



## School Advisory Council Minutes of Meeting

Clayton Elementary School

**DATE** 10-10-24                      **MEETING TIME** 9:00 a.m.                      **MEETING LOCATION** Conference Room

MEETING CALLED BY	Valerie Lowery
TYPE OF MEETING	Regular Meeting
PRINCIPAL	Valerie Lowery
NOTE TAKER	Sandy McPherson
BOARD ATTENDEES	Lindsay Loden, Taylor Ingram, Robert Harris (AB), Linda Postell, Sandy McPherson, Bryan Watkins (AB), and Whittany Chambers
GUEST ATTENDEESS	Latoya Gray

### Agenda Items

**TIME ALLOTTED** 10 minutes    **TOPIC** Welcome and Introductions                      **PRESENTER** Valerie Lowery

DISCUSSION	All council members were welcomed and introduced. Whittany Chambers and Bryan Watkins are now in year two of their two-year term. Brooke Sevigny and Katie Taylor rolled off. Welcome to Taylor Ingram and Lindsay Loden.	
CONCLUSIONS	Guest attendee from the county office, Latoya Gray, thanked the council members for thier service. She also gave an update on safety and security measures within the district and the levels of tiered support already in place for CCSD safety.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

**TIME ALLOTTED** 30 min                      **TOPIC** School Council Training Presentation    **PRESENTER** Valerie Lowery

DISCUSSION	Reviewed all guidelines and procedures for a successful School Council. Roles and responsibilities of board members presented by Mrs. Lowery. Four required meetings are scheduled for the year. Remaining meeting dates: 12-12-24, 2-6-25, and 4-17-25.	
CONCLUSIONS	Chairs were elected.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Voted on Chair, Vice Chair, Secretary		
Chairperson: Whittany Chambers		
Vice-chairperson: Lindsay Loden		
Secretary: Sandy McPherson		
Roles of chairperson, vice chair, and secretary were reviewed.		



## School Advisory Council Minutes of Meeting

TIME ALLOTTED 15 minutes    TOPIC Leadership Qualities of a Principal    PRESENTER Valerie Lowery

DISCUSSION	Leadership Qualities of a Principal for the 2023-24 school year were reviewed.	
CONCLUSIONS	Leadership qualities were discussed, voted on, and approved for the 2024-2025 school year.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TIME ALLOTTED 10 minutes    TOPIC Principal's Report of Progress    PRESENTER Valerie Lowery

DISCUSSION	Positive start to the school year at Clayton. Budget requests that were approved for this school year: Fencing with badge reader around mobile units and new rugs. CFA Spirit Night was a huge success. Fall Book Fair was a successful fundraiser for September.	
	Mrs. Lowery spoke about the new School Improvement Process as well as the structure of the Instructional Rounds happening bi-monthly with School Leadership and Operations support.	
	Congratulations to CCEF Grant winners: Erin Pair – Rapid Grant for Art project	
	Sandy McPherson - \$2500 Impact Grant for non-fiction text for Media Center	
CONCLUSIONS	Upcoming October and November important dates were shared with the council.	
	2024-2025 new staff and positions were shared with the council.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TIME ALLOTTED    TOPIC    PRESENTER

DISCUSSION		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE



Cherokee County  
School District

## School Advisory Council Minutes of Meeting

--	--	--

AJOURNMENT CALLED BY	Whittany Chambers
TIME	10:05
NEXT MEETING	December 12, 2024

NOTES	
NOTES	
NOTES	