



**NEW PROVIDENCE BOARD OF EDUCATION**  
**Administrative Offices**  
**356 Elkwood Avenue**  
**New Providence, New Jersey 07974**  
[www.npsd.k12.nj.us](http://www.npsd.k12.nj.us)

**AGENDA**  
**October 17, 2024**  
**High School/Middle School Media Center**  
**7:00 p.m.**

[New Providence Board of Education YouTube Link](#)

**I Roll Call:**

|                         |                      |
|-------------------------|----------------------|
| _____ Mrs. Coniglio     | _____ Mrs. Gunderman |
| _____ Mrs. Cuccaro      | _____ Mrs. Killea    |
| _____ Dr. Empson Hayden | _____ Mrs. Marano    |
| _____ Mr. Walsh         |                      |

**II Flag Salute**

**III Opening Statement by the President:**

- A.** This is a public meeting of the Board of Education of the Borough of New Providence. Adequate notice of this meeting has been given in accordance with PL 1975, Chapter 231, in that a notice was made in conformance with Section 13 of the Act.

Whenever the business of the Board requires it to convene to Closed session, the session will begin no later than 9:30 p.m. At the conclusion of the need for Closed Session, the Board will reconvene to the public portion of the meeting. At that time, the Board will complete any other business that may be before it and the public will then be given an opportunity to be heard before the meeting is adjourned.

- B.** Other comments

**IV Report of the Superintendent of Schools**

1. Student Report- Vince Graziano
2. Enrollment
3. General Information

**V Presentation: Assessment Report – Jonathan E. Keaney,**  
**Director of Curriculum, Instruction, and Supervision**

**VI Public Hearing – Joseph G. Ugialoro, Assistant Superintendent of Educational Services**

- A.** President declares a Public Hearing on the 2023/2024 School Self-Assessment For Determining Grades under the Anti-Bullying Bill of Rights Act.
- Presentation of the 2023/2024 School Self-Assessment scores and District Average
- B.** President declares the Public Hearing on the 2023/2024 School Self-Assessment For Determining Grades under the Anti-Bullying Bill of Rights Act closed.

**VII Public Comments:**

- A.** Opportunity for the Public to be heard (on specific agenda items)
- B.** Public portion of the meeting declared closed

**VIII Approval of Minutes as follows:**

Business Meeting: September 26, 2024  
 Closed Meeting: September 26, 2024

Seconded by: \_\_\_\_\_  
 Roll Call Vote:

|                         |                      |
|-------------------------|----------------------|
| _____ Mrs. Coniglio     | _____ Mrs. Gunderman |
| _____ Mrs. Cuccaro      | _____ Mrs. Killea    |
| _____ Dr. Empson Hayden | _____ Mrs. Marano    |
| _____ Mr. Walsh         |                      |

**IX Action Items**

**A. Finance Actions – Mrs. Marano**

Approve Items 1 through 9 as listed below:

1. After review, we hereby accept the Board Secretary and Treasurer reports for September 2024. No major account or fund has been overexpended in violation of financial obligations for the remainder of the fiscal year.
2. Approve the payment of bills for October 2024, in the amount of \$5,143,858.04.
3. The New Providence School District (LEA 3560) has seventy-seven (77) projects identified in its Five Year Long Range Facility Plan. The seventy-seven (77) projects have an estimated total cost of \$37,724,577.00. Twenty-three (23) projects have been completed, initiated, or advanced. Fifty-four (54) remaining projects, with a total cost of \$23,867,368.00, are currently identified in the plan for initiation. The local share would be funded from bond proceeds and/or annual school budget appropriations (based on needs and dictated by the availability of funds). The District may be eligible for state debt service or EDA grant funds for the identified projects in the amount of \$9,546,947.00. The local share amount of \$14,320,421.00 for the identified projects represents the maximum amount the New Providence School District may deposit in its capital reserve fund for the 2024-2025 school year.
4. Approve the following voided and reissued checks:

| Voided         |             |               |                                  |               |
|----------------|-------------|---------------|----------------------------------|---------------|
| <u>Check #</u> | <u>Date</u> | <u>Amount</u> | <u>Account</u>                   | <u>Reason</u> |
| 364818         | 9/26/24     | \$1,545.00    | 60-910-310-500-99                | Duplicate     |
| 1727           | 6/3/24      | \$ 20.00      | Salt Brook<br>Activities Account | Lost          |
| Reissued       |             |               |                                  |               |
| <u>Check #</u> | <u>Date</u> | <u>Amount</u> | <u>Account</u>                   |               |
| 1733           | 10/4/24     | \$ 20.00      | Salt Brook<br>Activities Account |               |

