



## **LANDLORD'S (PROPERTY OWNER'S) AFFIDAVIT/STATEMENT**

N.Y. Educ. Law § 3212 - A person in parental relation to another individual shall include his father or mother, by birth or adoption, his step-father or step-mother, his legally appointed guardian, or his custodian. A person shall be regarded as the custodian of another individual if he has assumed the charge and care of such individual because the parents or legally appointed guardian of such individual have died, are imprisoned, are mentally ill, or have been committed to an institution, or because, they have abandoned or deserted such individual or are living outside the state or their whereabouts are unknown, or have designated the person pursuant to title fifteen A of article five of the general obligations law 1 as a person in parental relation to the child.

Please be advised if you are living in a rented dwelling, and you do not have a lease, (month to month) or you are living with a friend or relative and you do not have a lease, (month to month) the attached Landlord/Property Owner's Affidavit must be completed and notarized. The following documents are also required in the parent/guardian's name:

**ANY TWO:**

- Current gas/electric utility bill (not a turn off notice)
- Current cable bill
- Current water bill
- Current paycheck/statement indicating name and address
- W-2 or Income Tax Return showing name and address

**PLUS:** The Property Tax Statement or Deed of the homeowner

Please note the affidavit is good for one school year only and is required (with accompanying documentation) every summer prior to September school start. Failure to supply the required residency documentation could prohibit your child/children from starting school in September.

**Please note** auto insurance, credit card or other bills **do not** qualify as proof of residency; however, a New York State driver's license may be considered when presented with the landlord/homeowner's affidavit, **two** additional proofs of residency **AND** a utility bill.

# LANDLORD'S (PROPERTY OWNER'S) AFFIDAVIT

**TO:** Eastchester Union Free School District Registrar  
580 White Plains Road  
Eastchester, NY 10709

**RE:** \_\_\_\_\_  
**Registering Family Name (tenants)**

**FROM:** \_\_\_\_\_  
**Property Owner/Landlord Name**

\_\_\_\_\_  
**Property Owner/Landlord Phone Number**

\_\_\_\_\_  
**Property Owner/Landlord Street Address**

\_\_\_\_\_  
**City, State, Zip**

**RENTAL PROPERTY/RELATIVES HOME:**

\_\_\_\_\_  
**Street Address**

\_\_\_\_\_  
**Apartment Number**

\_\_\_\_\_  
**City, State, Zip**

\_\_\_\_\_  
**Tenant's Phone Number**

Parent/Guardian please sign below that you understand that the Eastchester Union Free School District may seek tuition reimbursement for time enrolled, should the information provided be inaccurate. We reserve the right to remove your child from the district.

\_\_\_\_\_  
**Parent/Guardian Signature**

**Please list ALL occupants in the home:**

\_\_\_\_\_  
**Parent/Guardian**

\_\_\_\_\_  
**Parent/Guardian**

\_\_\_\_\_  
**Child/Student**

\_\_\_\_\_  
**Child/Student**

\_\_\_\_\_  
**Child/Student**

\_\_\_\_\_  
**Child Student**

\_\_\_\_\_  
**Other: (describe relationship;grandparents, etc)**

\_\_\_\_\_  
**Other: (describe relationship;grandparents, etc)**

I hereby state that the individuals listed above are my tenants and/or family members living without a lease at my property listed above. I understand this information is requested to validate residency for school enrollment purposes.

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of Property Owner/Landlord**

**NOTARIZED SECTION**

STATE OF NEW YORK )

SS.:

COUNTY OF \_\_\_\_\_ )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
**Name of Landlord/Property Owner**

appeared before me personally known to be the individual described in and who executed the foregoing instrument and he/she acknowledged to me that he/she executed the same.

**NOTARY**

\_\_\_\_\_  
**Commission Expiration Date**