

## CAUCUS MEETING MINUTES

October 1, 2024

5:00 P.M.

\*\*\*MEETING WAS HELD VIA "ZOOM" APPLICATION WITH MEETING ID 349 802 0449

Mayor Jakubowski called the meeting to order.

**MAYOR'S STATEMENT:** "Notice of this meeting has been provided in a legal notice published in the Courier Post and the Retrospect; and posted in accordance with Title 10 of the New Jersey Statutes Annotated, specifying a 5:00 p.m. meeting time; and that formal action may or may not be taken at all Caucus and Commissioners meetings. Please be advised that this meeting is not being videotaped tonight."

**Roll Call:** Mayor Jakubowski and Commissioner Lee were in attendance. Commissioner Whitman was absent.

Those additionally in attendance were Administrator David Taraschi, Assistant Superintendent of PW, RJ Callaway, Solicitors Sal Siciliano, Tom Tassi, Police Chief, Borough Engineer Craig Reilly, Danielle Ingves, Municipal Clerk, Library Board President, Brian Conte, EMS, Jean Phillips, Court Administrator, Patrick Slemmer, Fire Chief, John Dymond, Tax Assessor, Megan Giordano, Tax Collector, Brian Conte, EMS

**ORDINANCES FOR ACTION: N/A**

### **RESOLUTIONS FOR ACTION:**

#### **2024-129 AUTHORIZE THE AWARD OF CONTRACT, THRU THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM, FOR DEER CARCASS REMOVAL SERVICES, LLC FOR THE PROVISION OF DEER CARCASS REMOVAL SERVICES**

The foregoing resolution was approved by motion of Mayor Jakubowski; seconded by Commissioner Lee. Unanimous Roll Call Vote.

#### **2024-130 AUTHORIZING AN AWARD OF CONTRACT UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM FOR SODIUM CHLORIDE (ROAD SALT) TO MORTON SALT, INC.**

The foregoing resolution was approved by motion of Commissioner Lee; seconded by Mayor Jakubowski. Unanimous Roll Call Vote.

#### **2024-131 AUTHORIZING THE APPROVAL OF AN OFF-PREMISES MERCHANDISE RAFFLE LICENSE #05-2024 FOR THE AUDUBON BAND BOOSTERS.**

The foregoing resolution was approved by motion of Commissioner Lee; seconded by Mayor Jakubowski. All in Favor motion carried.

### **Department Reports:**

**Borough Administrator** – Took a look at the Best Practices Inventory that we are required to do every October. We should be in good shape to receive all of our state aid, but we will talk more formally at the Commissioners' meeting prior to sending to DCA at the end of the month.

**Assistant Superintendent of Public Works** – National Night Out tonight. Leaf collection begins in the next couple of weeks. We have a new hire, and another mechanic started for PW yesterday. Leaf collection will be to try to hit each street once a week.

**Chief Finance Officer** – Nothing to report.

**Borough Clerk** – Deadline to register to vote is October 15, 2024. Deadline to apply for a Mail-In Ballot is October 29, 2024. Polling places in Audubon moved in 2022. Please take notice of your polling place on your Sample Ballot that you will receive the week before the election. The information is on our website and on social media. Please call the Clerk's office if you need any assistance with voting. Thank you all that reached out to be a poll worker. The election is November 5, 2024.

**Tax Collector** – Received the Added Assessment File yesterday and got it completed and Linda was able to get the bills out today. These charges are for any improvements that were made to their residence. If anyone has any questions, they can reach out to Linda in the tax office. Tonight, we will be working on tax sale notices. The Tax Sale is scheduled for December 5. If anyone has an open balance with the Borough or CCMUA for 2023, they will be receiving the tax sale notices and they will be mailed out Friday. Report submitted.

**Tax Assessor** – No report.

**Police Chief** - Report submitted. National Night Out is starting tonight at 6:00 pm. It should be a great night. The weather looks great and I'm looking forward to seeing everyone out there tonight.

**Fire Chief** – Report submitted. Alarms answered in September: 45. 403 for the year.

**OEM** – Report submitted. Excused.

**EMS** – 73 Calls in Audubon for September. Total calls for the month: 179 and staffed the football game for the high school.

**Municipal Court Administrator** – Report submitted.

**Construction Code/Zoning Report** - Reports submitted.

**Engineer** – Report submitted. Regarding Open Space, FY2023 CDBG project for the Senior, the additional kitchen work, is complete. We are processing and will close documents for that project.

DOT FY 2023 East Pine and Hampshire – The construction work on Hampshire is substantially complete. The contractor will be back to take care of East Pine. Part of that project has a trench drain along part of the gutter and we are having issues getting the materials for that so that is pushing things back, but we hope to get them back for middle of October to get that project wrapped up.

**Solicitor** – No item for closed session. Nothing to report.

**Library** – October calendar recently completed. The Library has partnered with the Young at Heart Club and is planning to have programs every Tuesday to provide more programs for Seniors.

**FJW Recreation & Community Center**

**September**

- Five private parties in September
- One non-profit
- One 5K event; outside only

**October**

- Five private parties scheduled.
- Two non-profit events
- National Night Out Rescheduled from August for October 1.

**Sustainable Audubon** – Monthly meeting is first Wednesday of every month. Next meeting is Wednesday, October 2. They will have a table at National Night Out tonight. Stop by and say hi.

**Board of Commissioners Reports:**

**Commissioner Lee** – I am already at NNO and looking forward to a good night. As far as the Kings Highway construction is concerned, I would like to urge residents to be extremely careful. Camden County decided to keep the road open both ways and already a few fender benders have taken place. Please pay attention and be careful.

**Commissioner Whitman** – Absent.

**Mayor Jakubowski** – The town wide yard sale led by the Audubon Celebration Committee was moved to this Saturday. Also, several organizations will be doing a cleanup of the railroad tracks starting at 9:00 am if anyone wants to join. See you all at National Night Out.

**Open Session:** Commissioner Lee made a motion to open the meeting to the public; seconded by Mayor Jakubowski. All in favor; motion carried.

No comments from the public.

Commissioner Lee made a motion to close the meeting to the public; seconded by Mayor Jakubowski. All in favor motion carried.

Commissioner Lee made a motion to adjourn, seconded by Mayor Jakubowski. All in favor motion carried.

Meeting Adjourned at 5:18 pm.

  
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Mayor Jakubowski

  
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Commissioner Lee

  
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Commissioner Whitman

ATTEST:

  
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Danielle Ingves, Municipal Clerk

DATE APPROVED :