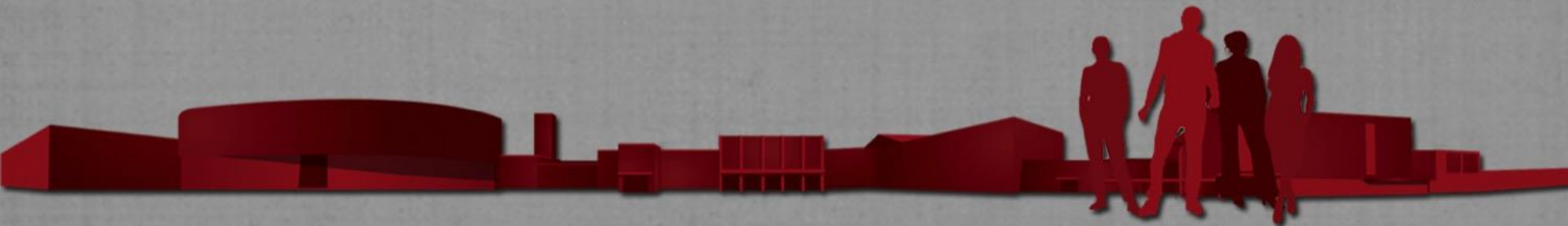


BOARD OF EDUCATION MEETING

December 13, 2017

Serving All or Portions of the Following Communities:

Blue Island * Burnham * Calumet City * Dixmoor * Dolton * East Hazel Crest * Harvey * Hazel Crest *
Lansing * Markham * Phoenix * Posen * Riverdale * South Holland * Thornton



Open Session

Roll Call

Pledge of Allegiance



Committee of the Whole

- *Report from Curriculum Committee*
- *Report from Finance Committee*
- *Report from Policy Committee*
- *Report from Discipline Committee*
- *Report from Facilities Committee*

Consent Agenda

- **Approval of Minutes:** *Special Meeting and Executive Session of August 24, 2017*
- **Approval of Minutes:** *Regular Meeting and Executive Session on September 13, 2017*
- **Approval of Minutes:** *Special Meeting and Executive Session of September 16, 2017*
- **Approval of Minutes:** *Regular Meeting and Executive Session on October 11, 2017*
- **Approval of District 205 Bills dated:** *November 9 through December 13, 2017*
- **Personnel:** *Approval of Resignations, Leave of Absence, New Hires and Terminations dated December 13, 2017*

Freedom Of Information Act

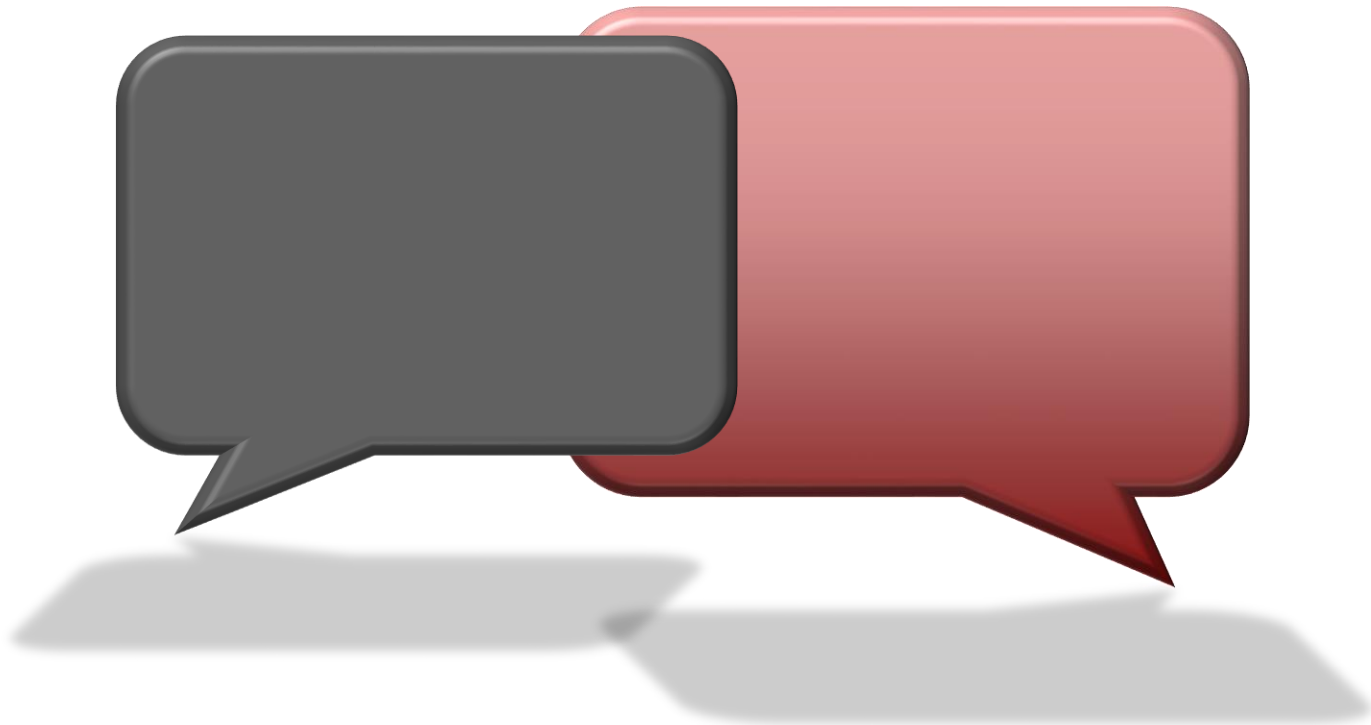
- *Dr. Doss*

FOIA



Communications

- *Mr. Arrington*





THORNTON TOWNSHIP & DISTRICT 205
*Martin Luther King, Jr. Day
Celebration*

JANUARY 15, 2018

10:00AM *(Doors open at 9am)*

SOUTH SUBURBAN COLLEGE
KINDIG PERFORMING ARTS CENTER
15800 SOUTH STATE STREET
SOUTH HOLLAND, IL 60473



Congratulations to Thornridge's 2018 **Illinois State Scholars**. We are proud of them for the commitment they've shown to academic excellence during their high school careers.

