

MINUTES OF A HEARING FOR THE PERMANENT TRANSFER OF FUNDS FROM TRANSPORTATION FUND TO EDUCATION FUND AND MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION, TOWNSHIP HIGH SCHOOL DISTRICT NO. 205, COOK COUNTY, ILLINOIS, HELD ON WEDNESDAY, JUNE 10, 2015 IN THE STUDENT CAFETERIA AT THORNWOOD HIGH SCHOOL, 17101 SOUTH PARK AVENUE, SOUTH HOLLAND, ILLINOIS, BEGINNING AT 6:30 P.M.

The meeting was called to order at 6:25 p.m. President Lawrence made the following announcement: Any person may record or broadcast an open Board meeting. Special requests to facilitate recording or broadcasting an open board meeting such as seating, writing surfaces, lighting and access to electrical power shall be directed to the Superintendent at least 24 hours before the meeting. Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may designate a location for recording equipment, may restrict the movement of individuals using recording equipment or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting. Please know, if you participate in public participation, you are part of the Board meeting.

ANNOUNCEMENT  
BY BOARD  
PRESIDENT

On roll call, Members Banks, Butler, Graham, Lawrence and Whittington answered. Members Gibbs and Williams were absent. Dr. Leotis D. Swopes, Interim Superintendent; Mr. Brett Fickes, Director of Curriculum; Mr. Thomas Porter, Director of Pupil Personnel Services; Mr. Jerry Doss, Director of Public Relations; Mr. John Arrington, Director of College and Career Partnerships; Mr. Tony Ratliff, Principal of Thornton Township High School; Mr. James Walton, Principal of Thornridge High School; Mr. Dennis Willis, Principal of Thornwood High School and Mr. James Petrungaro, legal counsel, were also present.

ROLL  
CALL

Mrs. Lawrence opened the Hearing for the Permanent Transfer of Funds and introduced Mr. Robert Charnot who stated the Public Hearing as stated by Illinois School Code is required any time there is a transfer of funds, which is a normal procedure of schools. The Resolution will allow the Education Fund balance to be positive at the end of the school year by transferring \$8 million from the transportation fund to the education fund. Before asking for Board approval, the public was solicited for any questions concerning this transfer. The following individuals asked questions:

HEARING FOR THE  
PERMANENT  
TRANSFER OF  
FUNDS

- Lynette Mayberry (Dolton) asked if the transfer is for transportation-related expenses or a normal procedure. Mr. Charnot responded that the transfer is not to cover the transportation fund but to cover all expenses from the education fund which include salaries, benefits, etc. If a fund balance is low, it is normal procedure to request a transfer, by school law, to wherever it is needed. Many funds are restricted, but this transfer is allowed.
- Felita Crayton (Dolton) asked if an earlier transfer during the school year was not sufficient to maintain a balanced budget. Mr. Charnot responded there were no transfers to the education fund and that a request to transfer funds was removed from the December 2014 board agenda. He confirmed that this will not be a balanced budget; but a positive fund balance at the end of the school year.

There being no further questions, Mrs. Lawrence closed the hearing.

CLOSE HEARING

On roll call, Members Banks, Butler, Graham, Lawrence and Whittington answered. Members Gibbs and Williams were absent.

ROLL CALL

Report from Finance Committee: Mr. Butler stated the Finance Committee met on June 5, 2015 and discussed many items including priority spending, i.e., life safety issues.

COMMITTEE OF  
THE WHOLE

Report from Curriculum Committee: None.

Report from Policy Committee: None.

Report from Discipline Committee: None.

Mr. Butler moved, Mrs. Whittington seconded to **Amend the Agenda** to add Sodexo Food Service as a discussion item. On roll call, Members Banks, Butler, Graham, Lawrence and Whittington voted aye; nay, none; motion passed.

MOTION TO AMEND  
AGENDA

Mr. Chris Gargiulo, Sodexo District Manager and Ms. Clovice Crowe presented their new plans for food service in the upcoming school year. The Street Eats Program will be at each high school and is a food truck concept, which will feature different platforms of food offerings. Produce will be provided by Midwest Produce, a local producer which will allow the freshest food possible. The new Executive Chef will work on a new teachers' menu and with the Wellness Committee and student advisory board to create great meal selections. It was important to the Board that Sodexo is following Wellness Policy guidelines to upgrade the food products for students.

