



NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Monday, October 14, 2024
Northern Lehigh Administration Building Board Room
7:00 P.M.



Civility and Decorum – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member's right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

- I. A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING

- A. Regular school board meeting held on September 9, 2024. ([Minutes](#))

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Natalie Snyder
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - Minutes of the Education Committee Meeting held on October 7, 2024 ([Attachment #1](#))
 - Minutes of the Curriculum Committee Meeting held on October 7, 2024 ([Attachment #2](#))
 - Minutes of the Technology/Buildings & Grounds Committee Meeting held on October 7, 2024 ([Attachment #3](#))
 - Minutes of the Finance Committee Meeting held on October 7, 2024 ([Attachment #4](#))
 - Minutes of the Community Relations Committee Meeting held on October 7, 2024 ([Attachment #5](#))
- F. Student Representatives to the Board Report..... Ms. Jalah Cook
Ms. Olivia Schaffer
- G. Solicitor's Report Attorney Nikolaus Baikow

- H. Assistant Superintendent Dr. Tania Stoker
- I. Business Manager's Report Mrs. Sherri Molitoris
- Local Audit
 - Final ESSER Grants Update
- J. Superintendent's Report..... Dr. Matthew J. Link
- SES Soccer Net Donation
 - Beginning of Year Local Assessments (Principals)
 - Feasibility Study Update
- K. An executive session will be held at 6:00 p.m. at the Northern Lehigh Administration Building Board Conference Room.

IV. **PERSONNEL**

A. Appointment - Administrative

Daniel Williams

Assignment:	Secondary Assistant Principal
Salary:	\$95,000.00
Effective:	Upon Release from Current District

B. Appointment - Non-instructional

1. Quiana Caro

Assignment:	PCS Slatington Elementary
Salary:	\$16.39/hour/5.75 hours per day
Effective:	September 17, 2024

2. Daisy Dubois

Assignment:	Peters Elementary Cafe Monitor
Salary:	\$14.72/hour/2.5 hours per day
Effective:	September 25, 2024

C. Renew Co-Curricular Appointments 2024-2025

Dan Caruso	Head Softball Coach	\$5,664.00
Matthew Durich	Assistant Baseball Coach (Shared Stipend)	\$1,734.50
Ryan Kern	Assistant Wrestling Coach	\$5,187.00
Scott Snyder	Head Wrestling Coach	\$7,980.00

D. Co-Curricular Appointments 2024-2025

Katie Cappuccino	Freshman Class Advisor	\$758.00
Caitlyn Wilder	Freshman Class Advisor	\$758.00
Caitlyn Wilder	Freshman Class Advisor	\$758.00
Joseph Fiorito	Middle School Girls Basketball Coach	\$4,579.00
Elissa Fry	Math 24 Elementary	\$303.00

E. Family Medical Leave of Absence

1. Approve the request of employee #6933 to take an intermittent family medical leave of absence, effective September 16, 2024. The employee is requesting a medical leave to assist in the care of a family member. Employee will use available paid time off and is requesting leave of absence upon the exhaustion of paid days.
2. Approve the request of employee #7340 to take a family medical leave of absence, effective September 30, 2024. The employee is requesting a family medical leave of absence for their own medical issue and will return on a date not to exceed twelve weeks. Employee will use available paid time off if unable to return to work upon exhaustion of Family Medical Leave.

- F. Approve the employment of the following individual as a district wide permanent substitute teacher for the 2024-2025 school year. District wide permanent substitutes receive a per diem rate of \$150.00 per day and will receive district health benefits according to the Affordable Care Act regulations with co-payment amounts equivalent to that of district personnel.

Lisa Hoever

Alex Schwab

*Pending verification of missing personnel items

G. Substitutes - Non-Instructional

Motion to renew the appointment of the following substitute paraprofessional for the 2024-2025 school year at the 2024-2025 substitute paraprofessional rate approved on the Supplemental Personnel Salary Schedule:

Erika Katona

H. Krise Transportation Bus Drivers and Aides

Motion to approve the following bus drivers and aides from Krise Transportation to transport Northern Lehigh School District students for the 2024-2025 school year:

Jessenia Ramirez (Aide)

Christina Purcer (Driver)

Tyler Forker (Driver)

Kristine Kesack (Driver)

- I. Approve the Superintendent to appoint qualified personnel to vacant positions during the period of time from October 14, 2024 through the next regularly scheduled board meeting.

