

PALOUSE SCHOOL DISTRICT #301

PALOUSE BOARD MEETING

Thursday, May 23rd, 2024 at 7:00 p.m.

Held in the Palouse School Library

I. OPENING OF MEETING:

The Palouse School Board meeting was called to order at 6:56 p.m. by Board Chair Jessica Smith.

A. ATTENDANCE:

Palouse Board: Jessica Smith, Shealyn Holbrook, Tricia Johnson.

Garfield Board: Sean Neal, Ryan Pfaff, Justin Honcoop & John Schaut.

Also Present: Palouse Superintendent Mike Jones
Palouse Principal Sandra Krause-Ayers
Garfield Superintendent/Principal Brett Agenbroad
Garfield Administrative Assistant Debbie Anderson
Palouse Secretary Shyra Hallan

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: None

II. CHANGES TO THE AGENDA: None

III. CONSENT AGENDA:

A. Accounts Payable:

Warrant Numbers: 30112739 - 30112789

1. General Fund:

May - \$100,906.10

2. HS ASB:

May - \$4,398.89

3. Capital Projects:

May - \$364,926.71

4. BMO Payment:

Wire Transfer - 202100074

General Fund: \$5,605.37

ASB: \$5,502.97

5. Payroll:

Warrants - 30112790 - 30112798

May (Checks) - \$12, 210.48

Warrants - 30112799 - 30112813

April (Benefits) - \$86,084.92

Payroll Electronic Transfer (Direct Deposit)

Direct Deposit Numbers - 9000000788 - 9000000830

May1 - \$122,146.16

Payroll Electronic Transfer Fed W / H & SS

Wire Numbers -202100075

May - \$42,008.29

B. Approval of Minutes:

- 1. Board Meeting:** April 25th as well as May 9th, Board meeting minutes were approved.

MOTION: A motion to accept the Consent Agenda was made by Shealyn Holbrook and seconded by Tricia Johnson. The motion passed with the following roll call vote:

Jessica Smith - Aye

Shealyn Holbrook - Aye

Tricia Johnson - Aye

IV. OLD BUSINESS:

- A. Special Session (180-day Waiver):** A waiver for the 180 days rule was submitted and originally denied regarding the lost day of school due to the gas outage. Another waiver was submitted and approved. The last day of school will be June 12th, 2024.

V. NEW BUSINESS:

- A. Resolution 264 - WIAA Membership:** Every year we have to reapprove our WIAA membership. No concerns were brought up regarding this.

MOTION: A motion to approve School Board Resolution 264 to continue our WIAA membership was made by Shealyn Holbrook and seconded by Tricia Johnson. The motion passed with the following roll call vote:

Jessica Smith - Aye

Shealyn Holbrook - Aye

Tricia Johnson - Aye

B. Board training dates: The Palouse Board members will have a training before the start of the July 5th Board meeting at 5:30 p.m. Superintendent Mike Jones invited Garfield Board Members to join them if they needed the training as well.

C. Educator Equity Data Collection: These documents must be signed every year. The document is in reference to teachers teaching out of their specialty areas/endorsements. The bulk of “out of endorsement” is due to our intensive classes.

MOTION: A motion to approve the Education Equity Data Collection was made by Shealyn Holbrook and seconded by Tricia Johnson. The motion passed with the following roll call vote:

Jessica Smith - Aye

Shealyn Holbrook - Aye

Tricia Johnson - Aye

D. Principal Report: In May we celebrated our kitchen staff, Kelsey Blair, Sandy Boone, volunteer Molly Quigley and Lindsey Brown who has been instrumental in securing our Farm to Table Grant with School Lunch Hero Day. We also celebrated teachers appreciation day as well as our itinerant staff this month. A special thank you again to the Garfield School Board for recognizing our staff with the gift of cake. Our high school students were recognized for their academic accomplishments at the Honors Dessert on May 7th. The following students were inducted into the National Honor Society: Clare Bowechop, Lane Collier, Liam Cook, Elena Flansburg, Kady Grindle, HettyLee Laughary, Preston Olson and Riley Pfaff. Thank you to Mr. Scott Thompson for your leadership and work with these fine young men and women. Our boys baseball and girls softball team seasons ended early. Our girls’ track team are NE District 1B Track and Field Champions. We had a solid contingency headed to state in Yakima today. Operation Lifesaver visited both the elementary and high school students and provided an assembly to remind our youth about railroad safety. It is anticipated that the railroad tracks to the south of our school will be reactivated sometime in August so this was a great lesson for our students. Our High School-Middle School Concert and our Elementary Spring Concerts were held this week. Our marching band won the Gold Standard Award at the Lilac Torchlight Parade last weekend. We will be interviewing for Matt Zook’s replacement next week. FFA has been busy this month with State Convention, Spokane Jr. Stock Show and their plant sale. We celebrated the accomplishments of many students at the Chapter Awards Banquet on Monday. Glory Dickerson and Ryan Burtchett have done a wonderful job as 1st year advisors; I also want to recognize our FFA Boosters for their support and

encouragement of our students. Next week is all about our Senior Class! They leave for their Senior Trip to Wallowa Lake with Mr. Akin and his wife on Monday. A reminder that Baccalaureate will take place on Thursday, May 30th at 7:00 p.m. at the Federated Church and Graduation will be held on Saturday, June 1st at 11:00 a.m.

ADJOURN: A motion to adjourn the meeting at 7:05 p.m. was made by Shealyn Holbrook and seconded by Tricia Johnson.

Board Chairman: _____

Superintendent: _____

GARFIELD SCHOOL DISTRICT #302

REGULAR BOARD MEETING

Thursday, May 23, 2024

Held in the Palouse School Library

I. OPENING OF MEETING:

The Garfield School Board meeting was called to order at 7:05 p.m. by Board Chair Sean Neal.

A. ATTENDANCE:

Garfield Board: Ryan Pfaff, Justin Honcoop, Sean Neal, and John Schaut

Excused: Matt Bofenkamp

Palouse Board: Jessica Smith, Shealyn Holbrook, and Tricia Johnson

Also Present: Garfield Superintendent/Principal Brett Agenbroad

Palouse Superintendent/Principal Mike Jones

Palouse Principal Sandra Krause-Ayers

Administrative Assistant Debbie Anderson – Recorder

Palouse Secretary Shyra Hallan

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: None

II. CHANGES TO THE AGENDA: None

III. CONSENT AGENDA:

A. Accounts Payable:

a. General Fund:

May - \$54,616.51

Warrants: 30211362-30211363, 30211365-30211384, 30211386-30211401

May - \$3,994.17

Warrants: 30211360-30211361

May- \$11,217.75 (BMO Harris)

Wire Transfer #: 0202100107

Void AP Check: 30210077 for \$161.74

b. Capital Projects:

May - \$666.89

Warrant: 30211364

c. ASB Fund:

May - \$273.26

Warrant: 30211385

d. Transportation Vehicle Fund

May: None

d. Payroll: February

May (Checks) - \$7,304.57

Warrants – 30211402-30211408

May (Benefits) - \$70,227.42

Warrants – 30211409-30211419

Payroll Electronic Transfer (Direct Deposit)

May - \$105,846.35

Payroll Electronic Transfer Fed W/H & SS

May - \$33,781.56

- B. Contracts: (Consider Ratifying)
 - a. Educational Psychologist Contract for 2024-2025
 - b. Professional Service Contract with Palouse River Counseling 2024-2025
 - c. ESD 101 Business Management Services for 2024-2025
 - d. Banding Teaching Position from 1.0 FTE to 0.73 FTE as advertised
 - e. Nursing Contract for Bree Pfaff for 2024-2025
- C. Approval of Minutes
 - a. April 25, 2024

MOTION: A motion to accept the Consent Agenda was made by John Schaut and seconded by Justin Honcoop. The motion passed with the following roll call vote:

John Schaut – Aye	Ryan Pfaff – Aye
Justin Honcoop – Aye	Sean Neal – Aye

IV. OLD BUSINESS: None.

VI. NEW BUSINESS:

- A. Consider Approval:** Out of Endorsement teaching assignments: Dan Kallaher, Joey Reed, Charlie Taylor, Rebecca Hemphill per the Educator Equity Data Collection form through ESD.