SODEXO FOOD  
SERVICE  
PRESENTATION

Mr. Banks moved, Mr. Butler seconded, to **Approve the Consent Agenda**, which includes the following:

CONSENT AGENDA

- Special Meeting Session of May 4, 2015
- Special Meeting and Executive Session of May 11, 2015
- Regular Meeting and Executive Session of May 13, 2015
- Approval of District 205 Bills dated May 14, May 22, May 29 and June 5, 2015
- Personnel: Approval of Resignations, Releases, Leave of Absence and Employment dated June 10, 2015
- Approval of Engagement Letter from Scariano, Himes & Petrarca
- Approval of PTAB Resolution for Scariano, Himes & Petrarca
- Approval of Calendar of Regular Board of Education Meetings for 2015-2016 as follows: July 8; August 12; September 9; October 14; November 11; December 9, 2015; January 13; February 10; March 9; April 13; May 11, 2016. All meetings will begin at 6:30 p.m. May, June, July and August meetings to be held at Thornwood High School; September, October, November and December to be held at Thornridge High School, and January, February, March and April to be held at Thornton High School

Mrs. Whittington requested more information regarding a payment to Leadership Development Institute in the amount of \$15,611.00 for the school snack program including how many students are served, who is teaching the class and how often are payments made. Mr. Charnot suggested a meeting with district administration to explain the entire program.

Mrs. Whittington requested more information regarding a payment to the Village of Dolton in the amount of \$25,514.84 for police security because the District employs a security service. This will also be addressed at the meeting.

In response to Mrs. Whittington's previous inquiry about payments to Kirtley Technologies, Mr. Charnot stated Kirtley is a vendor who supplies service to support the AS400 computer software. This is needed as a tie between the new software, DCR, and the AS400 for all financial services for the District and the Treasurer's office.

At 6:50 p.m., Ms. Williams joined the meeting.

MS. WILLIAMS  
JOINED MEETING

Mrs. Whittington asked who is responsible for the American Express credit card and who authorizes the expenditures. Mr. Charnot responded that this information will be provided to the Board. In response to the Board, Mr. Charnot stated that the Superintendent is in control of the credit card which typically is used only for Superintendent and Board expenses. The establishment of an Imprest Fund would eliminate other school-related charges to the credit card. He will submit a proposal to the Finance Committee for an Imprest Fund.

CONSENT AGENDA  
Con't.

The **Motion was Amended** to exclude following vendor invoices, which will be removed from the Consent Agenda:

CONSENT AGENDA  
Con't.

American Express, No. 500211, in the amount of \$22,910.30  
Leadership Development Institute, No. 507966, in the amount of \$15,611.00  
Village of Dolton, No. 500864, in the amount of \$25,514.84

MOTION AMENDED

On roll call, Members Banks, Butler, Graham, Lawrence, Whittington and Williams voted aye; nay, none; motion passed.

The following individuals spoke during Public Participation:

PUBLIC  
PARTICIPATION

- Dr. Andre Johnson (South Holland) congratulated the new Board and expressed dissatisfaction with the honors band program because his son must travel to another school to participate.
- Felita Crayton (Dolton) 1) stated it is not fair to restrict public participation to address only items on the current Board agenda; 2) requested information about the band program situation; 3) asked if bids have gone out for custodial, security and scavenger services; 4) stated in the past, panels including taxpayers were in place regarding financial decisions, and 5) stated the students do not like Sodexo food service. Mr. Charnot responded: 3) bid specs are being reviewed and the bids will go out soon.

Mr. Doss reported that since the last scheduled Board meeting, one (1) Freedom of Information Act request was completed with nine (9) pending. All requests will be responded to within the allotted time.

FOIA

Mr. Doss presented the following information:

COMMUNICATIONS

- Joseph M. James, the first African American Principal of Thornton Township High School, passed away. A moment of silence was offered in his honor.
- Congratulations to the Class of 2015 of Thornton Township High School District 205.
- Summer School is scheduled from June 9 to July 23, 2015 at Thornridge High School.
- A Community Food Service Sanitation Class will be held on July 11, 2015 at Thornridge High School, Room B104. The fee is \$50 and certification is earned.

