San Bernardino County
School Boards Association
601 North E Street • San Bernardino, CA 92415-0020 • 909/386-2947 • FAX 909/386=2477

Adopted Budget
July 1, 2024 - June 30, 2025

Cindy Gardner - SBCSBA President
Scott Wyatt - SBCSBA Vice President
Stephanie Houston - Treasurer
Vacant - Secretary
Prepared by: Brianna Unzueta - Recording Secretary

San Bernardino County School Boards Association
2024-25 Budget Development Assumptions

REVENUE

A At least 95% of school districts join as SBCSBA members in 2024-25.
There is no dues increase for 2024-25, only adjustments for district ADA changes.

B Three full membership meetings will be held:
Fall Joint Meeting - Assumes 120 attendees
Annual Meeting - Assumes 120 attendees
Spring Awards Program - Assumes 120 attendees

C Boardsmanship Workshops will be offered at no cost - Format TBD
December 2024 Workshop - Assumes 40 attendees
March 2025 Workshop - Assumes 40 attendees

EXPENDITURES

A Three annual SBCSBA events will be held at market rates for meals and room fees:
Fall Joint Meeting - October 2024 (SAN BERNARDINO to Host)
Annual Meeting - January 27, 2025 or February 3, 2025
Spring Awards Program - April 28, 2025

B Six Executive Committee meetings:
Executive Committee will meet either in-person or virtually

C Assumes Boardsmanship workshops will be held in-person or virtual

The following budget items shall be comparable to the prior year's budget:

D Desert/Mtn Regional Support
E Delegate Assembly support $1250
F Awards & Recognition
G Student Entertainment (Honorariums)
H Petty Cash
I Check Imprinting
J MISC. - Conference Room Fees/Print/Copy/Postage
K Office Supplies

L Fiscal Year Budget Reserve $10,000

M Ending Balance Carryover - Estimated from Revenue & Expenditures

San Bernardino County School Boards Association
Preliminary Budget (July 1, 2024 - June 30, 2025)

		Adopted Budget 2023-24	Estimated Actuals 2023-24	Preliminary Budget 2024-25
A	BEGINNING BALANCE AS OF JUNE 2024			
	Checking	$ 66,434.45	$ 56,957.38	$ 56,957.38
	Savings	$ 12,423.12	$ 12,446.43	$ 12,446.43
	Petty Cash	$ 484.33	$ 484.33	$ 484.33
	TOTAL	**$ 79,341.90**	**$ 69,888.14**	**$ 69,888.14**
REVENUE				
B	ANNUAL DUES			
	8 Districts @ $100	$ 800.00	$ 700.00	$ 800.00
	16 Districts @ $200	$ 3,200.00	$ 3,000.00	$ 3,200.00
	16 Districts @ $250	$ 4,000.00	$ 3,750.00	$ 4,000.00
C	GENERAL MEETING REGISTRATION			
	Fall Joint Meeting ($60.00 per attendee)	$ 7,200.00	$ 8,220.00	$ 7,200.00
	Annual Meeting ($60.00 per attendee)	$ 6,000.00	$ 6,900.00	$ 7,200.00
	Spring Awards ($60.00 per attendee)	$ 7,200.00	$ 6,780.00	$ 7,200.00
D	BOARDSMANSHIP WORKSHOPS			
	December and March (No fee)	$ -	$ -	$ -
E	OTHER INCOME	$ -	$ -	$ -
	TOTAL	**$ 28,400.00**	**$ 29,350.00**	**$ 29,600.00**
	TOTAL ESTIMATED INCOME	**$ 107,741.90**	**$ 99,238.14**	**$ 99,488.14**
EXPENDITURES				
A	ANNUAL EVENTS			
	Fall Joint Meeting	$ 6,500.00	$ 14,824.96	$ 7,000.00
	Annual Meeting	$ 6,000.00	$ 7,175.16	$ 7,000.00
	Spring Awards Program	$ 6,500.00	$ 7,855.46	$ 10,000.00
	CSBA Travel Expenses - President Elect	$ 300.00	$ -	$ 300.00
	Facility/Technology Services costs	$ 110.00	$ -	$ 110.00
	Various Preparation	$ 700.00	$ -	$ 700.00
B	EXECUTIVE COMMITTEE MTGS			
	Meetings held in-person or virtually	$ -	$ 135.08	$ 250.00
C	BOARDSMANSHIP MTGS & WORKSHOPS			
	Meetings & workshops held in-person or virtually			
	Workshop Refreshments (Presenters/Staff)	$ -	$ -	$ 250.00
D	DESERT/MTN REGIONAL SUPPORT			
	Financial support for meetings	$ 1,250.00	$ -	$ 1,250.00
E	DELEGATE ASSEMBLY SUPPORT			
	Financial support for Delegate Action Support	$ 1,250.00	$ -	$ 1,250.00
F	AWARDS & RECOGNITION			
	Complimentary Dinners/Plaques/Leaves	$ 700.00	$ 909.88	$ 700.00
G	STUDENT ENTERTAINMENT			
	Honorariums	$ 600.00	$ 1,150.00	$ 800.00
H	PETTY CASH (MISC.)	$ 500.00	$ 500.00	$ 500.00
I	CHECK IMPRINTING	$ 50.00	$ -	$ 50.00
J	MISC. - Conf.Rms/Print/Copy/Postage	$ 1,500.00	$ 916.73	$ 1,500.00
K	OFFICE SUPPLIES	$ 100.00	$ 59.80	$ 100.00
	SUB-TOTAL ESTIMATED EXPENDITURES	**$ 26,060.00**	**$ 33,527.07**	**$ 31,760.00**
L	FISCAL YEAR BUDGET RESERVE	$ 10,000.00	$ 10,000.00	$ 10,000.00
	TOTAL ESTIMATED EXPENDITURES	**$ 36,060.00**	**$ 43,527.07**	**$ 41,760.00**
M	**ENDING BALANCE CARRY FORWARD**	**$ 71,681.90**	**$ 55,711.07**	**$ 57,728.14**