts standards.
Bayshore Waterfront Park, Port Monmouth, NJ	May 21, 2025	LR Grade 5 Students and Staff	Study of our natural resources.
YMCA of Greater Monmouth County, Freehold, NJ	June 13, 2025	LR Grade 5 Students and Staff	5th Grade end of year field trip.
Holmdel Park, Holmdel, NJ	September 26, 2024	MS Wingman Students & Staff	Wingman training
PNC Vietnam Memorial, Holmdel, NJ	November 4, 2024 and November 5, 2024 (Split the grade over 2 days)	MS Grade 7 Students and Staff	Visit the Vietnam Memorial as part of the Social Studies curriculum.
Broadway, New York, NY	March 1, 2025	MS Grade 7 Students and Staff	Connecting literacy and performing arts curriculum standards.
State Capital, Trenton, NJ	April 9, 2025	MS Student Council and Advisors	Student Council Field Trip
Dorney Park, Allentown, NJ	May 16, 2025	MS Band and Advisors	Band trip and competition
Great Gorge, Vernon, NJ	May 22, 2025	MS Wingman Students and Staff	Wingman Training
Sandy Hook Sea Grant Consortium, Sandy Hook, NJ	May 29, 2025	MS Grade 6 Students and Staff	This program provides a comprehensive introduction to estuarine and barrier beach environments. The trip includes salt marsh exploration and a beach hike the students will engage in hands-on learning.
Dorney Park, Allentown, NJ	June 6, 2025	MS Chorus Students and Advisors	Chorus Adjudication Trip
8th Grade Picnic	June 2025	MS Grade 8 Students and	End of year activity for 8th grade

<b>Location</b>	<b>Date(s)</b>	<b>School/Grade</b>	<b>Purpose</b>
Location TBD	Exact Date TBD	Staff	class.
Sandy Hook, Highlands, NJ	September 27, 2024	HS Grade 9-12 Students and Staff	Students will collect live organisms for their prepared aquariums to use as an aid to material taught in class. Discussions on estuaries and marine biodiversity will take place.
The Sand House, Point Pleasant, NJ	October 20, 2024	HS Cheer Team and Advisors	Walk to raise money for breast cancer.
Metropolitan Museum of Art, New York, NY	October 24, 2024	HS Grade 9-12 Students and Staff	Aligns with AP European History Unit 1 on the Renaissance and medieval art.
Randolph HS, Randolph, NJ	November 16, 2024	HS Grade 9-12 Students and Staff	To compete in the NJSDL tournaments.
Raritan Valley Community College, Branchburg, NJ	November 22, 2024	HS African American Student Union Club Students and Advisors	Historically Black College & University College Fair
AMC Movie Theater, Freehold, NJ	November 26, 2024	HS Latin Club 9-12 Students and Staff	Upper level Latin students to see Gladiator 2 movie for study of Roman culture and gladiatorial games.
Biotech High School, Freehold, NJ	December 6, 2024	HS Grade 9-12 Students and Staff	To compete in an academic competition.
Summit High School, Summit, NJ	December 7, 2024	HS Grade 9-12 Students and Staff	To compete in the NJSDL tournaments.
St. Rose of Lima Church, Freehold, NJ	December 10, 2024	HS Choir Student and Advisor	Academy Vocal Curriculum dictates that students perform with semi-professionals and this offers that opportunity.
Broadway, New York, NY	December 11, 2024	HS Thespian Honor Society Students and Advisors	Thespian Theatre Workshop Trip.
LADACIN Schroth School, Ocean, NJ	December 12, 2024	HS Choir Students and Staff	Holiday concert performance for students with special needs.
St. Rose of Lima Church, Freehold, NJ	December 15, 2024	HS Choir Students and Staff	Perform a holiday program in a cathedral with a semi-professional community.
Hunterdon Central HS, Flemington, NJ	January 4, 2025	HS Grade 9-12 Students and Staff	To compete in NJSDL tournaments.
Nomad Pizzeria, Princeton, NJ	January 5 2025	HS Grade 9-12 Students and Staff	Students will learn the authentic way to make Italian Neapolitan Pizza and order in Italian.



<b>Location</b>	<b>Date(s)</b>	<b>School/Grade</b>	<b>Purpose</b>
Culinary Education Center, Asbury Park, NJ	January 14, 2025	HS Grade 9-12 Students and Staff	Tour of vocational facilities for culinary arts.
Ridge High School, Basking Ridge, NJ	January 25, 2025	HS Grade 9-12 Students and Staff	To compete in NJSDL tournaments.
Staff Management Group, Edison, NJ	January 28, 2025	HS Grade 9-12 Students and Staff	Financial literacy activity for Junior Achievement.
Colonia High School, Colonia, NJ	February 6, 2025	HS Grade 9-12 Students and Staff	Academic competition for academic challenge team.
Freehold Courthouse, Freehold, NJ	February 11, 2025	HS African American Student Union Students and Advisors	To provide students the opportunity to speak with a judge as well as observe a courthouse case in session and tour the different areas of the courthouse.
Freehold Courthouse, Freehold, NJ	February 18, 2025	HS African American Student Union Students and Advisors	To provide students the opportunity to speak with a judge as well as observe a courthouse case in session and tour the different areas of the courthouse.
Montville Twp. HS, Montville, NJ	February 22, 2025	HS Grade 9-12 Students and Staff	To compete in NJSDL tournaments.
NJ State Museum, Trenton, NJ	February 28, 2025	HS Grade 9-12 Students and Staff	A visit to a planetarium to align with the Astronomy classes Life Cycle of Stars/Constellations unit.
Brookdale Community College, Lincroft, NJ	March 20, 2025	HS Grade 9-12 Students and Staff	MC Teen Arts Festival - Students will perform and present their artwork in a variety of genres (choir, musical theater, dance) to a group of professional adjudicators, receive critique, and participate in a wide variety of workshops.
Brookdale Community College, Lincroft, NJ	March 21, 2025	HS Grade 9-12 Students and Staff	MC Teen Arts Festival - Students will perform and present their artwork (visual arts, creative writing, drama, jazz band) to a group of professional adjudicators, receive critique, and participate in a wide variety of workshops.
Gershwin Theater, New York, NY	March 27, 2025	HS Grade 9-12 Students and Staff	Students will gain a theatrical experience from arriving at the