Upcoming Events:

July 7 Student Board of Education Meeting  
July 8 Board of Education Meeting  
July 11 Community Food Service Sanitation Class, Thornridge High School

Mr. Butler moved, Ms. Williams seconded to **Ratify the Overnight Field Trips** as presented by Mr. Ratliff for the Boys' and Girls' Track Teams to travel to Eastern Illinois University to participate in the State Track Meet. The Girls' team departed on May 21 and returned on May 23, 2015. The Boys' team departed on May 28 and returned on May 30, 2015. On roll call, Members Banks, Butler, Graham, Lawrence, Whittington and Williams voted aye; nay, none; motion passed.

RATIFICATION OF  
OVERNIGHT FIELD  
TRIPS

Mr. Butler moved, Ms. Williams seconded to **Approve the Out-of-State Field Trip** as presented by Mr. Ratliff for four students and two chaperones to travel to Ogden, Utah to participate in the 2015 National Prosthetic Arm Competition from June 17-20, 2015. The trip is in partnership with and funded by Chicago State University, except for the airfare which is being paid by the District 205 Academic Enrichment Foundation. On roll call, Members Banks, Butler, Graham, Lawrence, Whittington and Williams voted aye; nay, none; motion passed.

APPROVAL OF  
OUT-OF-STATE  
FIELD TRIP

Mrs. Whittington moved, Mr. Butler seconded to **Ratify the Overnight Field Trips** as presented by Mr. Walton for the Boys' and Girls' Track Teams to travel to Eastern Illinois University to participate in the State Track Meet. The Girls' team departed on May 21 and returned on May 23, 2015. The Boys' team departed on May 28 and returned on May 30, 2015. On roll call, Members Banks, Butler, Graham, Lawrence, Whittington and Williams voted aye; nay, none; motion passed.

RATIFICATION OF  
OVERNIGHT FIELD  
TRIPS

Mr. Butler moved, Mrs. Whittington seconded to **Approve the Overnight Field Trip** as presented by Mr. Willis for 30 students and four chaperones to travel to Southern Illinois University at Carbondale for a college informational experience from July 15-16, 2015. On roll call, Members Banks, Butler, Graham, Lawrence, Whittington and Williams voted aye; nay, none; motion passed.

APPROVAL OF  
OVERNIGHT FIELD  
TRIP

Mr. Butler moved, Ms. Williams seconded to **Approve the Overnight Field Trip** as presented by Mr. Arrington for 50 students to participate in the 3<sup>rd</sup> Annual Chicago State University STEM/CMAT Summer Camps from June 22-26, 2015. On roll call, Members Banks, Butler, Graham, Lawrence, Whittington and Williams voted aye; nay, none; motion passed.

APPROVAL OF  
OVERNIGHT FIELD  
TRIP

Mr. Butler moved, Ms. Williams seconded to **Approve the 2015-2016 IHSA Membership** as presented by Dr. Swopes for each of the three high schools. No payment for membership or entry fees is required. The IHSA governs the equitable participation in interscholastic athletics and activities. On roll call, Members Banks, Butler, Graham, Lawrence, Whittington and Williams voted aye; nay, none; motion passed.

APPROVAL OF  
2015-2016 IHSA  
MEMBERSHIP

Mrs. Whittington moved, Mr. Butler seconded to **Approve the Resolution to Transfer Funds** in the amount of \$8 million from the Transportation Fund to the Education Fund. This is a common procedure in school districts at the end of the school year. In response to the Board, Mr. Charnot stated the funds will be used for education as a whole, nothing specific. On roll call, Members Banks, Butler, Graham, Lawrence, Whittington and Williams voted aye; nay, none; motion passed.

APPROVAL OF  
RESOLUTION TO  
TRANSFER FUNDS

Ms. Graham moved, Mr. Butler seconded to **Approve the 2015-2016 Student Fees** as presented by Mr. Charnot, which will remain the same as the previous year. On roll call, Members Banks, Butler, Graham, Lawrence, Whittington and Williams voted aye; nay, none; motion passed.

APPROVAL OF  
2015-2016  
STUDENT FEES

Mr. Butler moved, Mr. Banks seconded to **Approve the Food Service Renewal Agreement** with Sodexo as presented by Mr. Charnot. The renewal is recommended because at this time it is too late to go out to bid for the upcoming school year. Food Services will go out to bid next year. Mr. Petrunaro added that the Illinois State Board requires at least a two-month window to approve the bid document, which does not allow the District enough time to properly bid. On roll call, Members Banks, Butler, Graham, Lawrence, Whittington and Williams voted aye; nay, none; motion passed.

