



1901 Selma Road Springfield Ohio 45505 937.325.7368
www.SCCTC.org

August 12, 2024
Board of Education Meeting: 5:00 p.m.
BOARD OF EDUCATION MEETING MINUTES

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.
There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).*

I. OPENING

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:00 p.m. in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the Board in the Pledge of Allegiance**
- C. Roll Call**

Present:

Mr. Jamie Callan, Springfield City Schools, Term: 1/08/2024– 12/31/2026
Ms. Jill Acuff, Northwestern Local Schools, Term: 1/9/2023–12/31/2025
Mr. Keith Culp, Greenon Local Schools, Term: 1/08/2024– 12/31/2026
Mr. Ben Galbreath, Clark-Shawnee Local Schools, Term: 1/9/2023–12/31/2025
Mr. John Kitchen, Southeastern Local Schools, Term: 1/9/2023–12/31/2025
Mr. Matthew Mills, Tecumseh Local Schools, Term: 1/08/2024– 12/31/2026
Mr. Chris Thompson, Northeastern Local Schools, Term: 1/9/2023–12/31/2025
Mr. Stanley Wenclewicz, Clark County ESC, Term: 1/08/2024– 12/31/2026
Mr. Chris Williams, Springfield City Schools, Term: 1/9/2023–12/31/2025

Also Present:

Michelle Patrick, Superintendent
Julie Wallace, Treasurer
CTC Administrators

- D. Welcome, Recognition of Guests**

II. BOARD/DISTRICT COMMUNICATIONS

- A. Superintendent's Update**
- B. Curriculum Director Update Summer Camp, Kit Distribution**
- C. Technology Director Update**

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 37-24 - Adoption of the minutes of the June 10, 2024 Springfield-Clark CTC Board of Education Regular Meeting

Mr. Keith Culp moved and Mr. Stan Wenclewicz seconded adopting the minutes of the June 2024 Board of Education meeting as presented.

Roll Call: Ayes: Acuff, Callan, Culp, Galbreath, Kitchen, Mills, Thompson, Wenclewicz, Williams
Motion carried, 9-0.

SCCTC RESOLUTION NUMBER: 38-24 - Adoption of the minutes of the June 24, 2024 Springfield-Clark CTC Board of Education Regular Meeting

Mr. Chris Williams moved and Mr. Matthew Mills seconded adopting the minutes of the June 2024 Board of Education meeting as presented.

Roll Call: Ayes: Acuff, Callan, Culp, Galbreath, Kitchen, Mills, Wenclewicz, Williams
Abstain: Thompson
Motion carried, 8-0.

SCCTC RESOLUTION NUMBER: 39-24 - Adoption of the minutes of the July 8, 2024 Springfield-Clark CTC Board of Education Regular Meeting

Mr. Keith Culp moved and Mr. Stan Wenclewicz seconded adopting the minutes of the July 2024 Board of Education meeting as presented.

Roll Call: Ayes: Acuff, Callan, Culp, Galbreath, Kitchen, Mills, Thompson, Wenclewicz, Williams
Motion carried, 9-0.

SCCTC RESOLUTION NUMBER: 40-24 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEMS A-B.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Ben Galbreath moved and Mr. Chris Williams seconded the Board of Education adopt the Financial Items A-B.

Roll Call: Ayes: Acuff, Callan, Culp, Galbreath, Kitchen, Mills, Thompson, Wenclewicz, Williams
Motion carried, 9-0.

A. Approve July financials as presented.

B. FY24 STUDENT ACTIVITY BUDGETS

1. Approve Student Activity Budget for Auto Body Collision.
2. Approve Student Activity Budget for Auto Services.
3. Approve Student Activity Budget for Auto Technology.
4. Approve Student Activity Budget for BPA SCCTC Chapter.
5. Approve Student Activity Budget for Carpentry.
6. Approve Student Activity Budget for Computer Graphic Arts.
7. Approve Student Activity Budget for Computer Networking.
8. Approve Student Activity Budget for Cosmetology Jr.
9. Approve Student Activity Budget for Cosmetology Sr.
10. Approve Student Activity Budget for Creative Arts Club.

