



**WYOMING CENTRAL SCHOOL BOARD OF EDUCATION
JULY 8, 2024**

District Wide Safety Plan Public Hearing 5:45 PM

Reorganization Meeting 6:00 PM

REGULAR MEETING IMMEDIATELY FOLLOWING REORGANIZATION MEETING

- I. Call to Order, Roll Call, Pledge of Allegiance
- II. Agenda: Additions or Deletions 1____ 2____
- III. Public Forum
- IV. Presentations
- V. Board Discussion
- VI. Reports
 - A. President
 - B. Superintendent
 - C. Treasurer
- VIII. Consent Items 1____ 2____
 - A. Approve minutes of the 6/13/24 regular meeting
 - B. Approve Treasurer's Report & Budget Transfers for May 2024
 - C. Approve to establish the BOE Committees for 2024-2025
 - D. Approve the Tentative Calendar of BOE Meetings for 2024-2025
 - E. Approve the Superintendent to attend conferences in 2024-2025
 - F. Approve the Superintendent's membership dues in SAANYS/NYSCOSS/AASA for 2024-2025
 - G. Approve the Superintendent as Data Protection Officer for 2024-2025
 - H. Approve the Rural School Association Dues for 2024-2025
 - I. Approve Code of Conduct Public Hearing 8/8/24 at 5:45 pm
 - J. Approve Policy Committee Meeting 8/8/24 at 5:00 pm
- IX. Old Business
- X. New Business
 - A. Approve R. G. Timbs, Inc. contract 1____ 2____
- XI. Executive Session 1____ 2____
- XII. Personnel 1____ 2____

A. Appoint elementary education teacher

1 ___ 2 ___

B. Approve Contract for Bus Driver Training

1 ___ 2 ___

XIII. CPSE/CSE

1 ___ 2 ___

XIV. Adjournment

1 ___ 2 ___

WYOMING CENTRAL SCHOOL

WYOMING, NEW YORK

BOARD OF EDUCATION

REGULAR MEETING

JUNE 13, 2024

Members present: Benjamin Chamberlain, Jessica Merrill, Barry True, Haley Tygart(arrived @ 6:02pm), Rudd Wetherwax, Nicole White

Members absent: Kaitlyn Bush

Others present: Emily Herman, Joelle Stroud, Nancy Norton

Guests: Deb Maples, Marie May

Call to Order: The meeting was called to order at 6:00 pm by Mr. Chamberlain, Board President.

Approval of Agenda: Resolved, the Board approves the agenda on motion by Mr. Chamberlain and second by Mrs. Merrill.

Yes-5 Chamberlain, Merrill, True, Wetherwax, White

No-0

Absent-2 Bush, Tygart

Motion approved.

Public Forum: None.

Board Discussion: None.

Mrs. Tygart arrived at 6:02 pm.

Presentations: Mrs. Maples and Mrs. May, CDEP members, presented the role of the CDEP committee which includes: planning Professional Development Conference Days, supports teacher success, assist in creation of the instructional school calendar.

President's Report: Shared positive comments on the appearance of the school building and grounds.

Superintendent's Report: Technology Report: Rotating replacement of chromebooks and cases, staff laptops and view sonic boards.

Building and Grounds Report: Summer staff begins on 7/8/24, stripping and refinishing floors, pump septic tank, clean overflow pond at bus garage.

Capital Project meeting with architects: abatement discussion, submission of project to NYSED next week.

\$100,000 Capital Outlay Exception Project includes: some lower windows, security upgrades and flooring.

Treasurer's Report:

Recommends hiring an outside consultant, Rick Timbs, an expert on Foundation Aid formula, for long-range forecasting to help our district move forward and have a long-range plan.

Consent Items:

Resolved, the Board approves the following items A.-E. & G.-L. on motion by Mr. Chamberlain and second by Mrs. Merrill:

A. Approve minutes of the 5/9/24 regular meeting

B. Approve Treasurer's Report & Budget Transfers for April 2024

C. Approve Clark Patterson Lee (CPL) Fee Proposal for Architectural/Engineering Services 2024-2025 Capital Outlay Exception Project.

D. Approve the Harris Beach Engagement Letter to provide Bond Counsel Services to the Wyoming CSD for the 2023 Capital Improvement Project

E. Approve the Clinical Associates of the Finger Lakes (CAFL) 2024-2025 Service Provision Contract from 7/8/24 through 6/27/25

G. Approve the Contract by Wyoming CSD with Southtowns Children's SLP PT & OT Associates, PLLC for the period of July 1, 2024 through June 30, 2025

H. Approve AppleUmpkin Festival Committee Request for 2024

I. Approve Lease Agreement for Classroom Space between Wyoming CSD and GLSW BOCES for 2024-25 sy

J. Approve BOCES AS-7 Contract

K. Approve Cooperative Electricity Supply Bid (WFL 2025-12)

L. Approve to inactivate the Giving Tree "club" and remit all monies in the account to the Student Council no later than June 30, 2024

Yes-6 Chamberlain, Merrill, True, Tygart, Wetherwax, White

No-0

Absent-1 Bush

Motion approved

Old Business:

Annual Vote and Election results for 5/21/24 were reported.

