

SAUQUOIT VALLEY CENTRAL SCHOOL  
Sauquoit, NY 13456

**Tuesday, October 15, 2024**

**6:00 p.m. - Regular Meeting  
High School Library**

**PUBLIC AGENDA**

ITEM #1 Call Meeting to Order

ITEM #2 Pledge of Allegiance

ITEM #3 Presentation(s)

- Music Trip - Ryan Decker
- 2023-2024 Audit – Bonadio Company

ITEM #4 Board of Education Sub-Committee Reports

- A. Board Operations/Relationships/Development
- B. Facilities and Transportation
- C. Technology
- D. Extra-Curricular Activities
- E. Curriculum and Instruction
- F. School Boards Institute (SBI)
- G. Audit/Finance Committee
  - 1.) Revenue Report
  - 2.) Appropriation Report
- H. Policy Committee

ITEM #5 Superintendent's Report

- ❖ 2024 EPA Clean Bus Rebate
- ❖ Upcoming Events
  - October 17 Freedom Writers daytime visit & evening event
  - Oct. 18 PTO Trick or Treat Street
  - Oct. 28 Harlem Wizards (presentations & basketball game)
  - Oct. 29 Scott Fitch "Pause Before You Post"
- ❖ Campus Signage

ITEM #6 Old Business

- ❖ Spirit Wear

ITEM #7 New Business

7.1 Approval of the Audit Report for 2023-24

**Recommended Motion:** to accept the 2023-24 audit report submitted by Bonadio & Company.

7.2 Approval of Leave of Absence

**Recommended Motion:** to approve maternity leave for Tatum Zumpano to commence on October 7, 2024 to be continuous using sick and personal days from actual commencement date and to approve an unpaid child care leave that is otherwise not covered by approved sick leave time.

7.3 Appointment of Long-term Substitute Nurse

**Recommended Motion:** to appoint Makenna Sheppard, RN as a long-term substitute school nurse pending fingerprint clearance to commence on October 16, 2024 to be continuous for the remainder of the 2024-25 school year or until nurse returns.

7.4 Permanent Appointment of Bus Driver

**Recommended Motion:** that Richard Albigese's probationary position as a bus driver be permanent, effective August 21, 2024.

7.5 Permanent Appointment of Custodians

**Recommended Motion:** that Anthony Robertelli's, Matthew Larkin's, and Steven Stressel's probationary position as a custodian be permanent, effective October 16, 2024.

7.6 Appointment of Substitute Teacher

**Recommended Motion:** to appoint Steven Brown as a per diem substitute teacher effective October 16, 2024.

7.7 Appointment of Substitute Teacher

**Recommended Motion:** to appoint Andrew Ford as a per diem substitute teacher effective October 16, 2024.

7.8 Appointment of Bus Attendant

**Recommended Motion:** RESOLVED, that the Board of Education of the Sauquoit Valley Central School District, pursuant to all applicable Civil Service rules and regulations, upon the recommendation of the Superintendent, does hereby appoint Mary Ellen Busa to the position of school bus attendant effective October 16, 2024 for a probationary period of 26 weeks to commence October 16, 2024 and to expire April 16, 2025.

7.9 Appointment of CSE Assistants

**Recommended Motion:** to appoint Tonya Sullivan and Suzanne McKeon-Pauley as assistants to cover CSE meetings when needed.

7.10 Resignation of 2 Extra Curricular Advisors

**Recommended Motion:** to accept the resignation of Noelle Arcuri and Suzanne McKeon-Pauley as handshakes advisor for the 2024-25 school year effective September 1, 2024.

7.11 Appointment of Extra-Curricular Advisors

**Recommended Motion:** to appoint Laura Hoffman and Marissa Cardillo to be extra-curricular advisors of the Handshakes for the 2024-2025 school year.

7.12 Appointment of Extra-Classroom Fund Officers

**Recommended Motion:** that Michael Flagg be appointed custodian of the extra-classroom activities fund in the high school and Katie Buckingham be appointed treasurer of the extra-classroom activities fund in the middle school during the 2024-2025 school year.

7.13 Appointment of Dignity Act Coordinators

**Recommended Motion:** to appoint Michael Flagg as Dignity Act Coordinator for the 2024-2025 school year per the Dignity for All Students Act (DASA) signed into law on September 13, 2010 which took effect on July 1, 2012.