11. Approve Student Activity Budget for Culinary Arts FCCLA.
12. Approve Student Activity Budget for Dental Assisting.
13. Approve Student Activity Budget for Early Childhood Education.
14. Approve Student Activity Budget for Electrical Trades.
15. Approve Student Activity Budget for Emergency Medical Technician/Health Occupations.
16. Approve Student Activity Budget for Applied Engineering.
17. Approve Student Activity Budget for Engineering Architectural Design.
18. Approve Student Activity Budget for E-Sports.
19. Approve Student Activity Budget for FFA.
20. Approve Student Activity Budget for H2O.
21. Approve Student Activity Budget for Heating & Air Technology.
22. Approve Student Activity Budget for Medical Assisting/Health
23. Approve Student Activity Budget for National Honor Society.
24. Approve Student Activity Budget for National Technical Honor Society.
25. Approve Student Activity Budget for Nurse Assisting/Health Occupations.
26. Approve Student Activity Budget for SkillsUSA.
27. Approve Student Activity Budget for Veterinary Science.

SCCTC RESOLUTION NUMBER 41-24 - ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEMS A-E.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Chris Thompson moved and Mr. John Kitchen seconded the Board of Education adopt the Consent Calendar-Administrative, Items A-E.

Roll Call: Ayes: Acuff, Callan, Culp, Galbreath, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 9-0

A. DONATION

1. Accept the donation of gauges, indicators, and perishable tooling valued at approximately \$6,000.00 from Bernard Loeb to the Applied Engineering & Manufacturing program.

B. TRAVEL

1. Approve the out of state travel for Michelle Patrick to attend the Best Practices and Innovations in CTE Conference in Portland, Oregon October 6-11, 2024 with an estimated cost of \$2,500.

C. HANDBOOK

1. Approve the Student Handbook changes as presented. Highlighted Changes are in service of the HB250 requirements.
2. Approve the Staff Handbook as presented.

D. BACKGROUND CHECKS RAPBACK

1. Approve the payment of background checks for the purpose of complying with the required Rapback enrollment for current SCCTC non-licensed staff members at an estimated total cost of \$2,000.

E. AGREEMENTS

1. Approve the agreement with Prosource for (10) copier fleet lease services for 60 months at \$1,952.00 per month beginning July 2025. The previous monthly cost was (\$1,489.00).
2. Approve the purchase of an HPE Alletra SAN and all included components from MNJ Technologies for the total amount of \$30,904.50. Bids from [RE]DESIGN and CDW-G are also provided.
3. Approve the three-year agreement with Vision Concept Technologies for a cloud hosted phone system to replace our existing system. Annual cost is \$16,536.00 with additional one-time cost of \$14,360.00. Total cost of the three-year term is \$63,968.00. Previous contract was with Pro OnCall Technologies at \$77,233.80 for 5 years. Bids from Pro OnCall Technologies and MVECA are also provided.
4. Approve the agreement with Navigate360 for PBIS subscription services as presented at a cost of \$9,252.50 starting July 1, 2024 through June 30, 2025.

SCCTC RESOLUTION NUMBER 42-24 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEMS A-I.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Keith Culp moved and Mr. Stan Wenclewicz seconded the Board of Education adopt the Consent Calendar Personnel Items A-I.

Roll Call: Ayes: Acuff, Callan, Culp, Galbreath, Kitchen, Mills, Thompson, Wenclewicz, Williams
Motion carried, 9-0

A. ESC SUBSTITUTES

1. Approve the ESC substitute list as presented.

B. EXTENDED & CURRICULUM DAYS

1. Approve four extended days for Kelly Perry, Spanish/TESOL Instructor, for first-year classroom set-up, lesson planning, and reviewing English Learner plans. The center currently has 14 English Learner students enrolled for the 2024-2025 school year.

C. SALARY CHANGE IN CLASS

1. Approve the salary increase for Jason Leonard, Auto Body Instructor, from Class II, Step 9, \$73,651.00; to Class IV, Step 9, \$75,208.00 for the 2024-2025 school year for additional coursework completed and verified.
2. Approve the salary increase for Jeffrey Caivano, Northwestern Middle School Instructor, from Class VII, Step 13, \$88,813.00; to Class VIII, Step 13, \$90,219.00 for the 2024-2025 school year for additional coursework completed and verified.
3. Approve the salary increase for Michelle Carn, English Instructor, from Class VIII, Step 18, \$92,800.00 to Class IX, Step 18, \$93,743.00 for additional coursework completed and verified.
4. Approve the salary increase for William Abraham, Intervention Specialist, from Class I, Step 0, \$47,176.00 to Class VII, Step 10, \$81,071.00 for the 2024-2025 school year due to receipt of transcripts and confirmation of experience.