Location	Date(s)	School/Grade	Purpose
			theater, to appropriate audience interactions, to viewing and experiencing a backstage tour.
Vonda's Kitchen, Newark, NJ	March 27, 2025 or April 10, 2025 (waiting on confirmation from restaurant)	HS African American Student Union Students and Advisors	To allow students to have a cultural experience dining at a restaurant.
AMC Theater, Freehold, NJ	April 30, 2025	HS African American Student Union Students and Advisors	To watch a film about a famous African American Musical Artist/looon.
Kings Dominion, Doswell, VA	May 10-11, 2025 - Overnight	HS Chorus Students and Staff	Compete and get adjudicated by professionals in this industry.
Casa Calaveras, Middletown, NJ	May 13, 2025	HS Grade 9-12 Students and Staff	World Cuisine curriculum activity.
Count Basie Theater, Red Bank, NJ	May 19, 2025	HS Drama Club Students and Advisors	Rehearsal for Basie nominees.
Count Basie Theater, Red Bank, NJ	May 20, 2025	HS Drama Club Students and Advisors	Rehearsal for Basie nominees.
Count Basie Theater, Red Bank, NJ	May 21, 2025	HS Drama Club Students and Advisors	Performance at Basie Awards Show.
Schomburg Center, New York, NY	May 22, 2025	HS African American Student Union Students and Advisors	Cultural tour of Harlem and Apollo Theatre and a tour of The Schomburg Center for Research in Black Culture.
Six Flags, Jackson, NJ	May 22, 2025	HS Grade 9-12 Students and Staff	Students will go throughout the park and connect concepts learned in physics and engineering.
Manasquan River, Wall, NJ	May 22, 2025	HS Grade 9-12 Students and Staff	Trout release
Whitney Museum, New York, NY	May 27, 2025	HS Grade 9-12 Students and Staff	AP students who are planning to go to art school will attend to explore a museum in NYC and take a college level studio course.
Broadway, New York, NY	May 28, 2025	HS Grade 9-12 Students and Staff	Thespian Theatre Workshop Trip
Six Flags, Jackson, NJ	May 29, 2025	HS Grade 9-12 Students and Staff	Awards showcase for SADD competition.
Middlesex County College, Edison, NJ	June 3, 2025	HS Drama Club Students and Advisors	NJ State Teen Arts Festival

<b>Location</b>	<b>Date(s)</b>	<b>School/Grade</b>	<b>Purpose</b>
Middlesex County College, Edison, NJ	June 4, 2025	HS Drama Club Students and Advisors	NJ State Teen Arts Festival - State Competition
Gleason's Gym Long Branch, NJ	September 12, 2024	K.E.Y.S. Students and Staff	Boxing lesson to promote health and wellness. Part of PE curriculum.
Delicious Orchards, Colts Neck, NJ	October 23, 2024	K.E.Y.S. Students and Staff	Art and Drawing Fall project
Monmouth University, Long Branch, NJ	October 29, 2024	K.E.Y.S. Students and Staff	Red Ribbon Week Field Trip - Leadership, Education and Drug Prevention
Count Basie, Red Bank, NJ	November 15, 2024	K.E.Y.S. Students and Staff	The Color Purple Musical as part of the Humanities curriculum.
Gleason's Gym Long Branch, NJ	November 26, 2024	K.E.Y.S. Students and Staff	Boxing lesson to promote health and wellness. Part of PE curriculum.
Gleason's Gym Long Branch, NJ	January 23, 2025	K.E.Y.S. Students and Staff	Boxing lesson to promote health and wellness. Part of PE curriculum.
Gleason's Gym Long Branch, NJ	March 27, 2025	K.E.Y.S. Students and Staff	Boxing lesson to promote health and wellness. Part of PE curriculum.
Thompson Park, Lincroft, NJ	June 18, 2025	K.E.Y.S. Students and Staff	Annual Family Picnic
Shoprite, Aberdeen, NJ	Monthly September 2024 - June 2025	LR - MD and Autism Programs Students and Staff	Shop for the program's breakfast card that is offered to staff and meet IEP goals (life skills).
Jenkinson's Aquarium, Point Pleasant Beach, NJ	November 11, 2024	LR - MD and Autism Programs Students and Staff	To learn about sea animals and engage in interactive exhibits.
Freehold Mall, Freehold, NJ	December 5, 2025	LR - MD and Autism Programs Students and Staff	Students will learn about various businesses and have the opportunity to shop and order lunch.
Matawan Public Library and Post Office, Matawan, NJ	January 24, 2025	LR - MD and Autism Programs Students and Staff	Students will learn about tasks performed at the library and post office. They will have an opportunity to get a library card.
Nora's Ceramics, Keansburg, NJ	February 21, 2025	LR - MD and Autism Programs Students and Staff	Provides students with sensory enriched art experience and engages in conversation with classmates.
Bellworks,	May 15, 2025	LR - MD and Autism	Students will have a scavenger