7.14 Resolution (Lead Evaluator Certification/Teachers)

**Recommended Motion:** to adopt the following resolution:

WHEREAS, THE Board of Education has been provided evidence that Michael Flagg have completed all three sessions of training which meets the requirements of 8 NYCRR 30-2.9 and the Sauquoit Valley Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of teachers, therefore

BE IT RESOLVED, that upon the recommendation of the superintendent of schools, Michael Flagg be certified as a Lead Evaluator of teachers.

7.15 Approval of Immunization Service Agreement

**Recommended Motion:** to approve the immunization (flu clinic) agreement between Upstate Family Drugs and Sauquoit Valley CSD.

7.16 Appointment of Bowling Coach

**Recommended Motion:** that Paul Baker be appointed as bowling coach for the 2024-25 school year contingent upon student athlete participation in the sport and pending completion of adult basic CPR, First Aid, and approval of coaching certifications.

7.17 Approval of Sport Combination - Wrestling

**Recommended Motion:** to approve combination between Sauquoit Valley Central School and New Hartford Central School in the sport of wrestling for the winter 2024 sport season.

7.18 Approval of Sport Combination – Hockey

**Recommended Motion:** to approve combination between Sauquoit Valley Central School and Notre Dame in the sport of boys' varsity ice hockey for the winter 2024 sport season.

7.19 Policy Updates

**Recommended Motion:** to approve the revised/reviewed policies listed below:

- a) **Policy 2020 Board Policy Development** (Delete)
- b) **Policy 2020.1 to 2103.1 Staff Suggestions for Improving Administrative Regulations** (rescind)
- c) **Policy 2500 Evaluation of the Superintendent**
- d) **Policy 7014 Admission of Non-Resident Students**
- e) **Policy 7041.1 Medication Authorization form (DELETE – replace by 7201.1)**
- f) **Policy 7041.2 Self Medication Release Form (DELETE – replaced by 7201.1)**
- g) **Policy 7201 Student Medications Allergies and Anaphylaxis**
- h) **Policy 7201.1 SVCSD Authorization for Administering Medication**

7.20 Authorization of Resolution to Participate in OMNIA Cooperative Purchasing

**Recommended Motion:**

**WHEREAS;** the Sauquoit Valley Central School District pursuant to the authority granted in GML Section 103(16) desires to participate in the OMNIA Cooperative Purchasing Alliance. Said Alliance is sponsored by the Association of School Business Officials International; the National Association of Counties; the National Institute of Governmental Purchasing; the National League of Cities; the United States Conference of Mayors;

**WHEREAS;** the Sauquoit Valley Central School District desires to participate for the purpose of fulfilling and executing its respective public governmental purposes, goals, objectives, programs and functions;

**WHEREAS;** the Sauquoit Valley Central School District has reviewed the benefits of participating in this program and based on this review has concluded the program will provide the best value to taxpayers of the Sauquoit Valley Central School District through the anticipated savings to be realized;

**NOW, THEREFORE, BE IT RESOLVED,** by the Governing Board of the Sauquoit Valley Central School District is authorized to participate in the OMNIA Cooperative Purchasing Alliance and that the Superintendent of Schools or designee is authorized to register for the OMNIA program on behalf of the Sauquoit Valley Central School District.

7.21 Approval of the Sale of Surplus Vehicles

**Recommended Motion:** that the Board of Education approve the disposal of the following vehicles to be sold by Auctions International.

Vehicle #161 – 2013 International School Bus; VIN 4DRBUAAN8DB303854

Vehicle #168 – 2015 International School Bus; VIN 4DRBUSKN7FB609130

7.22 Approval of Minutes of the September 10, 2024 Meeting

**Recommended Motion:** that the minutes of the September 10, 2024 meeting be approved.

7.23 Accept the Extra-Classroom Activity Report (September 30, 2024)

**Recommended Motion:** that the quarterly extra-classroom activity report from the high school and middle school be approved as presented.

7.24 Approval of the Treasurer's Report of Balances (September 30, 2024)

**Recommended Motion:** that the Treasurer's Reports of Balances be approved as presented.

7.25 Resolution Authorizing Payment of Bills Approved by the Claims Auditor signed September 17, 2024 & October 2, 2024.

**Recommended Motion:** that authorization be given regarding the payment of bills approved by the claims auditor.

7.26 Committee on Special Education Recommendations

**Recommended Motion:** that the Board of Education upon completion of its review of the IEP in accordance with Section 200.4(d)(2) of the Regulations of the Commissioner agrees to arrange for appropriate special education programs and services for students numbered, 1401107, 1401382, 1401841, 1401287, 1401484, 1401807, 1401521, 1401543, 141999, 1400316, 1400040, 1401049, 1400625, 1401266, 1401177, 1401092, 1401400, 1400943, 1401923, 1400962, 1400962, 1401721, 1400299, 1400040, 1400364, 1401791, 1401816, and 1401484 as recommended by the Committee on Special Education.