D. DOCK TIME

1. Approve the dock of one day, August 20, 2024, for Amy Zynda, Intervention Specialist.
- E. INTENDED RETIREMENT**
1. Accept the intended retirement of Jeana Baucant, Project SEARCH Instructor. The effective date to be board approved following STRS documentation.
- F. HIRING**
1. Approve the hiring of Rebecca Shackelford, Career Pathway Leader, Step 30, \$24.58 per hour for the 2024-2025 school year. Successful BCI/FBI background check is on file.
 2. Approved the hiring of Margaret "Peggy" Ault, Project SEARCH Instructor, Class VII, Step 10, \$81,071.00. Successful BCI/FBI background check is on file.
- G. STUDENT WORKERS**
1. Approve the hiring of 2024 alumni Culinary students Cara McPeck and Alayna Conley as student workers for the Food Truck at \$1.00 over the Ohio state minimum wage or \$11.45 per hour.
- H. CONTRACTS**
1. Approve CTC Administrative contracts, steps, and stipends as presented for 2024-25 contract year.
- I. PROVISIONS**
1. Approve the provisions for Exempt and Non-Bargaining Employees who are contracted for less than 200 days or on an hourly basis starting August 1, 2024.

SCCTC RESOLUTION NUMBER 43-24 ADOPTION OF CONSENT CALENDAR- BOARD, ITEM A.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately. Mr. John Kitchen moved and Mr. Chris Williams seconded the Board of Education adopt the Consent Calendar BOARD Item A.

Roll Call: Ayes: Acuff, Callan, Culp, Galbreath, Kitchen, Mills, Thompson, Wenclewicz, Williams

Motion carried, 9-0

A. EMPLOYMENT CONTRACT

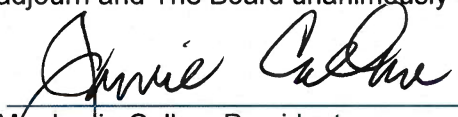
1. Approve the employment contract for Juliana Wallace, Treasurer, per terms described within the Administrative Employment of Treasurer employment contract, effective August 1, 2024 through July 31, 2028.

IV. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

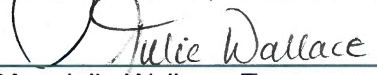
Board President Mr. Callan expressed his gratitude to everyone who assisted at the Clark County Fair, with special thanks to Mr. Stan Wenclewicz for his extensive time and dedication.

V. ADJOURNMENT of Regular Meeting

Mr. Ben Galbreath moved and Mr. Keith Culp seconded the Board of Education adjourn and The Board unanimously agreed to adjourn at 5:54 p.m.

Signed:  Date: 9/9/24

Mr. Jamie Callan, President

Attest:  Date: 9/9/24

Mrs. Julie Wallace, Treasurer

The next regular Springfield-Clark CTC Board of Education meeting will be held September 9, 2024 at 5:00 p.m.

COMING UP AT SCCTC

AUGUST

- 12 BOE Meeting 5:00 p.m.
- 13 New Staff Day
- 15 Incoming Student & Parent Orientation 4-7 pm
- 20 First Day School for Incoming Students
- 21 All Students Attend School

SEPTEMBER

- 2 Labor Day - No School
- 9 BOE Meeting 5:00 p.m.
- 26 Fall Advisory Meeting
- 27 Interims

OCTOBER

- 4 Staff Professional Development
- 14 BOE Meeting 5:00 p.m.
- 18 End of Quarter 1
- 25 Report Cards

NOVEMBER

- 7 Opportunity Fair, Parent, Student Engagement 4-7 p.m.
- 18 BOE Meeting 5:00 p.m.
- 21 Staff Professional Development
- 22 Interims
- 25-26 Asynchronous Days

DECEMBER

- 5-6 Career Exploration Days
- 9 BOE Meeting 5:00 p.m.
- 12 Open House/Supper 4-7pm
- 20 2 Hr Early Release, End of Sem 1
- 23-31 Winter Break (through January 3)