APPROVAL OF  
FOOD SERVICE  
RENEWAL  
AGREEMENT

None.

SUPERINTENDENT  
REPORT

At 7:16 p.m., Ms. Williams moved, Mr. Butler seconded to go into **Executive Session** pursuant to Section 2C(1) of the Illinois Open Meetings Act to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel of the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; Collective negotiating matters, and Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent. On roll call, Members Banks, Butler, Graham, Lawrence, Whittington and Williams voted aye; nay, none; motion passed.

EXECUTIVE  
SESSION

At 11:08 p.m., <b>Regular Session Reconvened.</b> On roll call, Members Banks, Butler, Graham, Lawrence, Whittington and Williams voted aye; nay, none; motion passed.	RECONVENE REGULAR SESSION
Mr. Butler moved, Mrs. Whittington seconded to <b>End the Engagement with Policy Manual Revision Consultant</b> , Krystal Jackson, effective June 12, 2015. On roll call, Members Banks, Butler, Graham, Lawrence and Whittington voted aye; Member Williams voted nay; motion passed.	ENGAGEMENT WITH POLICY MANUAL REVISION CONSULTANT SERVICES ACTION
Ms. Graham moved, Mr. Butler seconded to <b>End the Engagement with Vanguard Technology Consulting Firm</b> effective June 30, 2015. Mr. Terrence Roberts will immediately begin to transition Maria Brunson into the position. On roll call, Members Banks, Butler, Graham, Lawrence and Whittington voted aye; Member Williams voted nay; motion passed.	ENGAGEMENT WITH VANGUARD TECHNOLOGY CONSULTING FIRM ACTION
Mr. Butler moved, Ms. Graham, seconded to <b>Not Renew the Contract Ending June 30, 2015</b> with the Director of Transportation, Safety & Security, Mr. Sylvester Baker. He will be retained at the same salary and benefits on an “at will, month-to-month contract”. His leave benefits will accrue monthly. On roll call, Members Banks, Butler, Graham, Lawrence, Whittington and Williams voted aye; nay, none; motion passed.	DIRECTOR OF TRANSPORTATION, SAFETY & SECURITY ACTION
Mr. Banks moved, Mr. Butler seconded to <b>Amend the Interim Superintendent Contract</b> to provide One Thousand (\$1,000.00) Dollars per day for One Hundred (100) days per year. On roll call, Members Banks, Butler, Graham, Lawrence, Whittington and Williams voted aye; nay, none; motion passed.	AMEND INTERIM SUPERINTENDENT CONTRACT
Mr. Banks moved, Mr. Butler seconded to <b>Hire Grant Advisor</b> , Dr. Kamala Buckner, in the amount of \$85,000.00 from June 10, 2015 through June 10, 2016, with no benefits. On roll call, Members Banks, Butler, Graham, Lawrence and Whittington voted aye; Member Williams voted nay; motion passed.	ACTION TO HIRE GRANT ADVISOR CONSULTANT
Ms. Graham moved, Mr. Banks seconded to <b>Hire Interim Information Technology Director</b> , Maria Brunson, at an annualized salary of \$75,000.00 per year, prorated bi-weekly, with no benefits. On roll call, Members Banks, Butler, Graham, Lawrence and Whittington voted aye; Member Williams abstained; nay, none; motion passed.	ACTION TO HIRE INTERIM INFORMATION TECHNOLOGY DIRECTOR
Mr. Butler moved, Mr. Banks seconded to Approve the <b>Stipend for Director of Curriculum and Instruction</b> , Brett Fickes, in a one-time payment of Twelve Thousand (\$12,000.00) Dollars. On roll call, Members Banks, Butler, Graham, Lawrence, Whittington and Williams voted aye; nay, none; motion passed.	ACTION TO APPROVE STIPEND FOR DIRECTOR OF CURRICULUM
Mr. Fickes presented information for the calendar year 2015-2016. Due to track meets on May 21 and the May 28 <sup>th</sup> Memorial Day Holiday, the possibility of graduation on May 22, 2016 at 3:00 p.m. was discussed.	COMMENTS BY DIRECTOR OF CURRICULUM
At 11:25 p.m., Ms. Graham moved, Mr. Butler seconded, to <b>Adjourn the Meeting.</b> On roll call, Members Banks, Butler, Graham, Lawrence, Whittington and Williams voted aye; nay, none; motion passed.	ADJOURNMENT

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President

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Secretary