<b>Location</b>	<b>Date(s)</b>	<b>School/Grade</b>	<b>Purpose</b>
Holmdel, NJ		Programs Students and Staff	hunt type activity where they will go into stores and ask employees questions.
Holmdel Park, Holmdel, NJ	September 13, 2024 and June 20, 2025	MS - REACH Students and Staff	Social/life skills - CBI
Shoprite, Aberdeen, NJ	Weekly trips September 2024 - June 2025	MS - MD and Autism Programs Students and Staff	Math/reading/life and social skills - CBI
Matawan Public Library and Post Office, Matawan, NJ	September 27, 2024	MS - MD and Autism Programs Students and Staff	Social/life skills - CBI
Stop & Shop., Aberdeen, NJ	October 17, 2024	MS - MD and Autism Programs Students and Staff	Math/reading/life/ social skills - CBI
No Limits Cafe, Red Bank, NJ	November 22, 2024	MS - MD and Autism Programs Students and Staff	Math/reading/life/ social skills - CBI
Freehold Mall, Freehold, NJ	December 13, 2024	MS - MD and Autism Programs Students and Staff	Students will learn about various businesses, do holiday shopping, and order lunch.
Nora's Ceramics & Lunchette, Keansburg, NJ	January 24, 2025	MS - MD and Autism Programs Students and Staff	Students will have a sensory enriched art experience and engage in conversation with classmates. They will also order lunch.
Liberty Science Center, Jersey City, NJ	March 14, 2025	MS - MD and Autism Programs Students and Staff	Students will explore and learn about various science topics and engage in interactive exhibits.
Bellworks, Holmdel, NJ	April 25, 2025	MS - MD and Autism Programs Students and Staff	Students will have a scavenger hunt type activity, which involves going to stores and asking employees questions.
Holmdel Park, Holmdel, NJ	June 6, 2025	MS - MD and Autism Programs Students and Staff	A visit to Longstreet Farm to learn about farming and see demonstrations. Leisure time to walk, play and enjoy lunch.
Shoprite, Aberdeen, NJ	Weekly trips September 2024 - June 2025	HS - MD Program Students and Staff	Math/reading/life/ social skills - CBI
Planet Fitness, Hazlet, NJ	September 20, 2024	HS - MD Program Students and Staff	Students will learn the importance of staying active outside the PE class. They will learn how to use the equipment

Location	Date(s)	School/Grade	Purpose
			with the help of a teacher and aide.
Happy Day Farms, Manalapan, NJ	September 27, 2024	HS - MD Program Students and Staff	Students will learn how pumpkins are harvested/grown and then will enjoy leisure time in the various activities offered.
Target, Old Bridge, NJ	Various Dates from October 2024 - June 2025	HS - MD Program Students and Staff	Monthly trips to help generalize the skills taught. Students can shop for personal items that are planned ahead.
Matawan Post Office and Borough Hall, Matawan, NJ	November 1, 2024	HS - MD Program Students and Staff	Students will visit the post office and borough hall and learn what their jobs entail. They will have an opportunity to ask questions.
Matawan Public Library, Matawan, NJ	November 22, 2024	HS - MD Program Students and Staff	Students will visit the library and learn what their jobs entail. They get a library card and have a chance to check out books.
Main Street Donuts, Matawan, NJ	November 22, 2024	HS - MD Program Students and Staff	Students will learn how the donut shop operates. They will have a chance to ask questions and decorate their own donut.
Freehold Mall, Freehold, NJ	December 6, 2024	HS - MD Program Students and Staff	Provide an opportunity for students to holiday shop. They will make plans for the day in advance. and utilize the mall map. Practice with payment options.
Bowlero, Hazlet, NJ	February 7, 2025	HS - MD Program Students and Staff	Students learn taking turns, following rules, and being respectful to others. Also promotes physical activity and socialization.
No Limits Cafe, Red Bank, NJ	March 28, 2025	HS - MD Program Students and Staff	Students will tour the cafe (kitchen/prep area) and learn about running a cafe and all the tasks. They will have an opportunity to ask questions and order lunch.
Holmdel Park, Holmdel, NJ	May 9, 2025	HS - MD Program Students and Staff	A visit to Longstreet Farm to learn about farming and see demonstrations. Leisure time to walk, play and enjoy lunch.
iPlay America, Freehold, NJ	June 6, 2025	HS - MD Program Students and Staff	Students will enjoy an end of the year gathering utilizing many social skills.

<b>Location</b>	<b>Date(s)</b>	<b>School/Grade</b>	<b>Purpose</b>
Field of Dreams, Toms River, NJ	October 10, 2024	HS, MS, LRS, REACH - Autism and MD Program Students and Staff	Life skills/social skills - CBI
Count Basie, Red Bank, NJ	March 31, 2025	HS, MS, LRS, REACH - Autism and MD Program Students and Staff	Life skills/social skills - CBI
Monmouth Museum, Lincroft, NJ	April 25, 2025	HS, LRS - Autism and MD Program Students and Staff	Engage and explore various art that can enhance their creativity and explore/engage in science exhibits. Students will also learn how to interact in a museum setting.
Bellworks, Holmdel, NJ	September 20, 2024, January 31, 2025 and June 13, 2025	REACH Students and Staff	Students will have a scavenger hunt type activity that will involve going to local stores and asking employees questions about their job.
Shoprite, Aberdeen, NJ	Weekly trips September 2024 - June 2025	HS - REACH Students and Staff	Math/reading/life and social skills - CBI
Planet Fitness, Hazlet, NJ	Various Dates September 2024 - June 2025	REACH Students and Staff	An activity to teach our 18-21 transition students the importance of staying active and how to use the equipment at the gym. They will work with a job coach to log their activities.
No Limits Cafe, Red Bank, NJ	October 25, 2024	REACH Students and Staff	Students will tour the cafe (kitchen/prep area) and learn about running a cafe and all the tasks. They will have an opportunity to ask questions and order lunch.
Fort Monmouth Recreation Center, Tinton Falls, NJ	November 1, 2024	REACH Students and Staff	This will be with another district's 18-21 transition program allowing the students to interact and socialize while playing games.
Freehold Mall, Freehold, NJ	December 6, 2024	REACH Students and Staff	Provide an opportunity for students to holiday shop. They will make plans for the day in advance.
Yestercades, Red Bank, NJ	January 10, 2025	REACH Students and Staff	Students will attend with another district's 18-21 transition program to interact. They will concentrate on waiting their turn for games to become available.

