

GARFIELD SCHOOL DISTRICT #302

REGULAR BOARD MEETING

Thursday, June 27, 2024

Held in the Garfield School Computer Lab

I. OPENING OF MEETING:

The Garfield School Board meeting was called to order at 7:00 p.m. by Board Chair Sean Neal.

A. ATTENDANCE:

Garfield Board: Matt Bofenkamp, Ryan Pfaff, Justin Honcoop
Sean Neal and John Schaut

Palouse Board: Jessica Smith, Shealyn Holbrook, Tricia Johnson,

Also Present: Garfield Superintendent/Principal Brett Agenbroad

Palouse Superintendent/Principal Mike Jones

Palouse Principal Sandra Krause-Ayers

Administrative Assistant Debbie Anderson – Recorder

Secretary Shyra Hallan

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: None

II. CHANGES TO THE AGENDA:

Brett Agenbroad: We need to add Bailey Pfaff under Item C.

III. CONSENT AGENDA:

A. Accounts Payable:

a. General Fund:

June - \$2,038.79

Warrants: 30211420-30211422

June - \$66,165.33

Warrants: 30211432-30211472

June- \$12,164.51 (BMO Harris)

Wire Transfer #: 0202100110

b. Capital Projects: None.

c. ASB Fund:

June - \$757.98 (BMO Harris)

Wire Transfer #: 0202100110

d. Payroll: March

June (Checks) - \$9,092.66

Warrants – 30211423-30211431

June (Benefits) - \$68,626.85

Warrants – 30211473-30211483

Payroll Electronic Transfer (Direct Deposit)

June - \$110,627.54

Payroll Electronic Transfer Fed W/H & SS

June - \$35,751.61

B. Approval of Minutes

a. May 23, 2024

C. Consider Ratification: Certified Contracts for 2024-2025 academic year:

Teresa Kerns, Kasey Kampster, Elizabeth McPherson, Philip Weagraff, Daniel Kallaher, Joey Reed, Nate Holbrook, Charlie Taylor, Glory Dickerson, Andree Marcus-Rader, Paul Clark, and Bailey Pfaff.

D. Consider Ratification: ESD 101 Contract Information Service; Instructional Technology; Network Services.

E. Consider Ratification: ESD 101 Food Service Contract

F. Consider Ratification: Increase middle school meal costs for 2024-2025 school year.

MOTION: A motion to accept the Consent Agenda was made by Justin Honcoop and seconded by Ryan Pfaff. The motion passed with the following roll call vote:

Matt Bofenkamp – Aye	Ryan Pfaff – Aye
Justin Honcoop – Aye	John Schaut – Aye
Sean Neal – Aye	

IV. OLD BUSINESS: None.

VI. NEW BUSINESS:

A. Consider Ratification of WIAA School Board Resolution #248.

Brett Agenbroad: This was brought to me by our Athletic Director, Nate Holbrook. This needs board approval.

Matt Bofenkamp: Is this something we do every year?

Brett Agenbroad: Yes.

MOTION: A motion to approve Resolution #248 was made by Matt Bofenkamp and seconded by John Schaut. The motion passed with the following roll call vote:

Matt Bofenkamp – Aye	Ryan Pfaff – Aye
Justin Honcoop – Aye	John Schaut – Aye
Sean Neal – Aye	

B. Superintendent Report:

Brett Agenbroad: I spent some time going over the levy and I learned today that we have a financial counselor, Jim McNeil, and his counterpart Lee Marchisio. The Garfield School has been working with Jim and Lee for several years. They sent a bunch of resolutions that they have worked with the Garfield Board on. We have to the levy resolution filed with the county on December 13th and I want to be able to get this going sooner rather than later. In August, I will be bringing to the board action items to pass two resolutions, one for the maintenance and operation side of the levy and one for the capital side. Once you do that then we will file with OSPI to make sure that the state is going to agree with us going out for a levy. I will file for a waiver of the pro/con statement with the county. Mr. McNeil is going to provide a step-by-step levy planning document. A month or two ago a gentleman named Cory Plager from DA Davidson put together some evaluation graphs and charts that I presented to the board under the superintendent report, and so between Jim McNeil and Lee Marchisio, they will work with Cory Plager to get the valuations right. So, we will get all of this together to file with the county sometime in November.

I filed this morning the Washington State Park and Recreational Grant for field lighting. So, we are in Phase II on this grant.

