



## Lower Division (K-5) Before and After School Care Programs 2024-2025

Dear Families:

We hope everyone has had a restful and enjoyable summer. We would like to welcome those of you who have a need for an extended day program during the upcoming year. The Before School Care Program is available to students enrolled in grades K - 5 and the After School Care Program will be offered to students enrolled in PK – 5. **All children must be pre-registered, and the online pre-registration form must be completed. We encourage all families to fill this out even if you don't anticipate needing these services in case something unexpected arises and you need to utilize Before or After Care without advanced notice.**

***Participation requires advanced pre-registration and advanced (24 Hour) daily sign up.*** Once you have completed the [pre-registration form](#) you may use the [Daily Sign Up](#) for each day you plan to use care. Drop in services are only permitted if there is sufficient space. Please note that day of drop in registration with less than 24 hours notice results in an additional \$5.00 charge. If you will be using the programs on a drop-in basis, you must notify the office at (303) 369-0663 as soon as possible so that we can see if there is room and expect your child(ren). Please note that these policies are subject to change based on current health information and guidelines.

Information for the programs are listed under the appropriate heading below:

### **Before School Care (BSC)**

Denver Jewish Day School will provide a before school program, to be supervised by our staff, for the benefit of parents of kindergarten through fifth grade students who must drop off their children at school before regular school hours.

BSC will be in the Lower Division Multi Purpose Room. Children may be dropped off as early as 7:15 a.m. Parents must bring their children to the Lower Division Multi Purpose Room door, located off the West Lawn, and sign them in. The program is available Monday through Friday excluding school holidays. The charge for this program is \$10.00 per day and is billed monthly to your FACTS account.

### **After School Care (ASC)**

The ASC room will be in the Lower Division Multi Purpose Room. Students in Pre-K through fifth grade may participate in this program. Teachers will send students to ASC at dismissal, and when parents pick students up, they will come to the Multi Purpose Room door off of the West Lawn that enters directly into this room. If for any reason we are not in the room, a sign will be posted with our location. The phone number for ASC is (720) 449-9517. Staff will be able to answer this line only during ASC hours.

**Please Note: ASC Hours.**

**The after school hours are as follows:**

<b>Monday - Thursday</b>	<b>3:30 pm – 6:00 pm</b>
<b>Fridays Sept 6 through Nov 1</b>	<b>2:40 pm – 5:00 pm</b>
<b>Fridays Nov 8 through Mar 7</b>	<b>2:40 pm – 4:00 pm</b>
<b>Fridays Mar 28 through May 30</b>	<b>2:40 pm – 5:00 pm</b>

The rates for ASC will be \$20.00 per day/per child and is billed monthly to your FACTS account. Please note if your ASC/BSC bill is not paid by the due date on the statement, you may risk eligibility for future participation. Staff will remain until every child is picked up. However, you should be aware that a substantial late fee will be added to your bill for any additional minutes after the end of ASC. The late fee will be \$25.00 for every 15 minutes (or portion of 15 minutes). Please make every effort to pick your child(ren) up on time **because you will be charged a late fee.**

**There will be NO ASC on the eve of holidays.** There will be no ASC on the dates of our Parent/Teacher conferences, the day of the Chanukkah Musical, the Denver JDS Annual Dinner, Senior Graduation, and on any day when there is an 11:30 a.m. dismissal. Other ASC closure dates will be communicated in Mondays with Mogy.

Parents must pick up their children from the Multi Purpose Room door and sign them out. Students can be picked up at any time before ASC closes. It is important to note that no child will be released to anyone other than a parent or authorized adult, so please indicate on your registration form **anyone** who might pick up your child. In cases where a child is going home with someone other than those authorized, you must notify staff in advance. This is for your child(ren)'s protection.

ASC staff will have a cellular phone with them from dismissal until every child has left. Parents can contact staff on this phone or leave a message in the office (before 3:30 p.m.) to inform staff of any issues, questions, concerns or last minute instructions dealing with their child(ren). The ASC phone number is **(720) 449-9517**.

We look forward to a great year with the children!

Sincerely,

Elana Shapiro, Lower Division Principal  
Jodie Applebaum, Lower Division Assistant Principal/PreK Director  
Mike Friednash, Before School Care  
Charlene Irani, After School Care  
Lily Haugan, After School Care