**Motion to approve 7.1 to 7.26**  
Made by \_\_\_\_\_ seconded by \_\_\_\_\_  
Carried: Ayes \_\_\_\_\_, Nays \_\_\_\_\_

ITEM #8 Miscellaneous Topics

ITEM #9 Public to be Heard

ITEM #10 Executive Session

**Recommended Motion:** that the Board of Education go into executive session at \_\_\_\_\_ p.m. to discuss \_\_\_\_\_

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_

Carried: Ayes \_\_\_\_\_, Nays \_\_\_\_\_ .

The executive session was declared over by the Board President at \_\_\_\_\_ p.m.

ITEM #11 Adjournment

**Recommended Motion:** that the meeting be adjourned. The meeting was adjourned at \_\_\_\_\_ p.m.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_

Carried: Ayes \_\_\_\_\_, Nays \_\_\_\_\_ .

<b>UPCOMING EVENTS/MEETINGS</b>			
<b>DAY(S)</b>	<b>DATE(S)</b>	<b>TIME(S)</b>	<b>EVENT</b>
Thursday	October 17	7:00 P.M.	SVFAB meeting MS Cafe
Friday	October 18	1:00 P.M.	Elementary Early Dismissal
Sunday	October 20	7:00 P.M.	Sports Booster HS Cafe
Monday	October 21		High School Pictures (retake) & Groups/Clubs
Sunday	November 3		Day Light Savings Time
Monday	November 4	7:00 P.M.	Foundation Meeting – HS Conf. Room
Tuesday	November 5		Election Day
Wednesday	November 6		Middle School Pictures (retake)
Wednesday	November 6	6:00 P.M.	PTO Meeting MS Library
Thursday	November 7		Elementary School Pictures (retake)
Thurs-Sat.	November 7-9	7:00 P.M.	Drama Club Production High School Auditorium
Friday	November 8		10 week – MS & HS
Monday	November 11		Veteran's Day – No School
Tuesday	November 12	6:00 p.m.	Regular Board of Education Meeting, High School Library

Sauquoit Valley Central School District – Personnel Report School year 2024-2025  
 Board of Education Meeting: 10/15/2024

NAME	TENURE AREA/ CIVIL SRV. TITLE	ASSIGNMENT	SALARY/RATE OF PAY	EFFECTIVE DATE	END OF PROBATIONARY APPT.
------	-------------------------------------	------------	-----------------------	-------------------	---------------------------------

The commencement dates of the appointments are “subject to the employees’ obtaining all necessary clearances from the State Education Dept.”

I. Appointment

Mary Ellen Busa		Bus Attendant	\$18.19/hr.	10/16/2024	6/16/2025
Steven Brown		Substitute Teacher	\$100/day	10/16/2024	
Andrew Ford		Substitute Teacher	\$100/day	10/16/2024	
Tonya Sullivan		CSE Assistant		10/16/2024	
Suzanne McKeon-Pauley		CSE Assistant		10/16/2024	
Laura Hoffman		Handshake Advisor	Per Contract	10/17/2024	
Marissa Cardillo		Handshake Advisor	Per Contract	10/17/2024	
Makenna Sheppard	Long-term Substitute	Nurse	\$30/hour	10/17/2024	6/27/2024

II. Leave

Noelle Arcuri		Handshakes Advisor		9/1/2024	
Suzanne McKeon-Pauley		Handshakes Advisor		9/1/2024	

III. Coaches

Paul Baker	Girls' & Boys'	Varsity Bowling	Per contract	Winter 2024-25	
------------	-------------------	-----------------	-----------------	----------------	--

**Teacher Key:** “C” Certification Listed or “N” Uncertified

**Teacher Assistant Key:** “C” Certified Teacher Assistant, “CTA I” Certified Teaching Assistant Level I, “CTA II” Certified Teaching Assistant Level II, “CTA III” Certified Teaching Assistant Level III, “TAP” Pre-Professional

**Coaches:** “CPE” Certified Physical Education Teacher, “C” Certified Teacher, “TCL” Temporary Coaching License, “PCL” Professional Coaching License