



South Whidbey School District Transportation Memorandum of Understanding

Dear Parent/Guardian/Unaccompanied Youth,

Your child(ren) or you, as an unaccompanied youth, are currently eligible for services through the McKinney-Vento program. Per the McKinney-Vento Homeless Assistance Act, transportation options will be provided to your child(ren) or you, as an unaccompanied youth, to and from school.

The following describes our agreement with you regarding transportation:

Pick-Up

Students must be at the bus stop or selected location 10 minutes before the actual time provided by the transportation department. Drivers can wait no more than 2 minutes from their scheduled time.

Drop-Off

An adult pre-approved by parents or guardians must be present at the bus stop or selected location to pick up students too young to be left unsupervised. The transportation department will provide the time that the adult must be present for pick-up of students; parents and guardians must notify the liaison or the transportation department if an adult other than the parent or guardian will pick up the student.

Communication of Absences

If a student is going to be absent from school and therefore does not need transportation for part or all of the day, parents and guardians must call and inform the designated driver no later than 6:00 a.m. on the day of the absence so the driver can adjust the route accordingly.

No Call/No Show Policy

After 3 no-calls/no-shows, transportation will be paused for the student(s), and parent or unaccompanied youth will have to call the Director of Transportation to resume transportation services.

Transportation Office: 360-221-5209

Behavior Expectations

Students and parents are expected to follow the South Whidbey School District policies for student behavior. Disciplinary actions for students who violate the behavior policies will be followed as they are for any student in the district.

The liaison should be contacted if South Whidbey School District fails to provide the agreed-upon transportation services. Your South Whidbey liaison is Mary Michell and you may reach her at 360-221-6808 ext 4320 or by email at mmichell@sw.wednet.edu.

If a student's residence changes, the transportation department must be contacted to allow for different transportation to be arranged. Transportation requests and changes may take up to 2-3 days to be routed, so temporary transportation may be provided while routing is arranged. The transportation department may be contacted at 360-221-5209.

Please sign below to acknowledge that you understand and agree with these expectations and terms.

Parent/Guardian/Unaccompanied Youth (printed) Signature

Date

District Representative Signature

Date

CC: Mary Michell, MV Liaison Linda Proctor, Director of Transportation