Markeese Bell

Cyann Knox

Sumaiyah Dairo

Sophia Russell



Congratulations to the following **Falcon wrestlers** for placing in the powerful Stag Tournament:

- 6th Place Billy Evans 145lbs
 - 6th Place Kevin Stringfellow
 - 2nd Place Devon Gordon
 - And Champion Darael Dugar who pinned all three of his opponents.
-

Congratulations to the **boys' varsity basketball** team for their 1st Place win in the 2017 Falcon Varsity Shootout tournament! Congratulations to the team and coaches on their win!



EAGLES FOOTBALL



TRAEVON COOLEY

HAS BEEN OFFERED AN OFFICIAL SCHOLARSHIP FROM

ROBERT MORRIS
UNIVERSITY

Congratulations to senior football player **Traevon Cooley** on his full sports scholarship offer from Robert Morris University.



Congratulations to the 2017-18 Wildcat Illinois State Scholars! These students rank in the top 5% of High School students in the entire state of Illinois.

Motunrola Adebogun	Alexis Hutchins
Kaylynn Arrington	Desiree Littlejohn
Rebecca Ayiku	Angel Lopez
Leah Boyd	Jada Price
Rachel Caldwell	Paola Ramos
Mikita Campbell	Justin Smith
Brianna Camphor	Frances Walker



Congratulations to the **Wildcat Chess Team** who placed 2nd in the Conference after defeating Lincoln Way Central. They also placed 7 in the top 10 Individuals after winning the Hammond Chess Tournament.

Congratulations to **Adrian Gonzalez** of the TTHS Mathletes team on getting a perfect 10/10 on the calculator competition.



Congratulations to the Thornton Speech Team who placed at the
Thornridge Tree Tournament.

MALACHI WRIGHT

1ST Place in Special Occasion Speaking

3rd Place in Original Comedy

AALIYAH EVANS

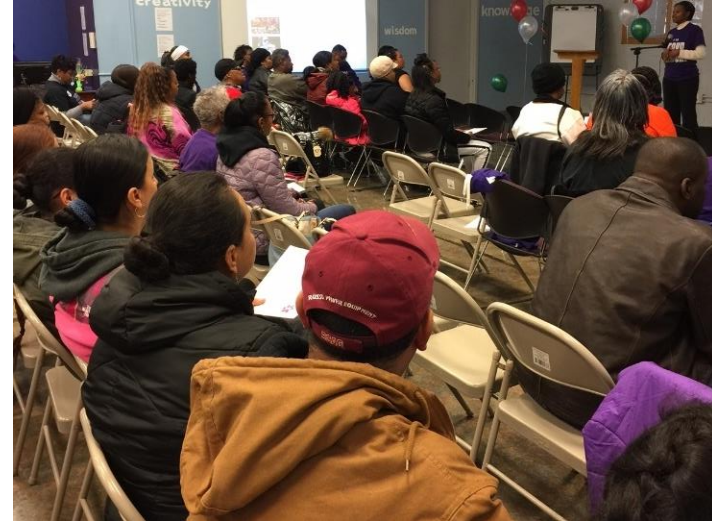
2nd Place in Humorous Interpretation

KRISTYN STALLINGS

3rd Place in Special Occasion



Special thanks to the parents, guardians and students of TTHS who participated in the 5th Annual Parent Pledge/ Appreciation Ceremony on Saturday, December 9th.



Congratulations to our 2017-18 Thunderbird Illinois State Scholars!

Kennedy Arnold	Shanece Kersh
Kweisi Bryant	Kamryn Nelson
Francisco Cortez	Richelle Perkins
Jihan Davis	Ericka Ramsey
Lanaya Gray	Nicolette Sales
Steven Harris II	Lamya Webster





On November 18th, the **Special Olympic Floor Hockey Team** took third place in the State Tournament! Congratulations to coaches Michelle Liberio, Marti Guzman and Kendra Walker! This group has done an amazing job and we are so proud of them!!! Go T-Birds!!!





Congratulations to **Mr. Dennis Wills**, TW Principal, on receiving the Omega Psi Phi Fraternity, Inc. Citizen of the Year Award on November 17, 2017.



Outlook Academy

**December Staff Member of
the Month – Jason Hill**



**December Student of the
Month – Valissa Bugg, TT,
Future Teacher**



For more information on Outlook Academy
please visit the Outlook Academy Web
Page on the District Web Site:

www.district205.net.

Outlook Student, New CSU Freshman



Congratulations
Crystal Conner
(TT) Future Nurse

Superintendent's Report

Unfinished Business

New Business

- *Special Olympics Golf Team Presentation–
Mr. Fickes*

THORNWOOD SPECIAL OLYMPICS GOLF

OLYMPIA FIELDS FUNDRAISER



**A GENTLEMAN BY THE OF RYAN FEENEY DECIED HE WANTED
TO RAISE MONEY FOR SPECIAL OLYMPICS.**



**ON THE DAY OF THE FUNDRAISER RYAN GOLFS FROM
SUNRISE TO SUNSET! EVERY HOLE HE GOLFS, PEOPLE
DONATE MONEY TO SPECIAL OLYMPICS!**



IT WAS VERY IMPORTANT TO RYAN THAT SPECIAL OLYMPIC ATHLETES WERE INVOLVED!



OUR ATHLETES GOT THE OPPORTUNITY TO GOLF WITH RYAN AND THEY HAD A BLAST!