I will be meeting with Alyssa Wyrick from the State, who is the watchdog on the State-side of this modernization grant, and Scott Lewis from Apollo on July 3rd and we will go over the investment grade audit that was performed. Last year we applied for a grant to do the investment grade audit, \$35,000, and that audit has now been done. We have also applied for Phase II, a six-million-dollar project and now we are just standing in line with everyone else to see what the capital budget for the state looks like next year. We are going to go over this investment grade audit and just iron it out, so we are all on the same page. We are closing out Phase I, and Apollo has filed substantial completion documents and now begins a 12-month energy savings audit. Over the next twelve

months they will be watching to see that we have gone down in energy cost over the old diesel system, and that is part of their requirement of the grant.

The Emergency Repair Grant was signed off on this week that allows the State to cut the money loose to Apollo to do the cafeteria and hopefully within that project they are going to replace all the pneumatic valves in the lower end of the school that are frozen up and that have to be manually adjusted right now to keep the elementary somewhat heated in the wintertime. They will begin this work sometime in the fall and they will be working after school in the evenings when school is in session.

ADJOURN: There being no further business, John Schaut moved, Ryan Pfaff seconded to adjourn the meeting at 7:08 p.m.

Board Chairman _____

Superintendent: _____

PALOUSE SCHOOL DISTRICT #301

PALOUSE BOARD MEETING

Thursday, June 27th, 2024 at 7:00 p.m.

Held in the Garfield Computer Lab

BUDGET HEARING (BUDGET EXTENSION MEETING): The Budget Hearing (Budget Extension Meeting) started at 6:45 pm and ended at 6:52 pm.

I. OPENING OF MEETING:

The Palouse School Board meeting was called to order at 7:08 p.m. by Board Chair Jessica Smith.

A. ATTENDANCE:

Palouse Board: Jessica Smith, Shealyn Holbrook, Tricia Johnson.

Garfield Board: Sean Neal, Ryan Pfaff, Justin Honcoop, Matt Bofenkamp & John Schaut.

Also Present: Palouse Superintendent Mike Jones
Palouse Principal Sandra Krause-Ayers
Garfield Superintendent/Principal Brett Agenbroad
Garfield Administrative Assistant Debbie Anderson
Palouse Secretary Shyra Hallan

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: None

II. CHANGES TO THE AGENDA: The Budget hearing will be held on July 25th at 6:00 pm prior to the regular meeting. The Superintendent report will be added to New Business.

III. CONSENT AGENDA:

A. Accounts Payable:

Warrant Numbers: 30112837 - 30112890

1. General Fund:

June - \$56,068.82

2. HS ASB:

June - \$5,395.48

3. Capital Projects:

June - \$57,960.07

4. Private Purpose Trust (Scholarships):

June - \$3,300.00

5. BMO Payment:

Wire Transfer - 202100076

General Fund: \$12,071.08

Capital Projects: \$2,026.51

ASB: \$10,733.11

6. Payroll:

Warrants - 30112814 - 30112821

June (Checks) - \$9,943.19

Warrants – 30112822 - 30112836

June (Benefits) - \$84,458.30

Payroll Electronic Transfer (Direct Deposit)

Direct Deposit Numbers - 9000000831 - 9000000871

June - \$120,983.08

Payroll Electronic Transfer Fed W / H & SS

Wire Numbers -202100077

June - \$41,547.21

B. Approval of Minutes:

- 1. Board Meeting:** May 23rd Board meeting minutes were approved.

MOTION: A motion to accept the Consent Agenda was made by Shealyn Holbrook and seconded by Tricia Johnson. The motion passed with the following roll call vote:

Jessica Smith - Aye

Shealyn Holbrook - Aye

Tricia Johnson - Aye

IV. NEW BUSINESS:

- A. Resolution 265 (Budget Extension):** Jeremy Loe attended via Zoom. There was a delay in the solar project getting turned on. There has been an increase in utilities. There has also been a high increase in insurance premiums. We should be getting a better estimate of how much the increase will be soon.

MOTION: A motion to approve Resolution 265 - Budget Extension to file with the state was made by Shealyn Holbrook and seconded by Tricia Johnson.

