

PALOUSE SCHOOL DISTRICT #301

PALOUSE BOARD MEETING

Thursday, July 25th, 2024 at 7:00 p.m.

Held in the Palouse School Library

BUDGET HEARING: The Budget Hearing started at 6:00 pm and ended at 7:01 pm.

I. OPENING OF MEETING:

The Palouse School Board meeting was called to order at 7:02 p.m. by Board Chair Jessica Smith.

A. ATTENDANCE:

Palouse Board: Jessica Smith, Shealyn Holbrook, Tricia Johnson, Jamie Slocum & Vanessa Moore.

Garfield Board: Sean Neal, John Schaut, Ryan Pfaff, Justin Honcoop & Matt Bofenkamp.

Also Present: Palouse Superintendent Mike Jones
Garfield Superintendent/Principal Brett Agenbroad via Zoom
Garfield Administrative Assistant Debbie Anderson
Palouse Secretary Shyra Hallan

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD:

- a. Andi Edwards - Read a statement pertaining to the Garfield-Palouse Baseball team allegations. A recording can be found on our school website.
- b. Theresa Pfaff -Read a statement pertaining to the Garfield-Palouse Baseball team allegations. A recording can be found on our school website.
- c. Other community members read statements or made comments. A recording can be found on our school website.

II. CHANGES TO THE AGENDA: No Principals report

III. CONSENT AGENDA:

A. Accounts Payable:

Warrant Numbers: 30112910 - 30112948

1. General Fund:

July - \$34,135.37

2. HS ASB:

July - \$635.00

3. Capital Projects:

July - \$69,126.72

4. Private Purpose Trust (Scholarships):

July - \$1,000.00

5. BMO Payment:

Wire Transfer - 202100079

General Fund: \$9,972.37

6. Payroll:

Warrants - 30112891 - 30112894

July (Checks) - \$6,860.16

Warrants – 30112895 - 30112909

July (Benefits) - \$86,287.19

Payroll Electronic Transfer (Direct Deposit)

Direct Deposit Numbers - 9000000872 - 9000000910

June - \$120,983.08

Payroll Electronic Transfer Fed W / H & SS

Wire Numbers -202100078

July - \$40,897.82

B. Approval of Minutes:

- 1. Board Meeting:** June 27th, 2024 - Board meeting minutes were approved.

MOTION: A motion to approve the Consent Agenda was made by Shealyn Holbrook and seconded by Tricia Johnson. The motion passed with the following roll call vote:

Jessica Smith - Aye
Tricia Johnson - Aye
Vanessa Moore - Aye

Shealyn Holbrook - Aye
Jamie Slocum - Aye

IV. NEW BUSINESS:

A. Budget Adoption (24/25): A Budget meeting was held at 6:00 p.m. Transition to Kindergarten is coming from the state this year. Highly Capable is just starting. Palouse Principal Sandra Krause-Ayers is heading it. Esser funds are going away. We will be losing 100,000 in Esser funds. Title 1 is being decreased to \$15,000. Food service is hard to predict. Jeremy Loe will make a guess and then we will find out the dollar amount later. We also do not know the amount for the school nurse at this time. Because title went down, Basic education went up. Special education will have some adjustment throughout the year.

MOTION: A motion to approve the 24/25 Budget was made by Jamie Slocum and seconded by Shealyn Holbrook. The motion passed with the following roll call vote:

Jessica Smith - Aye
Tricia Johnson - Aye
Vanessa Moore - Aye

Shealyn Holbrook - Aye
Jamie Slocum - Aye

B. PK Increase - \$150 to \$200 monthly: Superintendent Mike Jones would like to raise PK tuition to \$200. This amount would be in line with other schools in our area and help to cover some of the PK costs. Jeremy Loe did use the \$200 amount when he figured the budget.

MOTION: A motion to approve the PK tuition rate to \$200.00 a month was made by Shealyn Holbrook and seconded by Tricia Johnson. The motion passed with the following roll call vote:

Jessica Smith - Aye
Tricia Johnson - Aye
Vanessa Moore - Aye

Shealyn Holbrook - Aye
Jamie Slocum - Aye

C. Principal's Report: Principal Krause-Ayer was not in attendance so no report was given. Superintendent Mike Jones said that Principal Krause-Ayers wanted the PTO flier handed out. Board member, Vanessa Moore, presented some information on the PTO Back to School Bash being held on August 21st from 6:00 - 8:00 p.m.