Location	Date(s)	School/Grade	Purpose
Main Street Donuts, Matawan, NJ	February 21, 2025	REACH Students and Staff	Students will learn how the donut shop operates. They will have a chance to ask questions and decorate their own donut.
Menlo Park Mall, Edison, NJ	March 14, 2025	REACH Students and Staff	Students will complete a scavenger hunt type activity where they need to ask the various store employee questions about the job tasks and other questions. Students will have time to explore the mall and order lunch.
Oasis Tic, Red Bank, NJ	April 25, 2025	REACH Students and Staff	Students will tour Oasis and see how they spend their day. Interact with other adults and staff.
Kindness Cafe, Manasquan, NJ	May 7, 2025	REACH Students and Staff	Students will learn how the cafe operates. They will have a chance to ask questions and order food.
Keansburg Beach, Keansburg, NJ	May 16, 2025	REACH Students and Staff	Students will combine with another district's 18-21 program to do a beach clean.

**CURRICULUM AND INSTRUCTION WALK-IN ITEM**

**B. OTHER**

11. Be It Resolved that an agreement concerning the educational placement and program of a student known to the Board is hereby approved.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell				X	
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) member was absent

**XII. STUDENT SERVICES**

Mr. Liebmann presented the Student Services Agenda on which the Board will take action this evening.

Motion by Ms. Ascoli, seconded by Ms. Feiles to approve the following resolution(s):

**1. REVISION** (Students were previously approved on 7/25/24 for tuition only. Should have been approved with tuition and 1:1 aide) – The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2024-2025 school year.

Student	School	Cost	Effective Dates
163211	Harbor School	\$127,362.90 (Tuition \$88,302.90, 1:1 Aide \$39,060.00)	7/8/24-6/30/25
158861	Harbor School	\$127,362.90 (Tuition \$88,302.90, 1:1 Aide \$39,060.00)	7/8/24-6/30/25
164686	Harbor School	\$127,362.90 (Tuition \$88,302.90, 1:1 Aide \$39,060.00)	7/8/24-6/30/25

**2.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2024-2025 school year.

Student	School	Cost	Effective Dates
161647	Regional Achievement Academy	Tuition \$62,000.00	9/6/24-6/30/25
165014	Honor Ridge Academy	Tuition \$96,570.00	8/14/24-6/30/25

**Rationale:** Per Student’s IEP

**Cost:** \$96,570.00

**Account#:** 11-000-100-566-09-0000-0

**Cost:** \$62,000.00

**Account#:** 11-000-100-562-09-0000-0

**3.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve student 170854 from Middletown School District to attend the K.E.Y.S. Academy for the 2024-2025 School Year at the monthly tuition rate of \$2,500.00 (10 months \$25,000.00).

**4.** The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following tuition/extraordinary aide rebill for the 2016-2017 school year.

School	Cost	Effective Dates
Bonnie Brea School	\$502.88	2016-2017 School Year

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell				X	
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) member was absent



**XIII. PERSONNEL**

Mr. Liebmann reviewed the Personnel Agenda to include several Walk-In Items on which the Board will take action this evening.

Motion by Ms. Skop, seconded by Mr. McGovern to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**A. Resignations/Retirements - 2024/2025 School Year**

Name	Loc	Position	Reason	Hire Date	Effective Date
Borr, Thomas	MS	Hallway Safety & Security Monitor	Resignation	4/25/2023	8/6/2024
Bruder, Angela	LR	Elementary Teacher	Resignation	9/1/2010	10/4/2024
Kuehner, Paul	CO	Assistant Manager of Information Systems & Technology	Resignation	1/8/2024	9/6/2024
Nicolaou, Tara	CL	Special Education Teacher	Resignation	9/1/2009	10/4/2024

**B. Leave of Absence - 2024/2025 School Year**

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Kicha, Samantha	MS	Teacher	Personal	Without Pay	09/25/2024 - 10/31/2024

**C. Appointments - 2024/2025 School Year****1. New Hires**

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates
Balletta, Mia	CP	Instructional Assistant - PEA General Ed	A1	\$24,150.00 + \$1,485.00 BA Stipend = \$25,635.00	Brown Retirement	9/1/24-6/30/25
Gangemi, Jordan	RD	Instructional Assistant - PSD	A1	\$24,150.00 + \$1,485.00 BA Stipend = \$25,635.00	New Position	9/1/24-6/30/25
Lacovara, Cecelia	ST	Special Education Teacher	C1-2	\$57,000.00	Vurchio Rescission (Hayes)	9/1/24-6/30/25
Nelson, Matthew	CP	Instructional Assistant - PEA General Ed	A1	\$24,150.00	Ruiz Vacancy (CL)	9/1/24-6/30/25

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates
Novello, Meghan	CP	Preschool Teacher	C3	\$57,275.00	Rasp Transfer To Special Ed	9/1/24-6/30/25

**Note:** The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

**2. Summer 2024 Staff Recommendations - 2024/2025 School Year**

Name	Position	Activity/Description	Max Hrs	Cost/Hr
2688 Feen, Kathleen Giacchi, Gabrielle Tay, Kathleen	LRS School Counselor Summer Hours	Complete 504 updates, scheduling, and other tasks at the discretion of the principal	5 hours each	\$40/Hr
Palumbo, Christine	RDS School Counselor Summer Hours	Complete 504 updates, scheduling, and other tasks at the discretion of the principal	Up to 5 hours	\$40/Hr
2678 Kruzik, Jacqueline	Braille Translator	ESY Braille Translator	Up to 5 additional hours Amended Hours - Previously approved on 6/27/24	\$50/Hr

