

**Inter-Lakes School Board Regular Meeting  
Humiston Building – Conference Room  
103 Main Street, Meredith NH  
Tuesday, October 8, 2024 @ 5:30 p.m. Non-Public Session  
October 8, 2024 @ 6:00 p.m. Public Session**

**MINUTES**

CALL TO ORDER

Mr. Hanson, Chair, called the meeting to order at 5:30 p.m.

RECORD ROLL

**Members Present:**

Mr. Mark Billings, Vice – Chair  
Ms. Siobhan Connelly  
Mr. Charley Hanson, Chair  
Mr. Jim Locke  
Mr. Duncan Porter-Zuckerman – Secretary  
Mrs. Nancy Starmer  
Mr. Edward Twaddell III  
Mr. Caleb Theriault, Student Representative

**Administrators Present:**

Mrs. Mary Moriarty, Superintendent  
Mrs. Ashley Dolloff, Business Administrator  
Mr. Rick Biche, ILES Principal  
Dr. Amanda Downing, ILMHS Principal  
Mr. Jeremy Hillger, SCS Principal  
Mr. Mark Parsons, Technology Director  
Mrs. Erica Pappalardo, Curriculum Coordinator

**Members Absent:**

**Others Present:**

Mr. Chris Mega, Videographer

NONPUBLIC SESSION

**Nonpublic Session**

**RSA 91-A3(c)** – This includes matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this Board, unless such a person requests an open meeting.

**R.S.A 91-A:3 (i)** - Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

Mrs. Starmer moved, seconded by Mr. Twaddell III, to enter Nonpublic Session at 5:31 p.m. Mr. Porter-Zuckerman called the roll.

YES: Mr. Billings, Ms. Connelly, Mr. Hanson, Mr. Locke, Mr. Porter-Zuckerman, Mrs. Starmer, Mr. Twaddell III.

NO: --

The motion passed unanimously.

Mrs. Starmer moved, seconded by Mr. Twaddell III, to return to public session at 6:10 p.m.

Mr. Porter-Zuckerman called the roll.

YES: Mr. Billings, Ms. Connelly, Mr. Hanson, Mr. Locke, Mr. Porter-Zuckerman, Mrs. Starmer, Mr. Twaddell III.

NO: --

The motion passed unanimously.

#### PLEDGE OF ALLEGIANCE

PUBLIC COMMENT – *Opened at 6:13 p.m.*

#### PUBLIC HEARING

Mr. Hanson, Chair, called the public hearing to order at 6:13 p.m. to discuss the acceptance of a donation of \$34,000 intended for the purchase of an electronic sign for Inter-Lakes Middle High School.

Mrs. Moriarty provided an explanation regarding the necessity of the public hearing, noting that any time the Inter-Lakes School District receives a donation of \$20,000 or more, a public hearing is required. Although the School Board had previously acted on this matter, it was recognized that there is an RSA governing donation of this magnitude.

Mr. Hanson then opened the floor for questions from the board or the public. There were no comments or questions from either party.

Mr. Hanson closed the public hearing at 6:17 p.m.

Mr. Billings moved, seconded by Mrs. Starmer, to accept the donation from Mr. Athanas with gratitude in the amount of \$34,000 for the purchase of an electronic sign for Inter-Lakes Middle High School.

The motion carried 7 – 0.

#### STUDENT REPRESENTATIVE UPDATE

Student Representative Caleb Theriault reported on the successful Homecoming Week, which took place from September 30 to October 4. Each day featured events and games, culminating in a well-attended Homecoming dance on October 5. The community support for the homecoming games was exceptional, and several successful fundraisers were held, including T-shirt sales organized by Caleb's class, benefiting the entire school.

Looking ahead, the Robotics team is preparing for upcoming competitions, including the Governor's Cup on October 19 at the All Well North Field House at Plymouth State University, and the "Battle of the Bay" and "Girls Behind the Glass" events on November 2 and 3 at Prospect Mountain High School.

The Future Business Leaders of America (FBLA) has 27 students participating in the Fall

Leadership Workshop at the University of New Hampshire on October 9, 2024. Additionally, the French 3 class will attend the World Language event at the University of New Hampshire on November 7, providing upper-level high school students with insights into the benefits of language skills in college and career pathways.

