

Your Name:

Date:

ACTIVITY REQUEST FORM

SchoolCash Online

Teachers/Activity Sponsors: Please complete the form below and include it with your submission package to the office.

Name of Event/Activity (ex. Apple Orchard Trip)	
Date of Event (ex. Tuesday, October 12, 2021)	
Description (ex. date, time, bus departs, bus returns, pack a lunch, rain or shine)	
Posting Date Parents see item on this date	
Purchase Deadline Date until item will be available for payment	
Cost (Note: parents may see a higher price due to an administrative fee that may be added)	
Deposit Category (ex. Junior Girls Basketball)	
Student Group (ex. Junior Girls Basketball Team)	

Principal Signature

Date