

POQUOSON CITY SCHOOL BOARD MEETING
 September 17, 2024– 6:00 p.m.
 CITY OF POQUOSON COUNCIL CHAMBERS

MEETING MINUTES

In attendance

Shannon Martin, Chair	Timothy Goodale	Arty Tillett, Superintendent
Christopher Burbage, Vice Chair	Kristen Jones	Andrew Roberts, Asst. Superintendent
Melissa Bartlett	J. Chris Maxwell	Ashley Ide, Deputy Clerk
Michael DuBose	AJ Lumagui, Student Representative	Carol M. Carroll, Clerk

I. CALL TO ORDER – Shannon Martin, Chair of the School Board called the meeting to order at 6:00 p.m. on September 17, 2024.

II. PLEDGE TO THE FLAG, MOMENT OF SILENCE – Student Representative, AJ Lumagui lead the meeting with the Pledge of Allegiance, moment of silence and a quote from James Madison on this national constitution day.

III. ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA - No additions or modifications to the Agenda.

IV. RECOGNITIONS - Kelly Purdie recognized former board members, Jonathan Ingram and CJ Childress. Mr. Ingram accepted a parting gift from the board. Mr. Childress was not able to attend today’s meeting. Mr. Childress’ gift has been mailed to him.

No other recognitions.

V. PRESENTATIONS AND REPORTS

- A. Instructional Update – Ashley Ide, Assistant Superintendent for Instruction and Support Services presented the Instructional Update which included:
- Back to School – PCPS is 98% fully staffed;
 - All schools are fully accredited without conditions for the 2024-2025 school year;
 - Scores are 12% higher or more on all categories compared to other school divisions in Virginia;
 - PCPS is outperforming the state in all categories;
 - PCPS ranks 5 out of 133 other divisions in SOL Composite Scores for school divisions in Virginia;
 - PPS, PES and PMS have achieved level one for all indicators in Academic Achievement;
 - PHS indicators remain the same;
 - Chronic absenteeism has been reduced in the primary, elementary and middle schools;
 - Initiating a flexible seat time in an effort to reduce absenteeism;
 - Absenteeism can be reduced by one day by participating in seat time for three hours before or

after school or on Saturdays.

- All schools are participating in the flexible seat time;
- State standards for math, English and k-12 have not yet been adopted-due to be adopted in Spring, 2025;
- “College Now” partnership with Virginia Peninsula Community College;
- Increased enrollment in advanced placement, honors and dual enrollment coursework;
- Strategic Monitoring document distributed to the board members.

Vice Chair Burbage questioned how the “flexible seat time” will be administered in the schools on the weekend. Each school will implement a plan and have monitoring and staffing in place for seat time. Time can be cumulative.

Dr. Bartlett commented on being happy to hear the students’ achievements from last year. Question about reporting in the future or by digital reporting on growth in the division.

Data does not report on state quality.

Dr. Goodale has the same question on trend data.

Kim Montalvo confirmed the stats are federal and not state.

Mr. Tillett commented that the state is looking at revised accountability model that will include a component for growth. The state purchased a program to measure. PCPS staff are training on how to use this program. “Magic is in the growth.”

Ms. Jones questioned if the scores on the college career and readiness index are high due to enrollment or testing scores that impact that index. Do we not have students taking the exam, or is this due to the courses not being offered, or are the scores not qualifying for this index.

Mr. Tillett replied it is a confusing index. It’s a comprehensive index that measures a multitude of things. Just showing highlights tonight. Numbers will go up due to the College Now program.

B. Financial Update – Tracy Spence, Executive Director of Finance presented the financial update including:

- Fiscal Year 2024 carryover has been shared with the City and its availability for fiscal year 2025;
- Compensation study by Management Advisory Group to be budgeted for fiscal year 2025;
 - 6 phases;
 - Draft by December 15, 2024;
 - Final project will be December 15 and after everyone concurs;
- Budget for fiscal year 2026 will be issued in January.