The marching band will participate in the Sandwich Fair parade, while students enrolled in food classes are preparing baked goods for judging. The senior class will also be selling fair T-shirts. Notably, Sandwich Central School is entering the float contest for the Sandwich Fair Parade for the first time in 14 years, with athletes assisting in directing traffic during the event.

## MINUTES

### **A. September 10, 2024, Regular School Board Meeting Minutes**

Ms. Connelly moved, seconded by Mrs. Starmer to approve the minutes of the September 10, 2024, meeting minutes, with Ms. Connelly's name corrected.

The motion carried 6 – 0, Mr. Porter-Zuckerman abstained.

## CURRENT BILLS PAYABLE

### **A. General Operating Expenses**

Mr. Twaddell III inquired about line item 111-321, related to electrical equipment, and line item 111-322, concerning pellet fuel, noting his initial assumption that it pertained to oil. Mrs. Dolloff clarified that the district utilizes both pellet fuel and oil for heating. In response to Mr. Twaddell's first question regarding electrical equipment, Mrs. Dolloff explained that this expense is associated with the HVAC project, which is being funded through the ESSER program.

The motion passed unanimously to approve manifest #3008.

## REPORTS

### **A. Enrollment Report**

Mrs. Moriarty provided an update to the School Board on enrollment figures, indicating that there have been no significant changes. In response to questions raised during the previous meeting, she included additional information at the bottom of the enrollment report. This information included historical data from the Collective Bargaining Agreement, detailing the number of students enrolled as a result, as well as enrollment figures related to the Memorandum of Understanding (MOU) with Moultonborough.

### **B. School Update**

Mr. Biche, Principal of Inter-Lakes Elementary School (ILES), presented an update to the School Board highlighting the recent activities and accomplishments at the school thus far this academic year. The school has completed its initial student assessments, allowing staff to better understand students' needs and tailor instruction accordingly. This information is being utilized in practice time blocks to enhance daily instruction. ILES is currently focused on planning, particularly in relation to Title I requirements, which involve specific assessments to determine student eligibility. The administration team is actively analyzing behavioral data and evaluating the effectiveness of interventions and instructional practices. The school is also deepening its commitment to the Responsive Classroom approach and has communicated this initiative to families to help educate them on its benefits. ILES recently held a successful open house, where Mr. Biche participated in scavenger hunts with students and their parents. Additionally, fourth graders are engaged in a Citizen Science project, and the Naturalist in the Classroom program is

in progress. Looking ahead, ILES will host a Halloween Parade at the end of the month, and the PTO is organizing a trunk-or-treat event.

Dr. Downing, the principal of Inter-Lakes Middle High School (ILMHS), provided an update on recent activities at the school. ILMHS has just completed NWEA testing. On October 11, forensic science students will host Kim Fallon, a retired Chief Forensic Investigator, for a guest talk about the profession and what it is like in the everyday life of a Forensic Investigator. Biology students are engaged in a 45-day plant experiment project, tracking growth data. The honors human anatomy and physiology class took a practical exam, viewing human tissue under a microscope. Seventh graders have been studying reproduction and recently welcomed their first chick, named Peep. The Greater Meredith Program, a program that works with ILMHS Career Partnership Program Director, Melissa Moore has facilitated a radiology internship at Sphere Memorial Hospital for a senior student who starts Thursday, October 10, 2024. The Unified Club will host a social event and soccer match with Newfound on October 17. The 8th graders will visit Boston on November 4 to explore the Freedom Trail, and the school will host a regional college fair on October 17.

Mr. Hillger, Principal of Sandwich Central School, provided an overview of recent activities and curriculum developments across various grade levels. In the primary multi-age class, students are focusing on letter recognition and sequencing their first and last names. They are also learning to read and write key words such as "that," "of," "then," and "the." In science, they are investigating sound through hands-on activities with instruments like fiddle cups, rubber bands, and flat sticks to explore vibrations. Kindergarten math emphasizes counting collections of items between five and ten, while first graders are working with number lines, grids, and tally marks. In the middle multi-age group, students are engaged in the writing process, crafting paragraphs about their classmates they interviewed and aiming to build reading stamina to 20 minutes. Third-grade math focuses on arrays and tape diagrams to enhance multiplication understanding, while second graders are mastering basic addition and subtraction facts within twenty and applying these skills to measurement. The upper multi-age students are practicing multiplication facts through daily drills and are exploring place value as well as multi-digit addition and subtraction. Fifth graders are learning about the area of rectangles with fractional side lengths and volume as part of their unit focus. They collaborated with the Squam Lake Science Center for the "Hot Watch," observing various birds, including red-tailed hawks and a bald eagle, while also collecting weather data. Recently, the multi-age sixth-grade class visited the Cold River to continue a long-term macroinvertebrate study in partnership with the Green Mountain Association. In sixth grade, students are exploring statistical questions by creating dot plots, practicing mean, median, and mode, and analyzing persuasive graphs. They are also delving into narrative and nonfiction writing, utilizing the district's new SRSD writing curriculum to organize and craft thorough pieces.

