

Greenwich Board of Education Minutes of the GHS Front Entry Committee Meeting

DATE: September 4, 2024

LOCATION: GHS and Virtual via Zoom

TIME: 8:00 am

Committee Members Present:

Stephen Walko - Chairman

Jake Allen - Vice Chairman

Louis Contadino

Maureen Bonanno-Secretary

Stephanie Cowie

Karen Hirsh (BOE)

Leslie Moriarty (BET)

Ex-Officio Members Present:

Craig Amundson (RTM)

Will Schwartz (DPW)

Dan Watson (BOE-Central Office)

Lauren Rabin

Ralph Mayo

Brent Reeves (BOE - Central Office)

Others Present:

Bob Washburn(Silver Petrucelli)

David Stein(Silver Petrucelli)

Christina Downey

Jim Giuliano (CSG)

Steve Croteau (Silver Petrucelli)

Steven Swidler (BOE Staff)

Not Present:

Dennis Yeskey (P&Z)

Ashley Cole

- **Call to Order:**

- The meeting was called to order by Mr. Walko at 8:00 a.m.

- **Project Update:**

- Mr. Walko discussed with Mr. Washburn the punch list timing and the responsible parties.
- Mr. Walko stated the committee will meet again on October 2nd to review the punch list and approve invoices and asked for all invoices to be submitted.

- Mr. Lampel gave an update noting that they are working on items that are missing including part of the sign behind the main desk, the bollards in the front circle and some plantings need to be done. Mr. Reeves confirmed that the security buttons are not working and Mr. Lampel will look into that.
- Mr. Washburn did not have a further update.
- Mr. Walko then noted that Change Order #17, which was for cleaning up existing wires in the corridor and to install additional outlets, needed to be approved.

- **Motion to Approve Change Order:**

Motion was made by Ms. Moriarty and seconded by Ms. Bonanno to approve the Change Order #17 in the amount of \$4,654.22. The motion was approved. *The Motion Passed 7-0-0.*

- Mr. Walko then discussed Change Order #18 in the amount of \$5,723 to install one additional 3 button door control station to provide release of the entry doors when personnel are not at the security doors. Mr. Walko noted that there is already one there and this would be an additional one. Mr. Cotreau discussed the original plan for the location of the buttons. Mr. Walko then asked Mr. Mayo to confirm this button was needed since the request came from his staff. It was noted that the wiring was already done by Greenwich Electric. The committee discussed that the extra button may not be needed.
- Mr. Walko then discussed the lack of trash cans in the front courtyard, noting that the concrete ones were not replaced, and new ones were never in the design. Mr. Walko stated that he will contact Parks and Rec and coordinate with Silver Petrucelli and Wernert.
- Mr. Walko then asked for a motion to approve the purchase of trash cans, based on the input from Parks and Recreation.

- **Motion to Approve Purchase of Trash Cans:**

Motion was made by Ms. Moriarty and seconded by Ms. Cowie to approve the purchase of 4 sets of trash cans for an amount not greater than \$15,000. The motion was approved. *The Motion Passed 7-0-0.*

- **Additional Items:**

- Mr. Walko reviewed the outstanding items, and Mr. Lampel stated that there is likely another CMTL invoice for the sidewalk testing.
- Ms. Bonanno asked about the option to replace the bricks that are chipped and broken. Ms. Downey and Ms. Bonanno will review the bricks and get an estimate for the vendor for the cost to replace them by the next meeting.
- Ms. Moriarty asked about the status of the timber cleaning and the committee agreed that cleaning them may lead to bigger issues, so it was decided to leave them alone.
- Mr. Amundsen asked about the excess funds and asked about adding bollards near the band room. Mr. Walko responded that this does not fall within our scope or work and we do not have the funds for adding more bollards. Mr. Giuliano agreed that this request would likely be ineligible for state reimbursement.
- Mr. Walko stated that there is approximately \$100K left in the budget.
- Mr. Walko asked about the delay on the bollards and Mr. Lampel responded that there was a change in the color selection.

- Ms. Moriarty noted that she had a discussion with the security guards and the front desk administration regarding issues now that they are working there. Mr. Walko stated that there needs to be a process where the items are vetted by the staff before it comes to the committee. Mr. Walko stated that a list of items should be submitted by September 18th.
- Mr. Giulano confirmed that they filed the 2nd reimbursement to the state. The committee discussed timing on the 3rd and final submittal.
- Ms. Cowie asked about the bench for the vestibule and Mr. Stein confirmed that the bench was on the list and Mr. Walko will confirm with Mr. Mayo.

- **Motions to Approve Invoices and Minutes:**

Motion was made by Ms. Moriarty and seconded by Mr. Allen to approve the Wernert Invoice #13 in the amount of \$218,308.19 The motion was approved. *The Motion Passed 7-0-0.*

Motion was made by Ms. Moriarty and seconded by Mr. Allen to approve the meeting minutes from August 7th. The motion was approved. *The Motion Passed 7-0-0.*

Motion was made by Ms. Moriarty and seconded by Mr. Allen to approve the meeting minutes from August 14th. The motion was approved. *The Motion Passed 7-0-0.*

- **Moving Forward:**

- Mr. Walko confirmed that the committee will be meeting Wednesday, October 2nd.
- The meeting was adjourned at 8:53 am.

Submitted by Maureen Bonanno on September 27, 2024