Brett Agenbroad: This is for those teachers doing electives out of endorsement.

MOTION: A motion to accept the Out of Endorsement teaching assignments as per above was made by Justin Honcoop and seconded by Ryan Pfaff. The motion passed with the following roll call vote:

John Schaut – Aye	Ryan Pfaff – Aye
Justin Honcoop – Aye	Sean Neal – Aye

- B. Consider Approval:** Scheduling stipend for Mr. Kallaher

Brett Agenbroad: Dan is very instrumental in helping us get our quarter classes scheduled and this is just something we have done for the last two years for his time.

MOTION: A motion to accept the Scheduling Stipend for Mr. Kallaher was made by Justin Honcoop and seconded by John Schaut. The motion passed with the following roll call vote:

John Schaut – Aye	Ryan Pfaff – Aye
Justin Honcoop – Aye	Sean Neal – Aye

- C. Consider Approval:** Resignation of middle school girls' basketball head coach Tasha Gehring.

MOTION: A motion to accept Tasha Gehring's resignation from middle school girls' basketball was made by Justin Honcoop and seconded by Ryan Pfaff. The motion passed with the following roll call vote:

John Schaut – Aye	Ryan Pfaff – Aye
Justin Honcoop – Aye	Sean Neal – Aye

D. Consider Approval: Resignation of middle school girls' basketball assistant coach Shai Collier.

MOTION: A motion to accept Shai Collier's resignation from middle school girls' basketball was made by Ryan Pfaff and seconded by Justin Honcoop. The motion passed with the following roll call vote:

John Schaut – Aye	Ryan Pfaff – Aye
Justin Honcoop – Aye	Sean Neal – Aye

E. Consider Approval: Solar Grant Application.

Brett Agenbroad: The application for this is due on the 14th of next month and in this grant it is a 5% match with a full reimbursement of that match within one tax year. The projections are the savings of \$10,000 to \$15,000 in our electrical cost. The solar panels would be mounted on the roof.

MOTION: A motion to approve the Solar Grant application was made by John Schaut and seconded by Justin Honcoop. The motion passed with the following roll call vote:

John Schaut – Aye	Ryan Pfaff – Aye
Justin Honcoop – Aye	Sean Neal – Aye

F. Consider Approval: Authorizing Apollo Solutions Group to perform an investment grade audit associated with the award of the Urgent Repair Grant for installation of HVAC unit in the Garfield School cafeteria.

Brett Agenbroad: If they cannot come up with a proposal that fits within our budget there will be no cost for the audit because they wouldn't be able to come within budget. If they do come in within budget, then we pay for the audit and we have money to do that grant. Once that estimate is approved by the board they can move forward.

John Schaut: How much is the money for the audit.

Brett Agenbroad: I believe around \$14,000.

MOTION: A motion to approve the authorization of Apollo Solutions Group to perform an Investment grade audit was made by John Schaut and seconded by Justin Honcoop. The motion passed with the following roll call vote:

John Schaut – Aye	Ryan Pfaff – Aye
Justin Honcoop – Aye	Sean Neal – Aye

VII: REPORTS

a) Superintendent Report

Brett Agenbroad: In talking with Mr. Kallaher and some of the players after the last scrimmage game tonight, which ends our baseball season for the middle school, we ended our season with 3 wins and 6 losses. They competed very well with some of the top teams, and they played well. We had 11 students out this year and 9 students from Oakesdale. Track and field had 12 students participating and they had five meets. Many of the athletes achieved personal bests along the season.

Teacher appreciation the 6th through the 10th was a big hit and we what to thank the Palouse School Board members for bringing over goodies for the staff.

Railroad safety was brought up at the Palouse meeting, but just to reiterate our railroad tracks are going to get increased activity, and they would like everyone to understand what the rules and regulations are, and safety factors of being on the railroad tracks.

Brett Agenbroad continued: On Wednesday the 29th we are going to have a bike rodeo for elementary school. Andree Marcus-Rader put this together with Three Forks Bike Shop to come and teach the students bike safety. They will be bringing 25 bikes for our students to ride, plus encouraging students to bring their bikes to school for safety discussions and an obstacle course. On the 17th of May we had Muffins with Moms. We have Bagels with Dad coming up June 3rd. Hunter Safety is on June 7th.