**C. New Hampshire Statewide Assessment System Inter-Lakes Results (NHSAS)**

Mrs. Moriarty presented an overview of the NHSAS results, providing an initial look at the District's performance in ELA, Mathematics, and Science. She emphasized that these results serve as a preliminary report, with more comprehensive details to follow next month. At that time, Mrs. Pappalardo, the Curriculum Director, and the school principals will present a deeper analysis, as the District is awaiting accountability-related information from the Department of Education. This forthcoming data will determine the standing of schools, indicating whether they are in good standing or require additional support. Mrs. Moriarty noted that while progress has been slow, the District is moving forward. She commended the hard work and commitment of staff, acknowledging that achieving meaningful improvement takes time and effort. This overview sets the stage for a more detailed discussion next month, where schools' performance

will be fully evaluated.

**D. Year-to-Date (YTD) Financial Report**

Mrs. Dolloff presented the Year-to-Date Financial Report to the School Board, noting that it is typically reviewed in November, making this an early preview. She indicated that the current financial status is consistent with trends from the previous two years. Mrs. Dolloff then opened the floor for any questions from the Board members.

There were no questions.

**E. Year End Financial Report**

Mrs. Dolloff presented the Year-End Financial Report to the School Board, explaining key documents including the DOE-25, MS-25, and the financial report for the fiscal year ending June 30, 2024. She requested that these documents be reviewed and signed during the meeting. Mrs. Dolloff noted that the District has retained approximately \$325,000 to offset the ILSSA Collective Bargaining Agreement. This amount has been moved to the unassigned fund balance and will help reduce taxation for the 2024-2025 fiscal year. She then invited questions from the School Board members.

There were no questions.

**F. Transportation Update**

Mrs. Dolloff provided the School Board with an update on the school year's transportation, highlighting that bus routes have been reduced from 13 to 11. This reduction has created more stability in the system, minimizing the need to combine routes, with participation levels comparable to last year. Mr. Hanson noted that while 13 buses were initially preferred, the reduction to 11 or 12 buses was necessary due to a shortage of drivers, which had been considered during the budgeting process. Mrs. Moriarty added that the current system is more dependable for families and schools, leading to improved overall service compared to the previous year.

Mr. Billings inquired if the School Board had budgeted for 13 buses, and Mrs. Moriarty clarified that the budget was set for 11 buses, which was part of the cost reduction plan. Mr. Hanson then opened the floor for further questions.

No additional questions were asked.

**G. Field Lights Campaign**

Mrs. Moriarty updated the School Board on the Field Lights Campaign, noting that while the athletic boosters were initially expected to assist, recent changes have shifted the approach. Taking advantage of the positive response during last week's homecoming event, Mrs. Moriarty engaged with the campaign's leadership to ensure everyone was comfortable moving forward. She sent a letter from the School District to officially launch the campaign, with plans to provide monthly updates. To date, \$20,517 has been raised, leaving just over \$326,000 still needed for the field lights. The District will continue working with the Grandparents' Group to rally community support. Mr. Hanson then invited questions from the School Board.

There were no questions.

OLD BUSINESS

**A. Follow Up to Questions from September 10, 2024 School Board Meeting**

Mrs. Moriarty provided an update from the previous School Board Meeting questions in a memo. She opened it up to the School Board to see if there were any follow-up questions or if any other clarity was needed.

There were no questions.

NEW BUSINESS

**A. Donation**

Mr. Porter-Zuckerman moved, seconded by Mrs. Connelly to accept the following donation, with gratitude:

- SPEBSQSA, Inc. Northeastern District Association of Chapters in the amount of \$1,500 for the benefit of the Inter-Lakes Destination Imagination Global Finals teams.

The motion carried 7 – 0.