The motion passed with the following roll call vote:

Jessica Smith - Aye

Shealyn Holbrook - Aye

Tricia Johnson - Aye

B. Principal Report: Our Ladies Track Team won their second State Title and our Men's team finished fourth. The Ladies were also named the WIAA Team of the Month. We celebrated our Seniors at this year's Commencement Exercise. Over \$860,000.00 in scholarship money was awarded to our students, with an excess of \$55,000.00 alone awarded by the generosity of our community. Thank you to Board members Ryan Pfaff and Jess Smith for representing the Boards at this year's event as well as all the staff who worked to make this a wonderful celebration. Intensives were held the last two weeks of school as well as credit recovery classes. On June 6th representatives from Northeast Washington ESD put on a presentation on Harassment, Intimidation and Bullying for our high school and elementary students. We are also in the process of scheduling a guest speaker in the fall on "why character matters". Our final elementary Viking Pride Assembly took place on Friday, June 7th. Pride stands for Perseverance, Responsibility, Integrity, Discipline and Excellence. Students are recognized for displaying these qualities through "Pride Cards" and become eligible for a drawing at our monthly recognition assembly. Each month, two students from each class are honored for their display of a demonstrated character trait and receive certificates and pizza with the principal. The Oakesdale Masonic Hall generously donated a bicycle and helmet to a Palouse elementary student who met a Reading goal for the year. We also awarded a bicycle and helmet so both a primary and secondary student could be recognized. Our winners shopped for their new bike and helmet and enjoyed lunch with the principal on June 4, 2024. (Kenley Samuels & Lilia Talbott). While the school year winds down, we are busy preparing for next year. I have attended two events sponsored by the Northeast Washington ESD: the Regional Equity Summit and Early Learning summit as well as the Association of Washington State Principals Summer Conference and attended sessions focused on current research-based practices and policy which meet the needs of our district, staff and students. Our new Elementary PTO will be called the Palouse PALS (Parents and Local Supporters) and has been meeting monthly to establish their organization. Bylaws have been drafted and board elections will take place in the fall. They have been working with me on creating a Back-to-School Bash, which will take place on Wednesday, August 21st from 6:00 – 8:00 p.m. at the Palouse School.

C. Superintendent Report: Regarding student learning, our test scores are starting to come in. We are seeing more of what happened with our SBA scores and what's happening in the Spring including reading and math. Superintendent Jones and Principal Krause-Ayers have been talking about directing curriculum during the next school year and both attended AWSP. They are looking to incorporate several different things into the building. Assistant Cook, Sandy Boone, will be retiring. We will be opening the position soon. Garrett Parrish was hired as the Athletic Director. Our budget hearing will be at 6:00 pm on July 25th. There was discussion about the Cost Share model with Jeremy Loe and Superintendent Brett Agenbroad. There are some revisions and inconsistencies that need to be taken care of. They will try to have a presentation in July. There is lots of construction going on in the building. The hallway by the office entrance is being remodeled for added security. The lockers in the high school wing are also being replaced and new lighting is going into the library. Some of the gym flooring in the East and West corners will need to be replaced this summer. Staff training will occur in early August as well as a presentation by ESD.

V. OLD BUSINESS:

A. Hiring/Staffing: Assistant cook, Sandy Boone, is retiring this year. The position will be posted soon.

B. Project Update: The solar panels were turned on at the end of May. We should start seeing some savings soon.

VI. Executive Session: Executive Session started at 7:49 pm. It ended at 8:35 pm.

Recess: A motion to Recess at 7:19 pm was made by Shealyn Holbrook and seconded by Tricia Johnson.

Board Chairman: _____

Superintendent: _____

**GARFIELD SCHOOL DISTRICT #302
PALOUSE SCHOOL DISTRICT #301
REGULAR JOINT BOARD MEETING**

Thursday, June 27, 2024

Held in the Garfield School Computer Lab

I. OPENING OF MEETING:

The Garfield-Palouse Joint Board meeting was called to order at 7:19 p.m. by Garfield Board Chair Sean Neal.

A. ATTENDANCE:

Garfield Board: Justin Honcoop, Ryan Pfaff, Matt Bofenkamp, Sean Neal and John Schaut

Palouse Board: Jessica Smith, Shealyn Holbrook, Tricia Johnson,
Excused: Jamie Slocum and Vanessa Moore

Also Present: Garfield Superintendent/Principal Brett Agenbroad
Palouse Superintendent Mike Jones
Palouse Principal Sandra Krause-Ayers
Administrative Assistant Debbie Anderson - Recorder
Secretary Shyra Hallan

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: Mr. And Mrs. Inman would like to address the Joint Board.

Mrs. Mary Jean Inman had a friend, Brenda, hand out some documentation with emails and letters that she would be referring to in her statement. She also will be passing out her written testimony here as well for the board members. Mary Jean Inman proceeded to read her written testimony, please see the attached written testimony.