Our Honors Dessert is June 6th at 6:00 p.m. 8th Grade Movin' On will be on June 10th at 7:00 p.m. and the 8th graders will be going to Silverwood on June 11th.

We are in the 2nd phase of the Grant for softball/baseball fields.

We have 5 applicants for the band position and interviews will be set up for Thursday, May 30th. On the 31st of May we will be having a trapshooting competition between the FFA program at the high school and the middle school program. This will run about 9:00 to 2:40 and there will be a BBQ for the high school and middle school shooters. We are going to bring the rest of the middle school students down after their lunch so they can see what this program is about.

At the next board meeting on June 27th, we will have our budget presentation in preparation for the July 25th meeting where we will adopt next year's budget. On July 15th, we will submit the proposed budget to the State.

ADJOURN: There being no further business, Justin Honcoop moved, Ryan Pfaff seconded to adjourn the meeting at 7:19 p.m.

Board Chairman _____

Superintendent: _____

**GARFIELD SCHOOL DISTRICT #302
PALOUSE SCHOOL DISTRICT #301
JOINT BOARD MEETING**

Thursday, May 23, 2024 at 7:19 p.m.
Held in the Palouse School Library

I. OPENING OF MEETING:

The Joint School Board meeting was called to order at 7:19 p.m. by Palouse Board Chair Jessica Smith. The Flag salute was done immediately after.

A. ATTENDANCE:

Palouse Board: Jessica Smith, Shealyn Holbrook, Tricia Johnson.

Garfield Board: Sean Neal, John Schaut, Ryan Pfaff & Justin Honcoop.

Also Present: Palouse Superintendent Mike Jones
Palouse Principal Sandra Krause-Ayers
Garfield Superintendent/Principal Brett Agenbroad
Administrative Assistant Debbie Anderson
Secretary Shyra Hallan

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: None.

II. CHANGES TO THE AGENDA: None

III. CONSENT AGENDA:

A. Approval of Minutes:

1. **Board Meeting:** April 25, 2024 Joint Board minutes were approved.

B. Resignation: Scott Thompson - GarPal Athletic Director. The position will be opened next week to both in and out of district applicants. Priority will be given to in-district applicants.

C. Hire: Willy Woltering - High School Varsity Football

MOTION: A motion to accept the Consent Agenda was made by Sean Neal and seconded by Shealyn Holbrook. The motion passed with the following roll call vote:

Jessica Smith - Aye
Tricia Johnson - Aye
Ryan Pfaff - Aye
Justin Honcoop - Aye

Shealyn Holbrook - Aye
Sean Neal - Aye
John Schaut - Aye

IV. OLD BUSINESS:

- A. Policy 6000:** It has not been gone through yet. The plan is to meet on June 13th at 6:00 p.m. in Palouse. All Board members are welcome to attend. Garfield Board members have the 1st half and Palouse Board members have the last half.

V. NEW BUSINESS:

- A. Superintendent Report:** Garfield Superintendent/Principal Brett Agenbroad commended the Joint Board on getting through the policies in a timely manner. Superintendent Mike Jones thanked Scott Thompson for his 11 years of service as the Athletic Director and noted that it was not an easy task especially when you are teaching a full load. It is the Classified Unions year to negotiate. The only issue they are negotiating on is the pay scale for staff that have been with us for 36 and 41 years. It is a longevity issue. Both Superintendent's are in agreement that if you are at year 36 and 41 they are happy to give the increase in steps/pay. This is the 3rd year of Intensive classes for the high school. Principal Sandra Krause-Ayers is working through schedules with Diane Mylett for the week after graduation. Graduation is on Saturday, June 1st at 11:00 a.m. Garfield Board member Ryan Pfaff and Palouse Board Chair Jessica Smith are going to be handing out diplomas. There will be 18 students graduating. Superintendent Mike Jones and Jeremy Loe are putting together the budget. Contracts were handed out.

ADJOURN: A motion to adjourn the meeting at 7:45 p.m. was made by Justin Honcoop and seconded by Sean Neal.

Board Chairman: _____

Superintendent: _____

Board Chairman: _____

Superintendent: _____