THIS YEAR RYAN RAISED \$45,000 FOR SPECIAL OLYMPICS!



AFTER GOLFING WITH RYAN THE ATHLETES GOT THE CHANCE TO WORK WITH THE GOLF PRO!

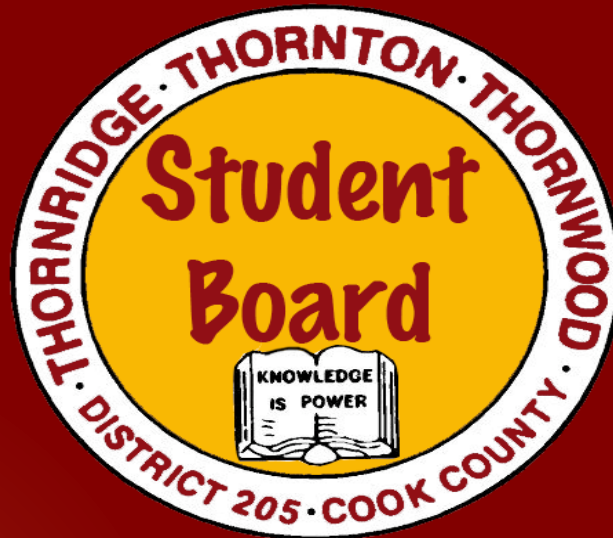


TO TOP THE DAY OFF, THE ATHLETES WERE TREATED TO LUNCH AT OLYMPIA FIELDS COUNTRY CLUB!



New Business

- *Student Board Mid- Year Report–
Patience Butler Gasper and Rafael Camacho, Public Relations Co-Chairs*



DISTRICT 205

STUDENT BOARD OF EDUCATION

MID-YEAR REPORT 2017-2018



VISION STATEMENT

With humility, humbleness, and hard work the Student Board of Education works to represent and serve our peers, schools, and community. By using our leadership skills, we work to ensure that all students receive a high quality and well rounded high school experience.



MISSION STATEMENT

It is the mission of the Student Board of Education to use our leadership positions to represent the District 205 students, improve our schools, and give back to the community. We will do this by providing quality programs and acting as a sounding board to the Superintendent and Board of Education.

JEFFERSON AWARDS COMMITTEE

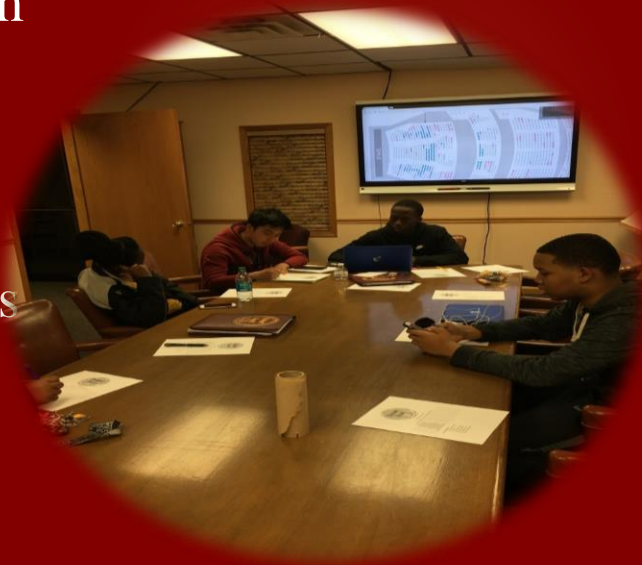
- ✓ Catholic Charities Food Drive
- ✓ Restoration Ministries After School Program

CAFETERIA COMMITTEE

- ✓ 9 Cafeteria Inspections for all 3 high schools

CULTURAL EVENTS COMMITTEE

- ✓ In charge of planning all field trips for the SBOE





GRADUATION COMMITTEE

- ✓ All seniors on the SBOE completed the FAFSA process and applied to at least 5 colleges by our November 1st deadline
- ✓ Help us congratulate 5 Student Boards members who are Illinois State Scholars: President Motunrola Adebogun, Vice President Kaylnn Arrington, Rachel Caldwell, Rebecca Ayiku, and Kamyryn Nelson

CURRICULUM & INSTRUCTION COMMITTEE

- ✓ Collaborated with Mr. Fickes and Mr. Arrington
- ✓ Co-hosted our first College Panel

PUBLIC RELATIONS COMMITTEE

- ✓ Updates District Website
- ✓ Informs the Public



BUILDINGS & FACILITIES COMMITTEE

- ✓ SchoolDude

ELECTION COMMITTEE

- ✓ Student Delegate

SOUTHLAND JUVENILE JUSTICE COUNCIL COMMITTEE

- ✓ College Panel
- ✓ Restorative Justice Training

CEBRIN GOODMAN TEEN INSTITUTE

- ✓ 5-Day Youth Leadership Conference
- ✓ Learned how to uphold Leadership positions
- ✓ Creation of Vision & Mission Statement



BLACK TEENS MATTER SUMMIT

✓ Teen Summit

✓ Current Reality Minority
Teens are faced with

✓ Ways to solve these
challenges





SOUTH SUBURBAN ACTION CONFERENCE (SSAC) EDUCATION SUMMIT

- ✓ Senate Bill 100
- ✓ Current State of Education in the South Suburban Area

TEACHER INSTITUTE DAY

- ✓ Greeted district faculty & staff members
- ✓ President Motunrola Adebogun gave welcoming address
- ✓ Curriculum and Instruction chairperson, Rebecca Ayiku, introduced keynote speaker