5. Approve the Joint Transportation Agreement between the Morris Union Jointure Commission and the New Providence School District for the 2024/2025 extended school year as stated below:

| <u>Route</u> | <u>Per Annum</u> | <u>Aide Per Diem</u> |
|--------------|------------------|----------------------|
| 908S         | \$ 9,726.00      | \$118.20             |
| 919S         | \$ 4,171.20      | \$ 90.17             |

|      |             |          |
|------|-------------|----------|
| 920S | \$10,060.26 | \$ 73.68 |
| 925S | \$ 6,201.30 | \$ 94.46 |
| 952S | \$ 2,833.92 |          |
| 966S | \$16,569.90 | \$163.19 |
| 980S | \$ 9,449.70 | \$105.14 |
| 984S | \$ 5,613.90 | \$ 42.05 |

6. Approve the generous donation from Mr. Mitch Dowling and family, in the amount of \$120.00, for the upper playground replacement fund at Salt Brook School.
7. Approve the generous donation from students Grace Lavery (grade 2) and Juliana Stango (grade 2), in the amount of \$40.00, for the upper playground replacement fund at Salt Brook School.
8. Approve the Nonpublic School Security Program spending plan for the participating school located within the District, The Academy of Our Lady of Peace, for the 2024/2025 school year.
9. Approve the Nonpublic School Technology Program spending plan for the participating school located within the District, The Academy of Our Lady of Peace, for the 2024/2025 school year.

Seconded by: \_\_\_\_\_

Roll Call Vote:

\_\_\_\_\_ Mrs. Coniglio

\_\_\_\_\_ Mrs. Gunderman

\_\_\_\_\_ Mrs. Cuccaro

\_\_\_\_\_ Mrs. Killea

\_\_\_\_\_ Dr. Empson Hayden

\_\_\_\_\_ Mrs. Marano

\_\_\_\_\_ Mr. Walsh

**B. Facilities Actions – Mrs. Marano**

Approve Items 1 and 2 as listed below:

1. Adopt the following resolution:

**WHEREAS**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

**WHEREAS**, the required maintenance activities listed in the plan for the various school facilities of the New Providence School District are consistent with these requirements, and

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**NOW THEREFORE, BE IT RESOLVED** that the New Providence School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for the New Providence School District in compliance with the Department of Education requirements. **(EXHIBIT A)**

2. Approve the disposal of FM systems, hearing aids/accessories, and testing protocols as they are outdated and no longer used. **(EXHIBIT B)**

Seconded by: \_\_\_\_\_  
Roll Call Vote:

|                         |                      |
|-------------------------|----------------------|
| _____ Mrs. Coniglio     | _____ Mrs. Gunderman |
| _____ Mrs. Cuccaro      | _____ Mrs. Killea    |
| _____ Dr. Empson Hayden | _____ Mrs. Marano    |
| _____ Mr. Walsh         |                      |

**C. Education – Mrs. Gunderman**

Approve Items 1 through 5 as listed below:

1. Per the 2011 Anti-Bullying Bill of Rights Act, approve the recommendations of the Superintendent of Schools regarding the following 2024/2025 Harassment, Intimidation, and Bullying investigations:  
  

|               |                                  |
|---------------|----------------------------------|
| <u>School</u> | <u>Incident Report Number(s)</u> |
| High School:  | 1 and 2                          |
2. Approve the adoption of textbooks and other educational materials for the 2024/2025 school year, as per the attached list. **(EXHIBIT C)**
3. Approve the New Providence School District Communications Plan for the 2024/2025 school year, copies in the hands of each Board member.
4. Approve the HS trip to Spain and France for the 2024/2025 school year, scheduled for spring break 2025, 4/11/25-4/19/25.
5. Approve the enrollment of Student #11607 at Hunterdon Preparatory School, for the 2024/2025 school year, at a tuition cost of \$54,717.00, effective 10/8/24.

Seconded by: \_\_\_\_\_  
Roll Call Vote:

|                         |                      |
|-------------------------|----------------------|
| _____ Mrs. Coniglio     | _____ Mrs. Gunderman |
| _____ Mrs. Cuccaro      | _____ Mrs. Killea    |
| _____ Dr. Empson Hayden | _____ Mrs. Marano    |
| _____ Mr. Walsh         |                      |

**D. Personnel Action – Mrs. Coniglio**

Approve Items 1 through 7 as listed below:

1. Approve the appointment of the following people with the recommendation of the Superintendent of Schools subject to the requirements of Chapter 116 of P.L. 1986 for the 2024/2025 school year:
  - a. Steve Hughes, basketball (winter), girls, first assistant, \$1,763.73 (base \$6,614.00), effective 1/1/25 through 1/31/25
  - b. Rose Rella, substitute teacher, teacher aide, and secretary
  - c. Sydney Bleach, teacher, \$56,901.00 (base \$71,126.00), effective 11/1/24
  - d. Arthur Cattano, basketball (winter), boys, head coach, \$10,157.00
  - e. Alexis Mangino, MS art club, advisor, \$2,064.00