V. OLD BUSINESS:

A. Clear Risk Update: The third party investigator has completed interviews. He is now working on the final report. Letters will be sent to parents. It will be about two weeks before there is any additional information.

B. Project(s) Update: The ceiling and lights project is complete. The gym floor repairs are completed as well. The removal of the old and addition of new lockers in the elementary and high school wings is also complete. The painting has been moving along as well. We are well on pace and target to get the remaining projects completed. A big thank you to Brian Lentz and his group.

VI. Executive Session: Executive Session regarding the administration complaint started at 8:45 pm. It ended at 9:00 pm.

Recess: The meeting went into Recess at 7:52 p.m.

Board Chairman: _____

Superintendent: _____

GARFIELD SCHOOL DISTRICT #302
REGULAR BOARD MEETING

Thursday, July 25, 2024

Held in the Palouse School Library

I. OPENING OF MEETING:

The Garfield School Board meeting was called to order at 7:52 p.m. by Board Chair Sean Neal.

A. ATTENDANCE:

Garfield Board: Ryan Pfaff, Justin Honcoop, Sean Neal, John Schaut and Matt Bofenkamp.

Palouse Board: Jessica Smith, Shealyn Holbrook, Tricia Johnson, Jaime Slocum, and Vanessa Moore.

Also Present: Garfield Superintendent/Principal Brett Agenbroad by zoom.
Palouse Superintendent/Principal Mike Jones
Administrative Assistant Debbie Anderson – Recorder
Palouse Secretary Shyra Hallan

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: None

II. CHANGES TO THE AGENDA: None

III. CONSENT AGENDA:

A. Accounts Payable:

a. General Fund:

July - \$51,220.90

Warrants: 30211486-

July - \$3361.93

Wire Transfer #: 30211484

b. Capital Projects:

July - \$75,029.87

Warrant: 30211485

July - \$7,199.24

Warrant: 30211484

c. ASB Fund:

July - \$454.44

Wire Transfer #: 30211484

d. Transportation Vehicle Fund

July -

d. Payroll: February

July (Checks) - \$6,119.29

Warrants – 30211517-30211523

July (Benefits) - \$67,259.82

Warrants –

Payroll Electronic Transfer (Direct Deposit)

July - \$100,230.10

Payroll Electronic Transfer Fed W/H & SS

July - \$31,505.12

B. Approval of Minutes:

a. June 27, 2024

C. Ratification of Mr. Kallagher's Girls Basketball Coaching Stipend.

MOTION: A motion to accept the Consent Agenda was made by Justin Honcoop and seconded by John Schaut. The motion passed with the following roll call vote:

John Schaut – Aye

Ryan Pfaff – Aye

Justin Honcoop – Aye

Sean Neal - Aye

Matt Bofenkamp - Aye

IV. OLD BUSINESS: None.

VI. NEW BUSINESS:

A. Consideration/Approval of Fiscal year 2025 Operating Budget, Resolution #249.

Brett Agenbroad: Administration recommends approval.

MOTION: A motion to accept Resolution #249, approval of Fiscal year 2025 Operating Budget was made by Justin Honcoop and seconded by Ryan Pfaff. The motion passed with the following roll call vote:

John Schaut – Aye

Ryan Pfaff – Aye

Justin Honcoop – Aye

Sean Neal - Aye

Matt Bofenkamp – Aye

B. Consideration/Approval of Administrations recommendation for the reconfiguration Of the Garfield Maintenance Department.

Brett Agenbroad: Administration feels strongly that a reconfiguration of the Garfield Maintenance Department is needed to bring increased accountability, improved service, and cost effectiveness in the maintenance department at the Garfield School District. Up to 24 months of observing the current operations, and reviewing 12 months of work log, it is the administrations professional opinion that the current maintenance director/supervisor position needs to be restructured to a non-supervised classified maintenance custodial position. I am requesting that this be a full-time 1.0 FTE, 8-hours a day, 260-day contract.

