



**We are looking for:**

## **Kidz Klub Assistant**

**Starting:** as soon as possible

### **Job Summary**

Kidz Klub Assistants are responsible for offering a quality programme of age-appropriate activities for the children registered for Kidz Klub.

### **Core Responsibilities**

- Ensuring the safety and well-being of students registered in After School Child Care
- Supporting the KK Coordinator with the planning of all day to day and special events and activities within the Kidz Klub
- Supporting and supervising age-appropriate activities and play opportunities for KK participants
- Escorting KK participants to and from CC Activities where needed
- Fulfilling all administrative tasks such as registering students and contacting parents at the request of the KK Coordinator

### **Qualifications Required:**

- Experience working with groups of primary age children
- Coaching qualifications desirable
- First Aid Certification
- Excellent communication skills
- Ability to work collaboratively and be a team player
- High level of organizational skills, flexibility and the ability to work under pressure
- Ability to handle confidential information

**Working Hours:** 15:20 to 18:00 Tuesdays and Thursdays, plus cover on other weekdays when needed; when school is in session.

**Salary Placement:** Hourly rate of 13 EUR. In line with a mini-job contract you are eligible to earn up to €538 per month tax-free.

### **Want to join our team?**

Please send your application, including a full CV, copies of your qualifications and contact details of three references to [recruiting@bonn-is.de](mailto:recruiting@bonn-is.de) latest by 31 October 2024.

Any further questions? You can contact our BIS HR-Team under 0228 – 308 54 220.

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