- f. Jenna Stickle, 7<sup>th</sup> grade class, co-advisor, \$564.50
  - g. Todd Bennington, 7<sup>th</sup> grade class, co-advisor, \$564.50
  - h. Rebecca DeCelestino, MS yearbook, co-advisor, \$1,032.00
  - i. Kaely Maire Sturges, future civic leaders, advisor, \$2,064.00
  - j. Kathleen DeAngelo, HS freshman class, advisor, \$908.00
  - k. Wendi Kane-Millard, HS freshman class, advisor, \$908.00
  - l. Sandra Timmermann, HS World Language National Honor Society, co-advisor, \$1,032.00
  - m. James McGeechan, summer technology work, not to exceed 80 hours @ \$54.87/hr.
  - n. Susan Sirna, substitute teacher, teacher aide, and secretary
  - o. Kevin Cahillane, substitute teacher, teacher aide, and secretary
  - p. Ann Kielblock, substitute teacher, teacher aide, and secretary (subject to criminal history review procedures)
  - q. Bonnie Cabezas, AWR STEM club, advisor, 4<sup>th</sup> grade, \$2,064.00
  - r. Leslie Ditta, AWR STEM club, advisor, 5<sup>th</sup> grade, \$2,064.00
  - s. Scott Rahner, AWR STEM club, advisor, 6<sup>th</sup> grade, \$2,064.00
  - t. Shawna Damon, AWR Student Council/Service Learning Club, advisor, \$2,064.00
  - u. Melissa VanWingerden, AWR Technology Tools for Students Club, advisor, 5<sup>th</sup> & 6<sup>th</sup> grades, \$2,064.00
2. Accept the resignations of the following employees:
    - a. Sally Trench, teacher aide, effective 12/31/24, due to retirement
    - b. Carolyn Macchia, teacher, effective 11/29/24
  3. Approve the following revision for the 2024/2025 school year:
    - a. Tara Garcia, basketball (winter), girls, first assistant, \$4,850.27 (base \$6,614.00), effective 11/25/24 through 12/31/24 and 2/1/25 through 3/9/25
  4. Rescind the following appointment for the 2024/2025 school year:
    - a. Dana Branstetter, SB STEM club, advisor, \$2,064.00
  5. Approve the request for unpaid maternity leave for Jacqueline Henriques, teacher, under the state Family Leave Act for a period of twelve weeks commencing 4/21/25 and ending 9/16/25, with continued health insurance benefits pursuant to law. (Based on 3/18/25 due date. Dates subject to adjustment by actual birth.)
  6. Approve the request for unpaid leave for Jill Lepre, teacher, under the state Family Leave Act for a period of twelve weeks commencing 10/21/24 and ending 1/22/25, with continued health insurance benefits pursuant to law.
  7. Approve the revised request for unpaid leave for Euris Castillo, custodian, under the federal Family Leave Act for a period of twelve weeks commencing 9/30/24 and ending 12/20/24, with continued health insurance benefits pursuant to law.

Seconded by: \_\_\_\_\_

Roll Call Vote:

\_\_\_\_\_ Mrs. Coniglio

\_\_\_\_\_ Mrs. Gunderman

\_\_\_\_\_ Mrs. Cuccaro

\_\_\_\_\_ Mrs. Killea

\_\_\_\_\_ Dr. Empson Hayden

\_\_\_\_\_ Mrs. Marano

\_\_\_\_\_ Mr. Walsh

**E. Board Policy – Mrs. Coniglio**

1. Approve the following Policy on the first reading:

**Policy:**

|                           |                                                                 |         |
|---------------------------|-----------------------------------------------------------------|---------|
| Policy 1550<br>(Mandated) | Equal Employment/Anti-Discrimination<br>Practices<br>(Coniglio) | Revised |
|---------------------------|-----------------------------------------------------------------|---------|

2. Approve the following Policies and Administrative Regulation on the second reading:

**Policies:**

|                           |                                   |         |
|---------------------------|-----------------------------------|---------|
| Policy 2423<br>(Mandated) | Bilingual Education<br>(Coniglio) | Revised |
|---------------------------|-----------------------------------|---------|

|                           |                                                                        |         |
|---------------------------|------------------------------------------------------------------------|---------|
| Policy 5516<br>(Mandated) | Use of Electronic Communication<br>and Recording Devices<br>(Coniglio) | Revised |
|---------------------------|------------------------------------------------------------------------|---------|

**Administrative Regulation:**

|                               |                                   |         |
|-------------------------------|-----------------------------------|---------|
| Regulation 2423<br>(Mandated) | Bilingual Education<br>(Coniglio) | Revised |
|-------------------------------|-----------------------------------|---------|

Seconded by: \_\_\_\_\_

Roll Call Vote:

\_\_\_\_\_ Mrs. Coniglio

\_\_\_\_\_ Mrs. Gunderman

\_\_\_\_\_ Mrs. Cuccaro

\_\_\_\_\_ Mrs. Killea

\_\_\_\_\_ Dr. Empson Hayden

\_\_\_\_\_ Mrs. Marano

\_\_\_\_\_ Mr. Walsh

**X Committee Reports**

1. Curriculum, Instruction, and Technology
2. Finance, Facilities, and Safety/Security
3. Personnel, Management, and Communication

**XI Old Business****XII New Business****XIII Opportunity for the Public to be Heard****XIV Motion to Recess to Closed Session, if necessary****XV Adjournment**