V. POLICYA. Board Policy Second Reading

1. Approve school board policy #714 - Naming Rights, as presented after the second reading. ([Attachment #6](#))

2. Approve school board policy #803 - School Calendar, as presented after the second reading. ([Attachment #7](#))

VI. CONFERENCES

- A. Sherri Molitoris - 70th Annual PASBO Conference - March 11 - 14, 2025 - Hershey Lodge - Hershey, PA - Registration: \$349, Lodging: \$656, Travel: \$98.25, Meals \$180 - Total Approximate Cost: \$1,283.25 - Funding: Business and Human Resources Professional Development Budgets ([Attachment #8](#))
- B. Susanne Hegedus - 2024 Innovate and Integrate: MTSS & PBIS Advanced Implementation Forum - November 13-14, 2024 - Hershey Lodge - Hershey, PA - Registration: \$105, Lodging: \$0, Travel: \$0, Meals \$120 - Total Approximate Cost: \$225 - Funding: Peters Elementary School Budget ([Attachment #9](#))
- C. Janet Bashore - 2024 Innovate and Integrate: MTSS & PBIS Advanced Implementation Forum - November 13-14, 2024 - Hershey Lodge - Hershey, PA - Registration: \$105, Lodging: \$192, Travel: \$100.50, Meals: \$0 - Total Approximate Cost: \$517.50 - Funding: Peters Elementary School Budget ([Attachment #10](#))
- D. Suzanne Mengel - 2024 Innovate and Integrate: MTSS & PBIS Advanced Implementation Forum - November 14-15 2024 - Registration: \$105 - Lodging: \$192 Travel: \$0 - Meals \$120 - Total Approximate Cost: \$417 - Funding: Slatington Elementary School Budget ([Attachment #11](#))
- E. Jennifer Butz-Pennsylvania Society of Health and Physical Education Conference- November 7-8, 2024 Spooky Nook in Manheim, PA-Registration: \$0, Lodging: \$0, Travel: \$100.98, Meals:\$0 - Total Approximate Cost: \$100.98 - Funding: Peters Elementary School Budget ([Attachment #12](#))

VII. CURRICULUM AND INSTRUCTION

- A. Approve administration to purchase Connections OG in 3D reading intervention materials and professional development, for students with disabilities at a total cost of \$3,500 paid through the Special Education Department budget. ([Attachment #13](#))

VIII. OLD BUSINESS

IX. NEW BUSINESS

- B. Approve to designate and authorize the following to sign summary offense notices for district students for the 2024-2025 school year, after consultation with the superintendent:

Mr. Daniel Williams – High School & Middle School Assistant Principal

X. FINANCIAL

- A. Approve the Following [Financial Reports](#):
 1. NLSD Investments for the month of September 2024
 2. General Fund month of September, 2024 (Unaudited)
 3. Cafeteria Fund month of September, 2024 (unaudited)
 4. NLMS Student Activities/Clubs Accounts months of August and September, 2024 (Unaudited)
 5. NLHS Scholarship Account month of September, 2024 (Unaudited)

6. NLHS Student Activities/Clubs Accounts month of September, 2024 (Unaudited)
- B. Approve the Following List of [Bills](#):
1. General Fund months of September & October, 2024
 2. Cafeteria Fund months of September & October, 2024
 3. Capital Construction months of September & October, 2024
- C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. ([Attachment #14](#))
- D. Approve to release the \$5,000.00 donation to the Slatington Public Library that is budgeted in the 2024-2025 school year.
- E. Approve the appointment of Statewide Tax Recovery as the delinquent per capita tax collector for the 2024 tax year.
- F. As per the recommendation of the administration and the Finance Committee, approve the revised Supplemental Personnel Salary Schedule for the 2024-2025 school year as presented. ([Attachment #15](#))
- G. The Board accepts the partnership donation of \$12,500 received from St. Luke's University Health Network and its transfer to the Capital Reserve Fund and further authorizes the transfer of \$32,500 budgeted for the cost of athletic trainers built into the 2024-2025 school budget to be transferred to the Capital Reserve Fund and all transferred funds to be used towards future district capital improvements.
- H. As per the recommendation of administration and the Finance Committee, approve the addendum to the agreement with Portnoff Law Associates, Ltd. to be the delinquent real estate tax collector for the 2024 tax year. ([Attachment #16](#))
- I. As per the recommendation of administration and the Building and Grounds Committee, approve the purchase of a new intercom system for Northern Lehigh High School at a cost of \$20,517 paid for by the Buildings and Grounds budget. ([Attachment #17](#))
- J. As per the recommendation of the administration, approve the IRS mileage reimbursement rate agreement with a parent who will provide medical care services for a NLSD student with a disability, as needed. ([Attachment #18](#))
- K. As per the recommendation of administration and the Building and Grounds Committee, approve the contract with Spotts, Stevens, and McCoy per attached at a cost of \$8,450.00. ([Attachment #19](#))
- L. As per the recommendation of administration, approve the contract with PowerSchool Special Programs Consulting Services for 10 hours of consulting services at a cost of \$2,400, funded through the special education budget. ([Attachment #20](#))

XI. LEGAL

- A. Expulsion Hearing Waiver Approval
1. The Board agrees to the expulsion hearing waiver for Student #3090002. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

XII. CORRESPONDENCE

XIII. INFORMATION

- A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on [August 19, 2024](#).
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on [August 1, 2024](#).
- C. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held on [August 28, 2024](#).

XIV. RECOGNITION OF GUESTS

XV. ADJOURNMENT