FRESHMAN ORIENTATION

- ✓ Assisted the new class of 2021



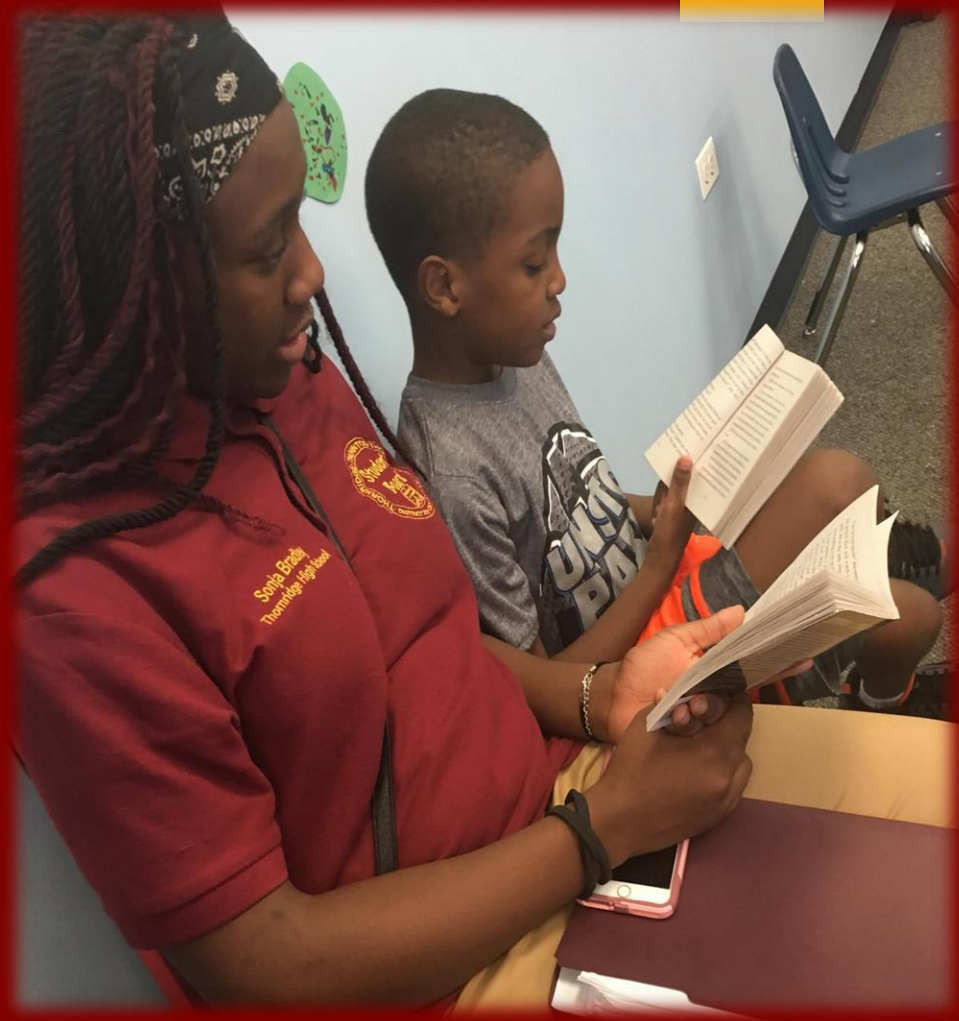
THE TASTE OF THORNTON TOWNSHIP BACK TO SCHOOL EVENT

- ✓ Assisted in the Disney Princess/ Superhero Breakfast



RESTORATION MINISTRIES

- ✓ Assisted the teachers
- ✓ Assisted the students from Kindergarten to eighth grade





- ✓ Learned about Restorative Justice
- ✓ Restorative Alternatives to Punitive Punishments
- ✓ Certified Restorative Justice Circle Keeper Training

**RESTORATIVE
JUSTICE
TRAINING**

ROOM ESCAPE ADVENTURES

- ✓ Team-building Field Trip
- ✓ Critical Thinking and Team-Work Skills



SOUTH SUBURBAN ACTION CONFERENCE DINNER

- ✓ Celebrated the anniversary of the SSAC initiative



THE SEVENTH ANNUAL ALUMNI DAY HALL OF FAME CELEBRATION

- ✓ Greeted and assisted the guests
- ✓ Help sell Raffle Tickets
- ✓ Celebrated the induction of Dr. Jerry B. Doss into the Thornton Hall of Fame



CATHOLIC CHARITIES FOOD DRIVE

- ✓ Passed out bags and collected bags of nonperishable items over the South Holland Area
- ✓ Help load the food into cardboard crates



COLLEGE PANEL



- ✓ Invited eight panelists to speak to the students in regards to their post-secondary plan
- ✓ Ruffled SWAG Bags and four Prom Tickets
- ✓ Student Engagement

THORNTON TOWNSHIP ANNUAL CHRISTMAS TREE LIGHTING

- ✓ Help coordinate taking pictures with Santa Clause
- ✓ Also, assisted in passing out bags to community members and parents who attended the event



CEDA FORUM



- ✓ Discussed issues in regards to teen lives and the community
- ✓ Also, explored solutions to these issues

childrenfirst

Stability. Unity. Integrity. Trust.



New Business

- *Recommended Approval of PRESS Recommended Updates –
Dr. Doss (Approval Needed)*

New Business

- *Recommended Approval of Overnight Field Trip –
Mr. Porter (Approval Needed)*

New Business

- *Recommended Approval of a Resolution declaring the intention to issue \$2,000,000 working cash fund bonds of the District, for the purpose of increasing the Working Cash Fund of said School District, and directing that notice of such intention be published in the manner provided by law–
Dr. Grossi (Approval Needed)*

New Business

- *Recommended Approval of Resolution providing for the issue of General Obligation Limited Tax Refunding School Bonds, Series 2017D, of the District, for the purpose of refunding certain outstanding bonds of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, authorizing the execution of an escrow agreement and authorizing the sale of said bonds to the purchaser thereof –*

Dr. Grossi (Approval Needed)

New Business

- *Recommended Approval of 2017 Tax Levy –
Mr. Horton (Approval Needed)*

New Business

- *Recommended Approval of Information Technology Assessment Request for Proposal–
Mr. Horton (Approval Needed)*

