

Request for Formal Reconsideration of Library Materials Proposed for Acquisition

Date:	
Name:	
Address:	
City / State / Zip code:	
Phone number:	
Email:	

I am a: *(select only one of the following)*

- CFISD Student (18+ years old)
- CFISD Employee
- Parent of CFISD Student at campus where challenged material is located
- Parent of CFISD Student at a different campus from challenged material
- Resident in CFISD

Library material on which you are requesting reconsideration:

- Book (print, digital, and/or audio)

Title:	
Author/Producer:	
Campus:	

1. Have you read the resource(s) in its entirety?

- Yes
- No

2. What concerns you about the resource? (Please be specific; i.e. cite pages and specific content, and if the resource has not been read in its entirety, please state the basis for the concerns.)

3. What do you believe should be done with the material in question?

- Remove the material from the acquisition list.
- Change the Collection level.
- Do not allow my child to use this material if acquired.

Complainant's signature:	
Date:	

Email completed form to library@cfisd.net or mail to Library Services, 11440 Matzke Road, Cypress, TX 77429 ATTN: Library Services Coordinator