**B. 2024/2025 Remediation Days**

Mrs. Moriarty provided a thorough explanation of the remediation days' purpose and structure. Mr. Twaddell III raised a concern, citing his daughter's confusion about how students are expected to recover two weeks' worth of learning in a single day or half-day if they fall behind on projects. He shared his uncertainty about how to explain this to her. Dr. Downing responded by clarifying that the remediation days are not intended to condense two weeks of learning into one day. Instead, the goal is to provide students with a full day of access to their teachers for competency recovery and reassessment. This time allows students who have been absent or who need additional help with assessments to work closely with their teachers, focusing on recovering competencies in their courses. Dr. Downing emphasized that the remediation days are especially beneficial for high school students.

Ms. Connelly moved, seconded by Mrs. Starmer to approve the 2024/2025 Remediation Days.

The motion carried 7 – 0.

**C. Growing Roots Counseling Partnership - Increase Support**

Mr. Porter Zuckerman moved, seconded by Mr. Locke, to approve the Increase Support of the Growing Roots Counseling Partnership.

The motion carried 7 – 0.

**D. First Student Transportation Contract Extension**

Mrs. Dolloff presented to the School Board the District's request for approval to enter negotiations with First Student, as the current contract is ending and previous attempts to find competitive bids have been unsuccessful. Mrs. Moriarty added that negotiating an extension with First Student would place the District in a stronger position compared to going through the formal bidding process. Mr. Porter-Zuckerman noted that in the past single-year extensions have proved beneficial without the need for bidding. Mrs. Moriarty responded that the District is seeking a three-year extension, similar to the current arrangement, as multi-year extensions provide better leverage. Mr. Twaddell III suggested considering option years, such as a five-

year contract with options for a fourth and fifth year, as an alternative to a shorter or longer-term contract. Mrs. Moriarty indicated this could be considered, emphasizing the need for the Board to be comfortable with avoiding the bidding process and allowing Mrs. Dolloff flexibility in securing the best contract. Mr. Billings inquired about competition, to which Mrs. Moriarty replied that there is little to none, as First Student operates across the state and can mobilize buses in case of breakdowns, whereas other providers tend to serve only specific regions.

Mr. Twaddell III moved, seconded by Mr. Porter-Zuckerman to approve Mrs. Dolloff to work with First Student for contract extension.

The motion carried 7 – 0.

## POLICY

### A. First Readings

Mrs. Stamer moved, seconded by Mr. Porter-Zuckerman to approve the first readings of the following policies as presented:

- GM - Temporary Alternative Duty
- IKF - Graduation Requirements

The motion carried 7 – 0.

### B. Second Readings

Mr. Porter-Zuckerman moved, seconded by Mrs. Stamer to approve the seconds readings of the following policies as presented:

- AK - Publications
- DAF-1 Allowability
- DAF-2 - Cash Management and Fund Control
- DAF-5 - Conflict of Interest and Mandatory Disclosures
- DAF-6 - Inventory Management – Equipment & Supplies Purchased with Federal Funds
- DAF-7 - Travel Reimbursement – Federal Funds
- DAF-8 - Accountability and Certifications
- DAF-9 - Time-Effort Reporting/Oversight
- DAF-11 - Sub-Recipient Monitoring and Management
- DFA - Investment
- DJC - Petty Cash Accounts
- EBBD - Indoor Air Quality
- EBBC - Emergency Care & First Aid (dually coded as JLCE)
- EBBD - School Closings & Delayed Opening Announcements
- JLC - Student Health Services & School Nurses

The motion carried 7 – 0.

## CORRESPONDENCE – Superintendent, Board Secretary, Board Members

- A. Mr. Hanson provided an update on an upcoming event in Meredith, a Scholarship Benefit, Hannah, Chaignot Scholarship Fund Concert scheduled for Friday, October 25, 2024, at 7:00 p.m. at the First Congregational Church.

PUBLIC COMMENT – *Closed at 6:58 p.m.*

Inter-Lakes Regular School Board Meeting  
October 8, 2024

#### ANNOUNCEMENTS

##### **A. Tuesday, November 12, 2024**

Inter-Lakes School Board Meeting @ Humiston Building – Conference Room.

- Inter-Lakes School Board Regular Meeting @ 6:00 p.m.

#### ADJOURNMENT

**A.** Mr. Twaddell III moved, seconded by Mr. Locke, to adjourn the meeting at 6:59 p.m.

The motion carried 7 – 0.