



Annual Calendar Template

School: Williams Middle School Academic Year: 2024-2025

A minimum of 80% of time recommended for direct and indirect student services and 20% or less in program planning and school support

Month	Delivering		Program Planning and School Support (Defining, Managing, Assessing, Fair-Share Responsibilities)
	Direct Student Services Activities (Include dates of school counseling initiatives or events, classroom and group activities, career or college nights, schoolwide academic support events, etc.)	Indirect Student Services Activities (Significant collaborations, leadership and advocacy activities)	
Ongoing Services	One on one counseling, conflict mediation, risk assessments, wellness plans, wellness room, small group	Bi-weekly COST (coordination of services team) Tier 3 referrals, collaboration with community partners (FACES, VCC), collaboration with administration and school psychologist, parent/staff meetings, 504 Plan Meetings, SSTs	Supervision, classroom subbing, lesson planning, 6-8 counseling team meetings/collaboration, Williams counseling team meetings, Administration/counselor morning meetings, district-wide counselor meetings, RAMP support meetings. Hatching Results School Counseling Program Professional Development—8:00AM-4:00PM, TUSD District Office
August	- Welcome Back Presentations for grades 6, 7 and 8 AERIES portal set-up (6 th Grade)		
September	- Signs of Suicide (8 th Grade) - Digital Citizenship (6 th Grade)		
October	- High School & Beyond (8 th Grade)		
November	- TUSD High School Visits/Scheduling - Tier 2 – Academic Intervention for 7 th and 8 th Graders		
December	- Winter Counseling Resources Handout - Tier 2 – Academic Intervention for 7 th and 8 th Graders		
January	- College and Career (7 th Grade)		

	- Tier 2 – Academic Intervention for 7 th and 8 th Graders		
February	- Emotions/Coping (6 th Grade) - Emotions/Coping (8 th Grade) - Tier 2 – Academic Intervention for 7 th and 8 th Graders		
March	- Getting the Most Out of High School (8 th Grade)		
April	- Growth Mindset (7 th Grade)		
May	- Incoming 6 th Grade Presentations to feeder schools		
June			