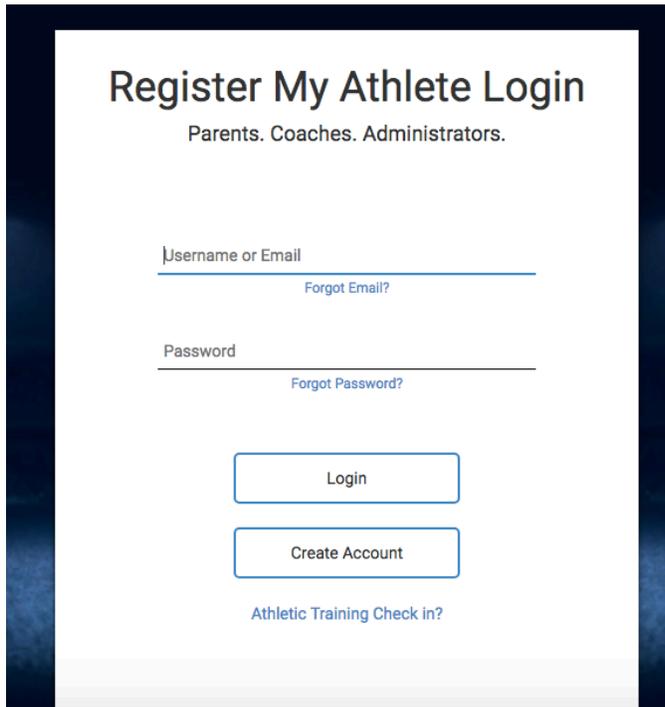


Registermyathlete.com Directions (for first time/new users)

Creating an Account:

1. Go to <https://registermyathlete.com/login/>



The screenshot shows the 'Register My Athlete Login' page. At the top, it says 'Parents. Coaches. Administrators.' Below this are two input fields: 'Username or Email' and 'Password'. Each field has a 'Forgot' link (e.g., 'Forgot Email?'). Below the fields are two buttons: 'Login' and 'Create Account'. At the bottom, there is a link for 'Athletic Training Check in?'.

2. Click on Create Account
3. Fill out the information on the next page... after you complete this information you will go the following page.



The screenshot shows the 'Parent Register My Athlete Portal'. On the left, there is a logo for 'REGISTER MY ATHLETE.COM' and a large button labeled 'Parent'. On the right, there is a 'Tools' menu with several options: 'Account Info', 'Reset Password', 'Request Coach/Admin Account', 'Merge Another Account', 'Manage Active Accounts', and 'Logout'.

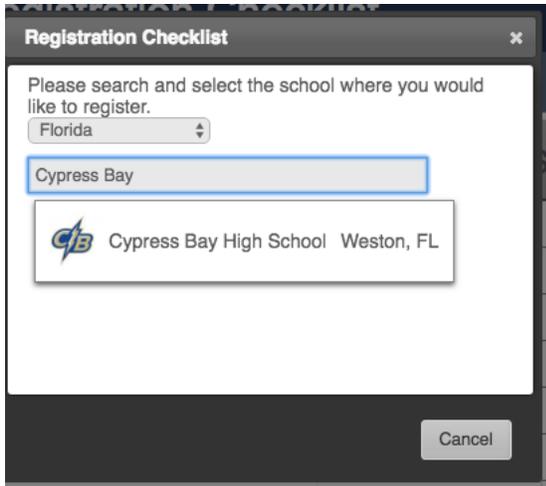
4. Click on Parent button

5. You will next go to the Welcome page

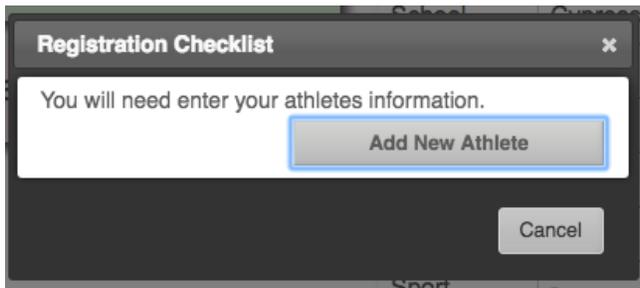
6. Click on Register for a Sport...You will be taken to the following page

Registration Summary	
Status	Incomplete
School	-
City	-
Athlete	-
Grade	-
Year	-
Sport	-

7. Click on Select School:



8. Click on Select Athlete:



9. Click on Add New Athlete:

10. Fill out all of the information in the provided fields.

A web form titled "Add a New Athlete" for Cypress Bay High School. The form includes a "Cancel" button at the top left. On the left side, there is a vertical "Show Navigation" menu. The form fields are: "*Full Legal Name (first middle last)" with a text input field and a note "(As found on a legal document such as a birth certificate, passport, etc.)"; "Suffix" with a dropdown menu set to "None" and a note "(Jr., 3rd, etc)"; "*Documentation" with a dropdown menu set to "- Select -" and a note "(The document that has the full legal name)"; "*Date Of Birth" with a date picker set to "MM/DD/YYYY"; "*First Name" with a text input field; and "Middle Name" with a text input field.