The William Everett Group (TWEAG)

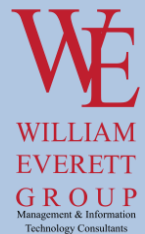
Sensible Solutions, Seamless Technology

Thornton Township High School District 205

Information Technology Assessment

Presentation – Board Meeting

December 13, 2017



The William Everett Group Key Team Members

ARNOLD R. CRATER, MSME, MBA, PMP, ITIL, DCIS, DCIE, DCES ENGAGEMENT MANAGER

Arnold Crater is Vice President and Partner of the William Everett Group. He has expertise in the design, implementation optimization of information technology and customer facing operations. He has served as Chief Information Officer and Deputy Executive Director of the Regional Transportation Authority, President of Advanced Concepts Chicago, Senior Manager at Accenture, Global Product and Marketing Manager, Engineering Group Leader, and Engineer.



CYRUS WALKER, CCFE SECURITY SME

Recognized technical expert in the areas of Information Assurance, Computer Forensics, Computer Incident Response, and Network Architecture Design; Management. Recognized for developing and implementing technologically ground-breaking solutions in Disaster Recovery and the national telecommunications infrastructure leading to significant service improvements and data transmission capabilities of the Internet.

Specialties: Electronic Voting System Security, Information Security & Risk Management, Computer Incident Response, Computer Forensics, Online Child Safety, Data and Mobile Communications, Disaster Recovery Planning, Internet Connectivity and Protocols.



DR. RANDY MELTON, PhD CS, 2X CCIE NETWORK SME

Ellen Rozelle Turner is founder, President and CEO of TWEG. Ellen has over 20 years of executive experience serving the City of Chicago and local governments. Ms. Turner served as an Assistant Commissioner at the City of Chicago's Department of Innovation and Technology and the Office of the Mayor. She formerly served as President and Director of Public Sector for one the largest minority owned firms in the country.



DOUG MORRIS, EnCE SECURITY ANALYST

Doug Morris is a certified (EnCE) Digital Forensics Expert with experience in digital forensics, file system forensics, network forensics, incident response, forensic imaging, and penetration testing. He has experience with large scale civil and criminal investigations involving intellectual property and trade secret theft, document fraud, cyber breach and malware analysis, employee misconduct, and software piracy matters.



ELLEN ROZELLE TURNER PRESIDENT & CEO

Ellen Rozelle Turner is founder, President and CEO of TWEG. Ellen has over 20 years of executive experience serving the City of Chicago and local governments. Ms. Turner served as an Assistant Commissioner at the City of Chicago's Department of Innovation and Technology and the Office of the Mayor. She formerly served as President and Director of Public Sector for one the largest minority owned IT firms in the country.



MATHIAS BOGDAN, CCNP, MSCE SYSTEMS ADMINISTRATION

Chris Bradley is the Accenture Illinois Account Lead. In this role, Chris has responsibility for managing and developing Public Sector work within the City of Chicago and the State of Illinois. This includes providing active oversight and client support to any projects in progress, and supporting activities Accenture participates in with the City, such as UI Labs / City Digital and the State, such as serving on the Smarter Illinois Technology Subcommittee. Certifications: CCNP, CCNA, MSCE



CHRISTOPHER DAVIS, MBA, BSME PROJECT MANAGER

More than 25 years of business with experience in Program Management, Corporate Expense Reduction, Business Process and Financial Systems Redesign/Implementation, International Corporate Acquisitions, Enterprise Resource Planning (ERP) implementation and Customer Service. Major strengths include: project team leadership, strategic decision-making, effective communication and technology implementation. Industry experience includes: Financial & Professional Services, Utilities, Banking and Real Estate..



JAEWOO PARK, 2X CCIE, MCSA NETWORK ENGINEER

Core competencies in networking architectures and routing and switching, with additional experience in related technologies including Fiber Optical DWDM, telecommunications, web and related content development and delivery, security, wireless networking, server and desktop OS, network management tools and IP telephony. Also versed in other infrastructure technologies related to software development, database design and administration and client-server and centralized (mainframe) computing.



CYRILL MOWATT, CISA, CISSP, CISM SECURITY ANALYST

Over 15 years of information security operations and solutions expertise in the areas of information governance, risk and compliance over security operations, and data protection.

Experience in security program management and data privacy has included both technical, managerial, and evangelist roles serving to meet enterprise risk objectives.