**3. Summer Workshops (Professional Development) - 2024/2025 School Year**

Virtual Tools of the Mind Training

Name	Position	Activity	Cost/Hr	Loc
Alvarez, Dawn	Teacher	PreK Tools of the Mind	\$30 - Up to 6 hours each day	Virtual
Colonna, Julianna	Teacher	PreK Tools of the Mind	\$30 - Up to 6 hours each day	Virtual
Lenihan, Christine	Teacher	PreK Tools of the Mind	\$30 - Up to 6 hours each day	Virtual
Mazzucco, Deirdre	Teacher	PreK Tools of the Mind	\$30 - Up to 6 hours each day	Virtual
Rocco, Sandra	Teacher	PreK Tools of the Mind	\$30 - Up to 6 hours each day	Virtual
Burlew, Brianna	Teacher	Kindergarten Tools of the Mind	\$30 - Up to 6 hours each day	Virtual
Stack, Taryn	Instructional Assistant	Kindergarten Tools of the Mind	Employee’s Hourly Rate - Up to 6 hours each day	Virtual

Tools of the Mind Professional Development: August 29 and 30, 2024, 8:30 AM - 3:30 PM (excluding 1-hour lunch)

Teachers’ Account # 20-218-100-101-11-0000-1; IAs’ Account # 20-218-100-106-11-0000-1

**4. Lloyd Road School New Student Orientation - 2024/2025 School Year**

<b>jName</b>	<b>Position</b>	<b>Staff</b>	<b>Activity</b>	<b>Max Hours</b>	<b>Cost/ Hr</b>	<b>Total Cost</b>
2689 Feen, Kathleen Giacchi, Gabrielle Gurney, Tara Kliemisch, Nicole Leonard, Keelyn Mammano, Amy Tay, Kathleen	Teachers/Counselors	7	New Student Orientation	5 each	\$30	\$,1050

**5. Staff Array Changes - 2024/2025 School Year**

<b>Name</b>	<b>Loc/Fte</b>	<b>Current Assignments</b>	<b>Loc/Fte/O/L</b>	<b>New Assignment</b>	<b>Effective Dates/Reason</b>
DiPalma, Nadine	MS: 1.00	Secretary - 12 Month Principal's Secretary Stipend \$2,800.00	MS: 1.00	Secretary - 12 Month Principal's Secretary Stipend \$3,000.00	7/8/24-6/30/25
Rawls-Dill, Elford Dr.	CO: 1.00	Acting Director of Personnel	CO: 1.00	Director of Personnel	9/1/24-6/30/25
Smayda, Tyler	RD: 1.00	Music Teacher	HS: 1.00	Music Teacher (Cotter Sabbatical - Replacement Position)	9/1/24-6/30/25

**6. College Student Observers/Teachers/Interns - 2024/2025 School Year**

<b>Name</b>	<b>Cooperating Staff Member</b>	<b>Assignment</b>
Palomo, Gabrielle	Melanie Walsh, Preschool Brianna Burlew, Kindergarten	Ravine Drive Elementary Student Observer Fall 2024 Brookdale Community College
Ricciardi, Isabella	Christina Kushwara, General Education Bethany Budner, Special Education	Strathmore Elementary Student Teacher 2024/2025 School Year Georgian Court University

**7. Volunteers - 2024/2025 School Year**

<b>Name</b>	<b>Location</b>	<b>Activity</b>	<b>Effective Date</b>
Brereton, Tracey	HS	Girls Basketball	2024/2025 School Year
Koempel, Joseph G., Jr.	HS	Boys Soccer	2024/2025 School Year

**PERSONNEL - WALK-IN ITEMS**

**8. Staff Array Changes - 2024/2025 School Year**

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Dawson, Vanessa	LR: 100	Elementary Teacher Grade 4 Math/Science	LR: 1.00	Special Area Teacher Intervention Block (Replacing Technology)	9/1/24-6/30/25

**9. Staff Array Changes - 2024/2025 School Year**

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Lehman, David	LR: 1.00	Special Area Teacher Technology	LR: 1.00	Elementary Teacher Grade 4 Math/Science	9/1/24-6/30/25

**D. Other**

**1. HIB - 2024/2025 School Year**

- The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of July 25, 2024:

Incidents Reported	Confirmed Incidents
0	0

**2. Student Registration Grades 4 through 12 - 2024/2025 School Year**

- Fran Ferrara, Lloyd Road School
- Cheryl Lemma, MAMS
- Helen Matthews, High School
- Katiria Savinon, Cambridge Park - To be paid for the month of July, 2024 only  
To be paid at the employee's hourly rate as needed - Account # 11-000-211-100-11-0000-9

**3. Rehire List Correction - 2024-2025 School Year**

- Jessica Segui, KEYS Teacher  
Step E14, \$95,875.00 without Longevity

**4. Job Description - 2024/2025 School Year**

- Transportation Secretary - Revised

**5. Transportation Handbook - 2024-2025 School Year**

**PERSONNEL - WALK-IN ITEM**

**6. Administrative Leave with Pay - 2024/2025 School Year**

- Employee # 4285 Administrative Leave with pay 9/1/2024 - 9/30/2024

**PERSONNEL - WALK-IN ITEMS**

**A.2. Resignations/Retirements - 2024/2025 School Year**

Name	Loc	Position	Reason	Hire Date	Effective Date
Groninger, Rebecca	HS	School Counselor	Resignation	9/1/2019	10/14/2024