No questions from the board.

C. Operations Update – Andrew Roberts, Assistant Superintendent for Operations presented the operations update including:

- Safety;

- Additional security cameras in all schools;
- Metal detectors;
- Ballistic film mainly on outside windows to reinforce glass;
- Annual safety drills;
- Safety team at each school includes SROs, SSOs, admins and staff ;
- Seeking a board member to join the safety team and meet monthly;
- One grant has been submitted to the State for safety equipment to offset this expense;
- Transportation;
- New drop and pick up system at the middle school to alleviate traffic issues on Poquoson Avenue;
- People running stop sign on Odd Road. Working with local PD on this issue.
- Bus routes are finalized.
- Fireside chat this Thursday to discuss social media and cell phones;
- Playground complete at PES;
- PPS pavilion dedication with family in attendance;

Dr. Goodale asked about security, mobile unit and who runs it and what does it take to staff. Is the staff trained. Is it CIP eligible. Mr. Roberts responded that Admins and SROs were trained on the equipment and handle security.

Mr. Roberts stated that the equipment is expensive, and we continue to write grants and look for the money for it.

Mr. Tillett stated there is an interest in the community to explore metal detectors. Working with the city on some carryover funding for this project.

Mr. Maxwell asked if the ballistic film is mostly on the exterior windows. Mr. Roberts stated it is mostly on the outside windows and entries.

V. PUBLIC COMMENT –

Two citizens requested to speak at the meeting:

Chair Martin read into the record, the rules for public comment.

1. Mike Ship discussed an email exchange issue with a board member. Mr. Ship handed Chair Martin several copies of his email exchange for distribution to the board members.
2. Keith Feigh thanked Dr. Ratliff and everyone for letting him work on the elementary school playground and for the Spark event.

VII. CONSENT AGENDA – Vice Chair Burbage read the Consent Agenda into the record.

- A.** Approval of Financial Reports *(Enclosed)*
- B.** Authorization to Change Appropriation and to Accept and Expend Funds in Accordance with Attached Request *(Enclosed)*
- C.** Approval of Personnel Action *(Enclosed)*
- D.** Approval of Minutes for August’s Regular Meeting, Work Session, and Special Called Closed Meeting *(Enclosed)*
- E.** Approval of Designee in Absence of Division Superintendent *(Enclosed)*

A Motion was made by Mr. DuBose and seconded by Ms. Jones.

A vote was taken to approve the consent agenda.

- Vice Chair Burbage - Aye
- Dr. Bartlett - Aye
- Mr. DuBose - Aye
- Dr. Goodale - Aye
- Ms. Jones - Aye
- Mr. Maxwell - Aye
- Chair Martin - Aye

The consent agenda was approved by a vote of 7 to 0. Motion passed.

VIII. OTHER MATTERS FOR CONSIDERATION

- A.** Consideration of Approval of Proclamations for National School Lunch Week and Bullying Prevention Month (*Enclosed*)

A Motion was made by Mr. DuBose and seconded by Ms. Jones to approve the proclamations.

A vote was taken to approve the motion.

- Vice Chair Burbage - Aye
- Dr. Bartlett - Aye
- Mr. DuBose - Aye
- Dr. Goodale - Aye
- Ms. Jones - Aye
- Mr. Maxwell - Aye
- Chair Martin - Aye

The motion was approved by a vote of 7 to 0.

- B.** Consideration of Approval to Appoint a Member to Represent the School Board on the PCPS Division Safety Team.

A motion was made by Dr. Burbage and seconded by Dr. Bartlett to nominate Mr. Maxwell for the PCPS Division Safety Team. Mr. Maxwell accepted the nomination.

A vote was taken to approve the motion.