The William Everett Group Team



WE

Team Member	Project Role	Background / Experience
Arnold R Crater, MS, MBA, PMP, ITIL, DCIS, DCIE, DCES	Engagement Manager, Project Lead	<ul style="list-style-type: none"> • Partner and Vice President of Delivery Services of The William Everett Group • Former Deputy Executive Director and Chief Information Officer of Regional Transportation Authority • Former Executive Director and Chief Information Officer of the Illinois Mathematics and Science Academy • Former Senior Manager of Unified Communications and Network Technology at Accenture • Former Member of Flossmoor School District 161
Christopher Davis, MBA	Business Analyst, Project Manager	<ul style="list-style-type: none"> • More than 25 years of business with experience in Program Management, Corporate Expense Reduction, Business Process and Financial Systems Redesign/Implementation, International Corporate Acquisitions, Enterprise Resource Planning (ERP) implementation and Customer Service. • Major strengths include: project team leadership, strategic decision-making, effective communication and technology implementation. Industry experience includes: Financial & Professional Services, Utilities, Banking and Real Estate.
Jaewoo Parks, CCIE#13305, CCNP, MCSA	Network Engineer	<ul style="list-style-type: none"> • Troubleshooting – Well round individual who can figure out any network/hardware/software issues • Design / Architecture – Core competencies in networking architectures and routing and switching, with additional experience in related technologies including Fiber Optical DWDM, telecommunications, web and related content development and delivery, security, wireless networking, server and desktop OS, network management tools and IP telephony. Also versed in other infrastructure technologies related to software development, database design and administration and client-server and centralized (mainframe) computing
Mathias Bogdan, CCNP, MCSE	Systems Administrator	<ul style="list-style-type: none"> • Developed a Hyper-V virtualized solution for Exchange to consolidate and segment services for troubleshooting message connectivity; a total of 7 host devices were installed with 14 virtual servers all centrally managed from SCVMM • Designed and installed a three server Exchange 2010 SP1 DAG with one node in a remote DR site • Integrated two Barracuda Load Balancers to interface with Exchange Client Access Servers to load balance all client connectivity for RPC/HTTPS/ActiveSync • Drafted technical design documentation for the final deployment as well as Administration Guides to ease the transition for METRA staff to the new configuration
Cyril A. Mowatt, CISA CISSP CISM	Security Analyst	<ul style="list-style-type: none"> • Over 15 years of information security operations and solutions expertise in the areas of information governance, risk and compliance over security operations, and data protection. • Experience in security program management and data privacy has included both technical, managerial, and evangelist roles serving to meet enterprise risk objectives.
Doug Morris, EnCE	Security Analyst	<ul style="list-style-type: none"> • Digital Forensics Expert with experience in digital forensics, file system forensics, network forensics, incident response, forensic imaging, and penetration testing. • He has experience with large scale civil and criminal investigations involving intellectual property and trade secret theft, document fraud, cyber breach and malware analysis, employee misconduct, and software piracy matters.

Executive Summary



WE

Thornton Township High School District 205 ("The District") seek to conduct an assessment of key Information Technology operations and possesses.

Business Goals and Objectives:

- Determine the effectiveness and efficiency of existing Information Technology resources and processes, infrastructure and business applications, including all datacenter operations.
- Identify current vulnerabilities and understand related cost benefit of remediation.
- Evaluate the risk management plans that have been established at the District office and each of the three high schools.
- Assess the information security frameworks implemented at each of the four locations and provide a review of existing policies and procedures relative to industry standards including cyber security risk management and cyber threats in the public sector and the education industry (i.e. NIST, COBIT).
- Conduct a risk assessment of selected Information Technology operations conducted at the District office and the three high schools.
- Prepare a comprehensive report of results for each of the four locations using common criteria from the assessment approach and project plan and include an overall summary detailing district-wide common themes and observations supported by relevant and sufficient data.

Assessment Methodology and Approach:

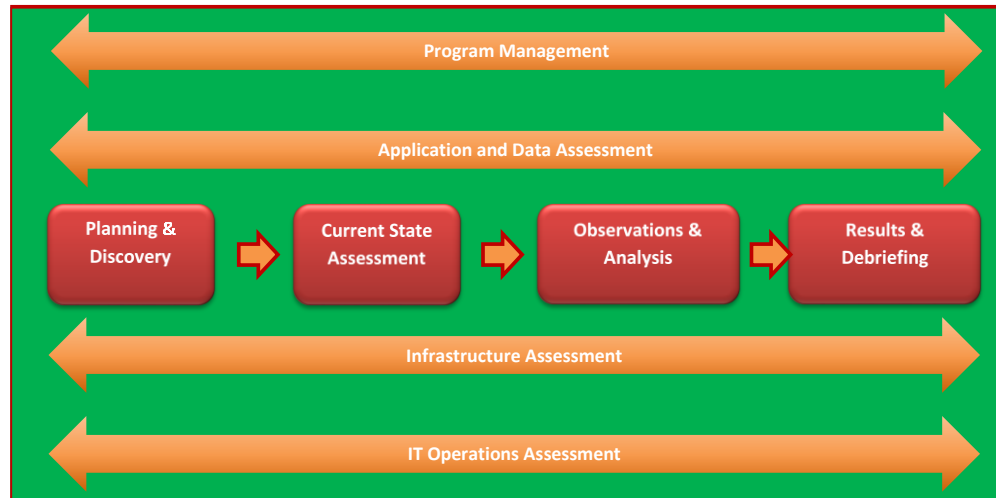
The scope of this assessment will determine the current effectiveness and efficiency of existing information technology operations, infrastructure, and enterprise applications. Additionally, based on industry leading best practices provide recommendations for remediation, risk reduction, and provide prioritized roadmap and financial analysis to optimize technical operations to enable continuous business improvement and student outcomes.

Project Overview / Scope of Work



WE

The William Everett Group is proposing to perform an assessment of Information Technology operations and processes at District 205 and the District's three high schools. The scope of this assessment will determine the current effectiveness and efficiency of existing information technology operations, infrastructure, and enterprise applications.



The four major workstreams are as follows:

- Program Management
- Application & Data Assessment
- Infrastructure Assessment
- IT Operations Assessment

Each of these workstreams will cycle through the following four major phases of the project:

- Discovery and Planning
- Current State Assessment
- Observation & Analysis
- Results & Debriefing