**B.2. Leave of Absence - 2024/2025 School Year**

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Meany, Karen	RD	Teacher	Medical/FMLA	With Pay	9/3/24-11/6/24
Tyburczy, Philip	MS	Assistant Principal	Medical	With Pay	9/1/24-12/31/24
Wishnick, Jennifer	HS	Teacher	Medical/FMLA	With Pay	9/1/24-10/1/24

**PERSONNEL - WALK-IN ITEMS****C.8. Appointments - 2024/2025 School Year  
New Hires**

Name	Loc	Position	Step	Salary/Stipend	Replace/Reason	Effective Dates
Engel, Shiri	LR	School Psychologist	G1-2	\$70,900.00	Jaeger Resignation	9/1/24-6/30/25
Fischer, Nicole	LR	Special Education Teacher Replacement Position	C1-2	\$57,000.00	O'Brien LOA	9/1/24-6/30/25
Fowler, Michelle	CP	Preschool Special Education Teacher	E14	\$95,875.00	New Class	9/1/24-6/30/25
Krumich, Erica	CL	Special Education Teacher	D11	\$76,925.00	Nicolaou Resignation	9/1/24-6/30/25
Piedilato, Emma	RD	Music Teacher Replacement Position	C1-2	\$57,000.00	Smayda Transfer/ Kotter Sabbatical	9/1/24-6/30/25
Wyman, Nicholas	CL	Elementary Teacher Replacement Position	C1-2	\$57,000.00	Paone-Hurd Administrative Coverage	9/1/24-6/30/25

**Note:** The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

**C.9. Staff Array Changes - 2024/2025 School Year**

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Stevens, Roderick	MS: 1.00	Art Teacher	MS: 1.00 KEYS: .17 O/L	Art Teacher Art Teacher	9/1/24-6/30/24
Vasilenko, Nicholas	MS: 1.00	Physical Ed Teacher	MS: 1.00 .17 O/L	Physical Ed Teacher Adaptive MD/Autism	9/1/24- 11/14/24
Natale, Gloria	MS: 1.00	Special Ed Teacher	MS: 1.00 .17 O/L	Special Ed Teacher Life/Social Skills Autism	9/1/24-6/30/25
Wilensky, Daniel	MS: 1.00	Special Ed Teacher	MS: 1.00 .17 O/L	Special Ed Teacher Life/Social Skills Autism	9/1/24-6/30/25
Chodkiewicz, Beth	MS: 1.00	Special Ed Teacher	MS: 1.00 .17 O/L	Special Ed Teacher	9/1/24-6/30/25

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
				V&V PM Supplemental Supports	
Colao, Raquel	MS: 1.00	English Teacher	MS: 1.00 .17 O/L	English Teacher V&V PM Supplemental Supports	9/1/24-6/30/25
Certa, Anthony	MS: 1.00	Special Ed Teacher	MS: 1.00 .08	Special Ed Teacher Effective School Solutions	9/1/24-6/30/25
Russo, Susan	MS: 1.00	Special Ed Teacher	MS: 1.00 .08	Special Ed Teacher Effective School Solutions	9/1/24-6/30/25
Calandrino, Samantha New Hire	HS: .40 .40 .20	Env Science ICR Env Science KEYS	HS: .40 .40 .20	Env Science ICR Env Science KEYS	9/1/24-6/30/25
Smayda, Tyler	HS: .20 .40 .20 .20	HS Symphonic Band MA Band 6,7,8 HS Music Theory Band Lunch	HS: .60 .20 .20	Band General Music Music Theory 1	9/1/24-6/30/25
Califano, Shannon	HS: .24 .60 .16	AP Chemistry Chemistry Honors Extra Duty	HS: .24 .60 .40 .24 O/L	AP Chemistry Chemistry Honors Chemistry Chemistry O/L	9/1/24-6/30/25 Niesz LOA
Skibniewski, Kiri	HS: .40 .20 .20 .10 .10	Env Science ICR Physics ICR Physics Meteorology Astrology	HS: .20 .20 .10 .10 .40 .20 O/L	Physics ICR Physics Meteorology Astronomy Chemistry ICR Chemistry O/L	9/1/24-6/30/25 Niesz LOA
Warren, Dylan	HS: .20 .20 .40 .10 .10	Intro to Engineering Aerospace Engin. Env Science Marine Science Zoology	HS: .20 .20 .20 .20 .20	Intro to Engineering Aerospace Engineer. Marine Science Zoology Chemistry ICR	9/1/24-6/30/25 Niesz LOA
Hall, Sharen	HS: .40 .60	Chemistry ICR Chemistry POR	HS: .60 .20 .20	Chemistry POR Chemistry ICR Science	9/1/24-6/30/25
Beyer, Alexa	HS: .40 .60	Ceramics Sculpture 3D	HS: .40 .40 .20	Ceramics Sculpture 3D Advanced Ceramics	9/1/24-6/30/25
Hor, Broc	HS: .80 .20	Ceramics Advanced Ceramics	HS: .80 .20	Ceramics Sculpture 3D	9/1/24-6/30/25
Hanson, Christa	HS: 1.00	English 1 Honors	HS: .60 .40	English 1 English 1 Honors	9/1/24-6/30/25
Baldasserini, Andre	HS: .20 .20	Vocal Music Italian 4 Honors	HS: .40 .20	Vocal Music Italian 4 Honors	9/1/24-6/30/25

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
	.40	Italian 2	.40	Italian 2	

**C.10. Instructional Assistants as Substitute Teachers - 2024/2025 School Year**

Name	Position	Loc	Teacher Differential/ Per Hour	Account #	Effective Dates
McMullen, Lauren	Instructional Assistant as Substitute Teacher	CP	\$23.89	Based on assignment	2024/2025 School Year
Amir, Sadaf	Instructional Assistant as Substitute Teacher	RD	\$23.89	Based on assignment	2024/2025 School Year
McAndrews, Catherine	Instructional Assistant as Substitute Teacher	RD	\$23.89	Based on assignment	2024/2025 School Year
Schueller, Melanie	Instructional Assistant as Substitute Teacher	RD	\$19.57	Based on assignment	2024/2025 School Year
Stack, Taryn	Instructional Assistant as Substitute Teacher	RD	\$23.89	Based on assignment	2024/2025 School Year

**PERSONNEL - WALK-IN ITEM**

**D.7. Salary Correction - 2024/2025 School Year**

- Employee # 4918 - Off Guide, \$93,375.00 plus \$950 Longevity; \$94,325.00

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell				X	
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) member was absent

**XIV. POLICY**

Mr. Liebmann reviewed the Policy Agenda on which the Board will take action this evening.