Sean Neal: Comments or discussion on this?

Jessica Smith: I think there was a lot there and I don't think it would be appropriate, in my position as a board person, to comment on that publicly. It speaks very heavily to specific students and specific staff privacy that I would prefer to respect.

Sean Neal: I am assuming that means that you will utilize the executive session then.

Jessica Smith: Yes.

II: CHANGES TO THE AGENDA:

Brett Agenbroad: I would like to strike Item C under New Business.

III. CONSENT AGENDA:

A. Approval of Minutes: May 23, 2024

MOTION: A motion to accept the Consent Agenda was made by Jessica Smith and seconded by John Schaut. The motion passed with the following roll call vote:

Jessica Smith – Aye	Ryan Pfaff – Aye
Shealyn Holbrook – Aye	Matt Bofenkamp – Aye
Tricia Johnson – Aye	Justin Honcoop – Aye
	John Schaut – Aye
	Sean Neal – Aye

IV. OLD BUSINESS:

A. Consideration/Adoption: Upon Second Reading of Policy Series 6000.

Matt Bofenkamp: During our policy reading section, it was a light meeting with myself and the two superintendents. The 6000 series was the last of the policies for us to get through for review. So now it is about consolidation and getting all this together and posting that. So one of the things that we discussed is that I will probably shoot Debbie an email and we will figure out a time where we can sit down and carve out maybe a couple of hours where we can consolidate all of our notes and then develop a plan on how to update our on-line policy manual effectively when we go through that. That is the next action and then what the desired outcome would be is that sometime in the fall, once we get all that done, we will put it in the joint agenda as a packet, basically a whole policy packet update that has all the 1000-6000 series in it with the packet of anything that was changed and modified and we will vote on it as a board at that point and then get it uploaded. That is the plan. The majority of our policies were actually up to date. It sounds like a lot but there are not going to be too many things.

V. NEW BUSINESS:

A. Consideration/Approval for hire: Joel Stevens – Gar-Pal Music Teacher 2024-2025

Brett Agenbroad: The administration recommends approval.

MOTION: A motion to accept the hiring of Joel Stevens for the Gar-Pal Music Teacher was made by Justin Honcoop and seconded by Jessica Smith. The motion passed with the following roll call vote:

Jessica Smith – Aye	Ryan Pfaff – Aye
Shealyn Holbrook – Aye	Matt Bofenkamp – Aye
Tricia Johnson – Aye	Justin Honcoop – Aye
	John Schaut – Aye
	Sean Neal – Aye

B. Consideration/Approval for hire: Garrett Parrish for High School Athletic Director 2024-2025

Brett Agenbroad: The administration recommends approval.

MOTION: A motion to accept the hiring of Garrett Parrish for the High School Athletic Director was made by Ryan Pfaff and seconded by Shealyn Holbrook. The motion passed with the following roll call vote:

Jessica Smith – Aye	Ryan Pfaff – Aye
Shealyn Holbrook – Aye	Matt Bofenkamp – Aye
Tricia Johnson – Aye	Justin Honcoop – Aye
	John Schaut – Aye
	Sean Neal – Aye

VI: REPORTS:

A) Superintendent Reports:

Brett Agenbroad: I would just like to mention the cost-share. Like Mike mentioned in the Palouse meeting, we went through the items of business office, principal, and school board. We agreed on items that can be removed or should be removed from both sides and we have a reevaluation of the cost breakout on that, and we will bring that back to you in July.

Mike Jones: That is also the pieces that stimulated the conversation with Kassidy. So hopefully in the next couple of weeks we can get Brett and Valerie together again to look at that. Leslie and Kassidy at ESD are the ones that put that together.

Brett Agenbroad: I also would like to commend all the board members getting through the entire policy in nine months, I think you have done a fantastic job. I think the committee was very effective and the dialog was good between both boards. I had put us on the policy review wait list and so just this week they asked me if we were still interested in either an 8-, 12-, or 24-month contract, and I told them we did not need them. So, you have accomplished in 9 months with what has almost taken a year or so to even get on the list to be contacted to push it out another 12-24 months. So again, I just commend the board on a wonderful job.

ADJOURN: Justin Honcoop moved, Ryan Pfaff seconded to adjourn the Garfield-Palouse Joint Board Meeting at 7:49 p.m.

Garfield Board Chairman: _____

Garfield Superintendent: _____

Palouse Board Chairman: _____

Palouse Superintendent: _____