



Elmsford Union Free School District Budget Calendar for Fiscal Year 2020-2021

Date	ACTIVITY
August 24, 2019	Board of Education Goal Setting
September 4, 2019	Board Approval of 2020-2021 Budget Calendar
November 6, 2019	Board and Superintendent to Clarify Goals to be Addressed in the Budget
November 7, 2019	Administrator's Cabinet meeting – review of budget process (budget packets provided prior to meeting)
December 4, 2019	Budget update to the Board – fiscal climate
December 12, 2019	Preliminary budgets due in the Business Office
Dec. 16, 2019 thru Jan. 17, 2020	Superintendent and Business Official meet with individual administrators to review budget needs re: Staffing, Furniture, Equipment & Special Items
February 6, 2020	Administrators Cabinet budget update
February 28, 2020	Board to Receive Draft 2020-2021 Budget
March 7, 2020	First Budget Presentation – Saturday Board meeting
March 11, 2020	Review budget presentation at Board meeting (if requested)
April 3, 2020	1st Advertisement
April 15, 2020	Board Adopts Final Budget for the Vote
April 15, 2020	2 nd Advertisement
April 20, 2020	3rd Advertisement – Petitions for Board of Ed candidates are due
April 30, 2020	Proposed budget available to the public
May 6, 2020	Public Hearing on the Budget
May 7, 2020	Mail School Budget Notice in the Budget Newsletter
May 11, 2020	4 th Advertisement
May 19, 2020	Board Elections and Budget Vote

- Budget Notification requirements - 4 times within the 7 weeks preceding the date of the vote.
- First legal notice must be at least 45 days before the annual meeting.
- Budget hearing requirement - Between 7 and 14 days before the vote.