Project Overview / Scope of Work



WE

Information Security Penetration Assessment

Social Engineering

Reconnaissance
Domain Squatting
Phishing
Malicious Macros and Executables

External Penetration Testing

Footprinting
Discovery
Enumeration
Exploitation
Post-Exploitation

Physical Security Assessment

Reconnaissance
Onsite Assessment
Social Engineering

Wireless Security Assessment

Discovery
Capture
Exploitation

Internal Penetration Testing

Discovery
Enumeration
Exploitation
Post-Exploitation

Assessment Approach

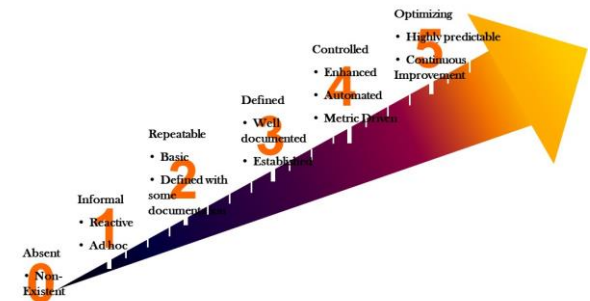
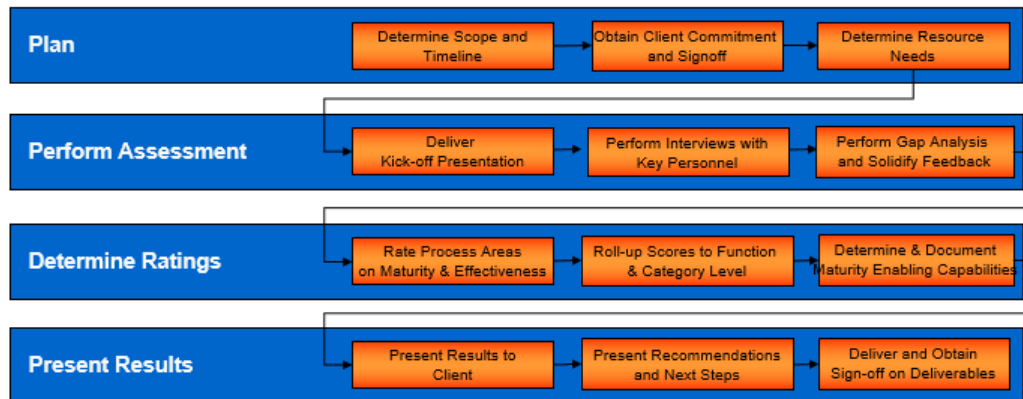


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Assessment Approach

The TWEG approach provides the basis for assessing the maturity of tools and processes supporting IT operations, and assist in planning and tracking improvements to the IT operations environment. Our approach formally collects data and objectively analyzes it to provide TWEG's clients with an objective assessment of the maturity of their IT operations.

This model provides a basis for defining an objective improvement strategy in line with an IT organization's needs, priorities, and resource availability. This methodology assesses the operational maturity of an IT organization based on the Maturity Levels of its processes.



For each of the Categories and Functions that are determined to be in-scope, a maturity level will be assigned as a result of information collected during interviews with key client personnel. The maturity levels range from 0 to 5:

Project Major Milestones



WE

The project Summary Milestone Schedule is presented below. As requirements are more clearly defined, this schedule may be modified. Any changes will be communicated through project status meetings by the project manager.

Project Milestones	Target Date
Project Kickoff	1/8/2018
Project Planning	1/29/2018
Current State Assessment	2/26/2018
Observations & Analysis	4/2/2018
Results & Debriefing	4/16/2018

Project Phases/Deliverable



WE

Project Phase	Proposed Payment	Nun	Deliverables	Estimated Hours	Cost
Initiation/Discovery/ Planning	Payment 1	1	Project Plan	408	\$ 59,440.00
		2	Communications Plan		
		3	Document the assessment criteria and frameworks implemented for each location.		
		4	Preliminary assessment strategy through review and analysis of the IT function, relevant information, and research		
		5	Risk Management Plan		
		6	Quality Management Plan		
		7	Summary of IT policies, scope and identified issues or gaps		
Current State Analysis	Payment 2	8	Review previous evaluations, assessments and reports related to work performed by external reviewers and management's self-assessments.	368	\$ 54,240.00
		9	Report detailing hardware and software assets		
		10	Report detailing software inventory and any deficiencies in their patch levels Quality Management Plan		
		11	Assessment of high-risk deficiencies that require immediate attention		
		12	Report detailing software inventory and any deficiencies in their patch levels		
		13	Basic summary of findings and recommendations		
		14	External penetration testing and remediation plan (Added 40 hrs)		
Observation & Analysis	Payment 3	15	IT Current State Assessment (Technical)	368	\$ 54,240.00
		16	Organizational/Functional Current State Analysis		
		17	Organizational/Functional Future State		
		18	Organizational Gap Analysis		
		19	Draft assessment report including recommendations for internal control and/or operating improvements		
		20	Document qualitative and quantitative results of operational weaknesses		
Results & Debriefing	Payment 4	21	IT Key findings and Recommendations	312	\$ 46,000.00
		22	Organizational/Functional Road Map		
		23	Final Recommendations/Remediation/Road Map (both technical and organizational)		
Closing		24	Final Project Acceptance		
				1456	\$ 213,920.00

Project Resources & Costs



WE

Based on relevant experience and the information provided by the District in the RFP and Q&A, we generated our pricing model as submitted herein, including the following assumptions:

- It is assumed that, this initiative will start around January 8, 2017.
- During the Initiation and Planning Phase, The TWEG team and District will refine delivery goals, objectives, and project scope of services, which will be the basis for the District to monitor and evaluate our performance
- Upon contract award our Project Manager and Engagement Manager will meet with the Business Manager to finalize the start-up plan,
- TWEG will make every reasonable effort to minimize the cost of the project without adversely affecting the quality of the work being performed. Several factors can either reduce or increase the overall level of effort required by The TWEG team including, but not limited to the level of District staff availability and participation.
- The fees are inclusive of project related expenses

Resource Name	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12	Week 13	Week 14	Week 15	Week 16	TOTAL HOURS	Rate	Cost
Engagement Manager	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	64	\$170	\$10,880
Program Manager/Business Analysis	40	24	24	16	16	16	16	16	16	16	16	16	16	16	16	8	288	\$130	\$37,440
Network Engineer	24	24	24	24	24	24	24	24	24	24	24	24	24	24	24	8	368	\$150	\$55,200
Systems Architect	24	14	14	14	14	24	24	24	24	24	24	24	24	24	24	8	328	\$150	\$49,200
Security Analysts (Pen Testing)		10	10	10	10												40	\$150	\$6,000
Business / Security Analyst	24	24	24	24	24	24	24	24	24	24	24	24	24	24	24	8	368	\$150	\$55,200
																	1,456		\$213,920

