

**BEAUFORT COUNTY SCHOOLS**  
**EC Student FBA/BIP Process**

**Student:** \_\_\_\_\_ **School:** \_\_\_\_\_ **Grade:** \_\_\_\_\_ **Teacher:** \_\_\_\_\_

FBA Components	Date Completed	Case Manager Signature
<b>Initial Referral</b> (Dec 1,2, 5) <b><u>OR</u></b> <b>Re-Eval. Determination</b> (Dec 7, 2, 5) <i>(Consent to conduct FBA)</i>  -Consents to Exchange information with Doctors/Mental Health Providers		
<b>Collection of relevant information</b>  (Attendance, Discipline, Information from Medical Providers, Information from Mental Health Providers, etc.)		
<b>EC Teacher Interview</b> (Step 2A)		
<b>Regular Ed Teacher Interview</b> (Step 2A)		
<b>Parent Interview</b> (Step 2B)		
<b>Student Interview/Interest Inventory</b>		
<b>Additional Interviews</b> (if needed)		
<b>Formal Observation #1</b>		
<b>Formal Observation #2</b>		
<b>Formal Observation #3</b>		
<b>Additional Observations</b> (if needed)		
<b>ABC data collection</b> Collected in all settings for 4-6 weeks (Step 2C)		
<b>Functional Behavior Assessment Form</b> Analysis of all data collected (Step 3)		
<b>Initial Eligibility OR Re-Evaluation</b> (Dec 3,4,5) -Review FBA and data collection results -Create BIP <b><u>IF</u></b> data supports the need (Step 4A)		

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\*Follow these next steps only IF a BIP is put in place

<b>BIP Review Components</b>	<b>Date Completed</b>	<b>Case Manager Signature</b>
<b>4 week Progress Monitoring</b> Case Manager collects/reviews ABC data from all teachers every 4 weeks (Step 4B and staple all ABC data to the back)		
<b>4 week Progress Monitoring</b> Case Manager collects/reviews ABC data from all teachers every 4 weeks (Step 4B and staple all ABC data to the back)		
<b>1<sup>st</sup> 9 weeks BIP Review Meeting</b> (Dec. 4, 5, Step 5A)		
<b>4 week Progress Monitoring</b> Case Manager collects/reviews ABC data from all teachers every 4 weeks (Step 4B and staple all ABC data to the back)		
<b>4 week Progress Monitoring</b> Case Manager collects/reviews ABC data from all teachers every 4 weeks (Step 4B and staple all ABC data to the back)		
<b>2<sup>nd</sup> 9 weeks BIP Review Meeting</b> (Dec. 4, 5, Step 5A)		
<b>4 week Progress Monitoring</b> Case Manager collects/reviews ABC data from all teachers every 4 weeks (Step 4B and staple all ABC data to the back)		
<b>4 week Progress Monitoring</b> Case Manager collects/reviews ABC data from all teachers every 4 weeks (Step 4B and staple all ABC data to the back)		
<b>3<sup>rd</sup> 9 weeks BIP Review Meeting</b> (Dec. 4, 5, Step 5A)		
<b>4 week Progress Monitoring</b> Case Manager collects/reviews ABC data from all teachers every 4 weeks (Step 4B and staple all ABC data to the back)		
<b>4 week Progress Monitoring</b> Case Manager collects/reviews ABC data from all teachers every 4 weeks (Step 4B and staple all ABC data to the back)		
<b>4<sup>th</sup> 9 weeks BIP Review Meeting</b> (Dec. 4, 5, Step 5A)		
<b>BIP Annual Review w/ IEP Annual Review</b> (Dec. 4, 5, Step 4A)		