Motion by Ms. Martinez, seconded by Ms. Skop to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Second Reading – Approve and Adopt**

Series	Category	Policy/Regulation	Title	First Reading
1000	Administration	P 1140	Educational Equity Policies/Affirmative Action (M)	July 25, 2024
1000	Administration	P 1523	Comprehensive Equity Plan (M)	July 25, 2024
1500	Administration	P 1550	Equal Employment/ Anti-Discrimination Practices (M)	July 25, 2024
2000	Program	P & R 2260	Equity in School and Classroom Program Practices (M)	July 25, 2024
2000	Program	P & R 2423	Bilingual Education (M)	July 25, 2024
5000	Students	P 5750	Equitable Educational Opportunity (M)	July 25, 2024

**(M) indicates mandated by state law**

**2. First and Second Reading - Approve and Adopt**

Series	Category	Policy/Regulation	Title	First and Second Reading
5000	Students	<a href="#">P5516.02</a>	Smartphones/Mobile Devices	August 19, 2024

Suspend the rules of Bylaw 0131 requiring two Board readings to adopt a policy and adopt policy 5516.02 with one reading to have this policy effective September 1, 2024.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell				X	
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) member was absent



**XV. FINANCE**

Ms. Case reviewed the Finance Agenda on which the Board will take action this evening.

Motion by Ms. Martinez, seconded by Ms. Feiles to approve the following resolution(s):

**1. Payroll for July 2024 and Bills List for August 2024** (Available for review in Board Secretary’s Office)  
Policy #6470 Payment of Claims

<b>July 15, 2024 Payroll</b>	<b>\$364,281.57</b>
<b>July 30, 2024 Payroll</b>	<b>\$488,938.79</b>
<b>July 2024 Payroll</b>	<b>\$853,220.36</b>
<b>August 2024 Bills List</b>	<b>\$2,358,526.89</b>

**2. Transfer of Funds for July 2024** (Available for review in Board Secretary’s Office)  
Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved:

**3. Board Secretary’s Monthly Certification for July 2024**

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of July 31, 2024, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Matawan-Aberdeen Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

**4. Board of Education Certification Budget Major/Fund Status for July 2024**

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of July 31, 2024, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

I, Lindsey Case, School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”



School Business Admin/Board Secretary

**5. Treasurer’s Reports – May, June and July 2024**

PURSUANT TO NJAC 6A:20-2.13(D), approve the Treasurer’s Reports for the months of May, June, July 2024.

**6. Approval of Board of Education Goals for the 2024-2025 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the following Board Goals for the 2024-2025 school year:

- Goal 1 - Increase Community Trust & Buy-in
- Goal 2 - Increase Individual Participation Opportunities on the Board
- Goal 3 - Update and Modernize Policies
- Goal 4 - Increase Understanding and Effectively Perform Board Role in Fiscal Oversight

**7. Approval of Dual Use/Waiver of Educational Space for the 2024-2025 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the applications to the Executive County Superintendent for Monmouth County, to elect for the 2024-2025 school year the Dual Use/Waivers as listed below to be used simultaneously for various purposes. As required by code, instruction will be separated by placement of a divider in the room.

School	Purpose of Waiver
Cliffwood	Dual Use, Room 13
Cliffwood	Toilet Waiver, Rooms 1, 2, 3, 7
Cliffwood	Change Use, Room 13a
Cliffwood	Change Use, Room 14
Ravine	Toilet Waiver Rooms 1, 16, 17, 18, 28
Strathmore	Toilet Waiver Rooms 13, 22, 28, 30
High School	Change Use, Room 502
Cambridge Park	Toilet Waiver Nurse’s Room
Middle School	Dual Use, Room 100

**8. Acceptance of Grant Funds for the Recovery High School Access Project**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the acceptance of grant funds designated under the Recovery High School Access Project in the amount of \$500,000, and to execute a Letter of Agreement formalizing the responsibilities and expectations of the program during the project period dated July 1, 2024 through June 30, 2025.

**9. Allocation of Nonpublic Technology, Textbook, Nursing, Security Aid and Chapter 192/193 Services**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the following allocation of Nonpublic Technology, Textbook, Nursing Security Aid and Chapter 192/193 Services for fiscal year 2024-2025.

Nonpublic Technology	\$8,330.00
Nonpublic Textbook Aid	\$8,694.00
Nonpublic Nursing Aid	\$22,100.00
Nonpublic Security Aid	\$34,850.00

**10. Monmouth-Ocean Education Services Commission Member Participation in a Cooperative Pricing System**

WHEREAS, N.J.S.A. 40A:11-11 (5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Monmouth-Ocean Educational Services Commission (MOESC), hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on August 19, 2024 the governing body of the Matawan-Aberdeen Regional School District Board of Education, County of Monmouth, State of New Jersey, pursuant to N.J.A.C 5:34-7.6 (a), duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

**TITLE**

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Monmouth-Ocean Educational Services Commission (MOESC),

**AUTHORITY**

Pursuant to the provisions of N.J.S.A. 40A:11-11(5) and N.J.A.C 5:34-7.6 (a), the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with Monmouth-Ocean Educational Services Commission (MOESC), the Lead Agency.

