

South Orangetown Central School District
160 Van Wyck Road, Blauvelt, NY 10913 - *FAX 845-680-1900

Steven Finn, President
David Sansone, Vice President
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May 21, 2024

R.S. Abrams & Co., LLP
3033 Express Drive North
Suite 100
Islandia, NY 11749

Attn: Marianne E. Van Duyne, CPA

Dear Mrs. Van Duyne:

We have reviewed your audit of the South Orangetown Central School District's purchasing and related expenditures processes for the period ending April 30, 2024. Below please find the District's corrective action regarding the issues raised during the year-end audit.

Authorization and Approval Process

Observation:

We identified multiple individuals no longer with the District for which requisition and purchase order permissions were not disabled within the AIS. We acknowledge that the District has already requested that access and permissions be removed for the identified employees.

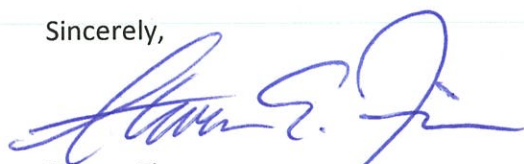
Corrective Action:

The District has reviewed user access on a yearly basis, however the District will now review AIS user accounts on a quarterly basis to ensure that inactive employees' access has been terminated in a timely manner. This process has been implemented as of April 30, 2024, the date of the cycle report.

Responsible Party: Assistant Superintendent for Business and Operations

If you have any questions, please don't hesitate to call.

Sincerely,



Steven Finn