New Business:

Resolved, the Board approves items A.-D. on motion by Mrs. Merrill and second by Mr. Chamberlain:

A. Approve to authorize the Superintendent of Schools and the School Treasurer to make year-end transfers of monies from the General Fund balance to reserve accounts and /or from reserve accounts to the General Fund balance with actual amounts and accounts to be recognized by the Board of Education at a later time.

B. Declare the following surplus and dispose of by scraping, auctioning, etc.: old style student desks and chairs, Table saw, 1 inch standing belt sander, spindle sander, old cafeteria tables, remaining furniture in the basement to clear the way for water line replacement/upgrade for building project.

C. Approve to hold a public hearing to discuss revisions to the District Wide Safety Plan on 7/8/24 at 5:45 pm.

D. Approve PTO donation of \$150 for cupcakes for the 8th grade graduation

Yes-6 Chamberlain, Merrill, True, Tygart, Wetherwax, White

No-0

Absent-1 Bush

Motion approved.

Executive Session:

Resolved, the Board retired into executive session at 6:27 pm for the purpose of personnel on motion by Mr. True and second by Mrs. Merrill.

Yes-6 Chamberlain, Merrill, True, Tygart, Wetherwax, White

No-0

Absent-1 Bush

Motion approved.

Out of Executive Session:

The Board reconvened regular session at 7:30 pm.

Personnel:

Resolved, the Board approves items C. & P. on motion by Mrs. Merrill and second by Mrs. Tygart:

C. Approve Rudd Wetherwax as a probationary Bus Driver, effective 7/1/24.

P. Approve the Collective Bargaining Agreement between the Wyoming Support Service Association and The Superintendent of Schools

Yes-5 Chamberlain, Merrill, True, Tygart, White

No-0

Abstain-1 Wetherwax

Absent-Bush

Motion approved.

Resolved, the Board approves items A.-B & D-O on motion by Mr. True and second by Mrs. Merrill:

A. Appoint Cambrie Trader, 20 Warren St., Batavia, NY 14020, to the following position:

Position: Elementary Teacher

Tenure Area: Elementary Teacher

Probationary Period: Four years 8/29/24-8/28/28

Salary: \$40,500 per year

B. Appoint Marissa White, 307 Patrick Place, Warsaw, NY 14569, as a Probationary Full-Time Cleaner retroactive to 6/12/24, starting probationary rate of \$15.00 per hour.

D. Approve Tasha Fitzpatrick as a certified substitute teacher/teacher assist and teacher aide for 2023-24 sy

E. Approve Mya Stroud as a substitute cleaner for the 2023-24 sy

F. Approve the List of Substitutes for the 2024-25 sy

G. Approve the Terms and Conditions for 2024-25 sy

H. Approve the List of Co-Curricular Positions for 2024-25 sy

I. Approve the Director of Student Services and the School Psychologist to begin summer work, up to 20 days, starting June 26, 2024

J. Approve as Summer Bus Drivers at the rate of \$30.06 per hour:

Traci Hoffman, GV BOCES, Batavia, July 8-August 16, 2024,
8:30am-11:00am

Kristen Wysocki, Holy Childhood, Henrietta, July 8-August 16,
2024, 8:25am-2:25pm

Kerri Griffith, Substitute Bus Driver

K. Approve Kristina Baker as Summer Reading Teacher, 5 weeks, 2 days/week, 45 minutes/day at the rate of \$42.50 per hour

L. Approve Summer Cleaners' rate of pay of \$15.00 per hour.

M. Approve CSE Chair to work up to 20 summer days beginning 6/26/24. Beginning 6/26/24-6/30/24, the daily rate will be calculated at 1/200th of her 23/24 contractual salary. Any days beyond June 30, 2024 the daily rate will be calculated based upon 24/25 fiscal year salary.

N. Approve Michelle Grefrath, Bus Driver, FMLA and medical leave beginning September 4, 2024.

O. Approve Superintendent of Schools as the Purchasing Agent for 2024-25.

Yes-6 Chamberlain, Merrill, True, Tygart, Wetherwax, White

No-0

Absent-1 Bush

Motion approved.

CSE/CPSE:

Resolved, the Board approves the CSE minutes dated May 16, 21, 22, 23, 31 & June 3, 5, 6 & 11, 2024 and CPSE minutes dated May 20 & June 3 & 6, 2024 on motion by Mr. Wetherwax and second by Mr. Chamberlain.

Yes-6 Chamberlain, Merrill, True, Tygart, Wetherwax, White

No-0

Absent-1 Bush

Motion approved.

Adjournment:

Resolved, the Board approves to adjourn the meeting at 7:39 pm on motion by Mr. Wetherwax and second by Mrs. Merrill.

Yes-6 Chamberlain, Merrill, True, Tygart, Wetherwax, White

No-0

Absent-1 Bush

Motion approved.

