

# PITMAN SCHOOL DISTRICT

## Board of Education Meeting

October 16, 2024

### AGENDA

Open Public Meeting

Notice of Meeting per Sunshine Law Requirements

Executive Session

Pledge of Allegiance

Roll Call

Presentation

- Introduction of New Staff Members

Public Comment

Correspondence

Approval of Minutes:

September 18, 2024

September 18, 2024 Executive Session

President's Report

Superintendent's Report

1. HIB
2. Security Drills
3. Referendum Update
4. NJSLA State Assessment Data
5. Preschool Quality Study Overview

Student Representatives Report

### **FINANCE & FACILITIES COMMITTEE – Grossman, Boulton, Miller**

1. Recommend motion to approve line item transfers for the months of July 2024, August 2024, and September 2024.
2. Recommend motion to approve all bills which are properly approved and certified to be paid.
3. Recommend motion to withdraw \$94,369.98 from the district's maintenance reserve account in order to purchase and install a new boiler at Memorial School.

Note: The current balance in the district’s maintenance reserve account is \$308,808. Additionally, the boiler that needs to be replaced was installed in 2007 and has an estimated lifespan of 20 years. Due to the extent of the malfunction, repair costs are comparable to replacement costs (\$90,549.52 v. \$94,369.98).

4. Recommend motion to approve the annual subscription agreement with CRG (Critical Response Group) for the 2024/2025 school year.

Note: CRG provides yearly updates to school floor plans and shares those plans digitally with law enforcement.

5. Recommend motion to approve the contract with Rosetta Stone for the 2024/2025 school year in the amount of \$3,720.

Note: The \$3,720 overall cost was offset by \$960.91 in remaining APR ESSER III funds. The breakdown is as follows: \$959.09 (11-000-221-600-06-0-000), \$1,800 (11-190-100-340-01-0-000), and \$960.91 (20-490-200-600-00-0-000).

6. Recommend motion to approve the following amended parent transportation contract for the 2024/2025 school year:

<u>Student ID #</u>	<u>Route#</u>	<u>Amount</u>
5626752185	P3	\$2,984.52

Background: Approved in September in the amount of \$2,954.52.

7. Recommend approval to enter into a Joint Transportation Agreement with the following district for the 2024/2025 school year:

<u>District</u>	<u>State/End Date</u>	<u>Route #</u>	<u>Destination</u>	<u>Cost</u>
Gateway	9/1/24-6/30/25	N/A	Bus Evacuations	\$1,200 (approx.)

8. Recommend motion to approve the Memorandum of Agreement for the Gloucester County Title III Consortium for the 2024/2025 school year.
9. Recommend motion to approve the school bus emergency evacuation drills that took place at the Jr./Sr. High School, PES, and Memorial School.

**CURRICULUM & INSTRUCTION COMMITTEE – Farrell, Pappalardo, Miller**

1. Student Statistics September 30, 2024:

Date	Memorial	PES	Jr./Sr. HS	Out of District	Alternative	Total
9/30/24	269	429	468	26	0	1192
9/15/24	271	428	469	26	0	1194
9/30/23	237	413	488	20	0	1158
9/20/23	236	410	485	20	0	1151

Suspensions/Reasons:

Inappropriate Behavior: 1

HIB:

Reported: 2

Confirmed: 0

2. Recommend motion to approve the Substitute List for the 2024/2025 school year.
3. Recommend motion to approve travel and related expenses of staff members and board members on the attached list.
4. Recommend motion to approve all field trips as submitted.
5. Recommend approval of the Use of Facilities as attached.
6. Recommend motion to approve the submission of the 2023/2024 HIB Grades Self Assessment to the New Jersey Department of Education.
7. Recommend motion to approve the submission of the Three-Year Preschool Program Plan and Annual Update, Statement of Assurance, and District Contact Chart for the 2025/2026 school year to the Department of Education.
8. Recommend motion to approve the submission of the 2025/2026 Pre-Kindergarten Projected Enrollment to the New Jersey Department of Education.
9. Recommend motion to retroactively approve the tuition contract with sending district, Franklin Township School District, for the following student for the 2024/2025 school year:

Student ID	School	ESY	Tuition
8071495271	Memorial School	\$3,713.42	\$56,880.40

10. Recommend motion to approve the following out of district placements by the Special Services Department for the 2024/2025 school year:

Student ID#	Placement	Tuition Cost
5322149730	Bankbridge Regional/ERI Program	\$44,710
7716307925	Bankbridge Regional/MD Program	\$42,690
4510433277	Bankbridge Regional/MD Program	\$42,690
2244629209	Career Center at Bankbridge Regional/MD Program	\$42,690
6556554389	Career Center at Bankbridge Regional/MD Program	\$42,690
5143170850	Career Center at Bankbridge Regional/MD Program	\$42,690
2447690478	Bankbridge Elementary School/Auditory Impairments Program	\$64,080
8232174199	Bankbridge Development Center/MD Program	\$42,690
4982665746	Bankbridge Development Center/MD Program	\$42,690

5163357883	Bankbridge Development Center/MD Program	\$42,690
5626752185	Bankbridge Development Center/MD Program	\$42,690
1775082782	Clearview Regional School District/MD Program	\$31,500

11. Recommend motion to approve Robert Miles as primary district safety representative and Karolyn Mason as secondary district safety representative for the Gloucester County Reunification Team.

Note: Both district representatives will report to the RCSJ reunification site in the event of a safety event that requires reunification for another Gloucester County school district.

12. Recommend motion to approve Ryan Caltabiano, Director of Curriculum and Instruction, as Gifted and Talented Coordinator for the 2024/2025 school year.
13. Recommend motion to approve the amended hourly rate of Janeta Antonucci, Instructional Aide at Pitman Elementary School, effective October 30, 2024, from \$15.83 per hour based on Step F/0 Credits of the salary guide to \$16.03 per hour based on Step F/60 credits of the salary guide.
14. Recommend motion to approve Nicolette Obidos as a part-time Instructional Aide at Memorial School, effective on or about October 17, 2024, 29.5 hours per week, at an hourly rate of \$17.53 based on Step B/0 Credits of the salary guide (pending receipt of proper paperwork).

Background: Replacing Jennifer Nicaastro 1:1 instructional assistant.

15. Recommend motion to approve Anthony Fabbi as a full-time Preschool Aide at Memorial School, effective on or about October 17, 2024, at an hourly rate of \$18.64 based on Step A/Degree of the salary guide (pending receipt of proper paperwork).

Background: Replacing Elizabeth Kelly.

16. Recommend motion to approve the following Jr./Sr. High School academic teachers to be compensated at a rate of \$2,315 (prorated) for a sixth teaching assignment effective September 11, 2024 until such date that a full-time teacher is hired:

<u>Teacher</u>	<u>Subject</u>
Stacie Hess	Math
Kimberly Nefferdorf	Math

17. Recommend motion to retroactively approve Jennifer Coles as a replacement teacher at Pitman Jr./Sr. High School effective September 30, 2024 through TBD, to be paid the substitute teacher rate of \$130 per day plus a stipend in the amount of \$44 per day through the duration of her placement in that assignment.

Background: Replacing Megan Bracken.

18. Recommend motion to approve the following teacher as mentor for first year teacher for the 2024/2025 school year with the approved rate:

<u>Mentoree</u>	<u>Mentor</u>	<u>Stipend</u>
Nicole Civalier (CEAS) (Replacement Teacher)	Kathryn Beaver	\$550

19. Recommend motion to approve Riyahn Gaines as a Panther Club Counselor for the 2024/2025 school year at an hourly rate of \$15.13.

20. Recommend motion to approve the agreement with FURever As Friends, Inc., non-profit pet therapy organization, for visits to Memorial School for grades PK3-1 monday from October 2024 through June 2025. Annual fee of \$300 for initial therapy team and \$150 for each additional therapy team - two one hour sessions per month.
21. Recommend motion to approve the following staff members to attend the Eric Milou's Building Thinking Classrooms workshop on Monday, December 16, 2024 at Rowan University. The cost of the workshop is \$199 per staff member (Local Funds)

Ryan Caltabiano	Thomas Tocco
Karolyn Mason	Jill Young

22. Recommend motion to bring Eric Milou into the district during the May 16, 2025 in-service with a focus on teaching strategies in the mathematics classroom. The cost of the workshop is \$2,000. (Local Funds).
23. Recommend motion to approve the following volunteers for the fall drama/spring musical for the 2024/2025 school year:

Kaitlyn Delengowski	Melissa LeVay
Abby Donahue	Angel Morton
Kelly Donahue	Emily Otvos
Melody Forchic	Abbie Post
Sam Grossman	Gabriella Will
Andrew Lehman	

24. Recommend motion to approve the following Data Leaders for the 2024/2205 school year, stipend to be paid with Title IIA grant funding:

<u>Name</u>	<u>Subject</u>	<u>Stipend</u>
Christe Leakan	PK-6 ELA	\$1,000
Kimberly Nefferdorf	7-12/Math	\$1,000
Thomas Tocco	PreK-6/Math	\$1,000

25. Recommend motion to approve the following Content Area Leaders for the 2024/2025 school year, stipend to be paid with Title IIA grant funding:

<u>Name</u>	<u>Subject</u>	<u>Stipend</u>
Nicole Beach	PK-6/Science	\$1,000
Robert DiTizio	PK-12/Social Studies	\$1,000
Michael Finley	PK-12 Technology and Business	\$1,000
Sarah Mickle	PK-12/VPA	\$1,000
Shelly Nichols	PK-12/World Language	\$1,000
Jaclyn Schanz	PK-6/ELA	\$1,000
Jill Young	PK-6/Math	\$1,000
Amanda Giorno	7-12/Science	\$1,000
Kandice Hanrahan	7-12/ELA	\$1,000
Stacie Hess	7-12/Math	\$1,000

26. Recommend motion to approve the following Extra Service Contracts for the 2024/2025 school year. Stipend in accord with the agreement with the Pitman Education Association:

Jr./Sr. High

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Renee Post*	Musical/Play Director	\$3,887
Patricia Perez*	Musical Play Assistant Director	\$2,330

Kelly Roberts	Mentor Club	\$1,425
Melissa Bianchini	Co-Head Coach Winter Track	\$6,109
Dan Miller	Co-Head Coach Winter Track	\$6,109
Tara Hartwyk* (pending receipt of proper paperwork)	Head Coach Girls' Basketball	\$6,803
Ron Myers*	Head Coach Boys' Basketball	\$6,803
David Smith*	Head Coach Wrestling	\$6,803
Matthew Newcomb	Head Coach Swimming	\$6,803
Robert Tender <i>*not a district employee</i>	Assistant Coach Swimming	\$5,441

Background: Karen Roberts was inadvertently approved on September 18, 2024. Winter track combined stipend PEA Winter Track Head Coach \$6,803 and Board of Education Assistant Winter Track Coach \$5,415 - 50% each Co-Head Coach.

PES

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Janine Morrison	Safety Patrol Advisor	\$1,182

27. Recommend motion to approve the following volunteer coaches for the 2024/2025 school year:

<u>Name</u>	<u>Position</u>
Steve Crispin*	Basketball
Jason Shivers	Basketball

*\*not a district employee*

28. Recommend motion to approve the athletic trainer substitute rate of \$50 per hour for the 2024/2025 school year.

29. Recommend motion to approve the following dues and athletic ticket prices for the 2025/2026 school year:

- Tri-County Conference Dues - \$1,600.00;
- Tri-County Conference tickets for athletic events: \$3.00 for Adults; \$2.00 for Students, Free for Senior Citizens and Military Personnel
- West Jersey Football League Varsity Football Games: \$5.00 for Adults; \$3.00 for Students; Free for Senior Citizens and Military Personnel

**COMMUNICATION & POLICY COMMITTEE - Higbee-Ionno, Pote, Farrell**

1. Recommend motion to approve the first reading of the policies/regulations below:

<b>POLICIES/REGULATIONS</b>	
Policy 0143.2	High School Student Representative to the Board of Education (M) (Revised)
Policy 5450	Student Awards (Revised)
Policy 9180	School Volunteers (Revised)

Public Comment

Old Business

New Business

Adjournment

The next Board of Education Meeting is scheduled for Wednesday, November 20, 2024 in the Pitman Jr./Sr. High School Media Center.

*The Pitman Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.*