John Schaut: I am trying to wrap my head around how we are going to delete a maintenance supervisor position. How are you going to cover any issues that you have with any maintenance if you just have some sort of classified worker there.

Brett Agenbroad: I am hoping that we get qualified applicants that understand maintenance or construction issues. The 8-hours a day would be flexible, say if you had to come in early or stay late, then your hours for the week could be adjusted. If they came in and did snow removal early in the morning for 2 hours, then you would leave two hours earlier. The only supervision that takes place there is the one custodian and, in a district this small, the principal can easily be the supervisor of both the maintenance program and the custodial department.

John Schaut: That is where my question is, how does a principal become a maintenance supervisor and what is your qualifications for any maintenance repairs.

Brett Agenbroad: I been affiliated with schools for 17 years as the superintendent.

John Schaut: That is not what I am asking; if there is a maintenance issue that needs to be dealt with, how do you deal with that.

Brett Agenbroad: If it is a plumbing issue or electrical, we do what we do now and call a professional electrician or plumber. Mainly the maintenance around the school is very simple and if it comes to any technical maintenance, we call somebody. That is current and past operational practice there.

John Schaut: What cost are we saving then. I know the cost of calling vendors, so I am trying to justify the cost.

Brett Agenbroad: The cost of the program and the title to the actual realities of what is needed.

MOTION: A motion to accept the approval of Administrations recommendation for the Reconfiguration of the Garfield Maintenance Position was made by Matt Bofenkamp and seconded by Justin Honcoop. The motion passed with the following roll call vote:

John Schaut – Nay	Ryan Pfaff – Nay
Justin Honcoop – Aye	Sean Neal – Aye
Matt Bofenkamp - Aye	

VII: REPORTS

a) Superintendent Report

Brett Agenbroad: I would like to save the superintendent report comments for the joint agenda where we have a couple of items to discuss.

ADJOURN: There being no further business, Justin Honcoop moved, John Schaut seconded to adjourn the meeting at 8:00 p.m.

Board Chairman _____

Superintendent: _____

GARFIELD SCHOOL DISTRICT #302

PALOUSE SCHOOL DISTRICT #301

JOINT BOARD MEETING

Thursday, July 25th, 2024 at 8:00 p.m.

Held in the Palouse School Library

I. OPENING OF MEETING:

The Joint School Board meeting was called to order at 8:00 p.m. by Palouse Board Chair Jessica Smith. The Flag salute was done immediately after.

A. ATTENDANCE:

Palouse Board: Jessica Smith, Shealyn Holbrook, Tricia Johnson, Jamie Slocum & Vanessa Moore.

Garfield Board: Sean Neal, John Schaut, Ryan Pfaff, Justin Honcoop & Matt Bofenkamp.

Also Present: Palouse Superintendent Mike Jones
Garfield Superintendent/Principal Brett Agenbroad via Zoom
Administrative Assistant Debbie Anderson
Secretary Shyra Hallan

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: None.

II. CHANGES TO THE AGENDA: None

III. CONSENT AGENDA:

A. Approval of Minutes:

1. Board Meeting: June 27th, 2024 Joint Board minutes were approved.

MOTION: A motion to accept the Consent Agenda was made by Justin Honcoop and seconded by Sean Neal. The motion passed with the following roll call vote:

Jessica Smith - Aye	Shealyn Holbrook - Aye
Tricia Johnson - Aye	Jamie Slocum - Aye
Vanessa Moore - Aye	Sean Neal - Aye
Matt Bofenkamp - Aye	Justin Honcoop - Aye
Ryan Pfaff - Aye	John Schaut - Aye

IV. OLD BUSINESS:

A. Policy 6000: Board member Matt Bofenkamp said that he will email Palouse Board Chair Jessica Smith to set a time to combine notes and work with administration. Then they will give complete packets to both Boards to review.

If any Board members have questions they will include an item for open discussion. After that, they will get Policies 1000 thru 6000 adopted and the website updated so they will be current on them all. No action was needed at this time.