- Vice Chair Burbage - Aye
- Dr. Bartlett - Aye
- Mr. DuBose - Aye
- Dr. Goodale - Aye
- Ms. Jones - Aye
- Mr. Maxwell - Aye

- Chair Martin - Aye

The motion was approved by a vote of 7 to 0.

IX. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT

Mr. Lumagui, Student Representative, presented his report on the PCPS schools.

Mr. Maxwell thanked the staff and operations team for a smooth start to the school year. He also thanked Mr. Tillett and the school administrative staff for the tours of each school and New Horizons facility.

Mr. Goodall welcomed AJ Lumagui. He also thanked Mr. Childress and Mr. Ingram for their service and insight to the Board. Thanked Arty and administration for moving forward with the dual enrollment.

Dr. Bartlett thanked Mr. Tillett for the wonderful and enjoyable school tour. Commented on the one lunch at the high school. Commented on the playground and seamless renovations.

Ms. Jones echoed the sentiments and thanked Mr. Childress and Mr. Ingram for their service to the Board. She also welcomed AJ Lumagui. Excited to learn more about the College Now. She thanked everyone who worked on the elementary school playground and the dedication of the PPS pavilion. Thank you for the work on these projects.

Mr. DuBose thanked the teachers. See a teacher, thank a teacher.

Dr. Burbage congratulated PPS for their dedication to safety lead by Ms. Cason and her staff. He remarked the students are engaged and ready. He also thanked Mr. Childress and Mr. Ingram for their service to the Board. Thank you to Ms. Overby for the pavilion. Reiterated that transportation needs more bus drivers. Congratulations to the teachers and staff for the students high performance.

Chair Martin thanked Mr. Childress and Mr. Ingram for their service to the Board. Commended the teachers and administrators for what they do as it is reflected in the student scores and accomplishments. Appreciate the teachers.

Mr. Tillett echoed the comments of the board members in thanking Mr. Childress and Mr. Ingram for their service and commitment to the Poquoson Schools. Stated the year is off to a good start with great staff. The schools are joyous places thanks to the entire staff. Welcome AJ.

X. MATERIAL FOR BOARD REVIEW

No additional material for board review.

A motion was made by Vice Chair Burbage and seconded by Mr. Maxwell pursuant to the scholastic exemption of Section 2.2-3711(1) of the Virginia Freedom of Information Act, to move into Closed Session for consideration of personnel matters. A vote was taken.

- Vice Chair Burbage – Aye
- Dr. Bartlett – Aye
- Mr. DuBose - Aye

- Dr. Goodale - Aye
- Ms. Jones - Aye
- Mr. Maxwell - Aye
- Chair Martin - Aye

The motion was approved by a vote of 7 to 0.

A motion was made by Vice Chair Burbage, seconded by Dr. Bartlett to move back into open session. A vote was taken.

- Vice Chair Burbage - Aye
- Dr. Bartlett - Aye
- Mr. DuBose - Aye
- Dr. Goodale - Aye
- Ms. Jones - Aye
- Mr. Maxwell - Aye
- Chair Martin - Aye

The motion was approved by a vote of 7 to 0.

Motion made by Vice Chair Burbage and seconded by Mr. DuBose as follows:

I make a motion that we extend the Superintendent's contract three (3) additional years, for a total of four (4) years including this current year 2024-2025, with the same terms and conditions of the current contract. The new contract shall commence on July 1, 2024 and end on June 30, 2028. The new contract will supersede and replace the current contract executed on October 18, 2022.

A vote was taken.

- Vice Chair Burbage - Aye
- Dr. Bartlett - Aye
- Mr. DuBose - Aye
- Dr. Goodale - Nay
- Ms. Jones - Aye
- Mr. Maxwell - Aye
- Chair Martin - Aye

The motion was approved by a vote of 6 to 1.

IV. ADJOURNMENT

There being no further business, Chair Martin adjourned the meeting at 7:47 p.m.


Shannon Martin, Chair


Carol M. Carroll, Clerk of the Board

Date 10-15-24