

RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 12, 2024

ROLL CALL

The West Muskingum Board of Education held its regular meeting on September 12, 2024 at 5:00 p.m. in the West Muskingum Administration Center. Mr. Melsheimer called the meeting to order.

Roll Call: Mr. Ankrum, present; Mr. Farley, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

45-034 Additions to the Agenda

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the Addendum to the Agenda. Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

Presentations

New Employee Recognition:

| | | | |
|------------------------|------------------------------|-----------------|------------------------------|
| Dalton Crowley | WMHS Paraprofessional | Breanna Hines | WMES Paraprofessional |
| Kyle Martin | WMHS Administrative Asst | Joseph Pachuta | WMES 3rd Grade Teacher |
| Jessica Baker | WMHS Administrative Asst | Ashley Smith | WMES 4th Grade Teacher |
| Sabrina Van De Bussche | WMHS Intervention Specialist | Mitchell Nader | WMES Custodian |
| Cole Smith | WMMS Math Teacher | Erin Kennedy | WMES Intervention Specialist |
| Jackson Kelsheimer | WMMS Social Studies Teacher | John Burwell | Bus Driver |
| Trudy Tuttle | WMMS School Counselor | Randy Calendine | Bus Driver |
| Trysten Van Fleet | WMMS Math Teacher | Bill Scheide | Bus Aide |
| Brian Cooper | WMES Custodian | | |

TREASURER'S REPORT

45-035 Minutes

Motion made by Mr. Farley, seconded by Mr. Ankrum to approve the minutes from the Regular Board Meeting on August 8, 2024. Roll Call: Mr. Farley, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

45-036 Financial Report

Motion made by Mr. Vousden, seconded by Mr. Farley to approve the financial reports for August 2024 as presented. Roll Call: Mr. Vousden, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

45-037 Amended Certificate Appropriation Modifications

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve the amended certificate and appropriation modifications as presented. Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

TREASURER UPDATE

- New Auditor of State Fraud Reporting Requirements

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SUPERINTENDENT’S REPORT - PERSONNEL

45-038 Retirement(s)/Resignations(s)

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the following retirement(s):

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|---------------|-----------------------|-----------------------|
| Cheryl Madden | WMMS Paraprofessional | September 30, 2024 |

Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

45-039 Classified New Contract(s) FY25

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the following classified contract(s), salary based on negotiated contract, pending proper completion of personnel requirements:

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|----------------|-----------------------|-----------------------|
| Dalton Crowley | WMHS Paraprofessional | August 19, 2024 |
| Courtney Kuhn | WMMS Paraprofessional | October 1, 2024 |

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried

45-040 Supplemental/Limited 3313.53 Contract(s) FY25

Motion made by Mr. Vousden, seconded by Mr. Farley to approve the following Supplemental/Limited 3313.53 Contracts for the 2024-2025 school year, pending proper completion of personnel requirements:

| <u>Name</u> | <u>Position</u> | <u>Salary/Stipend</u> |
|------------------|-----------------------|-----------------------|
| Justin Middleton | WMMS Football Coach | Volunteer |
| Aryssa Savage | WMMS Volleyball Coach | Volunteer |
| Amy Kennedy | FBLA | \$1,483.97 |

Roll Call: Mr. Vousden, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

45-041 Gate Workers – Fall Sports

Motion made by Mr. Farley, seconded by Mrs. MacLaine to approve the following gate workers for the fall sports season:

| | | |
|----------------|--------------------|------------------|
| Amy Johnson | Mark Johnson | John Kelley |
| Monica Davis | Tara Woods | Matt Fraunfelder |
| Tina Jones | John Crawford | Linda Porter |
| Ann Thorne | Ann Howard | Kylee Martin |
| Jessica Baker | Jackson Kelsheimer | Darrin Vensil |
| Josh Middleton | | |

Roll Call: Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

45-042 Leave(s) of Absence

Motion made by Mr. Farley, seconded by Mr. Vousden to approve FMLA leave for the following employee(s). FMLA request will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable, remainder of FMLA will be unpaid leave.

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|---------------|-----------------|-----------------------|
| Joseph Miller | Bus Driver | September 9, 2024 |

Roll Call: Mr. Farley, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

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45-043 WMLSD Classified Substitute List

Motion made by Mr. Ankrum, seconded by Mr. Farley to approve the addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent's Office. Additions will be approved monthly as needed (pending proper completion of personnel requirements).

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|----------------|------------------|-----------------------|
| Steve Wamack | O.B.I. trainer | Pending Certification |
| Jacob Hammonds | Bus Aide | September 13, 2024 |
| Mitchell Nader | Bus Aide | September 13, 2024 |
| Ashley Smith | Paraprofessional | September 13, 2024 |

Roll Call: Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

45-044 MVESC Master Certificate Substitute List

Motion made by Mr. Vousden, seconded by Mr. Farley to approve the September 2024 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center. Roll Call: Mr. Vousden, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

45-045 WMLSD Classified Substitute List

Motion made by Mrs. MacLaine, seconded by Mr. Farley to approve the addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent's Office. Additions will be approved monthly as needed (pending proper completion of personnel requirements).

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|-----------------|-----------------|-----------------------|
| Mary Beth Jones | Bus Aide | September 13, 2024 |

Roll Call: Mrs. MacLaine, yea; Mr. Farley, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

SUPERINTENDENT'S REPORT

45-046 Facility Improvement

Motion made by Mr. Farley, seconded by Mr. Ankrum to approve the facility improvement quote on the west side of the West Muskingum Middle School. Roll Call: Mr. Farley, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

Board Policies – Attachment

First reading for the following Board Policies:

- JFCK- Use of Cellphones and Electronic Communication Devices by Students

45-047 Board Policies

Motion made by Mr. Farley, seconded by Mr. Vousden to approve the 1st and 2nd reading for the following Board Policies:

- AC - District Compliance Officer

Roll Call: Mr. Farley, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

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45-048 Title I Non-Public School Program Agreement

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the following Non-Public Title I service agreements for FY25:

- PSI Affiliates, Inc.
- Muskingum Valley Educational Service Center

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

45-049 Donations

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the following donations:

- OHSAA to West Muskingum High School – Athletic Enrichment Fund -\$2000.00

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

45-050 Adjourn

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to adjourn at 6:04 p.m.

Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Farley, yea; Mr. Melsheimer, yea. Motion carried.

Treasurer

Board President