



Duncan Russell Community Day School George & Evelyn Stein High School

Traci L Mitchell, Principal



School Site Council Meeting Agenda

August 28, 2024

1:45pm – 3:00pm

1. Call to Order

Traci Mitchell called to order the regular meeting of the Duncan Russell & Stein High School Site Council Meeting at 1:52pm on August 28, 2024.

2. Roll Call

Traci Mitchell Conducted Roll Call. The following people were present:

Present	Name	Role
<input checked="" type="checkbox"/>	Traci Mitchell	Principal
<input checked="" type="checkbox"/>	Sandra Vasquez	Parent Liaison
<input checked="" type="checkbox"/>	Gloria Spikes	Community Member
<input checked="" type="checkbox"/>	Tom Webb	Teacher
<input checked="" type="checkbox"/>	Devon Montes	Student
<input checked="" type="checkbox"/>	Asaiah Johnson	Student
<input checked="" type="checkbox"/>	Victor Avina	Student
<input checked="" type="checkbox"/>	Gilbert Montes	Parent
<input checked="" type="checkbox"/>	Tania Dooley	Teacher (Stein)
<input checked="" type="checkbox"/>	Lauren Coker	Teacher (DR)
	Others Present:	

The following voting members were not present: **NA**

3. Approval of Last Meeting Minutes – will be read at the October 16th meeting.

_____ Introduced the minutes and _____ called for a vote to approve the minutes. _____ gave the second. Minutes for the last meeting, on **April 10, 2024**.

4. Principal Report

- Stein New Graduation Requirements – Credit reduction from 185 to 135 which is 5 above state minimum.
- Alt Ed Staffing – 99% staffed. Remaining position held for CTE teacher hire.
- CTE Survey

5. New Business

- Review SSC Bylaws
- Nomination and Election of School Site Council Chairperson – according to bylaws 1-year term
 - *Mitchell nominated Coker for chairperson – Dooley second the motion*
- Nomination and Election of School Site Council Secretary – according to bylaws 1-year term
 - *Vasquez nominated Dooley for secretary – Spikes second the motion*
- Nomination and Election of Student Representatives – according to bylaws 1-year term
 - *Vasquez nominated Asya Johnson for student rep – Dooley second the motion*
 - *Asaya Johnson nominated Victor Avina for student rep – Coker second the motion*
 - *Coker nominated Kijaeuh Duckett from DRCDs for student rep – Mitchell second the motion*
 - *Several students approached after the meeting wanting to be added as student reps: Drew Schlotter and Richard Proctor. They are eligible to participate but they are not eligible to hold office due to not having a second on the nomination. As a result, they are not considered towards a quorum nor considered a voting member.*
- Nomination and Election of Members – according to bylaws 1-year term
 - *Spikes nominates Webb for Parliamentarian – Dooley second the motion*
 - *Mitchell nominates Gilbert Montes to serve as parent member – Coker second the motion*
 - *Mitchell nominates Gloria Spikes to serve as community member – Coker second the motion*
- Review of SPSA – *Move to next meeting due to time.*

6. Open Issues

- None

7. Next Meeting Potential Agenda Items (Next Meeting Date: **October 16, 2024**)

- Results of officers for SSC
- Review School Multi-Tiered System of Support (Intervention) Program(s)
- Review updated Mission & Vision & SLO's for Stein

8. Adjournment

Gloria Spikes moved and *Tania Dooley* gave the second to adjourn. The meeting was adjourned at *2:33 pm*.