**CONTRACTING UNIT**

The Lead Agency shall comply with the Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

**EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

**11. Garden State Coalition of Schools for the 2024-2025 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the district to join the Garden State Coalition of Schools (GSCS) for the 2024-2025 school year. The purpose of the GSCS is to promote sound educational practices, reasonable state regulations and state laws which further high quality education for all children. GSCS' primary focus is on the interrelated issues of academic achievement education practices and school funding.

WHEREAS, the Board of Education wishes to join the Garden State Coalition of Schools (GSCS), a member-directed grassroots advocacy organization successfully representing Boards of Education, parents, school administrators and community members in advocating for quality education for all New Jersey students, and

WHEREAS, the Board of Education desires to be part of GSCS' efforts to focus on the inter-related issues of academic achievement, educational practices and school finance, while continuing to strengthen New Jersey school programs that have led to high student achievement, and

WHEREAS, by joining GSCS, the Board of Education will be joining 100 other New Jersey school districts, and

WHEREAS, membership in GSCS is initiated by a one-time resolution form each Board of Education wishing to join the Coalition,

NOW THEREFORE BE IT RESOLVED that the Board of Education does agree to join the Garden State Coalition of Schools, and

BE IT FURTHER RESOLVED that the Board secretary be authorized to initiate membership arrangements and pay the yearly dues, which may be pro-rated for the remainder of the year where applicable, based on the resolution date.

### **12. Shared Service Agreement with Belmar BOE for Master Teacher Services**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Shared Services Agreement between Matawan-Aberdeen Regional School District and Belmar Board of Education for a Shared Master Teacher 1 day a week at an annual rate of \$20,767.45 paid in 10 equal payments effective July 1, 2024 through June 30, 2025.

### **13. Acceptance of a Donation from Live Run Give Charity Run**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from Live Run Give Charity run to benefit the Musical Theatre and Thespian Group at Matawan Regional High School valued at \$11,000.

### **14. Acceptance of a Donation from Wagner's Marina**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from Wagner's Marina for a Dinghy boat outside the main entrance of Cliffwood Elementary School (Boat Garden) valued in amount of \$100.00.

### **15. Acceptance of a Donation from Costco**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from Costco for backpacks made to Cliffwood Elementary School valued at \$500.00.

### **16. Use of Lloyd Road Elementary School as an Emergency Shelter**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Home Away from Home Academy to use Lloyd Road Elementary School as their emergency shelter for the 2024-2025 school year, per State School Safety requirements.

### **17. Memorandum of Understanding - Therapy Dogs International (TDI) and MARSD for the 2024-2025 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Memorandum of Understanding (MOU) between Therapy Dogs International (TDI) and MARSD as part of the Lloyd Road Elementary School Therapy Dog Program for the 2024-2025 school year.

**18. Fire and Evacuation Drills**

The following Fire and Evacuation Drills occurred during **July 2024**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	7/16/24 @ 9:20 am
Cambridge Park Pre-school	Lock Down	7/17/2024 @ 11:00 am
Matawan Regional High School	Fire Drill	7/3/24 @ 9:00 am
Matawan Regional High School	Shelter in Place	7/9/24 @ 10:00 am
Ravine Drive Elementary School	Fire Drill	7/16/24 @ 11:26 am
Ravine Drive Elementary School	Shelter in Place	7/30/24 @ 8:25 am
Strathmore Elementary School	Fire Drill	7/9/24 @ 10:00 am
Strathmore Elementary School	Lock Down	7/10/24 @ 10:30 am

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Feiles	X				
Ms. Martinez	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Skop	X				
Ms. Spruell				X	
Ms. Werneke	X				
Ms. Ascoli	X				
Ms. Pell	X				

On a roll call vote, eight (8) members voted yes, zero (0) members voted no, one (1) member was absent

**XVI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS**

Started at 7:58 pm

- C. Barilka (Union President) – President since 2016, most productive negotiations and thank you! Looking forward to signing it.
- Ms. Case – The policy is hyperlinked into the agenda for review
- Ms. Werneke – one place to refer to for a cell phone policy. Success at MS and moving into the HS. Utilized what was being used and all in one spot and it pertains to cell phones.
- Ms. Martinez – Pulled cell phone out and have one place. We want staff and admin to know they will be backed for following the policy.
- C. Barilka – Is it phones off or not visible? Provisions for communication from parents to students?
- Ms. Werneke – Yes, if K-8. HS students can have for passing time and lunch. Anything that a teacher wants to do in the classroom is allowable. Be in school to learn.

Ended 8:10 pm

**XVII. UNFINISHED BUSINESS**

- None

**XVIII. NEW BUSINESS**

- Ms. Ascoli – Agree negotiations went very well and a 4 year contract.
- Ms. Martinez – Easy, fast respectful and typed up the contract changes. Demographer update. Elementary handbook on safe things to bring to school.
- Ms. Werneke – Speaking with Ms. Perez on how students can speak about hot topic buttons and not lose out on instructional time.
- Ms. Perez – Those policies will be reviewed with Staff and re-emphasized and spoken about with Middle School and High School as we get closer to the election.
- Ms. Feiles – The Beauty and the Beast production the 1<sup>st</sup> week of August was incredible.
- Ms. Pell – Consider having two meeting in July and August.

**XIX. EXECUTIVE SESSION II**

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Martinez, seconded by Ms. Feiles that the Board convene in Executive Session and approved by a unanimous voice vote at 8:19 pm.

It was moved by Ms. Feiles, and seconded by Ms. Skop that the Board return to Open Session at 9:00 pm.

**XX. ADJOURNMENT**

On a motion by Ms. Feiles, seconded by Ms. Montone and a unanimous roll call vote the Board adjourned the meeting at 9:01 pm.