



## TIPS FOR THE CSU APPLICATION FOR 2025 ADMISSION

- There are 23 campuses in the California State University system. You can use this one application to apply to as many campuses as you want.
- Go to: <https://www2.calstate.edu/apply>. Click on “Apply Now,” and create your account. The application will be available on October 1, 2024 and must be submitted no later than December 2, 2024. (Note: Some CSU campuses may have later deadlines; check each website!) Application fee is \$70 per campus; fee waivers may be available.
- Create your account by selecting a username and password and use a professional email address. Make sure you write down your username and password and keep it somewhere safe.
- Complete your profile. You will be applying for your first Bachelor’s degree. If you have taken community college courses, be sure to answer “yes” to the question about having college credits. Once your profile is saved, click “Start Your Application.”
- Throughout the application, be sure to use the Help section at the upper right, indicated by a “?” You will also see links on each page to additional application instructions.
- Be sure to “save” each section as you continue through the application.
- You will be able to add campuses even after you have submitted an application.

**Add a Program:** To add a campus and select a major, use the **Filters** button in the middle top of the Programs page to see a list of all campuses. Check that campus, close the **Filters**, and you will see a list of all majors offered at the school. Click the + sign for your major. If a campus wants you to select an alternate major, you will be prompted for that after selecting your first choice. Continue to add campuses, using the **Filter** button and select a major for each. When you have added all your campuses, click “I am Done; Review My Selections.” Even after you have submitted an application, you can go back and Add a Program using the steps above. Review your selections and “Continue to My Application.”

**Dashboard:** When working on your application, “My Application” tab will take you to the Dashboard page where you can see your progress in completing each section. Click on “Personal Information” to get started.

**Personal Information:** Complete all information in these sections. Your answers will determine if you are considered a California resident for tuition purposes and whether you might be eligible for an application fee waiver. If you do not have a Social Security Number (SSN), leave it blank and answer the question that follows.

**Financial and Parental Information:** This section is important as your answers may designate your eligibility for application fee waivers, the Educational Opportunity Program (EOP), or indicate first-generation in your family to attend college. Answer the question about family size, usually the same as number of dependents on your parents’ tax returns. For the question about parent income, include the information from their 2023 income tax filing

**Academic History:** This section will include information about your high school courses, college courses if taken, and test scores. You will want to have your high school transcript, college transcript (if applicable), and AP or IB test scores in order to complete this section.

- **High School:** Enter city or zip code to find your high school. Add your high schools and add the years you attended.
- **Additional High Schools:** If you attended more than one high school (transferred at some point) or took online or summer courses through a different high school, search for and add that high school as well.
- **College Information:** If you have taken college classes, enter the name of the college or colleges in this section, including semesters of attendance. You will indicate that you have not received a degree from those colleges.
- **High School Coursework:** “Add a grade level” and dates for each grade. If you took a summer course in the summer preceding a grade, click the Add Summer Courses box. (For example, if you took a summer course before 10<sup>th</sup> grade, indicate the 10<sup>th</sup> grade school year.) *Click the green check to continue.*