V. NEW BUSINESS:

A. Cost Share Update: Superintendent Mike Jones said that they have 5 years worth of cost share broken down based on the LEA vs the current format. Superintendent Jones and Superintendent Agenbroad went through it together and would like to simplify the process so it is not so time consuming. The new process would be easier for Board members, administration and the public to understand and continue working with it. They spoke with Kassidy Probert who came up with a new formula that will save a bunch of time. Kassidy Probert will present at the September meeting. Superintendent Brett Agenbroad said that the 10 items that were mentioned were done in the simplified format. If we brought it down to the levi dollars on Athletics and Transportation, it would still benefit us all with the same savings and cost share responsibility we each currently have. It is something they wanted to propose to the Board as an alternative to what is currently being done. It will still balance the financial responsibility of the two programs of the cost share for the Co-Op. Superintendent Mike Jones said that the difference between the 5 years vs the new formula is a matter of a couple of thousand dollars difference. It really cleans everything up and simplifies things.

B. 22-23 Cost Share Revision (Approval): Superintendent Mike Jones and Superintendent Brett Agenbroad looked over the 22-23 cost share and noticed some items that needed revising. Palouse paid Garfield \$20,000 but it is probably closer to \$30,000. So the modification of the cost share is about \$10,000.

MOTION: A motion to approve item B - 22-23 Cost Share Revision that was agreed upon by both Superintendents was made by Matt Bofenkamp and seconded by Sean Neal. The motion passed with the following roll call vote:

Jessica Smith - Aye	Shealyn Holbrook - Aye
Tricia Johnson - Aye	Jamie Slocum - Aye
Vanessa Moore - Aye	Sean Neal - Aye
Matt Bofenkamp - Aye	Justin Honocoop - Aye
Ryan Pfaff - Aye	John Schaut - Aye

VI. Reports:

A. Superintendent Report:

Budget: Athletics/Extra-Curricular; Overnight; Travel (League; District; State) This is for the Boards information and

consideration only. Our students are very competitive. However, both schools are looking at significant deficits in the budget going into the next year. Our travel is increasing significantly. There have been questions posed to them about overnight stay, why some teams get to stay overnight at State tournaments vs other teams. There has been a 120 mile radius rule in years past. They need to come up with parameters that decide if they will continue with the 120 mile radius for overnight stay. There are a lot of different scenarios to think about. Track will also now be in Palouse instead of Oakesdale. They will need to hire coaches for that. What is the school's responsibility for overnight stay is a question that really needs some consideration. The school needs to put some parameters around that issue. Superintendent Mike Jones would like the Boards to think about this as well as Athletic Director, Garrett Parrish. They want to make sure it is consistent for all teams. At the end of the meeting Cross Country head coach and Track and Field coach, Chris Cook, spoke about understanding the financial issues travel and overnight stay poses to the schools but also feels that there is an obligation to the student athletes. If we offer a sport we need to offer them a realistic opportunity to be successful. He would caution against moving the milage piece as it could interfere with the athletes performance. He was very excited about having Track move to Palouse and the students not having to commute. Shai Collier talked about the possibility of bringing back ASB cards and charging for them.

Transportation: Bus Parking; Bus Garage: There was some discussion about moving the bus barn back to Garfield. Another possibility was to split the cost to make a new bus parking area in Palouse. They got a bid for grading and graveling the triangle on the far eastside side of the AG building, across the road. The bid came in at \$32,000. Both Superintendents agreed to share the cost which would be about \$16,000 a piece. Palouse would pay for the heat stations and a small shed for supplies. This would move all the buses out of the student parking lot. Superintendent Brett Agenbroad also said it was a safety issue and says he agrees to share the cost and feels it is a good idea.

MOTION: A motion to approve the bid and the sharing of the costs for the work that needs to be done on the new bus lot was made by Matt Bofenkamp and seconded by Sean Neal. The motion passed with the following roll call vote:

Jessica Smith - Aye
Tricia Johnson - Aye
Vanessa Moore - Aye

Shealyn Holbrook - Aye
Jamie Slocum - Aye
Sean Neal - Aye

Roll call vote continued:

Matt Bofenkamp - Aye

Justin Honocoop - Aye

Ryan Pfaff - Aye

John Schaut - Aye

ADJOURN: A motion to adjourn the meeting at 8:35 p.m. was made by John Schaut and seconded by Shealyn Holbrook.

Board Chairman: _____

Superintendent: _____

Board Chairman: _____

Superintendent: _____