

**WITHDRAWAL for CTE - Barry Tech**

Fax to: 516-622-6868 & email program counselor

**WITHDRAWAL for GC Tech**

Fax to: 516-604-4202 & email program counselor

**WITHDRAWAL for LIHSA**

Fax to: 516-364-6947 & email program counselor

**WITHDRAWAL FORM**

Please type or print

Request made by:  RSIP Counselor     District Counselor     Parent      Date of Request: \_\_\_\_\_

Student's Last Name:	Student's First Name:	M.I.:	Student District ID#:	RSIP ID#:	Present Grade:
District:	High School:	District Counselor:			
Program/Course:			Session: <input type="checkbox"/> AM <input type="checkbox"/> PM		
Reason for Withdrawal: Please Check Appropriate Box(es)			<input type="checkbox"/> ACCES requirements met <input type="checkbox"/> Poor Attendance <input type="checkbox"/> Scheduling Conflict <input type="checkbox"/> Student Decided Not to Attend RSIP* (No Show) <input type="checkbox"/> Student Not Appropriate for RSIP* <input type="checkbox"/> Transportation Problem <input type="checkbox"/> Deceased <input type="checkbox"/> Incapacitated <input type="checkbox"/> Enlisted in the armed service <input type="checkbox"/> Transferred to Home Schooling <input type="checkbox"/> Transferred to Homebound Instruction <input type="checkbox"/> Long-term Absence (20 Consecutive Unexcused Days)* <span style="float:right"># of Days: _____</span>		
<input type="checkbox"/> RSIP Request <input type="checkbox"/> CSE Committee Decision <input type="checkbox"/> Did not get First Choice <input type="checkbox"/> District Home Suspension*      # of Days: _____ <input type="checkbox"/> Failing Grades <input type="checkbox"/> Medical <input type="checkbox"/> Moved Out of District or State      Moved to: _____ <input type="checkbox"/> Parent Request* <input type="checkbox"/> Moved within our sending districts      Moved to: _____ <input type="checkbox"/> Committed to a correctional institution <input type="checkbox"/> Runaway <input type="checkbox"/> Expelled <input type="checkbox"/> Graduated Early <input type="checkbox"/> Whereabouts Unknown			*Requires Explanation (attached or in Student System)		

EXPLANATION AND NOTES: RSIP Counselor	Date:	EXPLANATION AND NOTES: District Counselor/Staff	Date

**Withdrawal Approved:**

By affixing your signature below, parent authorization has been confirmed for this request.  High School Counselor's Signature: _____  Date: _____	RSIP Counselor's Signature: _____  Date: _____
Authorizing School District Signature: _____ Date: _____ Print Name: _____ Telephone #: _____	

**FOR NASSAU BOCES OFFICE USE ONLY**

Date: \_\_\_\_\_

RSIP Principal Signature: \_\_\_\_\_

RSIP Executive Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date Withdrawal Entered in SMS: \_\_\_\_\_ Person Who Made the Change: \_\_\_\_\_

Copies of this Form to:  District Counselor

Non-discrimination Statement

The Nassau BOCES advises students, parents, employees and the general public that it offers employment and educational opportunities without regard to age, color, creed, disability, familial status, gender, gender expression, gender identity, marital status, military/veteran status, national origin, predisposing genetic characteristics, race, religion (including religious practice and/or expression), sex (including pregnancy, childbirth, or related medical condition), sexual orientation or victim of domestic violence status. The Nassau BOCES shall provide equal access to the Boy Scouts and other designated youth groups.

The Nassau BOCES shall not discriminate or take any retaliatory action against an employee with respect to compensation, terms, conditions or privileges of employment because of the employee's or dependent's reproductive health decision-making.

Information and grievance procedures are available by contacting the following individuals at 71 Clinton Road, Garden City, NY 11530: Thomas McGrath, Assistant to the Superintendent - Human Resources & Regional Schools and Instructional Programs at 516-396-2358, tmcgrath@nasbores.org, and/or Selma Stoddard, Esq., Attorney (Employee Relations), Department of Human Resources at 516-396-2360, sstoddard@nasbores.org. For further information, please see Policies 0100 Equal Opportunity and Non-Discrimination; 0110 Sexual Harassment and 0115 Dignity for All Students Act. The entire policy manual is available on the Nassau BOCES website: www.nassauboces.org.