Respectfully submitted,

Nancy Norton
District Clerk

**Wyoming Central School
Board of Education
Tentative Meeting Schedule
2024-2025**

July 8, 2024-District Wide Safety Plan Public Hearing, Reorganization & Regular Meetings

August 8, 2024-Policy Committee Meeting, Code of Conduct Public Hearing & Regular Meeting

September 12, 2024-Goal Setting Workshop & Regular Meeting

October 10, 2024

November 14, 2024

December 12, 2024

January 9, 2025

February 13, 2025-Supt. Evaluation & Regular Meeting

March 13, 2025

April 10, 2025

April 22, 2025-Special Meeting for BOCES Adm. Vote & Election

May 8, 2025-Budget Hearing & Regular Meeting

May 20, 2025-Annual Vote & Election

June 12, 2025



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Expert@rgtimbsinc.net

Wyoming Central School District
Long Range Financial Analysis 2024-25

SERVICE AREA-1: Work with the Wyoming Central School District on Long Range Financial Analysis and Plans beginning with budgeting guidelines and strategies, reserves, fund balances, debt service issues for capital projects and buses, calculation of surpluses in revenues and expenditure, long range plans and related issues in support of future capital costs and budgets.

Expectations for Deliverables:

With the cooperation and assistance of the Wyoming Central School District, *R. G. Timbs, Inc.* will provide the following:

1. Work with Business Office
 - 1.1. Budgeting guidelines and strategies
 - 1.2. Reserves and fund balances
 - 1.3. Debt service issues for capital projects and buses
 - 1.4. Calculation of surpluses in revenues and expenditure
 - 1.5. Tax Cap Implications
 - 1.6. Long range Plans and related issues
 - 1.7. Presentation to Board of Education if requested.

Proposal Limitations:

This proposal is limited to the Analysis as outlined above. Additionally, this proposal is limited to work with the Superintendent, District Business Office, and Board of Education of the Wyoming Central School District, to ascertain the current and potential fiscal situation of the Wyoming Central School District.

Please Note: Under Rule G-42, we are not aware of any known material conflicts of interest with your school district. The Company's SEC Forms MA and MA-I can be found at:

<https://www.sec.gov/cgi-bin/browse-edgar?company=R.+G.+Timbs%2C+Inc.&owner=exclude&action=getcompany>

We will note for full transparency, that the CEO of *R. G. Timbs, Inc.* is also the CEO of *R. G. Timbs Advisory Group, Inc.*

A rate of \$170 per hour will be charged for the Service Area, including travel, with mileage at current IRS rate and out -of-pocket- expenses.

General Conditions:

All completed hours and amounts will be paid in full by the district. Payment shall be made to R. G. Timbs, Inc. in the amount invoiced no more often than monthly.

Either party may sever this relationship with a 10-working day notice with acknowledgment of services rendered to be invoiced.

In cases of inclement weather or unforeseen circumstances the rescheduling of meetings will be by mutual agreement.

The relationship of the parties shall be that of independent contractors, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Agreement shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the District and any individual assigned by *R. G. Timbs, Inc.* to perform any services for the District. As an independent contractor, *R. G. Timbs, Inc.* and any person(s) engaged by it, shall not be entitled to any medical, health, pension, retirement, disability, unemployment, workers compensation or other insurance or coverage, or any other benefit, similar or dissimilar from the District.

Any services in the nature of personnel, operations or procedural advice are to be performed by *R. G. Timbs, Inc.* to the best of our abilities based on such information as may be available to us from time to time when such advice is given. No liability is assumed, however, for any errors or omissions based on misinformation or related data provided by the client. The recommendations and options rendered by *R. G. Timbs, Inc.* be in the best interests of the district. It is understood by *R. G. Timbs, Inc.* that any all-final decisions shall be made by the district as they render appropriate.

The Wyoming Central School District is responsible for securing meeting rooms, duplicating materials, meals, and other costs associated with conducting analysis and plan meetings and communications between and among participants. The Wyoming Central School District also will designate an administrative level employee as coordinator of the plan for the duration of this project. The costs related to the duties of the designee shall be borne by the district and are not part of this contract.

Upon acceptance of this proposal, please **sign and date copies**, retaining one signed copy for the official School District records, and **returning the other signed copy to our office (A PDF emailed to our offices at Expert@rgtimbsinc.net will suffice).**



This letter of intent and the fees quoted herein are valid if accepted and executed within 30 days of the date hereon, date of completion shall be adjusted with full consideration to date of receipt of the signed acceptance of this proposal.

If you should have any questions concerning this proposal, please contact us. We look forward to working with the Wyoming Central School District on these projects.

Very truly yours,

Richard G. Timbs, Ed D.
President/CEO

RGT/cjb

ACCEPTANCE OF PROPOSAL BY THE WYOMING CENTRAL SCHOOL DISTRICT

The Wyoming Central School District accepts the *R.G. Timbs, Inc.* proposal for services as outlined above.

(Signed) _____ (Print Name) _____
Authorized Legal Representative