



Eastchester Union Free School District

Transportation Department

**Transportation Bus Stop Change Request**

The goal of the Transportation Department is to provide safe and efficient transportation to all eligible students. Bus stops are generally established at central pickup points to pick up multiple students, usually at intersecting streets. Buses will not drive down dead end or loop streets. Door-to-door bus service will not be permitted unless approved by the Board of Education upon the recommendation of the Committee on Special Education.

Please complete and return this form to the Transportation Department if there are safety concerns regarding the placement of your child's bus stop. Once the form is received Transportation will conduct an investigation of the concern. Once investigated, a representative from the Transportation Department will be in contact with you.

Date: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

School of Attendance: \_\_\_\_\_ Bus Number: \_\_\_\_\_

Bus Stop Location: \_\_\_\_\_ Stop Time: \_\_\_\_\_

Parent Name: \_\_\_\_\_ Preferred Method of Contact: Phone/Email

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Reason for Request: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Transportation Use Only:** Received By: \_\_\_\_\_ Date: \_\_\_\_\_