



School District Of The City Of Pontiac
FOOD SERVICE
Thomas Henry, General Manager

Box Lunch Request Form

School:

Today's Date:

Requested. By:

Phone#:

Date Of Event:

Bus Departure Time:

Box Lunches will be delivered to the schools and can be picked up at your main kitchen

Delivery Time: A.M. P.M. (please check one)

Pick Up Time: A.M. P.M. (please check one)

Number of Students**:

Number Of Adults: (\$3.68/adult)

TOTAL NUMBER OF BOX LUNCHES:

Please make sure you:

- 1) Attach a list of all students participating in the school event
- 2) Collect all monies from adults and students who do not qualify for free lunch.

Food Service Use Only

Number of FREE Students: _____

Number of Reduced Students: _____

Number of Paid Students: _____

Number of Adults: _____

Food Service Workers: Please scan or charge the student on the date of the field trip as you would for a normal lunch day.