- **Add Courses:** Self-report your grades by adding each course as it appears on your transcript. This is the most time-consuming part of the application as the CSU’s do not receive your transcript.
  - **7<sup>th</sup> & 8<sup>th</sup> Grade Courses:** If you took Algebra, Geometry, Algebra 2, Integrated Math, or a Foreign Language in 7<sup>th</sup> or 8<sup>th</sup> grade, select the appropriate grade level, even though you cannot indicate your middle school name. Add your grades as you will receive A-G credit for those courses.
  - **Add each year of high school, 9<sup>th</sup> through 12<sup>th</sup>.**
  - **Add Classes:** To add courses, begin typing the course name as it appears on your transcript. Wait for the list of courses to come up and click the appropriate course. Sometimes few letters will give you a longer list.
  - **Honors:** *Honors-level courses approved by UC/CSU for a weighted grade will automatically be indicated as “Honors.”* Other honors courses, such as English 10H, are not weighted for UC and CSU GPA calculations and under “Course Type” should reflect “none.” ***Do not manually change a course from “none” to “Honors.”***
  - For one-semester courses, enter your grade for the semester taken; indicate “no grade” for the other semester.
  - **Senior Year Courses:** Indicate “In Progress” for first semester courses and “Planned” for the second semester since you do not have grades to report.
  - **Repeated Courses:** If you received a D in an A-G course, and **retook the exact same** course and received a higher grade, just enter the new grade. If you took a different course to make up the grade (i.e. college prep rather than Honors), enter both courses and grades. **(More information on page 4)**
  - **Validation:** Some courses with a grade of D can be validated by a subsequent course with a higher grade, especially in math and foreign language. **(More information on page 4)**
  - **A-G Courses Only:** Classes like Health, Life Skills, and Physical Education are not A-G and should not be included.
  - ***After entering each course, click the green check to save it.***
  - If unsure about entering a particular class, click on the link for instructions on entering coursework, located in the instructions on the top of the page.
- **Transcript Entry for College Courses:** Enter your college courses exactly as they appear on your college transcript, including grade and number of units. Questions in this section **ONLY** refer to college courses, not your high school coursework or AP credits. If the college course appears on your high school transcript, enter it as a college course only; one semester of a college course is the equivalent of a full year of the high school class.
- **A-G Matching:** This section will indicate if you have entered enough courses to meet the CSU A-G requirements. If you included college courses above, you will need to manually enter the correct A-G category. If you do not meet A-G requirements, click “Update A-G Courses” and review each year of courses, looking for classes missing a category.
- **Standardized Tests:** CSU is “test blind” and will not use SAT and ACT scores for admission purposes. If you have test scores, you can report them and they will be used for math and English placement only, if you attend a CSU. Scores can be sent later as well.
- **Advanced Placement and IB Scores:** Add all AP and IB test scores and include tests to be taken in spring 2023. Be sure to “Save and Continue” as you work through each section.

**Supporting Information: Work Experience, Extracurricular Hours, Educational Opportunity Program (EOP):** In this section, you will answer questions about educational preparation programs and number of hours spent doing extracurricular activities and employment. These answers will go to all CSU campuses to which you apply, so please answer all questions and accurately estimate hours spent in your involvements.

**EOP** is designed to improve access and retention of historically low-income and educationally disadvantaged students. Read through the information to see if you are interested and if you may qualify. If applying for EOP, you will answer questions and be prompted at the end of the section to add teachers who will send letters of recommendation on your behalf. If not applying to EOP, simply indicate “I do not wish to apply.” You can also skip this section, submit applications, and return later to apply for EOP.

**Program Materials:** Some CSU campuses and specific majors may require additional material or questions. As you review each campus in this section, look for the “Questions” box right above the college description and answer those questions. Some programs, like nursing or specialized engineering majors, may have essays or ask for letters of recommendation in this section.

**Submit Application:** For each campus, you will be able to use the “download” icon and review a PDF version of your application before submission. Carefully check your courses, grades, and test scores for accuracy as you cannot make changes once the application is submitted. You will pay \$70 per campus when submitting your application.

**Application Fee Waiver:** If you entered your family’s income under the Personal Information section, you may be eligible for up to 4 application fee waivers. Fee waivers, if you are eligible, will be granted during the submission process. If you do not receive a fee waiver and believe you are eligible, you may contact each campus directly to ask. ***Fee waivers are not guaranteed!***

**Subsequent Campuses:** You will be able to go back into your application to add campuses, even after you have already submitted this application. Add a program and continue through submission.