The William Everett Group (TWEg)

Please Contact:

Ellen Rozelle Turner, President and CEO

e.turner@wegrp.com

312-564-5680 x100

Rudy Sagers

Senior Sales Executive

r.sagers@wegrp.com

312-564-5680 x115

Arnold Crater

Partner & Vice President Delivery Services

a.crater@wegrp.com

312-564-5680 x105

December 5, 2017



Project Overview / Scope of Work



WE

Each of these workstreams will cycle through the following four major phases of the project:

Phase I. Discovery and Planning - This is a period of review of data, establishment of baselines, benchmarking, determining key players, interview stakeholders, review current state documentation, needs assessment, resource management and program performance management, and install and configure network diagnostic and discovery tool. A Kick off meeting is scheduled at the start of the on-site activities. The purpose of the meeting is to provide the participants with an overview of the assessment process, to set expectations, and to answer questions about the process. The client sponsor of the assessment should participate in the presentation to show visible support and stress the importance of the assessment process to everyone involved.

The TWEG Team will obtain consensus on scope and approach, project roles/responsibilities, formalize the management tools and templates, and formally kick off the project.

Phase I Deliverables:

1. Project Plan
2. Communications Plan
3. Document the assessment criteria and frameworks implemented for each location.
4. Preliminary assessment strategy through review and analysis of the IT function, relevant information, and research
5. Risk Management Plan
6. Quality Management Plan
7. Summary of IT policies, scope and identified issues or gaps

Project Overview / Scope of Work



WE

Phase II. Current State Assessment – This phase captures and documents a current state baseline for operations, applications, and infrastructure for each location.

Phase II Deliverables:

1. Review previous evaluations, assessments and reports related to work performed by external reviewers and management's self-assessments.
2. Report detailing hardware and software assets
3. Report detailing software inventory and any deficiencies in their patch levels Quality Management Plan
4. Assessment of high-risk deficiencies that require immediate attention
5. Report detailing software inventory and any deficiencies in their patch levels
6. Basic summary of findings and recommendations

Phase III. Observations & Analysis - After obtaining a clear understanding of the District's current state, the TWEG team will begin the Analyze and Validation phase by performing site inspections at each of District four locations. Led by our infrastructure and disaster recovery subject matter experts (SMEs), our project team will visit each location and conduct a detailed hardware and software inventory, and business continuity analysis. Each location will be inspected from a risk and optimization perspective

Phase III Deliverables:

1. IT Current State Assessment (Technical)
2. Organizational/Functional Current State Analysis
3. Organizational/Functional Future State
4. Organizational Gap Analysis
5. Draft assessment report including recommendations for internal control and/or operating improvements
6. Document qualitative and quantitative results of operational weaknesses or gaps

Project Overview / Scope of Work



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Phase IV. Results and Debriefing - The final assessment results are presented to the District sponsor. The sponsor owns the assessment results and is free to use them as he or she sees fit. During the final presentation, the assessment team must ensure that the IT organization understands the issues that were discovered during the assessment and the key issues that it faces. Operational strengths are presented to validate what the IT organization is doing well. Strengths and weaknesses are presented for each area within the assessment scope. A profile is presented showing the ratings for each specific area assessed. An executive overview session is held in order to allow the senior IT Operations manager to clarify any issues with the assessment team, to confirm his or her understanding of the operations process issues, and to gain full understanding of the recommendations report.

Phase IV Deliverables:

1. IT Key findings and Recommendations
2. Organizational/Functional Road Map
3. Final Recommendations/Remediation/Road Map (both technical and organizational)
4. Final assessment report
5. Conduct closing meetings with the Director of Business Operations, designees and other administration staff to discuss the overall results of the assessment

The deliverables resulting from these phases will be produced in accordance with the project timeline provided elsewhere in this proposal and will track with those mandatory deliverables outlined in the RFP. Supplemental deliverables, which our team believes will provide additional feedback and enforce the overall goals of the project, are also included in our delivery schedule.

New Business

- *Recommended Approval of Metro Chicago Mathematics Initiative Professional Development–
Mr. Fickes (Approval Needed)*

New Business

- *Recommended Approval of Supplemental Math Books Purchase –
Mr. Fickes (Approval Needed)*

New Business

- *Recommended Approval of Diesel Program Training Board–
Mr. Fickes (Approval Needed)*

New Business

- *Recommended Approval of CTE Child Development Course Purchase –
Mr. Fickes (Approval Needed)*

New Business

- *Faculty Association –
Mr. Dwayne Bearden, President*

Public Participation

We now open the Public Participation section of our agenda. At this time, members of the community are invited to address the Board. We ask that you state your name and town, limit your total time to two minutes, and talk only about items on the current Board Agenda.

In addition, if your comments are of a critical nature about specific people, the Board requests that you present your comments during the personnel portion of the “executive session.”

Your name will not be called if you do not sign in and list a topic or the topic is not on the current Board agenda or if public participation has begun.

Executive Session

- Closed session pursuant to Section 2(c) of the Open Meetings Act to consider:
 - *“The appointment, employment, compensation, discipline, performance, or dismissal of specific employees;*
 - *Student discipline*
 - *Collective negotiating matters, and*
 - *Pending, probable or imminent litigation.*

Reconvene Open Session

Action Items Following **Executive Session**

- ❖ *Possible Action Concerning Student Discipline*
- ❖ *Possible Action Concerning Grievance No. 825017*
- ❖ *Possible Action Concerning Superintendent Contract*

Adjournment

NEXT MEETING

Wednesday, January 10, 2018

6:30pm

Thornton High School