



STEPS TO SET UP NEXTDOOR:

- 1. Download NextDoor on Apple or Android phone.
- 2. Enter school's address (not home address).
- 3. Sign up with the preferred option (Email, Google, Apple or Facebook).
- 4. Create an account.
- 5. Enter name.
- 6. Enter a mobile phone number to receive verification code.
- 7. Enter the 4-digit verification code.
- 8. To verity the account again: enter verification code again on next screen, or the code received through a postcard.

a. Note that the step above can be skipped.

- 9. Set notifications preferred
- 10. Set profile.
- **11.** Invite neighbors to join, if you'd like.

a. The step above can be skipped.

- 12. Take the "Good neighbor pledge."
- **13.** You are now connected.
- **14.** Join any of the groups listed in your community.

a. This will provide an opportunity to connect with potential student families.













ACCOUNT MANAGEMENT TIPS:

- You can set your own group to invite families currently enrolled at your campus.
- You can send private messages to anyone connected.
- If you have a current Next Door account with your home address, to activate a second account with your school's address, an alternative e-mail address will be needed.
- When moving between accounts, you'll need to sign into the account you want to access, which may require signing out of your other account.