### **Important Tips**

- Any changes you make in the senior year courses after you submit your application will have to be reported in writing to ALL the colleges you apply to.
- ***Use the Help (?) icon if you have questions or additional links to instructions located on each page.***
- Check email regularly for confirmation that your applications have been received and to create applicant portals at each campus. Colleges communication through email only.
- CSU campuses will send all decisions through email. Admits will always be provisional and acceptance is dependent on your final transcript. Your senior grades will matter!
- AB540, DACA, undocumented students, or students without a social security number will need to file an “Affidavit for Nonresidents”. You may qualify for in-state tuition. You may be asked for the affidavit after you apply.
- Remember to save your information regularly and before moving on to the next section.
- An application fee of \$70 will apply to each campus. Fee waivers may be available based on family income information and are not guaranteed for low-income students.
- ***Remember, it is the student’s responsibility to follow all directions on the CSU Apply website to ensure that all information entered in the application is accurate and truthful. These instructions are meant as a guideline only and do not replace information on CSU Apply.***
- ***Start your application early and submit well before the deadline! Before Thanksgiving is preferable!***

### **ECRCHS Course Information**

- 12<sup>th</sup> grade AP Macro Economic changes to Principles of American Democracy
- 12<sup>th</sup> grade AP Government & Politics changes to Economics
- 12<sup>th</sup> grade Principles of American Democracy changes to Economics
- 12<sup>th</sup> grade Economics changes to Principles of American Democracy
- 12<sup>th</sup> grade Honors English Literature changes to Honors Advanced Composition
- 12<sup>th</sup> grade World Literature changes to Advanced Composition
- 12<sup>th</sup> grade Honors World Literature changes to Honors Advanced Composition
- 11<sup>th</sup> grade American Literature changes to Contemporary Composition

## Guidelines for Repeated Courses and Course Validation

**Repeated Courses:** To be eligible for CSU, all A-G courses must be completed with grades of “C” or higher. In the case of a “D” or “F,” the course needs to be taken again for a higher grade.

- CSU defines repeated courses as the exact same course with the exact same course title taken at the same high school.
- If you repeated the exact same course, as defined above, enter the highest grade earned for the course.
- If you repeated the course, but took a different level or at a different school, enter both courses and grades.
- If the repeated course is planned or in progress, enter the original grade earned, as well as the planned or in progress course as a new grade has not yet been

**Course Validation:** In some cases, receiving a higher grade in a sequential course will “validate” a “D” or “F” an earlier semester. In that case, while the original low grade will be calculated in the GPA, the student may not have to repeat the course. In order to receive A-G credit for those courses if a “D” or “F,” follow these instructions.

- **For all courses in Mathematics:** If you received a grade of “D” or “F” in the first semester and a grade of “C” or higher in the second semester, enter the valid grades earned, followed by a consecutive row with the same course title and a grade of “Pass” for the first semester. Satisfactory completion of a final year of study may validate prior study in math, but you must include a consecutive entry with a grade of “Pass” for any semesters in which you received a “D” or “F.”
  - Satisfactory completion of Algebra II (intermediate) will validate Algebra 1 (elementary), but will not validate Geometry.
  - Satisfactory completion of a statistics course for which Algebra II is a stated prerequisite can validate both years of Algebra, but NOT Geometry. The CSU high school requirements in mathematics (Algebra 1, Geometry, and Intermediate Algebra) may be validated with higher-level college preparatory mathematics courses such as Trigonometry, Analytic Geometry, or Calculus.
- **For courses in Chemistry:** If you received a grade of “D” or “F” in the first semester and a grade of “C” or higher in the second semester, enter the valid grades earned, followed by a consecutive row with the same course title and a grade of “Pass” for the first semester.
- **For Courses in Language Other Than English (LOTE):** If you received a grade of “D” or “F” in the first semester and a grade of “C” or higher in the second semester, enter the valid grades earned, followed by a consecutive row with the same course title and a grade of “Pass” for the first semester.
  - A grade of C or higher in the second semester of a second year or higher of foreign language will validate the entire two-year subject requirement
  - In the event that a grade lower than a C is earned, the original grade(s) must be reported along with a consecutive entry of “Pass” for the semester with the “D” or “F.”
  - If only the second level or higher has been completed, enter the actual course completed, with grades earned. On a consecutive row with the same course title, and grades of “Pass” until the 2-year requirement (or more years) is completed.