11. Click on Select Year/Sport:

Select Year/Sport

Gra

Yea

Spk

12. Select 2021-22 School year

13. Select a sport or sports that you are interested in participating for the 2021-22 school year.

Sport Selection

What academic year will you be registering for?
 2019-2020 (Grade: 11)

Selected academic year is NOT the current academic year for your school. Please verify before your approval.

Please select the sport(s) that you would like to register for during the selected academic year.

- Baseball
- Boys Basketball
- Boys Cross Country
- Boys Golf
- Boys Lacrosse
- Boys Soccer
- Boys Swimming
- Boys Tennis
- Boys Track
- Boys Volleyball
- Boys Water Polo
- Cheer
- Flag Football
- Football
- Girls Basketball
- Girls Cross Country
- Girls Golf

14. Confirm your selections for the 2021-22 School year.

Confirm Selection ✕

School Cypress Bay High School

City Weston, FL

Athlete Johnson, Biff

Grade 11

Year 2019-2020

Sport(s) Boys Soccer

Please verify that you have selected the correct school, athlete, and sport(s).

After this point, we will gather the requirements to complete this registration, and you will not be able to change these previous selections.

15. Click on Guardian Information

Guardian Info

Spor

K

16. Fill out all required information in fields

17. Click on Insurance Information

Insurance

18. Fill out all required information in fields

19. Click on Medical Information

Medical Info

20. Fill out all required information in fields

21. Click on Additional Requirements

Additional Opportunities

22. Make your selections from the two radial buttons available

23. Click on School Requirements

School Requirements

24. You will be taken to your registration check list:

Cypress Bay High School

School Requirements

SPORTSLINE SOFTWARE

Back Athlete Summary Open This Registration

Bailey: Registration For Softball ~ Grade 10 (2018-2019)
 Status: **Not Complete**
 All requirements must be completed to be eligible for Softball

Your Registration Checklist

1. Registration Started:	2018/04/18
2. Guardian E-Signature:	Incomplete
3. Athlete E-Signature:	Incomplete
4. Additional Requirements/Physicals:	Incomplete

Show Navigation

Print Student Profile

25. E-signatures for parent and student-athlete... Both the parent and student-athlete will need to e-sign and fill out this portion

2. Guardian E-Signature

I am the parent or legal guardian of this athlete, and I fully accept and agree to the terms of participation as outlined in the registration documents and corresponding questions.

Type your full name (Cristy Selvidge) to e-sign:

Cristy Selvidge E-Sign

NOTE: E-signature must match a guardian's name

3. Student E-Signature

As an athlete, I fully accept and agree to the terms of participation as outlined in the registration documents.

Type your full name (Bailey Tyler Selvidge) to e-sign:

Bailey Tyler Selvidge E-Sign

NOTE: E-signature must match athlete's legal name

26. Required paperwork that is downloadable and can be uploaded to the system:

4. Additional Requirements/Physicals

View Previous Requirements

Your document(s) have not yet been received. Print, complete, and deliver them to your athletic administrator.

Name	Status	Actions
Broward Health Consent Click here for instructions	Not Complete	
Consent and Release from Liability Certificate EL3 Click here for instructions	Not Complete	
Field Trip and Transportation Form Click here for instructions	Not Complete	
Insurance Information Card Click here for instructions	Not Complete	
Preparticipation Physical Evaluation EL2 Click here for instructions	Not Complete	

27. For the Broward Health Consent, Consent and Release from Liability Certificate EL3, Field trip and Transportation Form, you can click on the magnifying glass and download the form to your computer. These forms are electronic. They can be filled out, saved, e-signed (if you have a full version of Adobe) and uploaded to the system.
 - In the case that you do not Adobe or an updated version, you can download Adobe for free. You can fill out the fields on the forms and print the forms. You will need to sign the forms. Then each of the forms will need to be scanned and uploaded to the system.
28. For the Insurance Information Card, we will need a jpeg of the most recent insurance card that has policy number, group number, etc. (we will need jpegs of both sides of the card!)—The student-athlete’s name must appear on the insurance card.
29. The Pre-participation Physical Evaluation EL2 form will need to be downloaded and PRINTED. This form must be filled out on page one by the parent. This document must be taken to a certified medical practitioner in which they assess the physical condition of your child. They must fill out the second page, sign, date and stamp the document. Once this document is completed it must be uploaded to the RMA system.

*****PLEASE NOTE:** Once all of these steps have been completed and approved your child will be eligible to participate in activities. If for some reason a form is denied, you will receive an email from the RMA system notifying you of an issue. **PLEASE MONITOR YOUR SPAM FOLDER AND CHECK THE SYSTEM FOR YOUR CHILD’S STATUS! STUDENTS CANNOT PARTICIPATE UNTIL THIS PROCESS HAS BEEN COMPLETED.**

****If you are having issues accessing the system, please clear your web cache!**

****Each year these school requirement forms must be resubmitted. The forms are only good for one calendar year in most cases!**

If you have any questions please contact the following via email:

Scott Selvidge/Athletic Director
Tori Warenik/Asst. Athletic Director

scott.selvidge@browardschools.com
tori.warenik@browardschools.com